REPORT OF THE TRUSTEES AND CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021 FOR BLACKPOOL CARERS CENTRE LIMITED

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021 The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2015.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name

Blackpool Carers Centre Ltd

Registered Company number

05633524 (England and Wales)

Registered Charity number

1114558

Registered office

Blackpool Carers Centre Beaverbrooks House 147 Newton Drive Blackpool FY3 8LZ

Trustees

P Jebb, Chair

S Lambert, Vice Chair

A Gilmore, Treasurer

H Lewis

J Topping

C van Deurs Goss (resigned 22.07.20)

D Capper (resigned 19.11.20)

A Ward

T Jackson (appointed 9.11.20)

S Howarth (appointed 9.11.20)

Company Secretary

Mr T W McMurdo

Auditors

Champion Accountants LLP Statutory Auditors 7-9 Station Road Hesketh Bank Preston Lancashire PR4 6SN

Bankers

HSBC Victoria Square Thornton Cleveleys Lancashire FY5 1AY

President: Professor Saul Becker

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 - Continued

REFERENCE AND ADMINISTRATIVE DETAILS - Continued

Patrons:

Mr John Barnett DL MBE Mrs Danielle Barnett Miss Hayley Kay Mr Clive Hirst

KEY MANAGEMENT PERSONNEL

The Trustees delegate responsibility for the day-to-day management of the charity to the following senior employees:

Nigel McMurdo -Director of Operations Faye Atherton - Director of Quality Tom McMurdo - Director of Resources

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charitable Company (hereafter referred to as "the Charity") is controlled by its governing document, the Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

As set out in the Articles of Association, the board of trustees comprises not less than three trustees but not more than 12 trustees.

The Board is responsible for the recruitment and appointment of new Trustees. Each year a skills audit is undertaken and if gaps are identified, a recruitment process takes place. The recruitment process has been developed in order to attract a diverse group of trustees with appropriate skills, knowledge and experience.

Occasionally potential trustees register an interest in the organisation. Following this, a meeting is arranged with the Chair and a Director and the trustee is held on a waiting list until an appropriate vacancy arises.

Induction and training of new trustees

Once a decision has been made to take up a Board position, Trustees receive an induction pack containing the annual report, strategy and business plan and detailed information about the organisation and the personal commitment required. Trustees are invited to visit Beaverbrooks House and shadow workers in order to ensure a detailed understanding of the work carried out.

Each year a Board Development Day is held, when trustees, supported by senior staff, take part in governance training and review the strategy, developing new ideas and learning about each other's roles.

Organisational structure

The activities of the organisation are governed by the board of trustees, all of whom are directors. The board has established an Audit and Governance Sub-Committee, which continues to operate successfully.

Board meetings are held quarterly, and a board assurance framework has been established in order to guide the board and sub-committee agenda.

The Treasurer works closely with the finance team to provide assurance to the board around organisational finance.

The board of trustees appoints the Directors who report to the Board on the operational running of the organisation.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 - Continued

STRUCTURE, GOVERNANCE AND MANAGEMENT - Continued

Trustees' attendance at board meetings.

Trustee	11.05.20	10.08.20	09.11.20	08.02.21
Paul Jebb (Chair)	/	✓	· ✓	✓
Sarah Lambert (Vice Chair)		X ·	√	✓
Alison Gilmore (Treasurer)	─	X	─	✓
Howard Lewis	✓	X	✓	√
John Topping	✓	✓	✓	✓
Claire Van Deurs Goss	X	Х	N/A	N/A
Tony Ward	√	√	✓	✓
Daniel Capper	X	X	N/A	N/A
Tracey Jackson	N/A	N/A	✓	√
Sian Howarth	N/A	N/A	✓	✓

Related parties

None of the trustees receives remuneration or other benefits from their work with the charity. Trustees are invited to declare any relevant interests at each board meeting, and formally requested to submit an annual register of interests form.

Blackpool Carers' Centre Ltd is a network partner of Carers Trust.

Remuneration policy

The board is responsible for considering the remuneration of all staff, taking account of the skills and experience required, as well as the sector norms for charities of this size. Staff pay is reviewed annually by the board of trustees and salaries continue to conform to the wholesale pay review conducted in the financial year 19/20.

Risk management

The board follows a comprehensive risk management policy which clearly defines the roles of the board, audit committee and staff in identifying and managing risks, and how the register of risks should be used as a live document.

The board has a risk matrix to identify all major risks. Each risk is scheduled for attention according to the severity of its potential impact and the Audit and Governance Sub-Committee manages the risk process.

MarkSafety Limited has been employed to manage Health and Safety.

Relationships with funders are maintained and regarded as high priority in order to develop sustainable and diverse funding streams.

Quality

Blackpool Carers Centre holds the Trusted Charity Level 1 Quality Mark and is a Carers Trust Centre of Excellence.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 - Continued

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charity's objects as set out in the objects contained in the company's memorandum of association are:

- a) For the public benefit, to relieve the stresses experienced by carers and the families of people with physical, mental, sensory impairment or substance misuse problems, within the family or home, through the provision of support services and the promotion of the needs of carers on the Fylde Coast and surrounding areas.
- b) To advance public education concerning carers.
- c) To undertake any other charitable activity in connection with the above.

Purpose

The charity has a clear and easily understandable purpose which is to make 'A Better Life for Carers'.

Public Benefit

The trustees have given careful consideration to the Charity Commission guidance on public benefit in setting its strategy and when planning for the future. The charity supports carers from age of 5 who live, attend school/college or have a GP in Blackpool. A wide variety of support is offered to carers, families and professionals without charge.

We provide:

- One to one intensive support plans;
- · Respite activities including youth clubs, trips and activities- age specific
- Beaverbrooks House as a venue for respite and ad hoc support
- Benefits advice
- School liaison
- Information and advice
- Volunteering opportunities
- Counselling;
- Dementia training
- Substance Misuse project
- Mental Health support
- Sensory room
- Emergency and small grants
- Whole family support
- Hospital based service
- Magazine

In order to ensure that resources are allocated effectively and to reduce dependency on services, initial assessments identify carers who are in the highest need according to a 'red/amber/green' status. The most complex families receive time limited, intensive packages of support intended to improve the quality of their lives. At the end of the support plan, carers are able to access peer or volunteer led support alongside organised events and activities.

Throughout 2020 and into 2021 our carers told us that what they missed the most was being able to be here, in person, with their friends and our support team. For us, being able to move back to face to face delivery, in line with government guidelines and following many revisions of risk assessments with our health and safety consultant, was our priority. Working hard to remove the many barriers that the pandemic presented meant that carers of all ages felt assured that we had taken all steps possible to bring our respite and support provision alive once again, creating opportunities for meaningful respite, direct support and a range of practical services.

Throughout our planning this year, as always, we put carers and their families in the lead, consulting with them in whatever way we could to find out what they needed and working to put in place those aspects of life that were being so sorely missed. In the initial phase of coming back together in person, we operated capacity numbers on group sessions to allow for safe social distancing and introduced a booking system to manage expected numbers. This provided a welcome structure for carers in safely accessing the amount of respite time needed to help them to continue to care.

Outline of COVID activities.

Charitable activities

In order to deliver our purpose, we have developed a strategy focusing on three key areas, namely; carers, people and resources and this is reviewed annually. With the use of an operational plan, we review how our activities have performed against outputs and outcomes. We report on impact and ensure that all planned activities will achieve our purpose. Regular reviews allow trustees to build on the successes and learn when things go wrong in order to feed into a cycle of continuous development. In response to the COVID-19 pandemic however, the board passed a temporary strategy to better meet the immediate needs being experienced by our carers. This focused on three key areas:

Stay Safe & Healthy

This aim sought to ensure that access to one to one provision and benefit advice was protected for our carers. In addition to this, workers proactively made welfare checks to maintain a high level of support for people on our caseload. Moreover, a central tenet to this strategic aim was to meet the most essential needs of our carers. This included the sourcing of funding to provide grants to carers to enable the purchase of essential appliances and furniture; as well as the provision of food, sanitary products, toiletries, cleaning and washing products and baby essentials.

Stay Connected

The next focus sought to keep carers connected to a social group and enable effective peer support. This included the provision of basic tablet devices and tech support.

Stay Body & Mind Active

The final focus saw the carers centre deliver a variety of online respite sessions as well as providing a variety of outdoor toys and equipment, arts and craft activities, baking kits and equipment. All aimed at allowing carers to stay active throughout lockdown.

ACHIEVEMENT AND PERFORMANCE

Over 20/21:

For adult carers:

- 395 carers were signposted to partner services;
- 3,883 support sessions were provided;
- · 947 adult carers accessed support;
- 356 referrals for support;
- 1,230 respite places provided;
- 435 training places provided for carers caring for those suffering from dementia;
- 167 carers have accessed dementia support;
- · 375 instances of benefits support sessions;
- 382 instances of partnership working.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 - Continued

ACHIEVEMENT AND PERFORMANCE - Continued

For young carers:

- 139 referrals for support;
- 353 assessments conducted;
- 2,458 intensive 1:1 sessions provided;
- 2,475 places at respite sessons provided;
- 300 signposting instances

For young adult carers

- 251 intensive 1:1 sessions provided;
- 53 young adult carers supported;
- 96 instances of partnership working
- 180 places at young adult carers respite provided.

Family Focus:

- 120 assessments conducted;
- 2,627 support sessions held;
- 652 instances of partnership working;
- 1,980 places at respite sessions have been provided.

Resources

We are particularly grateful to the many funders who have provided vital support this year. We are indebted to The Beaverbrooks Charitable Trust, who have not only provided Beaverbrooks House at a peppercorn rent for 20 years, but also provide the funding for the vital role of Volunteer Coordinator.

In addition to monetary support we have been fortunate to benefit from many pro bono supporters who provide professional guidance and corporate resources.

We very much appreciate the kindness of all our supporters who so generously fundraise and volunteer to make a better life for carers.

Passion, Quality, Respect

As part of our commitment to our staff, students and volunteers, we have introduced a values-based performance management system. This has continued through this financial year and is now truly lived through everything we do.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 - Continued

FINANCIAL REVIEW

Financial review and reserves

The results of the Group are summarised on the Statement of Financial Activities.

The closing reserves are shown on the Balance Sheet.

The Group has reserves of £1,075,677 at the year end. £30,886 of this total is restricted for specific future costs.

Of the remaining £1,044,791, there are £778,955 of designated funds: £348,955 is a designated fund which represents the net book value (after depreciation) of fixed assets held in the Group (including the leasehold improvements donated in 2017); a further £180,000 is designated for the Annexe development and £250,000 is designated for specific elements of the Young Carers programme. This leaves a balance of £265,836 constituting general / free reserves.

The Charity's reserves policy is to hold a level of 3-6 months free reserves equating to the unrestricted direct charitable costs for the year, being approximately £660,000.

The free reserves of £265,836 currently represent just under five months' worth of those costs. The Trustees will endeavour to build this level nearer six months in the future.

Investment policy and objectives

The Charity is holding £100,000 in a deposit Bond for safekeeping and allocates other balances between different accounts when not required for immediate cashflow purposes.

Future Developments

During 2021 we will be focusing on:

- developing our work on support to young adult carers, enabling a long term project to be established;
- identifying more carers at an early stage in their caring role by improving our external communications with professionals, families, businesses and the public generally;
- improving the financial position of carers by increasing provision of benefits advice;
- securing long term funding for a project focusing on adult mental ill health and substance misuse support

Importantly, as the Health and Social Care landscape shifts, we will develop new ways of working that align with the priorities of our statutory partners.

OUR FUNDRAISING PRACTICE

Blackpool Carers Centre Ltd has moved away from a heavy reliance on statutory funding from the local authority. Instead, the Charity is developing and widening its income streams to ensure a sustainable future.

Our approach to fundraising is based on building and maintaining key relationships. We take this approach seriously, ensuring that donors feel fully involved in our work and able to see clearly why their donations are making a better life for carers. Whilst we accept single donations, we do not actively seek them. Our best fundraisers are the service delivery team who deliver excellence in their daily work.

Passionate, committed donors who understand the value of unpaid carers will often become our ambassadors. We aim to connect with donors and help them to understand why donations are important and how their money will be used. We offer our donors choice and focus on the impact of their donations. We consult with donors regularly. Many donors accept recognition whereas some of our donors request anonymity.

Our Head of Fundraising holds the MInstF (Cert) qualification from the Institute of Fundraising (IoF). We have subscribed to the IoF's Code of Fundraising Practice and pro-actively adhere to the code by training all staff and volunteers in its contents.

As a result of our relationship approach, we do not approach individuals for donations and we have not received any fundraising complaints. There is a clear process to deal with complaints.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 - Continued

GOING CONCERN

The accounts are prepared on a going concern basis, which the Trustees consider to be appropriate having considered the foreseeable future. The Charitable Company holds reserves which are sufficiently in line with its reserves policy.

MEASURING PERFORMANCE

The charity employs a number of tools to measure the performance of each of its projects. All carers across the service receive a pre and post intervention assessment, enabling a measure to be taken of the impact achieved by each project, both collectively and individually with carers and their families.

Quantitative information is generated through each contact made, with a range of key performance indicators, including referral numbers, instances of 1:1 support and activity attendances, all being regularly assessed to ensure quality throughout the service. Qualitative information, most frequently communicated through case studies, is used to give a holistic picture of a case, both internally to measure performance and externally to inform our partners.

EMPLOYMENT POLICY

The charity's policy is to promote equality of opportunity to all in employment and throughout the selection process, irrespective of their gender, race, ethnic origin, disability, age, nationality, sexuality, marital status and social class. Blackpool Carers oppose all forms of unlawful and unfair discrimination.

All employees, students and volunteers are treated fairly and equally. Selection for employment, promotion, training and any other benefits is on the basis of aptitude and ability. All employees are helped and encouraged to further develop to their full potential and the talents and the resources of the workforce are fully utilised to maximise the efficiency of the organisation.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 - Continued

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Blackpool Carers Centre Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

TLL Accountants Ltd ceased to be auditors to the Company following a merger with Champion Accountants LLP. Champion Accountants LLP were appointed as auditor to the company and in accordance with section 485 of the Companies Act 2006, a resolution proposing that they be re-appointed will be put at a General Meeting.

ON BEHALF OF THE BOARD:

A Gilmore - Trustee

Date: 21/12/21

Mr T W McMurdo - Secretary

Date: 21/12/21

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

BLACKPOOL CARERS CENTRE

Opinion

We have audited the financial statements of Blackpool Carers Centre Limited (the 'parent company') and its subsidiaries (the 'group') for the year ended 31st March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent company's affairs as at 31st March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

BLACKPOOL CARERS CENTRE - continued

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or the financial statements are not in agreement with the accounting records and returns; or certain disclosures of trustees' remuneration specified by law are not made; or we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance; but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- We obtained an understanding of the legal and regulatory frameworks applicable to the Charity and the sector in which they operate. We determined that the following laws and regulations were most significant; the Charities Act 2011, Employment regulation and Health and Safety legislation.
- We obtained an understanding of how the Charity is complying with those legal and regulatory frameworks by making inquiries to the management.
- We assessed the susceptibility of the Charity's financial statements to material misstatement, including how fraud might occur. Audit procedures performed by the audit engagement team included:
- Identifying and assessing the design effectiveness of controls management has in place to prevent and detect fraud;
- Understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
- Challenging assumptions and judgements made by management in its significant accounting estimates;
- Identifying and testing journal entries; in particular any journal entries posted with unusual account combinations:
- Reviewing material variation from our expectation in the income, expenses and balances; and
- Assessing the extent of compliance with the relevant laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the Charitable company's / Group's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's / Group's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company/Group and the Charitable Company's / Group's members as a body, for our audit work, for this report, or for the opinions we have formed.

P Buck FCA,DChA (Senior Statutory Auditor) for and on behalf of Champion Accountants LLP Statutory Auditors

7-9 Station Road Hesketh Bank Preston Lancashire PR4 6SN

Date: 21/12/21

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2021 (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

		Unrestricted funds	Restricted fund	2021 Total funds	2020 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies Charitable activities	2	127,873	755,930	883,803	626,653
Direct charitable activities	5	497,635	_	497,635	389,193
Other trading activities	3	46,848	_	46,848	177,200
Investment income	4	<u>994</u>	_	994	2,341
Total		673,350	755,930	1,429,280	1,195,387
EXPENDITURE ON					
Raising funds	6	5,723	102	5,825	77,117
Charitable activities	7				
Direct charitable activities		<u>662,382</u>	<u>379,670</u>	1,042,052	1,035,953
Total		<u>668,105</u>	<u>379,772</u>	<u>1,047,877</u>	<u>1,113,070</u>
NET INCOME BEFORE TRANSFERS		5,245	376,158	381,403	82,317
		•	ŕ	•	•
Gross transfers between funds	19	<u>376,158</u>	(376,158)		
NET INCOME		381,403	-	381,403	82,317
RECONCILIATION OF FUNDS					
Total funds brought forward		663,388	<u>30,886</u>	<u>694,274</u>	<u>611,957</u>
TOTAL FUNDS CARRIED FORWARD		<u>1,044,791</u>	<u>30,886</u>	<u>1,075,677</u>	<u>694,274</u>

The consolidated figures above include the results of the Charity which had income for the year of £1,410,260 (2020: £1,173,676) and a net surplus of £365,112 (2020: £81,596).

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

BALANCE SHEETS AT 31ST MARCH 2021

		Cor 2021 Group	nsolidated 2020 Group	2021 Charity	Charity 2020 Charity
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	14	348,955	360,630	335,916	355,949
Investments	15		_	<u> 100</u>	<u> 100</u>
		348,955	360,630	336,016	356,049
CURRENT ASSETS					
Stock – raw materials		2,089	2,017	2,089	2,017
Debtors	16	33,482	64,547	31,548	97,708
Investments Cash at bank	17	756,688 <u>54,635</u>	340,553 <u>83,361</u>	756,688 <u>51,050</u>	340,553 <u>46,817</u>
Casii at balik		<u>34,033</u>	83,301	31,030	40,617
		846,893	490,478	841,374	487,095
CREDITORS				•	
Amounts falling due within one year	18	<u>(120,171)</u>	<u>(156,834)</u>	(120,181)	<u>(151,047)</u>
NET CURRENT ASSETS		726,722	333,644	<u>721,193</u>	336,048
TOTAL ASSETS LESS CURRENT LIABILITIES		1,075,677	694,274	1,057,209	692,097
NET ASSETS		<u>1,075,677</u>	<u>694,274</u>	1,057,209	<u>692,097</u>
FUNDS Unrestricted funds:	19				
General fund		265,836	383,388	247,368	381,211
Designated funds*		<u>778,955</u>	280,000	<u>778,955</u>	280,000
Restricted funds:		1,044,791	663,388	1,026,323	661,211
Restricted fund - Capital Appeal		<u>30,886</u>	<u>30,886</u>	<u>30,886</u>	<u>30,886</u>
TOTAL FUNDS		1,075,677	<u>694,274</u>	1,057,209	<u>692,097</u>

^{*}The designated fund includes the net book value (after depreciation) of assets held for use in the charity. This does not represent available liquid resources. A split of the designated funds is shown in note 19 to the Accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 8/11/20 and were signed on its behalf

A Gilmore Trustee

Registered Company Number: 05633524 (England and Wales); Charity Number: 1114558

<u>CASH FLOW STATEMENT</u> <u>FOR THE YEAR ENDED 31ST MARCH 2021</u>

	Notes	2021 £	2020 £
Cash flows from operating activities: Cash generated from operations	1	414,681	(11,185)
Net cash provided by (used in) operating activities		414,681	(11,185)
Cash flows from investing activities: Purchase of tangible fixed assets Disposal of tangible fixed assets Interest received		(28,267) - 994	(55,209) - 2,341
Net cash provided by (used in) investing activities		(27,273)	(52,868)
Change in cash and cash equivalents in the reporting period Cash and cash equivalents at the beginning the reporting period	of	387,403 423,914	(64,053) 487,967
Cash and cash equivalents at the end of the reporting period		811,322	423,914

NOTES TO THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH 2021

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES		
	2021	2020
	£	£
Net income for the reporting period (as per the statement of financial		
activities)	381,403	82,317
Adjustments for:		
Depreciation charges	39,943	38,179
Interest received	(994)	(2,341)
Decrease/(Increase) in stocks	(72)	2,049
Decrease/(Increase) in debtors	31,065	(33,797)
Increase/(Decrease) in creditors	(36,663)	(97,592)
Net cash provided by (used in) operating activities	414,681	(11,185)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Group Financial Statements

These Financial Statements consolidate the results of the charity, and its subsidiary: Blackpool Carers Centre Trading Limited on a line by line basis. Details of the relationship between these entities are included in the notes to the Financial Statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has legal entitlement to the funds, it is possible that the income will be received and the amount can be measured reliably.

Grants are credited to income (voluntary income; where no conditions are attached) as they are received except where there is confirmation from the donor that these should be deferred, to be matched against future costs.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Allocation and apportionment of costs

Support costs

There is only one charitable activity heading, and a very small proportion of charitable activities are attributed to fund raising, therefore to reallocate support costs to this heading would be meaningless and the figures involved immaterial.

Only costs formerly included in governance are shown as support costs and allocated to charitable activities. Since there is only one charitable activity heading, all costs are included there.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES - Continued

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold improvements

- 5% straight line over the life of the lease

Plant and machinery

- 25% on reducing balance

Fixtures and fittings

- 25% on reducing balance

Motor vehicles

- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Donated assets and services

In accordance with the Charity SORP, donated services are included in the accounts at the value they would have otherwise have been if paid for by a customer. Donated goods are included at the cost to the donor. The resulting amount is shown within donation income on the Statement of Financial Activities, with a corresponding cost heading within charitable activities. Items that would normally be capitalised are included as fixed assets and depreciated over the life of the asset as noted above. The value of volunteer labour is not included within the Accounts except as a narrative note valued by taking the amount of time given multiplied by a reasonable rate per hour (such as national minimum wage). Goods donated for re-sale, especially those that are difficult to place a value on, are not included within the accounts (as income or stock) until the items are sold when the price sold for is recorded as income.

Investments

Investments are shown at market value.

Stock

Stocks are included at the lower of cost and net realisable value.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

2. DONATIONS AND LEGACIES - Charity and Group

DONATIONS AND LEGACIES – Charity and Group		
	2021	2020
	£	£
Donations	38,905	24,830
Grants	795,427	571,168
Donated services	49,471	30,655
	883,803	626,653
	005,005	020,033
Grants received, included in the above, are as follows:		
	2021	2020
	£	£
Beaverbrooks Charitable Trust	25,000	25,000
Big Lottery Fund - Family Focus	117,341	119,261
Big Lottery Fund - Hand in Hand	-	30,125
Blackpool CCG - Connect 5	25,350	25,000
Blackpool Council – COVID Response	. 294	-
Blackpool Council - Headstart	-	8,334
Blackpool Council – Managing Challenging Behaviour	26,131	25,770
CAF – Resilience Fund	75,000	-
Carers Trust - Dementia	-	9,000
Carers Trust – Direct Carers Connections	7,000	-
Carers Trust – Inspiring Change	8,750	2,000
Carers Trust – Respite Support	12,600	-
Carers Trust – Time for Me	13,268	-
Carers Trust - Young Carers in Schools	3,121	3,060
Carers Trust – Young Carers Awareness Day	350	-
Children in Need	50,881	50,700
Children in Need - Activity Fund	9,985	9,925
Children in Need – COVID19 Next Steps	1,950	-
Clothworkers	5,000	-
Community Foundation	11,241	-
Eric Wright Charitable Trust	15,000	20,000
Esmee Fairbairn Foundation	-	6,667
Henry Smith Charity	-	5,361
Individual grants	22,440	17,427
Leather Sellers	1,000	-
Lloyds Bank Foundation	-	10,299
National Lottery Community Fund – Core Fund	94,285	-
Postcode Neighbourhood Trust	8,162	-
Progress Recruitment	-	6,272
The Rank Foundation – Business Development	18,750	25,000
The Rank Foundation - Community Action Placement	-	150
The Rank Foundation – Core Grant	25,750	-
The Rank Foundation - Profit for Good	9,647	5,353
The Rank Foundation - Rank Aspire Programme	587	6,000
The Rank Foundation – Resilience Fund	25,000	-
The Rank Foundation - Time to Shine	2,083	-
Spirit – Bang the Drum	132,246	91,964
St James' Place Charitable Trust	3,125	-
Tudor Trust	39,500	37,500
Vera Wolstencroft Trust	3,590	26,000
West Lancashire Freemason's Charity	-	5,000
WG Edwards	1,000	_ ^ -
	795,427	571,168

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

3.	OTHER TRADING ACTIVITIES			
			2021	2020
	Production and seconds about.		£	£
	Fundraising and events – charity Charity shops and trading – subsidiary		22,475 24,373	130,842 <u>46,358</u>
	Charity shops and trading – subsidiary		24,373	40,338
			<u>46,848</u>	<u>177,200</u>
4.	INVESTMENT INCOME – Charity	& Group		
	•		2021	2020
			£	£
	Deposit account interest		994	2,341
	Interest receivable – trading		<u></u>	
			<u>994</u> .	<u>2,341</u>
E	INCOME EDOM CHARTTARI E A	OTDUTTIES Charte 9 Carre		
5.	INCOME FROM CHARITABLE A	CITVITIES - Charity & Group	2021	2020
			£	. £
		Activity	~	
	Social work, student placements	Direct charitable activities	10,940	21,948
	Contract income	Direct charitable activities	340,704	336,000
	Support services	Direct charitable activities	<u>145,991</u>	<u>31,245</u>
			<u>497,635</u>	<u>389,193</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

5.	INCOME FROM CHARITABLE ACTIVITIES - Charity	& Group – Continu	ıed	
	·	•	2021	2020
	Grants received, included in the above, are as follows:		£	£
	Blackpool CCG - Adult Carers' Support Blackpool CCG - Carers Break and Relief Fund Blackpool CCG - Dementia Support Blackpool CCG - Young Carers' Support		190,632 10,140 76,050 63,882	188,000 10,000 75,000 <u>63,000</u>
			<u>340,704</u>	336,000
6.	RAISING FUNDS - Charity & Group		2021	2020
			£	£
	Fundraising costs – Charity Charity shops and trading – subsidiary		3,096 2,729	56,127 20,990
			<u>5,825</u>	<u>77,117</u>
_				
7.	CHARITABLE ACTIVITIES COSTS - Charity & Group			
	Direct costs	Grant funding of activities (See note 8)	Support costs (See note 9)	Totals £
	Direct charitable activities <u>987,502</u>	<u>43,080</u>	<u>11,470</u>	<u>1,042,052</u>
8.	GRANTS PAYABLE - Charity & Group			·
	Grants paid to individuals amount to £43,080 (2020: £19,693).			
9.	SUPPORT COSTS - Group			Governance
				costs £
	Direct charitable activities – Charity			<u>11,470</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

10. NET INCOME/(EXPENDITURE) - Group

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Auditors' remuneration – charity	6,900	6,900
Accountancy fees – subsidiary	1,140	1,140
Depreciation – owned assets	22,443	20,678
Depreciation – donated assets	17,500	17,500

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses in the year ended 31 March 2021.

12. STAFF COSTS - Charity & Group

·	2021 £	2020 £
Wages and salaries Social security costs Other pension costs	647,681 53,497 <u>17,321</u>	687,399 50,643
	<u>718,499</u>	<u>756,145</u>
The average monthly number of employees during the year was as follows:	2021	2020
Charity Subsidiary	27 _0	30 _1
Group total	<u>27</u>	<u>31</u>

The key management personnel of the Charity are noted in the Trustees Report. The total employee benefits of the key management personnel of the Charity were £150,350 (2020: £161,080).

No member of staff was paid more than £60,000 during the year (being the reportable limit specified by the Charity Commission).

There are pension contributions outstanding at the balance sheet date of £206 (2020: £0).

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

13. GRANT INCOME IN ADVANCE - Charity (note 18)

	As at 1/4/20 £	Movement £	As at 31/3/21 £
Big Lottery Fund - Family Focus	52,801	(52,801) 24,705	- 24,705
Blackpool Council – Covid Response Carers Trust – Inspiring Change Children in Need	4,751 8,480	(4,751)	24,703 - 8,480
Children in Need – Activities Fund Eric Wright Charitable Trust	15,000	5,818 (15,000)	5,818
Postcode Neighbourhood Trust St James' Place Charitable Trust	-	11,427 4,375	11,427 4,375
The Community Foundation The Rank Foundation - Business Development	- 18,750	8,737 (18,750)	8,737
The Rank Foundation - Time 2 Shine Tudor Trust	<u>37,500</u>	10,382 (37,500)	10,382
•	137,282	(63,358)	<u>73,924</u>
Group total	<u>141,929</u>	<u>(68,005)</u>	<u>73,924</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

14 a) TANGIBLE FIXED ASSETS - Group

		Leasehold Improvements (Donated)	Improve- ments Property	Plant to Machinery £	Fixtures and Fittings £	Vehicles £	Totals £	
	COST							
	At 1 st April 2020 Additions	350,000	4,346 4,636	117,579 18,371	49,990 5,260	32,335	554,250 28,267	
	At 31 st March 2021	350,000	8,982	135,950	55,250	32,335	582,517	
	DEPRECIATION At 1 st April 2020 Charge for year	70,000 17,500	899 911	78,688 11,844	18,393 8,015	25,638 1,674	193,619 39,943	
	At 31st March 2021	87,500	1,810	90,533	26,408	27,312	233,562	
	NET BOOK VALUE	Ξ.						
	At 31st March 2021	<u>262,500</u>	<u>7,172</u>	45,417	28,842	<u>5,023</u>	<u>348,955</u>	
,	At 31st March 2020	280,000	<u>3,447</u>	<u>38,891</u>	<u>31,595</u>	<u>6,697</u>	<u>360,630</u>	
14 b)	TANGIBLE FIXED	ASSETS - Char	rity					
,			•	Leasehold improvements (Donated)	Plant and Machinery	Fixtures and Fittings	Motor Vehicle	Totals
	COST			£	£	£	£	
	At 1 st April 2020 Additions			350,000 -	117,579 18,371	48,545 249	32,335	548,459 18,620
,	At 31st March 2021			350,000	135,950	48,794	32,335	567,079
	DEPRECIATION At 1 st April 2020 Charge for year			70,000 17,500	78,689 11,844	18,183 7,635	25,638 1,674	192,510 38,653
	At 31st March 2021			87,500	90,533	25,818	27,312	231,163
•	NET BOOK VALUE	,						
ı	At 31st March 2021			<u>262,500</u>	<u>45,417</u>	<u>22,976</u>	<u>5,023</u>	<u>335,916</u>
	At 31st March 2020			280,000	<u>38,891</u>	<u>30,361</u>	<u>6,697</u>	<u>355,949</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

15. SUBSIDIARY COMPANY

The Charity has one trading subsidiary: Blackpool Carers Centre Trading Ltd, a company incorporated in England and Wales which is consolidated into the results of the Charity. The Charity owns the entire share capital of the trading subsidiary, being 100 £1 ordinary shares.

The audited Financial Statements of Blackpool Carers Centre Trading Ltd for the year ended 31st March 2021 are filed with the Registrar of Companies. A summary of the trading results of Blackpool Carers Centre Trading Ltd are shown below:

	2021 £
Turnover Cost of sales	34,020 (189)
Gross profit	33,831
Administrative and finance costs Depreciation	(1,250) (1,290)
Net Profit for the year before donation paid to parent charity	<u>31,291</u>
The aggregate of assets, liabilities and reserves is:	2021 £
Fixed Assets Current Assets Current Liabilities	13,039 6,669 (1,140)
Total reserves	<u>18,568</u>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

;	Group :		Cha	Charity	
	2021	2020	2021	2021 2020	
	£	£	£	£	
Trade debtors	9,611	38,389	7,677	36,563	
Inter company account	· -	· -	· -	34,987	
Other debtors	11,802	8,584	11,802	8,584	
Prepayments	12,069	<u>17,574</u>	12,069	17,574	
• •	<u>33,482</u>	<u>64,547</u>	31,548	<u>97,708</u>	

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

17.	CURRENT ASSET INVESTMENTS		Group Charity		
		2021 £	2020 £	2021 £	2020 £
	Unlisted investments – bonds and deposits	<u>765,710</u>	340,553	<u>765,710</u>	<u>340,553</u>
18.	CREDITORS: AMOUNTS FALLING DUE W	ITHIN ON	E YEAR		
			Group	C l	harity
		2021 £	2020 £	2021 £	2020 £
	Trade creditors Social security and other taxes	32,867 206	3,985	34,018 206	3,985
	Accruals and deferred income (note 13) Accrued expenses	73,924 13,174	141,929 <u>10,920</u>	73,924 12,033	137,282 <u>9,780</u>
		<u>120,171</u>	<u>156,834</u>	<u>120,181</u>	<u>151,047</u>
19.	MOVEMENT IN FUNDS – Charity & Group Unrestricted funds Designated fund – Charity & Group General fund – Charity General fund – Subsidiary	At 1.4.20 £ 280,000 381,211 2,177	(11,045) <u>16,290</u>	<u> </u>	At 31.3.21 £ 778,955 247,369 18,467
	D	663,388	5,245	376,158	1,044,791
	Restricted funds Restricted fund – Charity & Group	30,886	376,158	(376,158)	30,886
	TOTAL FUNDS	<u>694,274</u>	<u>381,403</u>	<u></u>	1,075,677
	Analysis of net assets between funds: Group		,		
			Restricted funds £	Unrestricted funds	Total 2021 £
	Fixed Assets Current Assets Current Liabilities		30,886	348,955 832,158 (136,322)	348,955 863,044 (136,322)
	Net Assets		<u>30,886</u>	<u>1,044,791</u>	1,075,677

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2021

19. MOVEMENT IN FUNDS - Charity & Group - Continued

Analysis of net assets between funds: Charity

	Restricted funds £	Unrestricted funds	Total 2021 £
Fixed Assets and Investments Current Assets Current Liabilities	30,886	336,016 810,488 (120,181)	336,016 841,374 (135,181)
Net Assets	<u>30,886</u>	1,026,323	<u>1,057,209</u>

Designated funds are allocated as follows: £348,955 is a designated fund which represents the net book value (after depreciation) of fixed assets held in the Group (including the leasehold improvements donated in 2017); a further £180,000 is designated for the Annexe development and £250,000 is designated for specific elements of the Young Carers programme. This leaves a balance of £265,836 constituting general / free reserves.

The restricted fund balance is made up of a number of grant balances on specific projects which will be expended in the coming year.

The transfer from restricted funds to unrestricted funds represents costs incurred in head office and central activities relating to restricted projects which have been re-charged by way of a management recharge.

20. RELATED PARTY DISCLOSURES

During the year the charity incurred net income totalling £7,728 in relation to the trading subsidiary. The balance owed to the trading subsidiary at the year end, and shown within creditors is £1,151 (2020 debtors: £34,978).

21. DONATED SERVICES AND FACILITIES

The figure recognised as income/expenditure relating to donated services and facilities may be summarised as follows:

	<i>a</i> .
General donations	29,471
Notional annual rent- Beaverbrooks House	20,000
	49 471

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES COMPARATIVE FIGURES FOR THE YEAR ENDED 31ST MARCH 2020

INCOME AND ENDOWMENTS FROM Donations and legacies	Unrestricted funds £ 99,256	Restricted funds £	Total funds £
Charitable activities	•	ŕ	•
Direct charitable activities	386,193	3,000	389,193
Other trading activities Investment income	177,200	-	177,200
investment income	<u>2,341</u>	-	<u>2,341</u>
Total	664,900	530,397	1,195,387
EXPENDITURE ON			
Raising funds	76,983	134	77,117
Charitable activities			
Direct charitable activities	<u>672,649</u>	<u>363,304</u>	<u>1,035,953</u>
Total	749,632	363,438	1,113,070
NET INCOME BEFORE TRANSFERS	(84,642)	166,959	82,317
Gross transfers between funds	177,983	(177,983)	
NET INCOME	93,341	(11,024)	82,317
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>570,047</u>	<u>41,910</u>	611,957
TOTAL FUNDS CARRIED FORWARD	663,388	<u>30,886</u>	<u>694,274</u>