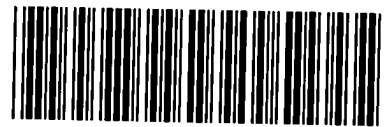


REGISTERED CHARITY NUMBER: 01110841
REGISTERED COMPANY NUMBER: 05442501

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017
FOR
THE ZACCHAEUS 2000 TRUST**

FRIDAY



A08 *A7ALA901* 20/07/2018 #403
COMPANIES HOUSE

THE ZACCHAEUS 2000 TRUST

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FOR THE YEAR ENDED 31 DECEMBER 2017**

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THE ZACCHAEUS 2000 TRUST

**STATEMENT OF PRINCIPLES
FOR THE YEAR ENDED 31 DECEMBER 2017**

The Trustees have agreed the following statement of principles which underpins all the Charity's work:

We will combat poverty and ill health caused by poverty.

We will promote the improvement of living and working conditions on the basis of economic and social justice in pursuit of a society that is fully inclusive of people of every race, colour and creed through the provision of advice services and evidence based policy alternatives to government.

We will pursue policies that are rooted in the experiences of the disadvantaged and excluded people of the United Kingdom, and the work of NGOs among them. They will be designed to reform the structures that create those conditions.

We oppose discrimination and inequality of all kinds.

We will operate without allegiance to any political party while promoting, vigorously, policies that are consistent with our statement of principles to all political parties and the government of the day.

THE ZACCHAEUS 2000 TRUST

LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name

The Zacchaeus 2000 Trust

Registered Charity number

1110841

Registered Company number

05442501

Registered Office

10 Buckingham Palace Road
London
SW1W 0QP

Founding Patron

The Rt. Revd. Robert Runcie (1996 - 2000)

Patrons

Sir Henry Brooke Q.C. (passed away January 2018)
Lady Antonia Fraser DBE
Lady Victoria Getty
HHJ Jan M A Luba Q.C
Jeremy Paxman
The Duke of Richmond and Gordon (passed away September 2017)
Dr Shuja Shafi
Sandi Toksvig
The Most Revd & Right Hon the Lord Archbishop of Canterbury Justin Welby

Independent Examiner

Mark Blackwell ACMA
For and behalf of M H R Consultancy Limited
Chartered Management Accountants
Minster House, 126a High Street
Whitton, Twickenham, Middlesex
TW2 7LL

Principal Bankers

CAF Bank Limited – 25 Kings Hill Avenue, Kings Mill, Kent, ME19 4LQ
Nationwide Building Society, Nationwide House, Pipers Way, Swindon, SN38 1NW
Secure Trust Bank, One Arleston Way, Shirley, Solihull, West Midlands, B90 4LH – Account Closed in year
United Trust Bank, 80 Haymarket, London, SW1Y 4TE
Virgin Money, Jubilee House, Gosforth, Newcastle upon Tyne, NE3 4PL

THE ZACCHAEUS 2000 TRUST

CHAIRMAN'S STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

2017 was a considerably busy year for the Zacchaeus 2000 Trust as we continued to support people who are experiencing problems with their welfare benefits and housing matters, which put them at risk of debt and/or homelessness. Our clients have continued to feel the impact of welfare reforms and cuts in benefits. A considerable number of our clients have experienced problems with disability benefits, which has in turn impacted on other matters, and in particular, housing. This has then informed our strategic direction and ambitions for the organisation which we refer to in this report.

The wider political and social context also formed the backdrop of much of our work and our policy thinking. In 2017 we experienced an unanticipated General Election, with surprise results, and more opportunity to work with London based politicians. The General Election was followed quite closely with the tragic fire at Grenfell in North Kensington. Whilst we were in no way directly involved in the aftermath, our hearts went out to the residents and wider community affected, and to the work of our colleagues in voluntary and community sector in North Kensington. These key events in 2017 signified the start of new conversations and spaces to engage with issues concerning the poorest in our communities. This has been very much on our minds and our thinking as we planned our work in 2017, with a greater focus on how we engage our clients more effectively in our work and their ability to influence policy.

2017 also saw significant change in Z2K's key personnel. Following her planned retirement, we said a goodbye to our longstanding and very first Chief Executive, Joanna Kennedy. Joanna led the organisation over a period of nearly 10 years, taking us to the next level as a well-regarded anti-poverty charity, with the ability to influence and engage with a diverse range of stakeholders. We are very grateful to Joanna for all her hard work and dedication during her tenure and her continued support for the organisation, following her retirement. Following an extensive recruitment process, Raji Hunjan took up appointment in March 2017 as the new Chief Executive and quickly set to work to ensure a smooth transition and to support all staff during a significant time of change.

The change in leadership, alongside changes in the wider landscape, was a good opportunity for the Board, together with staff, to review our strategic aims and objectives; much of this work took place in the summer of 2017. The outcome of this review has set the 2018/2021 strategic plan, which is referred to later in this report. The outcome of this review also fed into our work priorities in the second half of 2017. We started to embed more clearly into our work, a client-centred approach, and working to empower individuals so they are better equipped to address their own current and future issues.

By taking a client-centred approach, we can respond to individual needs and where appropriate, advocate on behalf of those we help. Often clients will present with one issue, but through a deeper analysis we discover a more pressing matter. A typical example is when a client contacts us to ask for help with an Employment Support Allowance (ESA) claim, but through our holistic approach we uncover further problems such as rent arrears. We will then prioritise stabilising their housing benefit situation, for instance by applying for discretionary housing payments (DHP), to stop potential eviction, before addressing other issues.

We also strengthened our ability to offer more additional support services. We have a long-standing private rented sector access scheme (Next Door), which continued to house single people on low income in the private rented sector. In addition to this, we also started planning to develop this project to provide further post tenancy support, with a view to help tenants manage their tenancies and to fulfil basic tenant responsibilities, whilst also support them to engage more widely in community life.

In partnership with South West London Law Centres, we introduced another project to provide wrap around support for clients in Westminster, Wandsworth, Lambeth and Merton. This created a new post, as part of the Big Lottery Stepping Stones project, with the purpose of providing clients with extra support – such as financial capability courses, support with accessing other services, ESOL, and confronting issues such as mental health and addiction. The project is designed to help people to move forward and be less reliant on advice. Stepping Stones is funded through the Big Lottery's Help Through Crisis Fund. The main project lead is South West London Law Centres, and Z2K is the secondary partner.

In addition to our client facing work, we made some significant inroads with our policy and campaigning work. We led a campaign in Hackney against the Council's proposed cut in Council Tax Support; the Mayor of Hackney announced that the Minimum Payment would only be increased from 15 per cent to 17 per cent, instead of the 20 per cent originally consulted upon. The Mayor also announced a £100,000 Hardship Fund for those experiencing difficulties paying their bill and has instructed council officers to be much more proactive in ensuring debtors are given help.

We also continued to push against disability benefit reforms and gave oral evidence to the Parliamentary Work and Pensions Select Committee, setting out our concerns.

THE ZACCHAEUS 2000 TRUST

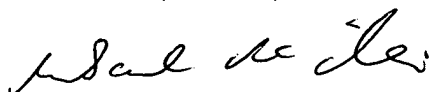
CHAIRMAN'S STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2017

All of the above is achieved because of our dedicated team of staff. In 2017, a number of our staff team moved on to significant promotions within other organisations. Our Policy & Campaigns Officer, Sam Ashton, took up a new post as Principal and Policy Officer at London Councils; Joe Hurst, our Casework Manager, took up a new post as Senior Caseworker for Emma Dent Coad MP with a specific remit for Grenfell; Matthew Ahluwalia is now a pupil barrister with the Public Law Project. Other movements in the year included the departure of Shandice Wright (Office Administrator) and Alex Dhlakama who both left to pursue new opportunities; and two of our staff started their maternity leaves – Zoe Adkin and Catherine Hartshorn. We also welcomed Eimear Twomey and Andy McCarthy as new caseworkers, Elif Balci and Stacey Jackson as maternity covers.

A final mention is to Rev Paul Nicolson, who resigned from the Board as a Trustee. As the original founder of the Zacchaeus 2000 Trust, he saw the organisation evolve from a small group of friends helping some of those affected by the Poll Tax to an organisation supporting many more and contributing to public debate about poverty and inequality in London. Paul continues to support our work, for which we are really very grateful.

I would like to thank all staff for their on-going dedication and commitment to helping Zacchaeus 2000 Trust to achieve its outcomes, and to supporting people on low income to access advice and exercise their rights.

Michael G McAteer (Chairman)



THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

The Trustees present their report and the unaudited financial statements of the Charity for the year ended 31 December 2017. The Trustees have adopted the provisions of Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities 2015" (FRS102) in preparing the annual report and financial statements of the Charity.

TRUSTEES

All Trustees give their time voluntarily and receive no benefits from the Charity apart from reimbursed expenses set out in note 14. The Trustees serving during the year and to the date of this report were as follows: -

Michael Gerald McAteer – Chairman
Kay Zebada Lau – Treasurer and Company Secretary
James Peter Dobel – Appointed May 2017
Siobhan Mary Garibaldi
Emma Lough
Christopher Richard Pond – Appointed March 2017
Randeep Ramesh
Dame Ruth Runciman
Jessica Walker – Appointed May 2017

Trustees who have resigned during the year:

Rebecca Kate Donaldson – Resigned January 2017
The Revd. Paul Roderick Nicolson – Resigned January 2017
Fionnuala Elizabeth Maev Sullivan – Resigned June 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Zacchaeus 2000 Trust is a company limited by guarantee established on 4 May 2005 and registered as a charity on 11 August 2005. The charitable company acquired the assets, liabilities and activities of an incorporated charitable trust by the same name on 1 January 2006. The original trust, which had similar objectives, was established on 10 February 1997.

The Charity was established under a Memorandum, and Articles of Association, which established the objects and powers of the Charity. The Memorandum of Association was amended 19 September 2007 and 4 June 2008 and then a special resolution was passed 2 June 2010 which deleted the Memorandum of Association of the company and the amended Articles of Association are now the Charity's governing document.

The company is limited by guarantee and has no share capital. The liability of members is limited to £1 per member in the event of a winding up.

Appointment of new Trustees

The Articles of Association provide for a minimum of three Trustees and no maximum. The Charity currently has a complement of nine Trustees. Requirements for new Trustees are identified and appointed by the remaining Trustees.

Trustee recruitment and induction

Trustees are recruited through advertisement, professional, personal and member contacts. We aim to recruit people whose skills the Board have identified as needed. The Trustees endeavour to ensure there is a balance of skills, which reflects the ethos, and values of the Charity. The Chair of the Board of Trustees is responsible for the induction of new Trustees, which involves awareness of a Trustee's responsibilities, the governing document, and the work of the Charity.

New Trustees undergo an orientation session to brief them on their legal obligations under charity and company law, the content of the governing documents, the committee and the decision-making processes, the business plan and recent financial performance of the Charity.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT - continued

Governance and Organisational structure

The Board of Trustees meets a minimum of four times a year, including an annual Away Day where the strategic direction of the Charity is discussed. The Board is responsible for governing the affairs of The Zacchaeus 2000 Trust. The Board agrees the strategic direction to ensure the organisation fulfils its objectives. It takes overall responsibility for ensuring that the financial, legal and contractual obligations of the Charity are met and that there are satisfactory systems and controls in place. The Board receives regular reports from the Treasurer and Chief Executive, who oversee the finances of the organisation. The Chief Executive attends all Board meetings.

Additionally, the HR and policies sub-committee and the finance and risk sub-committee were introduced in 2017 to ensure further scrutiny of policies and the finances, longer-term financial forecasts and risk respectively. The sub-committees are made up of 3 Trustees. The HR and policies sub-committee meets a minimum of 2 times a year, and the finance and risk sub-committee meets a minimum of four times a year, to coincide with the full Board meetings. The HR and policies sub-committee is responsible for monitoring and reviewing the policies of the Charity, with a focus on staff policies and policies relating to client facing work, to ensure they are fit for purpose and meet regulatory requirements. The finance and risk sub-committee is responsible for reviewing the draft business plans and performance against plan and budget, overseeing the audit, reviewing the Charity's pay structure and monitoring of the Charity's risk management. The Chief Executive attends all sub-committee meetings, and both sub-committees report back to the full Board and makes recommendations for the full Board's consideration.

Management

Day to day management and decision making of the charity is delegated to the Chief Executive who works closely with the Senior Management Team to fulfil the Charity's objectives and ensure the smooth and effective running of the organisation. The Senior Management Team is supported by a dedicated and multi-skilled staff team who are passionate about working with people on low income and achieving successful outcomes for individual clients as well as longer-term policy change for wider communities. The Chief Executive reports to the Chair and the Board.

Senior Management

Joanna Kennedy – Chief Executive – until March 2017

Raji Hunjan – Chief Executive – from March 2017

Lilian Lee – Office Manager

Adam Alive – Locum Office Manager – until February 2017

Marc Francis – Director of Campaigns & Policy

Anne Killeen – Senior Casework Manager

Pay policy for senior management team

The senior management team comprise the key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis. The pay of the senior staff, and indeed all staff, is reviewed annually. The Trustees benchmark salaries against pay levels in other comparable charities.

Related parties and co-operation with other organisations

None of our Trustees receive remuneration or other benefit from their work as Trustees.

The Charity works with other charitable and not for profit organisations in the furtherance of its objectives. Any connection between a trustee or senior manager of the Charity with service user, external contractor or supplier of services is disclosed to the full board of Trustees in the same way as any other contractual relationship with a related party. Furthermore, all Trustees complete an annual declaration of interests form.

All related party transactions are managed in accordance with the Charity's conflicts of interest policy. All transactions and activities involving organisations in which a Trustee may have an interest are conducted at arm's length and in accordance with the Charity's financial and procurement procedures. Total payments made to Trustees are shown in note 14.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT - continued

Use of volunteers

Z2K is grateful to all its volunteers, who assist with tribunals, research and office work. Our diverse range of volunteers have a variety of interests and reasons for wanting to support Z2K - from gaining experience at the start of their careers to using their wealth of experience and knowledge to meeting the needs of our communities. All our volunteers add value to our work and make a real difference to our clients and communities. We are very lucky to have long-term volunteers as well as others who will work with us on fixed terms of around 3 months or more.

Volunteering is one of Z2K's organisational values. This is expressed as: "Volunteering to do this work is enriching for the volunteers, raises consciousness about the nature of poverty in the UK and breaks down barriers between poor and vulnerable people and those who are more fortunate."

Due to the size of the Charity, staff and volunteers work closely together. Volunteers assist with welfare benefit and housing issues, as well as undertaking research and representing clients at tribunals. Volunteers are recruited on a rolling basis. Our volunteers are made up of law and social work students, volunteers from within law firms and also retirees. All volunteers are supported by a designated member of staff.

Procedures and policy for grant making

Our policy is to give a few small grants to families and individuals experiencing exceptional poverty, beyond the scope of state benefits, from our Relief of Poverty Fund, for which we raise money. Grants are given at the discretion of the Chief Executive according to the Relief of Poverty grant criteria. The register of grants is reported to the Trustees at every Board meeting. This totalled £911 in the year ended December 2017.

AIMS AND OBJECTIVES

The principal objects of the Charity are:

- the prevention and relief of poverty in the United Kingdom in a manner consistent with Christian ethics ;
- providing assistance and services to individuals in need; providing advice, education, training and assistance on any issues relating to the relief of poverty to volunteers, other charities or organisations; undertaking, supporting and promulgating research into factors that contribute towards poverty and ways to mitigate them;

Public Benefit

We have reviewed the Commission's guidance on public benefit when reviewing our aims and objectives and in our planning of activities. We believe that we have complied with this; and seek to demonstrate this within this report.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

OUR REACH

We work with low - income households across London; whilst the majority of our clients are based in Westminster, Kensington and Chelsea, Brent, Camden and Hammersmith and Fulham, our reach spans across London. We prioritise those who: are seeking emergency support, are at risk of homelessness and rent arrears and/or have problems with their benefits and appeals. In helping low-income households address their benefits issues, we also attend to other issues that are causing them problems - such as financial management and income maximisation, concerns about their tenancies, mental well-being and the confidence to engage with relevant authorities. The people we help are typically at crisis point because they are either homeless, at risk of homelessness or vulnerably housed, which often gives a sense of urgency to our work - particularly for people in social housing who are at risk of losing long term, secure tenancies.

Our main focus is helping people navigate their way through the complexities and recent changes in the benefits system, combined with the scheduled introduction of Universal Credit and how all of this impacts on their lives and day-to-day challenges. The Trust for London's 2016/17 Poverty Profile research made some key findings that are relevant to this work: on average, for those in the bottom fifth of the income distribution, benefit payments make up 46% of disposable income. As such, low-income families are greatly affected by changes/reductions to social security benefits and the cuts since 2010. Many of the people who come to us have not fully understood the extent to which they are at risk of losing their homes or spiralling into rent arrears and problem debt. We therefore work to empower individuals to manage their finances and adapt to the changing welfare system.

Given that we are based in Westminster, approximately 75% of our clients continue to be from Westminster. We currently have three outreach sessions across the borough – Beethoven in Queens Park; Church St Library, Paddington; Churchill Gardens Estate, Pimlico. In addition we receive telephone enquiries, repeat clients, word of mouth and have referral links with many local organisations, MPs and Councillors.

COMMUNICATIONS

In 2017 we overhauled our website, to continue to widen our reach and our ability to influence policy and respond to opportunities. A key feature of our website is our blogs which demonstrate most strategically how our focus on individual casework enables us to identify and seek to address wider structural inequalities. We encourage all staff to regularly blog and engage with our highly active twitter feed.

We use our blogs to tell human stories and demonstrate the impact of unfairness in our benefits system. In Anne Killeen's blog, A Tale of Two assessments, we address the problems people applying for disability benefits face when going for medical assessments. Our client, Jack, initially completed an ESA from himself, attended the medical assessment and was awarded 0 points. Jack said the Healthcare Professional would not listen to his answers and the report did not reflect what he said. We provided Jack with emergency support, including foodbank vouchers and emergency cash, whilst also advocating on his behalf with the Job Centre to get ESA reinstated pending appeal. We then attended a second medical assessment with Jack following his application for PIP. On a number of occasions during the assessment, we intervened to ensure Jack was given a fair chance to respond to questions in his own time. Post assessment Jack mentioned this was a very different experience and the outcome of the PIP application was enhanced daily living and increased mobility. The blog not only demonstrates the impact of our casework, it also reinforces the need for significant change in the system to ensure that people who are in need of state benefits can navigate the system without relying on advice agencies, which are already working with limited resources.

PARTNERSHIP WORKING

Our independence and credibility established over many years means that we are able to play a role on a number of national platforms as active members – for example, Disability Benefits Consortium, which looks at reform in the benefits system; End Child Poverty Coalition in which we have contributed to matters ranging from children's rights and the over use of temporary bed and breakfast accommodation for families; Taking Control Campaign to stop bailiff action on the poorest in partnership with Advice UK, Money Advice Trust, Step Change, Citizens Advice amongst others.

We continue to explore opportunities for working in partnership with others. Our long-standing partnership with the Child Poverty Action Group (CPAG) has enabled us to produce the most detailed and influential research on the impact of the "localisation" of Council Tax Support on disabled and unemployed residents. In the course of our campaigning in Tower Hamlets against its proposed cuts to Council Tax Support during 2017, we also worked in partnership with Island Advice Centre, the Legal Advice Centre (University House) and Toynbee Hall.

More generally, we are working in partnership with South West London Law Centres, Ace of Clubs and Katherine Low Settlement to deliver wrap around support in Westminster, Wandsworth, Merton and Lambeth with funding through the Big Lottery's Help Through Crisis Fund. We also remain active members of the Westminster Advice Forum, the London Child Poverty Alliance, the Disability Benefits Consortium and the Taking Control group of debt advice charities campaigning for regulation of the bailiff industry.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

OFFICE MOVE

We ended a very busy year with an office move. With support from the Westminster Foundation, we have moved from 34 Grosvenor Gardens to 10 Buckingham Palace Road. As a result of moving to bigger premises, we have also made the decision to close our second office in Beethoven Centre, Queens Park. We hope that by housing all our staff in one office, we can encourage greater collaboration across all of our work.

OUR FUNDERS AND SUPPORTERS

We remain extremely grateful to our patrons for their support, some of whom are also donors. We are also grateful to other individual donors, including all those who donate during the London Legal Walk. This event takes place in May every year, and is organised by the London Legal Support Trust to support those in the legal community to raise funds for advice and legal help for those who otherwise cannot afford it. For two years running we have raised the most money amongst participating voluntary sector organisations.

We have also received pro bono support from two corporate law firms who have represented many of our clients at disability tribunals – these are Hogan Lovells and Kingsley Napley. We have also received other pro bono support from Berwin Leighton Paisner and Kemp Little on operational matters; as a charity with limited funds, this help has been invaluable.

We would not be able to continue our valuable work without of main grant supporters, and in 2017 these were Oak Foundation, Tudor Trust, Trust for London, City Bridge Trust, Esmée Fairbairn Foundation, Comic Relief, Rank Foundation, Rank Foundation, AB Charitable Trust, London Legal Support Trust, Porticus, Westminster Foundation, Strand Parish and the Westminster Amalgamated Trust.

The majority of our funding continues to be secured via trust and foundation grants, and whilst we explore ways in which to diversify our income, we also focus on identifying new funders whose strategic aims are aligned to the outcomes that we want to achieve.

ACTIVITIES, ACHIEVEMENT AND PERFORMANCE

Zacchaeus 2000 Trust is an anti-poverty charity focusing on social security, housing and homelessness. We combine outreach, advice and casework, with additional support services to help Londoners on low income and/or at risk of homelessness to address multiple issues. We make strategic choices to work intensively over a longer period with a smaller group of people in order to achieve lasting outcomes, rather than working with larger numbers for less time. An average client will have 2 or 3 cases open with us, covering issues including housing suitability reviews, benefit applications and appeals and council tax arrears. We work across London reaching vulnerable people who struggle to access other services.

Our core activities include:

- Benefits case work: from form filling and dealing with overpayments and housing benefit problems to attending medical assessments. We identify people for casework through outreach services in the most deprived pockets of Westminster and surrounding boroughs;
- Tribunal representation: we use a network of pro bono lawyers to challenge negative decisions on disability benefit applications on behalf of individual claimants. Our success rate averages 90% over the course of a year;
- Private Rented Access (PRS) scheme: we house single people who are homeless or at risk of homelessness with no access to statutory support, in the PRS. We have developed strong links with landlords of decent properties, willing to rent to those on benefits. We work with individuals to secure PRS tenancies and prepare them for sustaining a tenancy, managing their finances and day-to-day living;
- Stepping Stones: this is an additional service for those with existing benefit cases and is designed to help individuals identify and address other challenges that may be affecting their ability to manage their finances. We assist individuals to identify and access the right support to help them move forward;
- Complaints: we help clients to complain when they experience maladministration in the benefits system, which can be very empowering when an apology or compensation is achieved.

Overall numbers of people helped and number of cases in 2017 can be broken down as follows:

- Number of new clients in 2017: 863
- Number of clients that were opened prior to 2017 but came back with new case in 2017: 191
- Total clients: 1054
- Number of new cases in 2017: 1581
- Number of cases carried forward from previous years to 2017: 386
- Total new cases: 1,967

The total financial benefit from all 2017 cases is now just over £2 million - £2,008,199.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

ACTIVITIES, ACHIEVEMENT AND PERFORMANCE - continued

Other key achievements include:

Number of cases to tribunal and success rates:

- 188 disability benefit tribunals in total with 151 successful cases.
- 5 additional tribunals of other benefits e.g. tax credit.
- 96 people were supported to prevent homelessness.
- 19 people were housed through our private rented sector access scheme.

Number of people given wrap around:

- 15 wraparound cases.
- 5 cases with wraparound service.
- A total of 20 wraparound cases.
- 35-form filling out of which 18 successful form filling, 3 unsuccessful and the rest we are waiting decision on.

COMPLAINT WORK

In terms of our complaints work, we undertook 85 new complaints in 2017, of which 38 were upheld or upheld partially; we are still awaiting the outcome of 19. In 18 of these cases, the client decided not to take the complaint further. The complaints project can lead to clients receiving significant back payments. For example, we worked with a client who had unsuccessfully tried to backdate his severe disability premium on his ESA claim and had heard nothing for over a year. When we intervened, he was successfully awarded 7 years back payment totalling £19,000.

In other circumstances, the point of a complaint is to give the client peace of mind and confirmation about the importance of exercising your rights. In this case our client suffered significant physical and mental disabilities, and yet he failed his ESA work capability assessment, scoring zero points; he was unable to claim JSA as he could not manage the conditionality. On appeal he was awarded 49 points at tribunal. We complained about the disparity between the lack of points awarded after assessment compared to the high points after tribunal. Stage One Complaint found that the assessor had not been thorough. They had failed to read the medical evidence prior to assessment and ask relevant follow up questions. Complaint awarded him £50 compensation. We are now progressing to a stage two complaint.

HUMANITY HOMES

In addition to the above, we completed work on our pilot project, Humanity Homes. This was pilot project that was started in 2015 in partnership with another charity, called Humanity Homes (Charity No: 1167696). The project was a supported hostel for four people between the ages of 25 and 35. The hostel was a property leased from a private landlord and sublet to clients who do not qualify for the PRS scheme. This is primarily 25 to 35 year olds who are normally only entitled to the Shared Accommodation Rate (SAR) of Local Housing Allowance (LHA), but will be exempt from this restriction if they have spent three or more months in supported hostel accommodation. Through the project we successfully housed 8 people for 6 to 9 months periods, of which 6 moved into more long-term tenancies with private landlords. In June 2017 we made the decision to close the hostel because it was resource heavy, to focus more on housing people through our PRS scheme. The Humanity Homes project was innovative and produced significant outcomes for the people involved; our decision to close was based on our limited resources in relation to the needs of the project.

POLICY WORK

The abolition of Council Tax Benefit and the effects of replacing it with Local Council Tax Support (CTS) schemes remains a key part of Z2K's policy work. Early in 2017, we heard that our campaign with other organisations in Tower Hamlets had been successful in persuading the Mayor and councillors there not to introduce the 20 per cent Minimum Payment for the Borough's 22,500 working-age households consulted upon the previous autumn. Tower Hamlets Council itself estimated that the budget saving that would have accrued if the proposal had been implemented would be £6.1 million i.e. disabled, unemployed and part-time claimants would have paid this sum towards their Council Tax. Instead of the 20 per cent Minimum Payment, Tower Hamlets made other smaller changes to the Non Dependent Deduction regime, Minimum Income Floor and capital limit, which it estimated would save £1.7 million. Our campaign therefore achieved a financial benefit to those households of £4.4 million a year.

Following our representations, we also heard that councillors in Waltham Forest had decided against increasing its existing 24 per cent charge to 40 per cent for unemployed residents as proposed in its consultation during 2016. It was originally estimated that this change would result in a £1.6 million budget saving. The councillors did continue with changes to the "taper rate", and a Minimum Award level, but the financial benefit to unemployed residents was probably at least £1 million. Credit for that is largely due to local campaigners, but Z2K played its part in publicly challenging those plans and encouraging political opposition. A few days later, councillors in Redbridge decided not to apply their increased 20 per cent charge to disabled people – thereby achieving a financial benefit of around £500,000 to those households.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

POLICY WORK

In March, Z2K's Policy & Campaigns Officer gave evidence to the Work & Pensions Select Committee about the assessment and appeals processes for Personal Independence Payments (PIP), which is replacing Disability Living Allowance. He made a compelling case to MPs that the assessment process is fundamentally flawed and that the Mandatory Reconsideration stage is being used as an administrative hurdle to discourage claimants from pursuing their right to an appeal hearing at the Tribunal. We were really pleased to see both these issues picked up in the terms of reference for the committee's subsequent inquiry into PIP and Employment Support Allowance assessments. Our written submission brought together detailed evidence from our Tribunal Representation Service for disabled claimants, and has been reflected in the committee's subsequent report. We will be publishing research on these issues in 2018.

In September 2017, in partnership with the Child Poverty Action Group (CPAG), we held a well-attended fringe meeting at Labour Party conference which debated the continuing problems with localised Council Tax Support schemes. Our keynote speaker was Shadow Local Government Minister, Yvonne Fovargue MP, and we were also joined by Cllr Stephen Alambritis (LB Merton) and Cllr Georgia Gould (LB Camden), who explained how and why those boroughs had decided against charging their poorest residents. This event attracted councillors from across the country as well as delegates and is helping us to inform more local campaigns against cuts to Council Tax Support schemes, for example in Adur District Council.

Among those attending the fringe meeting were several councillors from Hackney, which had just begun consulting on increasing its Minimum Payments from 15 per cent to 20 per cent. Our grassroots campaign against this proposal was supported by nearly 700 local residents, many of whom would have been directly affected by an increase, and other local advice agencies and charities. Just before Christmas we met the Mayor of Hackney, and were told that the increase had been scaled-back to 2 per cent making the charge 17 per cent. He also agreed to establish a £100,000 Hardship Fund and pro-actively target that at those struggling to pay their bill. In total, that is a financial benefit of around £850,000 a year to claimants in Hackney. We are continuing to engage with Hackney on alternatives to its use of bailiffs against those in arrears. Separately, councillors in Ealing decided to scrap their own charge for disabled CTS claimants that Z2K had campaigned against in 2015/16. We estimate the financial benefit to those households is around £635,000 a year.

Overall then, 2017 was a very successful year for our campaigns at a local level, and we hope to secure further positive changes in other boroughs following the local elections in May 2018. We are also working to secure more opportunities to influence the national public debate about the on going cuts to Social Security benefits through the direct testimonies of those affected.

RIGHT FIRST TIME PROJECT

In the summer of 2017, we completed the first year of our Right First Time project, which uses the formal complaints mechanisms of central and local government to try to secure improvements in their policies and practices as well as meaningful redress for individual clients who have suffered maladministration or poor quality service. In the course of the project's first 12 months, the Complaints Caseworker took up over a hundred individual complaints, many of which needed to be escalated to the Local Government Ombudsman or Independent Case Examiner (Social Security) before a positive decision was finally reached.

As well as some excellent results for individual clients, these complaints resulted in a number of positive changes to policy/practice. For example, one complaint successfully challenged JCP/DWP's failure to offer "reasonable adjustments" to disabled clients on Job Seekers Allowance. Another got Westminster Job Centre Plus to change its approach to clients with the "right to reside". A third complaint and subsequent Freedom of Information request expose unnecessary delays before disability benefits are paid following Tribunal judgments overturning DWP decisions, and has now helped significantly reduced those periods.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

WHAT OUR CLIENTS SAY

Our annual client survey shows the difference our work has made to individuals. In 2017, over half of those interviewed said they saw a change in their income after working with Z2K, with 82% of clients involved in benefit-related matters experiencing improvements in their financial situation. Similarly 75% said their housing situation had improved. A number of individuals praised the organisation's role in achieving these outcomes, declaring that Z2K had made the process easier.

75% of respondents reported that working with Z2K had helped to reduce their stress levels; similarly 77% said the Charity had had a positive impact on their happiness.

Working against a backdrop of growing challenges for those on low incomes, we see the acute need for our services. Many of our clients have been affected by negative welfare reforms and benefit cuts; looking ahead, the rollout of Universal Credit threatens to increase rent arrears and evictions. In Westminster and neighbouring boroughs there are pockets of deprivation where individuals simply cannot access advice. We have responded by providing outreach services in North Westminster and Pimlico's Churchill Gardens Estate, where we have worked patiently with the community to build individual resilience and support people to tackle oncoming challenges.

"I'm very, very happy, a very big thank you for helping and supporting me, it's been a hard time and I didn't know what I was doing. Because of helping me, I've got money for my child." (Client feedback)

"didn't have to give up my tenancy, I didn't have to struggle, or risk my health, it gave me the ability to be independent." (Client feedback)

"It's a great help, even with my difficulties I feel so much better and grateful for your help. Less stress, less anxiety." (Client feedback)

"I was under a lot of pressure and harassment regarding my housing benefit. Because of Z2K, who sorted it, I don't have that added pressure on my mind, I'm very happy with the outcome." (Client feedback)

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

FINANCIAL REVIEW

Financial Statements

The financial statements, including the notes, have been prepared in compliance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2015 (FRS 102). The analysis of income and expenditure reflects the classification of activities, together with costs relating to administration.

Statement of Financial Activities

The Statement of Financial Activities is shown on page 17, with a more detailed analysis of income and expenditure within the notes to the financial statements. The total income for the year was £459,046 (2016: £513,547), with the support of various grant providers being the Charity's main income. £4,759 was received last year from DWP Access to Work to enable the Charity to purchase specialist equipment for the staff, disclosed under. Other income: No such income was received in 2017.

The total expenditure for the year was £518,385 (2016: £486,929). Expenditure has increased again over the previous year, reflecting the continuing growth and development in the Trust's work. The Trustees hope that this general trend will continue into the next financial year but fundraising is becoming ever more challenging as funds for advice services are generally being reduced.

Principal funding sources

The Charity is dependent upon grants and donations from individual donors and institutions. A full list of grants and donations received is set out in Note 4 to the accounts.

Balance Sheet

The above result led to a deficit of £59,339 (2016: Surplus £26,618), which has resulted in a combined fund balance of £170,115 (2016: £229,454) at the year-end. This draw down of reserves was planned as part of the 2017 budgeting process and strategy, in order to invest in staff recruitment and reduce the reserves to the target level of 3 months of expenditure. An analysis of the funds can be found in note 20, with the movements with each fund detailed in note 21.

Future Outlook

Whilst the fundraising landscape is becoming ever more challenging as funds for advice services are generally being reduced, the Charity maintains a strong financial position with cash reserves at year-end of £236,647 (2016: £387,170). Furthermore, the Trustees have approved a robust plan for the generation of funds to enable the full delivery of our 2018 strategy.

Our income tracker includes our pipeline of grant funding applications. The Charity uses this to monitor our projected income against our income figures used to prepare our budgets. The Trustees regularly reviews its contingency plans for how expenditure would be reduced in the event of significant shortfalls in projected income.

The majority of our income comes from trust and foundation grants, and we are also working with new funders. We are also planning to recruit a fundraiser in 2018, with a view to diversifying our income sources. Based on the Charity's 2018 income tracker and budgets, the Charity expects to generate £626,818 of income and £619,538 of expenditure, resulting in a small surplus of £7,279 and year-end reserve balance roughly equivalent to 3 months of expenditure.

Investment policy and objectives

The Charity's Articles of Association does not confer any specific rights or restrictions on us as Trustees in respect of investing its funds. The funds received by the Charity during the year under review were not sufficient to justify separate investment, other than to be placed on deposit with the Charity's bankers.

Reserves Policy

The Trustees aim to maintain an amount on general fund equivalent to three months of expenditure, although this is dependent on the level of donations received. At 31 December 2017, the Charity held approximately 3 months of expenditure (2016: 5 months) of total projected annual expenditure in unrestricted free reserves.

Risk Management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those relating to the operation and finances of the Charity. Risks are assessed in terms of impact and likelihood, and are reviewed at least quarterly by the finance and risk sub committee, and annually by all the Trustees.

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

Plans for the future

We have set ourselves ambitious goals for 2018 to 2021 and look forward to report back on our achievements in our 2018 report.

Our Vision

Our vision for 2018/21 is to be recognised as London's main independent charity campaigning for a fair and well - functioning social security system that provides a safety net for people at risk of poverty.

We will work to achieve:

- Fair and equal access to a social security system that helps people move on;
- Affordable and secure housing;
- The empowerment of people to participate in their communities.

We will get there by:

- Providing specialist advice and practical support to the people who require our services;
- Offering training and tools to groups that we identify as being most disadvantaged by social security and housing policy;
- Working with our communities and wider stakeholders to campaign and expose the injustices in the system;
- Using the evidence from all our casework to influence national and local government policies on benefit, council tax and social housing;
- Using the evidence from our casework to improve the practices of agencies that assess and provide services relating to benefits and housing;
- Providing training to professionals who work directly with community groups – such as lawyers, service providers and other charities.

We will ensure the sustainability of our work by:

- Building a long term sustainable plan for growth, with diversified income streams that strengthens our independent voice and authority, and support of communities to exercise their rights and challenge those in power.

Intended Outcomes:

Fair and equal access to social security that helps people to move on

We are concerned that the complexity of existing benefits systems make it difficult to navigate and alongside supporting individuals to understand the system, fair decisions must be made quickly to reduce the level of stress for those that need help. In addition our work shows that the unfair introduction of council tax charges in some Local Authorities add greater financial pressure on people who have already been hit with benefits cuts.

Z2K aims to achieve:

- An increase in the number of individuals who are able to successfully access benefits when they are in need.
- More effective assessment processes at all stages to increase the number of people successfully securing benefits at the first stage of assessment.
- Smaller increases in council tax charges for low-income families and people on benefits across the different London Boroughs or the use of hardship funds to mitigate against the impact of council tax charges.

Affordable and secure housing

Access to safe and secure housing provides the necessary stability for people to address their immediate challenges and hardships, and work towards a future in which they can participate fully in the opportunities available. We want all Londoners to be able to live in the city where they remain close to their networks and communities.

Z2K aims to achieve:

- An increase in the number of people on low income or out of work placed in decent quality accommodation and able to manage their monthly outgoings.
- A positive adoption of the Homelessness Reduction Act in at least 5 Local Authorities which leads to more single people at risk of homelessness being better supported to obtain tenancies in the private rented sector.

The Empowerment of communities who are directly affected by poverty

As much as we believe that effective policy and practice as well as financial support is crucial in reducing the number of people living in poverty, we also value individuals participating in activities and embracing new opportunities.

Z2K aims to work towards:

- Improvement in mental health and well being of people on benefits
 - More people better equipped to manage their own finances and accessing the benefits system
 - An increase in the number of people who are willing to speak out and campaign for change in the benefits system.
-

THE ZACCHAEUS 2000 TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Charity Trustees (who are also the directors of Zacchaeus 2000 Trust Ltd for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Charity Trustees to prepare financial statements for each year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP 2015 FRS102;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small company's regime.

Trustees Report on pages 5 to 15 has been approved by the Trustees and signed on their behalf by:

Michael G McAteer – Chair of the Board of Trustees of The Zacchaeus 2000 Trust

17 May 2018



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ZACCHAEUS 2000 TRUST

I report on the accounts for the year ended 31 December 2017 set out on pages 17 to 30.

Responsibilities and basis of report

As the Charity's Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your Charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Blackwell ACMA
M H R Consultancy Limited
Chartered Management Accountants
Minster House
126a High Street, Whitton
Twickenham
Middlesex
TW2 7LL

17 May 2018

THE ZACCHAEUS 2000 TRUST

STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2017

	Notes	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	9,567	1,000	10,567	12,426
Charitable activities					
Grants	4	115,468	297,093	412,561	449,547
Other income		-	-	-	4,759
Other trading activities	5	23,519	6,493	30,012	39,498
Investments	6	2,753	-	2,753	4,135
Other		3,153	-	3,153	3,182
Total		154,460	304,586	459,046	513,547
EXPENDITURE ON					
Raising funds:	7	-	1,441	1,441	375
Charitable activities					
Activities	9	32,083	484,861	516,944	486,554
Total		32,083	486,302	518,385	486,929
NET (EXPENDITURE)/INCOME		122,377	(181,716)	(59,339)	26,618
Transfers between funds	21	(179,253)	179,253	-	-
NET MOVEMENT IN FUNDS		(56,876)	(2,463)	(59,339)	26,618
RECONCILIATION OF FUNDS					
Total funds brought forward		214,016	15,438	229,454	202,836
TOTAL FUNDS CARRIED FORWARD		157,140	12,975	170,115	229,454

All activities relate to continuing operations.

The notes on pages 20 to 30 form part of these financial statements

THE ZACCHAEUS 2000 TRUST
Registered number: 05442501

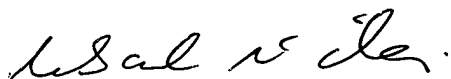
BALANCE SHEET
AT 31 DECEMBER 2017

	Notes	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
FIXED ASSETS					
Tangible assets	16	3,328	-	3,328	5,490
		3,328	-	3,328	5,490
CURRENT ASSETS					
Debtors	17	115,109	-	115,109	12,534
Cash at bank and in hand		151,541	85,106	236,647	387,170
		266,650	85,106	351,756	399,704
CREDITORS					
Amounts falling due within one year	18	(112,838)	(72,131)	(184,969)	(175,740)
NET CURRENT ASSETS		153,812	12,975	166,787	223,964
TOTAL ASSETS LESS CURRENT LIABILITIES		157,140	12,975	170,115	229,454
NET ASSETS		157,140	12,975	170,115	229,454
CHARITY FUNDS	20/21				
Unrestricted funds				157,140	214,016
Restricted funds				12,975	15,438
TOTAL FUNDS				170,115	229,454

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved by the Board of Trustees on **17 May 2018** and were signed on its behalf by:



Michael G McAteer (Chairman) – Trustee



Kay Z Lau (Treasurer) – Trustee

The notes on pages 20 to 30 form part of these financial statements

THE ZACCHAEUS 2000 TRUST

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2017**

	2017 £	2016 £
Cash flows from operating activities:		
Net cash provided by (in use) operating activities	<u>(148,964)</u>	<u>(23,372)</u>
	(148,964)	(23,372)
Cash flows from investing activities		
Purchase of fixed assets	<u>(1,559)</u>	<u>(5,378)</u>
Cash provided by (used in) investing activities	<u>(1,559)</u>	<u>(5,378)</u>
	(150,523)	(28,750)
Change in cash and cash equivalents in the year	<u>(150,523)</u>	<u>(28,750)</u>
Cash and cash equivalents at the start of the year	<u>387,170</u>	<u>415,920</u>
Cash and cash equivalents at the end of the year	<u><u>236,647</u></u>	<u><u>387,170</u></u>

CASH FLOW NOTES

	2017 £	2016 £
Reconciliation of net movement in funds to net cash flow from operating activities		
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(59,339)	26,618
Adjustments for:		
Add back depreciation charge	3,721	4,764
(Increase) decrease in debtors	(102,575)	12,845
Increase (decrease) in creditors	<u>9,229</u>	<u>(67,599)</u>
Net cash used in operating activities	<u>(148,964)</u>	<u>(23,372)</u>

	2017 £	2016 £
Analysis of cash and cash equivalents		
Cash in hand	<u>236,647</u>	<u>387,170</u>
Total cash and cash equivalents	<u><u>236,647</u></u>	<u><u>387,170</u></u>

The notes on pages 20 to 30 form part of these financial statements

THE ZACCHAEUS 2000 TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017

1. ACCOUNTING POLICIES

1.1 Basis of Preparation of Financial Statements

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (SORP FRS102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Practice as it applies from 1 January 2015.

The address of the registered office is given in the reference and administrative details on page 2. The nature of the Charity's operations and its principal activities are set out in the Trustees' report.

The Zacchaeus 2000 Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency of the Charity. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Judgement and key sources of estimation uncertainty

In the application of the Charity's accounting policies, the Charity is required to make judgments, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

1.3 Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. When such designation are made by the Trustees, the aim and use of each designated fund will be set out in the notes to the financial statements.

Restricted funds are funds whose use is restricted to specific purposes according to the grant terms of the specific restrictions imposed by the donor. The aim and use of each restricted fund is set out in the notes to the financial statements. Restricted donations are available for the Charity's use only in accordance with the terms under which, and for the purposes which, the funds were donated to the Charity.

1.4 Incoming recognition

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Legacies entitlement is taken as the earlier of the date on which either: the Charity is aware that the probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Charity that the distribution is made, or when a distribution is received from the estate.

Fundraising activities include events and trading activities are reported gross in the Statement of Financial Activities, before any related costs are deducted from the gross proceeds.

Donations, grants and other income are included as income when received. Interest includes all amounts received to 31 December 2017.

1.5 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenses including support costs and governance costs are allocated to the applicable expenditure headings having regard to the nature of the expenditure.

THE ZACCHAEUS 2000 TRUST

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED FOR THE YEAR ENDED 31 DECEMBER 2017

1. ACCOUNTING POLICIES – continued

1.6 Going concern

The financial statements have been prepared on a going concern basis, as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements and consider these sufficient for the Charity to be able to continue as a going concern.

1.7 Volunteers and donated services

A certain amount of time is expended on the Charity's activities, which is donated free of charge. It is not possible to quantify the value of time given and accordingly it is neither recorded as donated income nor as an expense in the accounts.

1.8 Tangible fixed assets

Tangible fixed assets for use by the Charity are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or else, for gifts-in-kind, at a reasonable estimate of their open market value on receipt.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Asset Category	Annual Rate
Computers	- 33.33% on cost
Fixtures and fittings	- 25% on cost

1.9 Financial instruments

The Charity only has financial instruments of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account, as well as cash in hand held by Charity at the year end.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are recognised at the invoiced cost prepaid.

1.12 Creditors and Provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.13 Taxation

The Charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010. Accordingly it is potentially exempt from taxation in respect of income and capital gains received to the extent that such income or gains are applied to exclusively charitable purposes. No provision for taxation has been made in these financial statements.

THE ZACCAEUS 2000 TRUST

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017

2. INCOME FROM DONATIONS AND LEGACIES

	2017 £	2016 £
Restricted		
Anonymous donor	1,000	-
	<u>1,000</u>	<u>-</u>
Unrestricted		
Hogan Lovells International LLP	3,000	2,500
Rose Henderson	1,000	-
Belpech Trust Winter Fuel	500	500
Bryan Cave Leighton Paisner LLP	500	500
Sir Henry Brooke CMG PC	400	-
Others	4,167	8,926
	<u>9,567</u>	<u>12,426</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2017 £	2016 £
Grants	Core Activities	123,968	149,964
Grants	Casework and Volunteers	149,593	145,883
Grants	Lobbying and campaigns	60,000	60,000
Grants	NextDoor/PRSAS	28,000	55,000
Grants	Stepping Stones	21,630	-
Grants	Outreach Advice Service	27,600	37,200
Grants	Relief of Poverty	1,770	1,500
Other	Core Activities	-	4,759
		<u>412,561</u>	<u>454,306</u>

4. GRANTS

	2017 £	2016 £
Restricted	297,093	303,833
Unrestricted	115,468	145,714
	<u>412,561</u>	<u>449,547</u>

THE ZACCAEUS 2000 TRUST

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

4. GRANTS – continued

	2017 £	2016 £
Restricted		
City Bridge Trust	8,592	51,278
City of Westminster Council Ward Funding	9,600	14,700
Comic Relief	36,501	35,438
Edward Harvist Trust	1,500	-
Esmee Fairbairn Foundation	50,000	29,167
First Utility Foundation	-	2,500
Lloyds Bank Foundation	-	4,250
London Catalyst	1,500	1,500
Mrs Smith & Mount Trust	5,000	-
Porticus UK	24,000	-
South West London Law Centres	21,630	-
Strand Parishes Trust	5,000	5,000
The A B Charitable Trust	10,000	-
The London Community Foundation – Living Communities Fund	5,000	5,000
The Methodist Church – Fund for Human Need	120	-
The Ogilvie Charities	150	-
The Rank Foundation	23,000	25,000
The Westminster Foundation	-	30,000
Trust for London	60,000	60,000
Tudor Trust	27,500	30,000
Westminster Amalgamated Charity	8,000	10,000
	297,093	303,833
	2017 £	2016 £
Unrestricted		
Hyde Park Place Estate Charity	3,000	-
London Legal Support Trust	13,000	13,700
Northmoor Trust	-	20,000
Oak Foundation	91,000	97,825
The Cornwell Charitable Trust	-	5,000
Westminster Foundation	8,468	9,189
	115,468	145,714

5. OTHER TRADING ACTIVITIES

	2017 £	2016 £
Fundraising events and activities	18,419	20,529
Training income	4,930	17,900
Other	6,663	1,069
	30,012	39,498

THE ZACCHAEUS 2000 TRUST

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017

6. INVESTMENT INCOME

	2017	2016
	£	£
Bank Interest	<u>2,753</u>	<u>4,135</u>
	<u>2,753</u>	<u>4,135</u>

7. RAISING FUNDS

	2017	2016
	£	£
Campaign expenses	1,441	-
Events costs	<u>-</u>	<u>375</u>
	<u>1,441</u>	<u>375</u>

8. EXPENDITURE BY CHARITABLE ACTIVITIES

	Activity	2017	2016
		£	£
Cost directly allocated	Core Activities	1,960	13,636
Cost directly allocated	Casework and Volunteers	173,214	156,020
Cost directly allocated	Lobbying and campaigns	55,942	58,844
Cost directly allocated	NextDoor/PRS	59,196	73,377
Cost directly allocated	Stepping Stones	21,832	-
Cost directly allocated	Outreach Advice	4,630	7,923
Cost directly allocated	Relief of Poverty	<u>911</u>	<u>1,978</u>
		<u>317,685</u>	<u>311,776</u>

Support costs, which are costs not directly related to a specific activity, are principally allocated on a usage basis as follows: Casework and Volunteers 15%, Lobbying and campaigns 15%, NextDoor/PRS 15%, Outreach Advice 15%, with the remaining proportion of costs allocated to the Charity's core activity. The new Stepping Stones project support costs are recharges of various office costs only (current year).

	Activity	2017	2016
		£	£
Support costs allocated	Core Activities	38,623	34,061
Support costs allocated	Casework and Volunteers	50,053	45,215
Support costs allocated	Lobbying and campaigns	30,574	27,719
Support costs allocated	NextDoor/PRS	48,836	43,917
Support costs allocated	Outreach Advice	27,292	23,864
Support costs allocated	Stepping Stones	<u>3,881</u>	<u>-</u>
		<u>199,259</u>	<u>174,776</u>

THE ZACCHAEUS 2000 TRUST

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

9. CHARITABLE ACTIVITIES COSTS

	2017	2016
	£	£
Wages and salaries	420,916	387,805
Pension costs	3,719	
Donations and grants payable	911	1,978
Staff training	1,569	1,619
Project volunteer costs	1,447	1,182
Project evaluation costs	1,300	240
Consultants costs	-	8,272
Recruitment	2,143	11,775
Office costs including rent and insurance	45,084	40,566
Travelling and subsistence	1,101	900
Communication and IT	9,725	9,392
Postage, printing and stationery	4,674	3,274
Subscriptions	2,027	1,733
Repairs and equipment hire	8,423	3,671
Accountancy and bookkeeping	10,107	9,383
Trustees expenses	77	-
Depreciation	3,721	4,764
	<u>516,944</u>	<u>486,554</u>

10. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2017	2016
	£	£
Depreciation of tangible fixed assets:	<u>3,721</u>	<u>4,764</u>
	<u>3,721</u>	<u>4,764</u>

11. INDEPENDENT EXAMINER'S REMUNERATION

The Independent Examiner's remuneration amounts to a fee of £600 (2016: £600)

12. STAFF COSTS

	2017	2016
	£	£
Wages and salaries	395,979	361,996
Social security costs	24,937	25,809
Pension costs	3,719	-
	<u>424,635</u>	<u>387,805</u>

No employees had employee benefits in excess of £60,000 (2016: nil).

No Trustees (2016: no trustee) received re-imbursement of expenses during the year.

The key management personnel of the Charity comprise of the Trustees and senior managers (as detailed on page 6). The total employee benefits of the key management personnel of the Charity were £152,189 (2016: £140,867).

THE ZACCHAEUS 2000 TRUST

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

13 STAFF NUMBERS

The average monthly number of full-time equivalent employees (including casual and part time staff) during the year was as follows:

	2017 Number	2016 Number
Senior Management Team	4	4
Direct Charitable	8	8
Administrative and Support	3	3
	<u>15</u>	<u>15</u>

14. TRUSTEES' REMUNERATION AND BENEFITS

The Charity Trustees were not paid or received any other benefits from employment with the Charity in the year (2016: £Nil). During the year, no Trustees were reimbursed for disbursements (2016 £Nil) in respect of fundraising and other related expenses.

No Charity trustee received payment for professional or other services supplied to the Charity (2016: £nil).

15. PENSION COSTS

The company has a defined contribution pension scheme, which all employees are entitled to join. The company contributes 2% and the employees contributed a minimum of 1% and employees may make further additional voluntary contributions.

During the year ended 31 December 2017, the company's total contributions amounted to £3,719 (2016: £Nil).

The Trustees are satisfied that any foreseeable change in employer's contributions can be budgeted for without detriment to the Charity's on-going activities

16. TRANSACTIONS AND RELATED PARTIES

There were no material related party transactions during the year.

THE ZACCHAEUS 2000 TRUST

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

15. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

The key components from the prior year figures are analysed below by fund:

	Unrestricted £	Restricted £	Total £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12,426	-	12,426
Charitable activities			
Grants	145,714	303,833	449,547
Other Income	4,759	-	4,759
Other Income			
Other trading activities	19,378	20,120	39,498
Investments	4,135	-	4,135
Other	3,182	-	3,182
Total Income	<u>189,594</u>	<u>323,953</u>	<u>513,547</u>
EXPENDITURE ON			
Raising funds:	238	137	375
Charitable activities			
Core Activities	47,697	438,857	486,554
Total	<u>47,935</u>	<u>438,994</u>	<u>486,929</u>
NET INCOME/(EXPENDITURE)	<u>141,659</u>	<u>(115,041)</u>	<u>26,618</u>
Transfers between funds	(120,454)	120,454	-
NET MOVEMENT IN FUNDS FOR THE YEAR	<u>21,205</u>	<u>5,413</u>	<u>26,618</u>

THE ZACCHAEUS 2000 TRUST

**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017**

16. TANGIBLE FIXED ASSETS

	IT Office Equipment £	Furniture & fittings £	Totals £
COST OR VALUATION			
At 1 January 2017	34,054	6,383	40,437
Additions	809	750	1,559
Disposals or scrapped	<u>(5,446)</u>	<u>(5,402)</u>	(10,848)
At 31 December 2017	<u>29,417</u>	<u>1,731</u>	31,148
DEPRECIATION			
At 1 January 2017	29,055	5,892	34,947
Charge for year	3,476	245	3,721
Disposals or scrapped	<u>(5,446)</u>	<u>(5,402)</u>	(10,848)
At 31 December 2017	<u>27,085</u>	<u>735</u>	27,820
NET BOOK VALUE			
At 31 December 2017	<u>2,332</u>	<u>996</u>	3,328
At 31 December 2016	<u>4,999</u>	<u>491</u>	5,490

During the year, the Charity undertook a thorough review of the fixed assets held and a significant amount of old computer equipment and other office equipment were scrapped to the value of £10,848. All items had been fully depreciated.

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Grants receivable	91,000	3,200
Other debtors	5,691	151
Prepaid expenses and accrued income	<u>18,418</u>	<u>9,183</u>
	115,109	12,534

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade creditors	27,383	812
Social security and other taxation	8,214	8,677
Other creditors	27,324	37,777
Accrued expenses and deferred income	<u>122,048</u>	<u>128,474</u>
	184,969	175,740

19. DEFERRED INCOME

	2017 £	2016 £
Opening deferred income	125,090	189,942
Grants received in the year	406,560	384,695
Released to income	<u>(412,561)</u>	<u>(449,547)</u>
Closing deferred income	119,089	125,090

THE ZACCHAEUS 2000 TRUST

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
FOR THE YEAR ENDED 31 DECEMBER 2017

20. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
Fixed assets	3,328	-	3,328	5,490
Current assets	266,650	85,106	351,756	399,704
Current liabilities	(112,838)	(72,131)	(184,969)	(175,740)
	<u>157,140</u>	<u>12,975</u>	<u>170,115</u>	<u>229,454</u>

21. MOVEMENT IN FUNDS

	At 1/1/17 £	Net movement in funds £	Transfers between funds £	At 31/12/17 £
Unrestricted funds:				
General Fund	<u>214,016</u>	<u>122,377</u>	<u>(179,253)</u>	<u>157,140</u>
	214,016	122,8377	(179,253)	157,140
Restricted funds				
Relief of Poverty Fund	-	1,859	-	1,859
Lobby & Campaigns	-	(27,957)	27,957	-
NextDoor/PRS	-	(80,032)	80,032	-
Casework and Volunteers Program	-	(70,344)	70,344	-
Outreach Advice Scheme	15,438	(4,322)	-	11,116
Stepping Stones	-	(920)	920	-
	<u>15,438</u>	<u>(181,716)</u>	<u>179,253</u>	<u>12,975</u>
TOTAL FUNDS	<u>229,454</u>	<u>(59,339)</u>	<u>-</u>	<u>170,115</u>
	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted fund				
General fund	<u>154,460</u>	<u>(32,083)</u>	<u>-</u>	<u>122,377</u>
	154,460	(32,083)	-	122,377
Restricted funds:				
Core Specific	8,500	(8,500)	-	-
Relief of Poverty Fund	2,770	(911)	-	1,859
Lobby & Campaigns	60,000	(87,957)	-	(27,957)
NextDoor/PRS	28,000	(108,032)	-	(80,032)
Casework and Volunteers Program	152,923	(223,267)	-	(70,344)
Outreach Advice Scheme	27,600	(31,922)	-	(4,322)
Stepping Stones	<u>24,793</u>	<u>(25,713)</u>	<u>-</u>	<u>(920)</u>
	<u>304,586</u>	<u>(486,302)</u>	<u>-</u>	<u>(181,716)</u>
TOTAL FUNDS	<u>459,046</u>	<u>(518,385)</u>	<u>-</u>	<u>(59,339)</u>

THE ZACCHAEUS 2000 TRUST

NOTES TO THE FINANCIAL STATEMENTS – CONTINUED FOR THE YEAR ENDED 31 DECEMBER 2017

22. FUND DESCRIPTION

Unrestricted funds

The Charity holds unrestricted funds for its general expenditure and some of the grant funding received is to support the core activities of the Charity. The transfer of £179,253 from the general fund to the various restricted funds is to support the various charitable activities that the Charity undertakes.

Restricted funds:

The Relief of Poverty fund comprises donations received from individuals and organisations. The funds are used to defray the debts of the poorest and most vulnerable members of society. Direct donations to individuals are also occasionally made to relieve poverty.

Grant funding was received again this year from various grant funders (detailed in note 4 to the accounts) to help fund various staffing posts within the specific project, which the Charity undertakes. Continued funding was received this year for a Caseworker post, "Right First Time" from Esmee Fairbairn and from The Rank Foundation was received which enabled the Casework team to expand further. Grants were also received from Strand Parishes Trust, The London Community Foundation and Ward Funding from the City of Westminster to assist with the Outreach Advice Schemes.

Grants were also received this year from Oak Foundation, London Legal Support Trust Funds, Westminster Foundation and Hyde Park Place Estate Charity for general core costs, Edward Harvist Trust generously granted £1,500 towards funding advice and casework for vulnerable people, Porticus granted £7,000 financial contribution toward the Parliamentary Friends Reception and a £3,000 grant was received from London Legal Support Trust Funds to assist with the office move towards the end of 2017.

23. OPERATING LEASE COMMITMENTS

At 31 December 2017 the total of the Charity's future lease commitments under none-cancellable operating leases was:

	2017	2016
	£	£
Amounts payable:		
Between 1 and 5 years	<u>51,236</u>	<u>32,220</u>
	<u>51,236</u>	<u>32,220</u>