# Coexist Foundation (a company limited by guarantee)

Report and Financial Statements

Year Ended

30 September 2013

Company Number 5425951

Charity Number 1113284

30/06/2014 COMPANIES HOUSE



Coexist Foundation (a company limited by guarantee)

Report and financial statements for the year ended 30 September 2013

# Contents

10

Page <sup>.</sup>	
1	Administrative details
2	Report of the Trustees
6	Independent auditor's report
8	Statement of financial activities
9	Balance sheet

Notes forming part of the financial statements

(a company limited by guarantee)

#### **Administrative details**

#### **Directors and trustees**

Lord Janner of Braunstone Christopher Stanton Griffiths Timothy John Ryan Professor Muhammad Yunus Sheikh Ali Goma'a Rabbi David Rosen The Reverend Robin Griffith-Jones

## **Company secretary**

Mitre Secretaries Limited

#### **Registered office**

c/o CMS Cameron McKenna LLP, Mitre House, 160 Aldersgate Street, London, EC1A 4DD

#### Principal office

52-53 Margaret Street, London W1W 8SQ

#### **Bankers**

HSBC Bank plc, 8 Canada Square, London, E14 5HQ

#### **Solicitors**

CMS Cameron McKenna LLP, Mitre House, 160 Aldersgate Street, London, EC1A 4DD

### **Auditors**

BDO LLP, Pannell House, Park Street, Guildford, Surrey, GU1 4HN

**Charity Registration Number** 

1113284

**Company Registration Number** 

5425951

(a company limited by guarantee)

# Report of the Trustees for the year ended 30 September 2013

The directors, who are also the charity Trustees, present their report together with the financial statements of the charity for the year ended 30 September 2013

## Structure, Governance and Management

Coexist Foundation is a company limited by guarantee incorporated on 15 April 2005. On 15 March 2006 the company was entered in the Central Register of Charities under number 1113284 as a registered charity. The number of members is limited by the Articles of Association to ten and no person can become a member unless they are also a director.

Directors are invited to the Board based on their expertise and relevance to the role. The Board is reviewing the procedures for appointing new directors with a view to introducing a formal induction, and training programme so that new directors are fully aware of their responsibilities as trustees of the charity.

The directors who served during the year are as follows

Edward Gerard Francis McCabe Lord Janner of Braunstone Christopher Stanton Griffiths Mohammed Abdul Latif Jameel Timothy John Ryan (Chairman) Professor Muhammad Yunus Sheikh Ali Goma'a Rabbi David Rosen The Reverend Robin Griffith-Jones (resigned 5 February 2014)

(resigned 26 March 2013)

#### Objectives and activities

The main objective of the charity is to promote, encourage and support engagement between Jews, Christians and Muslims, both individually and through their respective communities, through education, dialogue and research. As a means of achieving this, Coexist plans to

- Raise funds for projects, and forge and facilitate new partnerships and programmes, which help people to understand better what it means to be Jewish, Christian or Muslim today,
- Raise funds to support an inter-faith programme at a leading university,
- Raise funds with the aim of building a Centre where students and the wider public can learn about Judaism,
  Christianity and Islam, with inspiring educational programmes and events for people of all ages. The Centre
  will hold conferences and seminars, organise lectures, provide a library and other facilities for research,
  arrange events and exhibitions, provide areas for contemplation and prayer, and focus on attracting young
  people.
- Support the development of educational materials and of projects and programmes which encourage a
  better understanding of Jews, Christians and Muslims, and so build bridges between these communities and
  others

To support and sustain its operations, Coexist is aiming to increase its fundraising through wealthy individuals, corporations and Foundations

In terms of the Charity Commission's guidance on public benefit, the trustees are clear that all the work of the Coexist Foundation falls within the terms of the public benefit requirement, as demonstrated under "Achievements and Performance" below

(a company limited by guarantee)

Report of the Trustees for the year ended 30 September 2013 (continued)

#### Achievements and performance

The Coexist Foundation has had another busy and successful year of charitable activities

The partnership between Coexist and Cambridge University continues to flourish with several of the projects under the Cambridge Coexist Programme entering their third year. We had a substantial presence at the Cheltenham Literature Festival in October just after our year end where we hosted one of our Trustees, Sheikh Ali Gomaa, as well as the final of competition to place the new presenter for BBC Radio 2's Pause for Thought for the second year. Coexist also had a much greater presence at the Greenbelt Festival in August. The second and third modules of the inaugural year of the Cambridge Coexist Leadership Programme were a great success, and the second year (the first module in January 2014) is set to follow on from this achievement. This programme has been educating religious leaders hand selected from shortlists provided by influential executives of the three Abrahamic traditions, there is already a strong alumni group established from the first year's attendees

For the Coexist staff a large part of the year was taken up with working towards a dinner at the Mansion House in October 2013, hosted by Sir Roger Gifford, the incumbent Lord Mayor, for the Coexist House Project As a member of the Coexist House Advisory Board, Sir Roger was keen that the original vision for a London centre, Coexist House, should be realised, and the dinner marked the launch of a fundraising campaign for a feasibility study

Having coordinated a series of dialogues on Religious Literacy at the beginning of the year in conjunction with Goldsmiths College for the Equality and Human Rights Commission, in September the Foundation facilitated a lunch hosted by the former Archbishop of Canterbury, Lord Williams, at Magdalene College on behalf of the EHRC. This is the first of a series of lunches planned to help raise the level of conversation around Religious Literacy to the very highest level in law, politics and culture, and to influence Government policy.

The charity has continued to support the work of its US sister organisation, The Coexist Foundation America (formerly Coexist Foundation USA, and registered as a US 501 c(3) - a non-profit corporation). In the middle of the year the Coexist Foundation America launched the Coexist Campaign, with cotton products from India and organic coffee from a multi-faith cooperative in Uganda. The UK Foundation was involved in the initial development of the products and production of the promotional material. Although Coexist was able to sell the products at Greenbelt and the Cheltenham Literature Festival, it was decided towards the end of the year that the main emphasis for developing the market for the products would be in the US.

Coexist continues to work to widen its networks and to support other organisations which share its ideals Among others, Coexist works with Goldsmiths College, Kings College London, the UN Alliance of Civilisations, the DCLG, Radical Middle Way, The Interfaith Network, Religions for Peace, the Abraham Path Initiative, The Three Faiths Forum, St Ethelburga's, Theos, the Council for Christians and Jews, the Alliance of Religions and Conservation, Forward Thinking, the Rayne Foundation, and many others

#### Financial review

During the year under review, the charity received donations of £3,154,273 (2012 - £1,533,619) and incurred expenditure of £1,217,113 (2012 - £1,452,352) The great majority of the expenditure was in relation to direct charitable activities

Key expenditure during the year has included, £74,339 (2012 - £57,994) for the Cambridge Coexist Leadership Programme and £638,445 (2012 - £321,154) donations to Coexist Foundation US

(a company limited by guarantee)

# Report of the Trustees for the year ended 30 September 2013 (continued)

#### **Reserves policy**

As of the date of the signing of the Trustees report, the charity has cash reserves that will enable the funding of its activities for the next 12 months at least. In addition, the charity needs to raise funds on an ongoing basis to finance activities in future years.

#### Risk management

The Trustees continue to examine the strategic, business and operational risks that the charity faces with a view to reinforcing the necessary procedures to mitigate against these risks. Staff attended courses during the year to learn how better to achieve this

#### Trustees' responsibilities

The Trustees are responsible for preparing the the Annual report and the financial statements in accordance with applicable law and regulations

Company law requires the Trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law)

Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period

In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures
  disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

(a company limited by guarantee)

Report of the Trustees for the year ended 30 September 2013 (continued)

#### Provision of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that

- so far as the Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any
  information needed by the charitable company's auditors in connection with preparing their report and to
  establish that the charitable company's auditors are aware of that information

#### **Auditors**

BDO LLP have expressed their willingness to continue in office PKF (UK) LLP resigned as auditors on 21 May 2013 and BDO LLP were subsequently appointed

In preparing this report, the Trustees have taken advantage of the small companies exemptions in Part 15 of the Companies Act 2006

Approved by the trustees and signed on their behalf on 27/6/14

**Timothy John Ryan** 

Trustee

(a company limited by guarantee)

#### Independent auditor's report to the members of Coexist Foundation

We have audited the financial statements of Coexist Foundation for the year ended 30 September 2013 which comprise the statement of financial activities, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of Trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's (FRC's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the FRC's website at www frc org uk/auditscopeukprivate

#### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charity's affairs as at 30 September 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

### Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements

(a company limited by guarantee)

### Independent auditor's report to the members of Coexist Foundation (continued)

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of Trustees' remuneration specified by law are not made,
- · we have not received all the information and explanations we require for our audit, or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and to the exemption from the requirement to prepare a strategic report

BDO LLR

Richard Faulkner (senior statutory auditor) for and on behalf of BDO LLP, statutory auditor Guildford United Kingdom

Date 39614

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127)

(a company limited by guarantee)

# Statement of financial activities (incorporating income and expenditure account) for the year ended 30 September 2013

	Note	2013 £	2012 £
Incoming resources Incoming resources from generated funds			
Voluntary income	2	3,154,273	1,533,619
Total incoming resources		3,154,273	1,533,619
Resources expended		<del></del>	
Costs of generating funds	3	142,295	121,248
Charitable activities	4	1,049,511	1,228,301
Governance costs	5	23,349	89,438
Other resources expended	6	1,978	13,365
Total resources expended	8	1,217,133	1,452,352
Net movement in funds		1,937,140	81,267
Total funds brought forward		105,808	24,541
Total funds carried forward	12	2,042,948	105,808

All amounts relate to continuing activities

There are no restricted funds and the information above, represents the movement on the one unrestricted fund. The statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 15 form part of these financial statements

(a company limited by guarantee)

# Balance sheet at 30 September 2013

Registered number 5425951	Note	2013 £	2013 £	2012 £	2012 £
Fixed assets Tangible assets	9		3,576		-
Current assets Debtors Cash	10	44,279 2,057,924		202,987 105,808	
Liabilities		2,102,203		308,795	
Creditors amounts falling due within one year	11	62,831		202,987	
Total assets less current liabilities			2,039,372		105,808
The funds of the charity: Unrestricted income funds	12		2,042,948		105,808

The financial statements have been prepared in accordance with the special provisions of the Companies Act 2006 relating to companies subject to the small companies regime, and in accordance with the Financial Reporting Standard for Smaller entities (effective April 2008)

The financial statements were approved and authorised for issue by the Trustees and were signed on its behalf

**Timothy John Ryan** Trustee

The notes on pages 10 to 15 form part of these financial statements

(a company limited by guarantee)

# Notes forming part of the financial statements for the year ended 30 September 2013

#### 1 Accounting policies

#### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' (SORP 2005) issued in March 2005 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006

#### Incoming resources

#### Voluntary income

Gifts, donations and grants are recognised in the year in which they become receivable. Gifts in kind, which are held for charity activities, are valued at an estimated open market value and recognised when distributed. Donated facilities are valued at an estimated open market value, only if the value can be reasonably quantified and are recognised in the year in which they become receivable.

#### **Activities for generating funds**

Income from fundraising campaigns is recognised in the year in which it becomes receivable

#### Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered

#### Cost of generating funds

Cost of generating funds are those costs incurred in attracting voluntary income and fundraising activities, and includes a proportion of salary and support costs based on an estimate of the proportion of time spent on these activities

#### Charitable activities

Expenditure allocated to this category are costs directly relating to the activities of promoting interfaith relations and includes a proportion of salary and supports costs based on an estimate of the proportion of time spent on the activities

#### Governance costs

Governance costs relate to expenditure incurred on the statutory and legal obligations of running the charity and include the costs of trustees' meetings, audit fees and certain legal costs

#### Fund accounting

Funds held by the charity are either

- Unrestricted funds these are funds which can be used in accordance with the charitable objects at the discretion of the trustees
- Restricted funds these are funds that can only be used for particular restricted purposes when specified by the donor or when funds are raised for particular restricted purposes

#### Foreign currencies

Monetary assets and liabilities expressed in foreign currencies are translated into sterling at the rates of exchange at the balance sheet date. Transactions entered into in foreign currencies are recorded at the rate of exchange ruling at the transaction date. All translation differences are dealt with in the statement of financial activities.

(a company limited by guarantee)

# Notes forming part of the financial statements for the year ended 30 September 2013 (continued)

## 1 Accounting policies (continued)

#### Fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis.

Furniture and equipment - 25% straight line

2	Voluntary income	2013 £	2012 £
	Donations received	3,154,273	1,533,619
3	Costs of generating funds	2013 £	2012 £
	Staff costs Support costs	10,534 131,761	37,290 83,958
		142,295	121,248
4	Charitable activities	2013 £	2012 £
	Coexist Prize Understanding Islam Project Insight Film Festival Understanding Christianity Eudaemonia Conferences Search for Common Ground US Donation Staff costs Support costs Cheltenham Literary Festival Cambridge Coexist Leadership Programme Cambridge Inter-faith Programme Three Faiths Garden CCP Art Exhibition Metropolitan Museum of Art World Conference of Religions for Peace Greenbelt Festival Peace Direct	4,686 25,382 - 638,445 21,386 267,516 6,155 74,339 2,820 - 4,495 - 4,287	120,916 27,283 50,000 196,809 42,000 (449) 321,154 75,710 170,459 50,147 57,994 57,855 16,178 2,955 6,306 15,764 11,525 6,415
		1,049,511	1,228,301

(a company limited by guarantee)

Notes forming part of the financial statements for the year ended 30 September 2013 (continued)

5	Governance costs	2013	2012
		£	3
	Audit and accountancy fees	13,590	13,972
	Legal fees	9,759	75,466 
		23,349	89,438
6	Other resources expended		
•	Offici resources experiaca	2013	2012
		£	£
	Loss on exchange	284	8,610
	Bank interest and charges	1,694	4,755
		1,978	13,365
7	Support costs	<del></del>	
		2013 £	2012 £
		£	ı.
	Salaries	31,920	113,000
	Hotels, travel and subsistence	42,623	21,920
	Rent	13,373 1,430	36,400 2,829
	Telephone Entertainment	709	7,926
	Sundry expenses	7,364	8,706
	Postage, stationery and printing	1,623	13,794
	Consultancy	321,290	147,804
	Depreciation	1,192	-
	Insurance	4,860	3,113
	Computer and website costs	1,813	10,651
	Marketing and advertising	3,000	1,274

Support costs are allocated between the costs of generating funds and charitable activities on a basis that the Trustees believe is a fair representation of the effort that has gone in to those activities. The allocation between these two categories of resources expended is 33% and 67% respectively (2012 - 33% and 67%) Excluding Trustees, the charity had 1 employee throughout the year (2012 - 2)

During the year no employee's emoluments was more than £60,000 (2012 - 1)

(a company limited by guarantee)

# Notes forming part of the financial statements for the year ended 30 September 2013 (continued)

8	Total resources expended	Staff costs £	Other direct costs	Support costs £	Total 2013 £
	Charitable activities Governance costs Cost of generating voluntary income Other resources expended	21,386 - 10,534	760,609 23,349 - 1,978	267,516 - 131,761 -	1,049,511 23,349 142,295 1,978
	Total	31,920	785,936	399,277	1,217,133
	Governance costs include Audit fee				13,590

No Trustees received any remuneration during the year  $\,$  No Trustees were reimbursed expenses of in the year (2012 -  $\Sigma Nil$ )

9	Tangible assets	Furniture and equipment £	Total £
	Cost At 1 October 2012 Additions	4,768	4,769
	At 30 September 2013	4,768	4,769
	Depreciation At 1 October 2012 Charged in year	1,192	1,192
	At 30 September 2013	1,192	1,192
	Net book values At 30 September 2013	3,576	3,577
	At 30 September 2012	-	-

(a company limited by guarantee)

Notes forming part of the financial statements for the year ended 30 September 2013 (continued)

10	Debtors		
		2013 £	2012 £
		T.	£
	Other debtors	6,562	202,987
	Accruals and prepayments	37,717	-
		44,279	202,987
11	Creditors	2013	2012
		3	3
	Amounts falling due within one year		
	Accruals	62,831	202,987
	All accompany to from the		
12	Movement in funds	2013	2012
		£	3
	Fund balances at 1 October 2012	105,808	24,541
	Incoming resources	3,154,273	1,533,619
	Outgoing resources	(1,217,133)	(1,452,352)
	Fund balances at 30 September 2013	2,042,948	105,808
	Tund balandos at so coptember 2515		
	All funds are considered to be unrestricted		
13	Analysis of net assets between funds		
			Net current
			assets
			3
	Unrestricted funds		2,042,948

# 14 Capital commitment

Coexist Foundation has entered into a memorandum of understanding in which they are committed to contribute £50,000 of funding towards the Coexist Housing

(a company limited by guarantee)

Notes forming part of the financial statements for the year ended 30 September 2013 (continued)

# 15 Related party transactions

During the year Trustee, Mohammed Abdul Latif Jameel donated £3,200,000 (2012 - £1,533,619) to the charity At the year end £Nil (2012 - £202,987) of the money pledged was outstanding

During the year the company donated £638,445 (2012 - £321,154) towards Coexist Foundation America, inc, a charity related by mutual trustees