

**REGISTERED COMPANY NUMBER: 5341854 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1109282**

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 December 2012  
for**

**CANtreat  
(Limited by Guarantee)**



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**CANtreat**  
**(Limited by Guarantee)**

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**for the Year Ended 31 December 2012**

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**CANtreat  
(Limited by Guarantee)**

**Chairman's Report  
for the Year Ended 31 December 2012**

Without having embarked upon major fundraising activities during the year, the Charity remains in a healthy financial position and continues to generate regular income from the generosity of the family and friends of patients who have benefitted from the works carried out by our hospital trust partners in improving, with our support, the environment where chemotherapy treatment is administered

There is a clear indication that the partnerships with the hospital trusts at Halton, Bolton and Wigan are fully appreciated by the patients who are viewing CANtreat as a worthwhile contributor to their well-being during such a difficult time for themselves and their families

The Trustee's decision to concentrate on working closely with a few hospital trusts where a real impact can be made quickly, is bearing fruit and this can be seen in the warmth of the ambience at the centres we are supporting, the confidence of the staff and the generosity of the patients who want to show their appreciation of our involvement by making regular donations

The hospital trusts continue to value the role of CANtreat as the charity strives to maintain the brand as being associated with creating high standards in a patient-centred environment and are keen to seek further opportunities and projects for the partnership which will meet the aims of the trust and enhance the patient experience

CANtreat is looking forward to maintaining the high standards of the CANtreat Chemotherapy Unit at Halton Hospital with continued support and to develop the impact we have already made at Bolton Royal Hospital's Churchill Unit. CANtreat is also committed to developing the partnership with the Wrightington, Wigan and Leigh Foundation Trust as they improve their service for chemotherapy patients

Thanks again to CANtreat's many friends for their continued support

Philip Gartside

Chairman CANtreat Board of Trustees

**CANtreat  
(Limited by Guarantee)**

**Report of the Trustees  
for the Year Ended 31 December 2012**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

5341854 (England and Wales)

**Registered Charity number**

1109282

**Registered office**

8 Winmarleigh Street  
Warrington  
Cheshire  
WA1 1NB

**Trustees**

A T Gartside  
C J Thomson  
Dr P Clark  
P A Gartside

**Independent examiner**

P Urnston BSc FCA  
ICAEW  
Voisey & Co  
Chartered Accountants  
8 Winmarleigh Street  
Warrington  
Cheshire  
WA1 1JW

**Bankers**

Coutts & Co  
440 Strand  
LONDON  
WC2R 0QS

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 25th January 2005, and registered as a charity on 29th April 2005.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. The liability of the Members of the Board of Trustees is limited to £10 each.

**Risk management**

The trustees have adopted a risk averse strategy to investment plans with focus on retaining access to cash resources to meet expenses as and when required.

**CANtreat  
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**Report of the Trustees  
for the Year Ended 31 December 2012**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Board of Trustees**

The charity is governed by a Board of Trustees who for the purposes of the Companies Act 2006 act as Directors of the charitable company. The current members of the Board are listed above.

New Trustees are identified by seeking nominations from current Trustees and from interested organisations and a majority of the current Trustees vote on the appointment.

The Board of Trustees meets four times a year to consider strategy, assess progress, and review performance and compliance in all its aspects.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

- 1 To promote and protect the physical and mental health of sufferers of cancer through the provision of financial assistance, support education, facilities and practical advice
- 2 To advance the education of the general public in all areas relating to cancer
- 3 To relieve sickness and preserve health among people residing permanently or temporarily in the North West of England
- 4 To assist in the treatment and care of persons suffering from mental or physical illness of any description or in need of rehabilitation as a result of such illness, by the provision of facilities for work and recreation

The aims of the charity fully reflect the purposes for which the charity was set up.

The aims and objectives of the charity are reviewed each year, which helps to ensure that those aims remain focused on the charity's stated purpose. Reference has been made to the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity, and when planning its future activities.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

The Charity continues to work with 3 main hospital trusts at Halton Hospital, Bolton Royal, and Wigan Albert Edward Infirmary.

The CANtreat Chemotherapy Unit at Halton is the flagship of the brand and has achieved most success in establishing CANtreat as a name associated with quality and success. The reputation of the Unit has grown immensely as the number of patients attending the clinics has increased. Written comments from patients and staff in the Signature Book are testimony to the value they see in receiving treatment in an atmosphere and surroundings conducive to reducing stress on patients and carers alike. The fear factor often associated with chemotherapy treatment is being alleviated by the wonderfully spacious and happy environment underpinned by the caring staff and patient support in general. The Unit at Halton has received visits from staff from hospitals elsewhere in the region who are keen to learn from the layout and workings of the CANtreat Unit. CANtreat have been involved in discussions with the Trust and Macmillan with regard to their plans to upgrade the Delamere Suite at Halton Hospital, thus bringing the whole patient experience up to the standard available in the CANtreat Unit.

Being relatively new, the CANtreat Quiet Room in the Churchill Unit at Bolton Royal Hospital has needed little in the way of improvement. It does, however, remain an important part of the treatment of patients at this small centre for chemotherapy. There is little scope for further major developments on this site but CANtreat will continue to work with the Trust to maintain the provision of a excellence in the environment for chemotherapy treatment and has pledged its support in the future.

The administrative processes at the Wrightington, Wigan and Leigh NHS Foundation Trust have been frustrating, but CANtreat is committed to providing the right level of support for the improvement of the environment for the patients receiving chemotherapy in the Cancer Care Suite at the Royal Albert Edward Infirmary. Discussions with the Trust are ongoing and CANtreat will be making a significant contribution for the benefit of chemotherapy patients on the completion of those talks.

Following a visit and discussions with the staff at the chemotherapy unit at North Staffordshire Hospitals it was decided that, because of the excellence of the provision, CANtreat funds would make more impact concentrating on the hospital trusts with whom we are currently engaged and it is likely that CANtreat will concentrate its future efforts on them alone.

**CANtreat  
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**Report of the Trustees  
for the Year Ended 31 December 2012**

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have established a policy whereby any accumulated funds not committed are held as a reserve against any possible shortfall in future periods

The trustees believe that the current reserves level is sufficient to cover expected expenditure for a minimum of the next six months, regardless of what income is generated in that period. The level of reserves held at the Balance Sheet date amounts to £126,004 (2011 £126,089)

**Principal funding sources**

The main funding sources during the year have been private and corporate donations

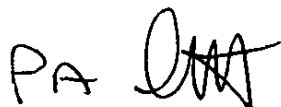
**Investment policy and objectives**

The trustees invest the charity's free reserves in high interest bank deposit accounts so as to earn, where possible, interest on surplus reserves whilst also maintaining a high degree of liquidity to ensure the charity remains solvent at all times

**FUTURE DEVELOPMENTS**

The charity will be looking to establish the brand as an innovator in the provision of support for the improvement of the environment for cancer patients in the NHS. CANtreat will aim to strengthen links with hospital trusts and will look to co-operating with other charities to further its claims. The establishment of a grant application procedure with clear criteria will enable the Trustees to distribute awards on an equitable basis

**ON BEHALF OF THE BOARD**



P A Gartside - Trustee

Date 25th September 2013

**Independent Examiner's Report to the Trustees of  
CANtreat  
(Limited by Guarantee)**

I report on the accounts for the year ended 31 December 2012 set out on pages six to eleven

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



P Urmston BSc FCA  
ICAEW  
Voisey & Co  
Chartered Accountants  
8 Winmarleigh Street  
Warrington  
Cheshire  
WA1 1JW

Date 25th September 2013

**CANtreat**  
**(Limited by Guarantee)**

**Statement of Financial Activities**  
**for the Year Ended 31 December 2012**

|  | Notes | 31 12 12<br>Unrestricted<br>funds<br>£ | 31 12 11<br>Total<br>funds<br>£ |
|--|-------|--|---------------------------------|
| <b>INCOMING RESOURCES</b>                      |       |  |                                 |
| <b>Incoming resources from generated funds</b> |       |  |                                 |
| Voluntary income                               |       | 13,366                                 | 4,339                           |
| Investment income                              | 2     | 966                                    | 363                             |
| <b>Total incoming resources</b>                |       | <b>14,332</b>                          | <b>4,702</b>                    |
| <b>RESOURCES EXPENDED</b>                      |       |  |                                 |
| <b>Costs of generating funds</b>               |       |  |                                 |
| Costs of generating voluntary income           |       | 3,404                                  | 3,487                           |
| <b>Charitable activities</b>                   |       |  |                                 |
| Support costs allocated to activities          |       | 3,152                                  | 3,425                           |
| Costs directly allocated to activities         |       | 516                                    | 249                             |
| <b>Governance costs</b>                        | 4     | <b>7,345</b>                           | <b>7,375</b>                    |
| <b>Total resources expended</b>                |       | <b>14,417</b>                          | <b>14,536</b>                   |
| <b>NET INCOMING/(OUTGOING) RESOURCES</b>       |       |  |                                 |
|  |       | <b>(85)</b>                            | <b>(9,834)</b>                  |
| <b>RECONCILIATION OF FUNDS</b>                 |       |  |                                 |
| <b>Total funds brought forward</b>             |       | <b>126,089</b>                         | <b>135,923</b>                  |
| <b>TOTAL FUNDS CARRIED FORWARD</b>             |       | <b>126,004</b>                         | <b>126,089</b>                  |

The notes form part of these financial statements



**CANtreat**  
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**Balance Sheet**  
**At 31 December 2012**

|  | Notes | 31 12 12<br>Unrestricted<br>funds<br>£ | 31 12 11<br>Total<br>funds<br>£ |
|--|-------|--|---------------------------------|
| <b>CURRENT ASSETS</b>                        |       |  |                                 |
| Cash at bank                                 |       | 126,300                                | 126,391                         |
| <b>CREDITORS</b>                             |       |  |                                 |
| Amounts falling due within one year          | 8     | (296)                                  | (302)                           |
| <b>NET CURRENT ASSETS</b>                    |       | <u>126,004</u>                         | <u>126,089</u>                  |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | 126,004                                | 126,089                         |
| <b>NET ASSETS</b>                            |       | <u>126,004</u>                         | <u>126,089</u>                  |
| <b>FUNDS</b>                                 | 9     |  |                                 |
| Unrestricted funds                           |       | <u>126,004</u>                         | <u>126,089</u>                  |
| <b>TOTAL FUNDS</b>                           |       | <u>126,004</u>                         | <u>126,089</u>                  |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2012

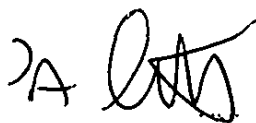
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2012 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 25th September 2013 and were signed on its behalf by



P A Gartside -Trustee

The notes form part of these financial statements

**CANtreat**  
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**Notes to the Financial Statements**  
**for the Year Ended 31 December 2012**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be qualified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- i Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- ii Donated services, including accountancy, and facilities are included at the value to the charity where this can be quantified.
- iii Investment income is included when receivable.
- iv Incoming resources from charitable trading activity are accounted for when earned.

**Resources expended**

Expenditure is accounted for on an accruals basis as a liability is incurred.

Costs of generating funds comprises those costs associated with attracting voluntary income and the costs of fund raising.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

All costs are allocated between categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.

Resources expended include attributable VAT which cannot be recovered and is reported as part of the expenditure to which it relates. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Computer equipment - 33% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

**2. INVESTMENT INCOME**

|                          | 31 12 12 | 31 12 11 |
|--------------------------|----------|----------|
|                          | £        | £        |
| Deposit account interest | 966      | 363      |

**3. GRANTS PAYABLE**

**CANtreat**  
**(Limited by Guarantee)**

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 December 2012**

**3. GRANTS PAYABLE - continued**

|  | 31 12 12<br>£ | 31 12 11<br>£ |
|--|---------------|---------------|
| Costs directly allocated to activities | <u>516</u>    | <u>249</u>    |

The total grants paid to institutions during the year were as follows

|                       | 31 12 12<br>£ | 31 12 11<br>£ |
|-----------------------|---------------|---------------|
| Just Giving           | 216           | 198           |
| Project Related Costs | <u>300</u>    | <u>51</u>     |
|                       | <u>516</u>    | <u>249</u>    |

**4. GOVERNANCE COSTS**

|                                      | 31 12 12<br>£ | 31 12 11<br>£ |
|--------------------------------------|---------------|---------------|
| Staff costs                          | 72            | 73            |
| Accountancy                          | 1,014         | 1,024         |
| Payroll costs                        | 180           | 198           |
| Legal fees                           | 54            | 54            |
| Consultancy fees                     | 6,000         | 6,000         |
| Interest payable and similar charges | <u>25</u>     | <u>26</u>     |
|                                      | <u>7,345</u>  | <u>7,375</u>  |

**5 TRUSTEES' REMUNERATION AND BENEFITS**

No trustees received any remuneration during the year ended 31st December 2012 nor the year ended 31st December 2011

No trustee or other person related to the charity has any personal interest in any contract or transaction entered into by the charity during the year ended 31st December 2012 nor the year ended 31st December 2011

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2012 nor for the year ended 31 December 2011

**CANTreat**  
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**Notes to the Financial Statements - continued**  
**for the Year Ended 31 December 2012**

**6. STAFF COSTS**

|                             |               |               |
|-----------------------------|---------------|---------------|
| Staff costs were as follows | 31 12 12      | 31 12 11      |
|                             | £             | £             |
| Salaries                    | 6,000         | 6,000         |
| Social Security Costs       | -             | 17            |
|                             | <u>6,000</u>  | <u>6,017</u>  |
|                             | <u>Number</u> | <u>Number</u> |
| Average number of employees | <u>1</u>      | <u>1</u>      |

There were no employees with emoluments over £60,000

**7. TANGIBLE FIXED ASSETS**

|  |                            |
|--|----------------------------|
|  | Computer<br>equipment<br>£ |
| <b>COST</b>                            |                            |
| At 1 January 2012 and 31 December 2012 | <u>649</u>                 |
| <b>DEPRECIATION</b>                    |                            |
| At 1 January 2012 and 31 December 2012 | <u>649</u>                 |
| <b>NET BOOK VALUE</b>                  |                            |
| At 31 December 2012                    | <u>-</u>                   |
| At 31 December 2011                    | <u>-</u>                   |

**8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                              |            |            |
|------------------------------|------------|------------|
|                              | 31 12 12   | 31 12 11   |
|                              | £          | £          |
| Accruals and deferred income | <u>296</u> | <u>302</u> |

**9. MOVEMENT IN FUNDS**

|                           |                |                          |                |
|---------------------------|----------------|--------------------------|----------------|
|                           | At 1 1 12      | Net movement<br>in funds | At 31 12 12    |
|                           | £              | £                        | £              |
| <b>Unrestricted funds</b> |                |                          |                |
| General fund              | 126,089        | (85)                     | 126,004        |
|                           | <u>126,089</u> | <u>(85)</u>              | <u>126,004</u> |
| <b>TOTAL FUNDS</b>        |                |                          |                |
|                           | <u>126,089</u> | <u>(85)</u>              | <u>126,004</u> |

**CANtreat**  
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**Notes to the Financial Statements - continued**  
**for the Year Ended 31 December 2012**

**9 MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement in<br>funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 14,332                     | (14,417)                   | (85)                      |
| <b>TOTAL FUNDS</b>        | <u>14,332</u>              | <u>(14,417)</u>            | <u>(85)</u>               |

**10. RELATED PARTY DISCLOSURES**

One of the trustees, C J Thomson is a partner in Voisey & Co a firm of chartered accountants who provided accountancy services in the year totalling £1,000 (2011 £1,000) The accountancy services amounting to £1,000 (2011 £1,000) were donated services with no amounts being paid by the charity The amounts were also included in the accounts within voluntary income described as donated services and facilities

**11. TAXATION**

As a charity CANtreat Limited is exempt from tax on income and gains falling within S505 of the Taxes Act 1988 or S256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects No charges have arisen in the charity

Tax recovered on donations received in the year amounted to £Nil (2011 £Nil)

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|                     | Unrestricted<br>Funds 2012<br>£ | Unrestricted<br>Funds 2011<br>£ |
|---------------------|---------------------------------|---------------------------------|
| Current assets      | 126,182                         | 126,391                         |
| Current liabilities | (402)                           | (302)                           |
|                     | <u>125,780</u>                  | <u>126,089</u>                  |

The unrestricted funds of the charity may be applied for any charitable purpose at the discretion of the trustees