

In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

LIQ03

Notice of progress report in voluntary winding up



Companies House

WEDNESDAY



A25 *A7J00AMO* 28/11/2018 #123
COMPANIES HOUSE

1 Company details

Company number 05310564

Company name in full Climate Energy Limited

→ Filling in this form
Please complete in typescript or in bold black capitals.

2 Liquidator's name

Full forename(s) Chad

Surname Griffin

3 Liquidator's address

Building name/number c/o FTI Consulting LLP

Street 200 Aldersgate Street

Post town London

County/Region

Postcode EC1A 4HD

Country

4 Liquidator's name ①

Full forename(s) Simon

Surname Kirkhope

① Other liquidator
Use this section to tell us about another liquidator.

5 Liquidator's address ②

Building name/number c/o FTI Consulting LLP

Street 200 Aldersgate Street

Post town London

County/Region

Postcode EC1A 4HD

Country

② Other liquidator
Use this section to tell us about another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6

Period of progress report

From date	d	2	d	9	m	0	m	9	y	2	y	0	y	1	y	7
To date	d	2	d	8	m	0	m	9	y	2	y	0	y	1	y	8

7

Progress report

☒ The progress report is attached

8

Sign and date

Liquidator's signature

Signature

X



X

Signature date	d	2	d	3	m	1	m	1	y	2	y	0	y	1	y	8
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JOINT LIQUIDATORS' PROGRESS REPORT FOR THE PERIOD:

CLIMATE ENERGY LIMITED – 29 SEPTEMBER 2017 TO 28 SEPTEMBER 2018
CLIMATE CONSULTING LIMITED – 29 SEPTEMBER 2017 TO 28 SEPTEMBER 2018
CLIMATE ENERGY (NFP) LIMITED – 29 SEPTEMBER 2017 TO 28 SEPTEMBER 2018
CLIMATE ENERGY SERVICES LIMITED – 30 SEPTEMBER 2017 TO 29 SEPTEMBER 2018

CLIMATE ENERGY LIMITED (COMPANY NUMBER: 05310564) ("CEL")
CLIMATE CONSULTING LIMITED (COMPANY NUMBER: 06734046) ("CONSULTING")
CLIMATE ENERGY (NFP) LIMITED (COMPANY NUMBER: 03343973) ("NFP")
CLIMATE ENERGY SERVICES LTD (COMPANY NUMBER: 06575500) ("SERVICES")
(COLLECTIVELY "THE COMPANIES")

23 NOVEMBER 2018

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Glossary

THE ACT	INSOLVENCY ACT 1986 (AS AMENDED)	IR 2016	INSOLVENCY (ENGLAND & WALES) RULES 2016
ADMINISTRATORS / LIQUIDATORS	CHAD GRIFFIN AND SIMON KIRKHOPE	SIP	STATEMENT OF INSOLVENCY PRACTICE
JFA	JP ASSOCIATES	WIP	WORK IN PROGRESS
GDOS	GREEN DEAL COMMUNITIES SCHEME	CEL	CLIMATE ENERGY LIMITED
HMRC	HM REVENUE AND CUSTOMS	SOLUTIONS	CLIMATE ENERGY SOLUTIONS LIMITED
CONSULTING	CLIMATE CONSULTING LIMITED	CEN	CEN (HOLDINGS) LIMITED
NFP	CLIMATE ENERGY (NFP) LIMITED	COMPANIES	CEL, CONSULTING, NFP, SERVICES
SERVICES	CLIMATE ENERGY SERVICES LTD	HSBC / THE BANK / THE SECURED CREDITOR	HSBC BANK PLC
GROUP	CEL, CEN, CONSULTING, NFP, SERVICES, SOLUTIONS		

1. Introduction

- 1.1 Chad Griffin and Simon Kirkhope ("the Administrators") were appointed as Joint Administrators of NFP and Services on 7 October 2015; CEL on 9 October 2015; and Consulting on 6 November 2015.
- 1.2 The administrations of the Companies were converted to Creditors' Voluntary Liquidations ("CVLs") on 29 September 2016 in respect of CEL, Consulting and NFP with Services converting on 30 September 2016. The conversions to CVLs took place pursuant to rule Schedule B1, paragraph 83 of the Act (rule 3.60 of the New Rules) and in accordance with the Administrators' proposals dated 30 November 2015 ("Proposals") Chad Griffin and Simon Kirkhope were appointed as Joint Liquidators ("the Liquidators") of the Companies.
- 1.3 The Liquidators act jointly and severally so that all functions may be exercised by either Liquidator.
- 1.4 Full details of the statutory information relating to the appointments are set out in Appendix A.
- 1.5 Further details in respect of both the administration and liquidation process can be found in the Administrators' Proposals or the Administrators' and Liquidators' progress reports ("the Previous Reports").
- 1.6 No creditors committee has been formed in either the administrations or subsequent liquidations.
- 1.7 A summary of the estimated returns to creditors is set out in Section 3 of this report.
- 1.8 This report is prepared pursuant to Schedule 104A of the Act. The purpose of this report is to provide creditors with an update on the progress of the Liquidations during the period from 29 September 2017 to 28 September 2018 for CEL, Consulting and NFP and from 30 September 2017 to 29 September 2018 for Services ("the Periods").
- 1.9 The Liquidators are bound by the Insolvency Code of Ethics. Prior to appointment they considered potential ethical threats in undertaking the appointments in accordance with the Code. They did not consider that there were any matters that would prevent them taking the appointments. If any creditor of the Companies would like further information on this, they should contact the Liquidators' office on the details set out at the end of this report.
- 1.10 Information about our collection, use and protection of personal data can be found here:
<https://www.fticonsulting-emea.com/~media/Files/emea-files/creditors-portal/cip-emea-forms-info/cip-data-privacy.pdf>
- 1.11 A creditors' guide to insolvency can be found using the link provided below.
<http://www.creditorinsolvencyguide.co.uk/>

Liquidators' remuneration

- 1.12 At the initial meetings of creditors held by correspondence on 16 December 2015, the Administrators' remuneration was fixed by reference to the time properly given by the Administrators and their staff. Details of the rules in relation to the Administrators'/Liquidators' remuneration, together with details of the Liquidators' time costs to date and the Administrators'/Liquidators' revised fee estimates are set out in Appendix C.
- 1.13 Following the Administrations, and with consideration given to the additional works required, revised fee estimates were approved by creditors of CEL and NFP at meetings held by correspondence on 17 November 2016. No valid responses from creditors of Services or Consulting were received for meetings held by correspondence on the same date. The Liquidators therefore arranged for creditors meetings for Services and Consulting to be convened on 12 December 2016. The revised fee estimate for Services was approved by creditors at the meeting, however no valid votes were received from creditors of Consulting and as a result the revised fee estimate of £27,500 remains unapproved. The Joint Liquidators do not intend to seek this approval again and will only draw fees of £15,000 previously approved for work undertaken during the administration of Consulting.
- 1.14 The table below shows the approved fee estimate for each of the Companies together with the fees incurred to date. The Liquidators are not seeking to revise the fee estimates for any of the Companies prior to the conclusion of the CVLs unless there is a material change in circumstances. Any work undertaken above these estimates is therefore likely to be written off.

JOINT LIQUIDATORS' PROGRESS REPORT



	Total Administrators' Fees Incurred		Total Liquidators' Fees Incurred		Total Fees Incurred to the end of the Period		Total Approved Fee Estimate		Fees Paid to the end of the Period
	Hr	£	Hr	£	Hr	£	Hr	£	£
CEL	2,035	536,629	616	136,550	2,651	673,179	2,484	671,629	536,629
Consulting	47	15,003	58	14,501	105	29,503	56	15,000	15,000
NFP	34	10,460	36	14,895	70	25,355	79	22,500	-
Services	71	22,860	160	39,613	231	62,473	143	42,860	-
Total	2,186	584,951	871	205,558	3,057	790,509	2,762	751,989	551,629

1.15 A creditors' guide to liquidators' fees setting out creditors' rights to further information and how fees are approved can be found here:

<http://www.fticonsulting-emea.com/~media/Files/emea-files/creditors-portal/cip-emea-forms-info/guide-to-liquidators-fees-6-april-2017-england-wales.pdf>

1.16 If creditors wish to be supplied with a hard copy of this guidance they should contact a member of the Liquidators' staff on the details set out at the end of this report.

1.17 Additional information in relation to the Administrators'/Liquidators' staffing policies can be found in Appendix E.

Creditors' Right to Challenge Remuneration and/or Expenses

1.18 In accordance with rule 18.34 IR 2016 any secured creditor or, unsecured creditor with the support of at least 10% in value of the unsecured creditors of the relevant entity or with leave of the Court, may apply to the Court for one or more orders, challenging the amount or the basis of the remuneration which the Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred. Such applications must be made within eight weeks of receipt by the applicant(s) of the report detailing the remuneration and/or expenses in question.

Creditors' Right to Request Information

1.19 Any secured creditor or, unsecured creditor with the support of at least 5% in value of the unsecured creditors of the relevant entity or, with leave of the Court, may, in writing, request the Liquidators of the Companies to provide additional information regarding remuneration or expenses to that already supplied with this document. Such requests must be made within 21 days of receipt of this report, in accordance with rule 18.9 IR 2016.

Other Group entities

1.20 As disclosed in our Previous Reports to creditors, Chad Griffin and Simon Kirkhope were also appointed as Administrators of CEN and Solutions on 19 October 2015 and 7 October 2015 respectively. However, this report does not cover the affairs of CEN or Solutions as both companies have now been dissolved.

1.21 Two further group companies, Climate Energy Holdings Limited and Climate Energy Homes Limited, are in liquidation and administration respectively. Separate Liquidators and Administrators have been instructed in respect of these two companies.

2. Progress of the Liquidation

Background information and initial actions

2.1 A full background to the administration appointments together with details of the steps taken to pursue a sale of all or part of the businesses and the actions taken during the wind down of trading was provided in the Administrators Proposals and Previous Reports provided to creditors during both the administration and liquidation.

Receipts and payments during the period

2.2 A full account of the receipts and payments for the Companies is provided at Appendix B.

2.3 Receipts during the Period consist solely of an electricity refund to CEL, the refund relates to the pre administration period where CEL had overpaid for the supply provided at one of the premises it occupied.

2.4 Payments made during the Period include:

- Joint Administrators' fees relating to CEL and Consulting which remained unpaid at the date the Companies entered liquidation.
- A dividend paid to the Companies preferential creditors in CEL and Services, this related solely to claims made by the Companies former employees in relation to wages and holiday pay.
- Insurance in relation to cover provided in respect of a property sold by the Company during the administration period, the reason for the delay in payment was that the invoice has only recently been raised by the insurer.
- Stationary and postage costs for each of the Companies.

Asset realisations

2.5 The Liquidators are not aware of any further asset realisations that can be made for the benefit of creditors, apart from the intercompany balances discussed below.

2.6 Asset realisations to date have been discussed in the Previous Reports.

Leasehold property

2.7 We sought the voluntary surrender of the remaining leases held by CEL as the properties were no longer required for the purposes of the administration and note that the properties were vacated and the keys returned to the landlords.

2.8 Given that the surrenders of the leases for the offices in Bristol and Motherwell have not been formally accepted, the Liquidators of CEL intend to disclaim the Bristol lease and renunciate the Motherwell lease as it is not possible to disclaim this lease under Scottish law. The initial steps required to complete this have been undertaken and both the disclaimer and the renunciation are expected to be completed in short order. No liability is expected to emerge against CEL in respect of these leases.

Intercompany balances

2.9 There are a number of intercompany balances across the Companies, which will rank as unsecured claims in the relevant insolvency estate.

2.10 It is anticipated that each of the Companies will be in receipt of funds from distributions from one or more of the other Companies, as the claims cannot be directly offset.

2.11 Any recoveries from this source are dependent on the funds available for distribution and the total value of claims adjudicated in the appropriate insolvency estate(s).

2.12 The intercompany balances are the only remaining assets to be realised in the liquidations of the Companies.

Taxation

2.13 We notified HM Revenue & Customs ("HMRC") of our appointments and have submitted the Companies' pre-appointment corporation tax returns and note that it is unlikely that there will be any pre-appointment corporation tax recoveries.

2.14 The relevant corporation tax and VAT returns for the administration and liquidation periods have been submitted. The Liquidators will shortly be in a position to declare a first and final unsecured dividend and as such have written to HMRC for their final claims in respect of each of the Companies, subject to adjudication these will then be admitted for dividend purposes.

Statutory investigations

2.15 During the administrations we undertook investigation work in accordance with SIP2, including a review of the books and records of the Companies, to understand the realisable assets of the Companies which we then compared to the values in the directors' statement of affairs.

2.16 The data gathered from our investigations assisted with our statutory duties, pursuant to the Company Directors Disqualification Act 1986, to review the conduct of all directors who served in respect of the Companies in the 3 year period prior to the date of the administrations. We concluded our review and submitted final returns to the Department for Business, Innovation and Skills during the administrations. The content of our reports in relation to this are confidential.

2.17 We have not become aware of any further relevant information during the Liquidations of the Companies and therefore further reports to the Department for Business, Innovation and Skills have not been required this has not been made.

Future work to be concluded in the Liquidation

2.18 The Liquidators will shortly be writing to creditors with notice of a first and final dividend to the Companies unsecured creditors and payment of the dividend is anticipated to be made in the first quarter of 2019. As Creditors will be aware from the Liquidators previous progress report it was initially anticipated that this dividend would be paid in 2018, however, due to a combination of factors including but not limited to the complexity of creditors claims.

2.19 Once a final dividend has been paid the liquidators anticipate being in a position to carry out the statutory requirements to conclude the Liquidations, this will include writing to creditors with a final report setting out the conduct of the Liquidations.

3. Estimated outcomes

Estimated dividend for creditors

Estimated dividend for creditors

	Secured creditors ¹	Preferential creditors	Unsecured creditors	Shareholders
CEL				
Estimated debt (£)	£524k ²	£100k	£10,201k	£100
Estimated return (p/£)	100p in the £	100p in the £	5.4p in the £	Nil
Consulting				
Estimated debt (£)	Nil ¹	Nil	£1,567k	£9
Estimated return (p/£)	Nil ¹	Nil	1.0p in the £	Nil
NFP				
Estimated debt (£)	Nil ¹	Nil	£3,960k	£1
Estimated return (p/£)	Nil ¹	Nil	0.7p in the £	Nil
Services				
Estimated debt (£)	Nil ¹	£7k	4,963k	£1
Estimated return (p/£)	Nil ¹	100p in the £	1.4p in the £	Nil

1. HSBC had a fixed and floating charge over the assets of the Companies which has been satisfied in full from CEL's fixed charge realisations.

2. At the date of our appointment, under the terms of its security HSBC swept funds of £418k held in CEL's bank account.

3.2 The estimated returns to creditors above assume a pro-rated return to creditors of the same class in accordance with UK insolvency law. Unsecured creditors rank behind both secured and preferential creditors, whilst shareholders rank behind all classes of creditor.

3.3 The actual dividends paid from the liquidations of the Companies may differ from the above estimates, pending finalisation of the adjudication of claims and the realisation of intercompany dividends.

Secured creditors

3.4 As previously reported, the Secured Creditor was repaid in full from fixed asset realisations in the CEL administration.

Preferential creditors

- 3.5 Under the Act the main classes of preferential creditor are employees in respect of certain claims in relation to arrears of wages, holiday pay and pension contributions. All employees were paid arrears of wages prior to the dates of the administrations although certain amounts categorised as wages remained outstanding (e.g. commissions).
- 3.6 On 27 September 2017 we wrote to all employees of CEL and Services (Consulting and NFP had no employees at the date of administration) giving notice of an intended dividend to all preferential creditors of 100 pence in the pound. The notices set a last date for proving of 24 October 2017.
- 3.7 Both CEL and Services in the Directors statement of affairs showed pension contributions as outstanding, we instructed agents to review the position and they spoke with all the pension providers to whom the companies made contributions, and they were informed that neither employee or employer contributions remained outstanding.
- 3.8 Claims totaling £100k and £7k were received from preferential creditors of CEL and Services respectively by the last date for proving and the Company's preferential creditors were paid a dividend of 100p in the £ on 17 November 2018.

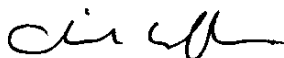
Unsecured creditors

- 3.9 Unsecured creditors rank behind both secured and preferential creditors.
- 3.10 The Liquidators of the Companies issued a notice to creditors to submit claims. This was published in the London Gazette on 11 October 2016.
- 3.11 On present information, it is anticipated that a small distribution will be payable to the unsecured creditors of the Companies (see the above table). Notice to this effect will be provided to the creditors of the Companies shortly. The dividend to CEL is expected to be made first, with the other group entities (NFP, Services and Consulting) following to allow for recoveries in relation to unsecured inter-company claims which need to be made prior to paying dividends from each entity.
- 3.12 The Liquidators have been liaising with the councils and local authorities that the Companies had worked with prior to the administration to reconcile the claims of customers who had paid deposits but not had their works finished prior to the administration appointments. In certain cases the relevant councils stepped into the shoes of the Companies to finish the work and as such have taken over the claim that the relevant individual has in the respective liquidation.
- 3.13 Extensive work has been/ and continues to be done in reconciling the creditor position for each of the Companies. This work is anticipated to be finalised shortly after circulation of this report, which will enable the previously mentioned distribution process to start.
- 3.14 Creditors wishing to submit a claim should use the creditors statement of claim form provided at Appendix F, with any claims made being supported by copy invoices or other relevant documentation sufficient to allow the claim to be adjudicated. There is no requirement to submit a new claim if one has previously been submitted.

4. Next report and further questions

- 4.2 This report represents a report into the liquidations of the Companies for the period to 28 September 2018 for CEL, Consulting and NFP and the period to 29 September 2018 for Services. The next statutory report will be issued within two months of the next anniversary of the conversions to liquidation or sooner should the liquidations be finalised before the next anniversary.
- 4.3 Should you have any queries in the meantime or wish to be sent a hard copy of this report please contact a member of the Liquidators staff on climateenergy@fticonsulting.com or 020 3727 1019.

For and on behalf of the Companies



Chad Griffin
Joint Liquidator

Chad Griffin and Simon Kirkhope are licensed in the United Kingdom to act as insolvency practitioners by the Institute of Chartered Accountants in England and Wales, under section 390A(2)(a) of the Insolvency Act 1986.

Appendix A – Statutory information

Company and Appointment Information

	Climate Energy Limited	Climate Energy (NFP) Limited
Trading names	Climate Energy Limited	Climate Energy (NFP) Limited
Registered number	5310564	3343973
Registered office	C/O FTI Consulting LLP, 200 Aldersgate Street, London EC1A 4HD	C/O FTI Consulting LLP, 200 Aldersgate Street, London EC1A 4HD
Director(s)	Mr Mizanal Choudhury, Mr Andrew Holmes	Mr Mizanal Choudhury, Mr Andrew Holmes
Company secretary	N/A	N/A
Shareholdings	Climate Energy Holdings Limited (100%)	CEN (Holdings) Limited (100%)
Administration Court reference	6593/2015	6588/2015
Court	High Court of Justice Chancery Division Companies Court	High Court of Justice Chancery Division Companies Court
Administration appointment date	9 October 2015	7 October 2015
Appointer	Company Directors	Company Directors
Liquidation appointment date	29 September 2016	29 September 2016

	Climate Energy Services Limited	Climate Consulting Limited
Trading names	Climate Energy Services Limited	Climate Consulting Limited
Registered number	6575500	6734046
Registered office	C/O FTI Consulting LLP, 200 Aldersgate Street, London EC1A 4HD	C/O FTI Consulting LLP, 200 Aldersgate Street, London EC1A 4HD
Director(s)	Mr Mizanal Choudhury, Mr Andrew Holmes	Mr Mizanal Choudhury, Mr Andrew Holmes
Company secretary	N/A	N/A
Shareholdings	Climate Energy Limited (100%)	CEN (Holdings) Limited (100%)
Administration Court reference	6595/2015	6892/2015
Court	High Court of Justice Chancery Division Companies Court	High Court of Justice Chancery Division Companies Court
Appointment date	7 October 2015	6 November 2015
Appointer	Company Directors	Company Directors
Liquidation appointment date	30 September 2016	29 September 2016

Liquidators' Information

	Liquidator 1	Liquidator 2
Name	Chad Griffin	Simon Kirkhope
Address	200 Aldersgate Street, London EC1A 4HD	200 Aldersgate Street, London EC1A 4HD
Authorising body	The Institute of Chartered Accountants in England and Wales	The Institute of Chartered Accountants in England and Wales

The appointments of the Administrators were made by the directors of the Companies pursuant to Paragraph 22 of Schedule B1 of the Act. We also received written consent to the appointments from the holder of a qualifying floating charge over the assets of the Companies along with the necessary consents necessary under the Consumer Credit Act. The validity of the appointments has been confirmed by our former legal advisors, King & Wood Mallesons LLP.

The administrations of the Companies were converted to Creditors' Voluntary Liquidations on 29 September 2016 in respect of CEL, Consulting and NFP with Services converting on 30 September 2016. The conversions to CVL took place in accordance with rule 2.117A of the Old Rules (rule 3.60 IR 2016) and in accordance with the Administrators' proposals dated 30 November 2015 ("Proposals") Simon Kirkhope and Chad Griffin were appointed as Joint Liquidators ("the Liquidators") of the Companies.

Pursuant to Paragraph 100 of Schedule B1 of the Act, any function of the Liquidators may be exercised by any or both of the Liquidators named above.

The center of main interest of the Companies is the United Kingdom. Therefore, the EC Regulations on Insolvency Proceedings 2000 apply to the insolvency appointments. The proceedings are main proceedings as defined by Article 3 of those regulations.

Appendix B – Liquidators' receipts and payments account

CEL – Liquidators' Receipts and Payments for the period 29 September 2016 to 28 September 2018

£	From To	29 Sep 2016 28 Sep 2017	29 Sep 2017 28 Sep 2018	Full Liquidation Period
Floating charge receipts				
Book Debts		127.59	-	127.59
Electricity Refund		1,784.40	1,686.00	3,470.40
Transfer of Surplus Cash from Administration		821,117.69	-	821,117.69
Transfer of VAT Receivable from Administration		111,747.31	-	111,747.31
Specific Bond		158.00	-	158.00
Rates		216.48	-	216.48
Bank Interest Net of Tax		35.24	-	35.24
Total		935,186.71	1,686.00	936,872.71
Floating charge payments				
Postage & Stationery		888.48	1,000.98	1,889.46
Agents/Valuers Fees		2,000.00	-	2,000.00
Sundry Expenses		4,331.00	-	4,331.00
Legal Fees		7,009.74	-	7,009.74
Preferential Dividend		-	100,034.29	100,034.29 *
Employee Related Costs		3,995.00	-	3,995.00
Insurance of Assets		550.00	7,959.45	8,509.45
Office Holders Fees		-	102,664.29	102,664.29
Statutory Advertising		118.51	-	118.51
Total		18,892.73	211,659.01	230,551.74
Current Surplus / (Deficit)		916,293.98	(209,973.01)	706,320.97
Represented by				
VAT Receivable		22,592.61	(3,482.00)	19,110.61 **
Floating Charge Account		893,701.37	(206,491.01)	687,210.36 ***
Total		916,293.98	(209,973.01)	706,320.97

*Preferential dividend paid to preferential creditors of the Company on 17 Nov 2017 at 100p in the £

**It is currently unknown whether the VAT Receivable balance is fully recoverable.

Creditors will be updated in respect of this in the next progress report.

***Funds held in non-interest bearing accounts to avoid the cost of servicing the account and the need for future tax returns

Consulting - Liquidators' Receipts and Payments for the period 29 September 2016 to 28 September 2018

£	From To	29 Sep 2016 28 Sep 2017	29 Sep 2017 28 Sep 2018	Full Liquidation Period
Floating charge receipts				
Transfer of Surplus Cash from Administration		31,356.25	-	31,356.25
Total		31,356.25	-	31,356.25
Floating charge payments				
Office Holders Fees		-	15,000.00	15,000.00
Office Holders Expenses		-	382.37	382.37
Statutory Advertising		197.49	-	197.49
Total		197.49	15,382.37	15,579.86
Current Surplus / (Deficit)		31,158.76	(15,382.37)	15,776.39
Represented by				
VAT Receivable		31.60	(39.50)	(7.90)
Floating Charge Account		31,127.16	(15,342.87)	15,784.29
Total		31,158.76	(15,382.37)	15,776.39

NFP - Liquidators' Receipts and Payments for the period 29 September 2016 to 28 September 2018

£	From To	29 Sep 2016 28 Sep 2017	29 Sep 2017 28 Sep 2018	Full Liquidation Period
Floating charge receipts				
Transfer of Surplus Cash from Administration		2,981.52	-	2,981.52
Transfer of VAT Receivable from Administration		18.14	-	18.14
Total		2,999.66	-	2,999.66
Floating charge payments				
Specific Bond		234.00	-	234.00
Statutory Advertising		118.49	-	118.49
Total		352.49	-	352.49
Current Surplus / (Deficit)		2,647.17	-	2,647.17
Represented by				
VAT Receivable		33.94	-	33.94 *
Floating Charge Account		2,613.23	-	2,613.23
Total		2,647.17	-	2,647.17

*It is currently unknown whether the VAT Receivable balance is fully recoverable as it relates to prior quarter balances. Creditors will be updated in respect of this in the next progress report.

Services - Liquidators' Receipts and Payments for the period 30 September 2016 to 29 September 2018

£	From To	30 Sep 2016 29 Sep 2017	30 Sep 2017 29 Sep 2018	Full Liquidation Period
Floating charge receipts				
Pre-appointment bank refund		24.79	-	24.79
Transfer of Surplus Cash from Administration		27,597.34	-	27,597.34
Transfer of VAT Receivable from Administration		33.48	-	33.48
Total		27,655.61	-	27,655.61
Floating charge payments				
Statutory Advertising		197.48	-	197.48
Employee Related Costs		410.00	75.00	485.00
Preferential Dividend		-	7,234.96	7,234.96
Specific Bond		264.00	-	264.00
Total		871.48	7,309.96	8,181.44
Current Surplus / (Deficit)		26,784.13	(7,309.96)	19,474.17
Represented by				
VAT Receivable		63.86	(82.00)	(18.14)
Floating Charge Account		26,720.27	(7,267.96)	19,452.31
Total		26,784.13	(7,349.96)	19,434.17

**Preferential dividend paid to preferential creditors of the Company on 17 Nov 2017 at 100p in the £*

Appendix C – Liquidators' time costs and expenses

Liquidators' fees

Pursuant to rule 18.16 IR 2016 the remuneration of the Administrators/Liquidators can be fixed on the basis of one of the following:

- as a percentage of the value of property with which he has to deal;
- by reference to time properly given by the Administrator/Liquidator and his staff attending to matters arising in the administration/liquidation; or
- a set amount.

As approved by the creditors of the Companies by meetings by correspondence held on 16 December 2016, the Administrators/Liquidators will be remunerated by basis b. of the above.

Fee approval

A copy of the 'Creditors' Guide to Liquidators Fees' is available at:

<http://www.fticonsulting-emea.com/~media/Files/emea-files/creditors-portal/cip-emea-forms-info/guide-to-liquidators-fees-6-april-2017-england-wales.pdf>

Creditors can alternatively request a copy from us and we will provide a paper copy by post.

Liquidators' fee estimate

Breakdowns of the revised estimates provided in the final administration report for the Companies are shown below.

Climate Energy Limited	Original Administrators' Fee Estimate		Additional Time Costs Incurred to Date		Revised Administrators' Fee Estimate		Liquidators' Fee Estimate		Total Revised Fee Estimate	
	Hr	£	Hr	£	Hr	£	Hr	£	Hr	£
Administration and Planning	400	97,297	324	72,646	724	169,944	100	31,000	824	200,944
Investigations	175	41,738	48	4,893	223	46,631	-	-	223	46,631
Realisation of assets	301	101,998	(16)	(15,812)	285	86,186	18	6,360	303	92,546
Trading / Wind down	25	9,383	1	130	26	9,513	-	-	26	9,513
Creditors	380	97,781	32	12,443	412	110,224	240	67,490	652	177,714
Tax	63	22,694	2	243	66	22,937	40	13,600	106	36,537
Reporting	90	33,094	29	(660)	119	32,434	50	16,550	169	48,984
Other	38	11,016	(12)	(3,450)	27	7,566	-	-	27	7,566
Fixed Charge related	100	40,000	55	11,196	155	51,196	-	-	155	51,196
Total	1,573	455,000	463	81,629	2,035	536,629	448	135,000	2,484	671,629
Expenses		14,177		(302)		13,875		15,000	-	28,875

Climate Consulting Limited	Original Administrators' Fee Estimate		Additional Time Costs Incurred to Date		Revised Administrators' Fee Estimate		Liquidators' Fee Estimate		Total Revised Fee Estimate	
	Hr	£	Hr	£	Hr	£	Hr	£	Hr	£
Administration and Planning	25	4,769	(1)	2,341	25	7,110	15	3,930	40	11,040
Investigations	1	160	1	530	2	690	-	-	2	690
Realisation of assets	7	1,512	(4)	(497)	3	1,015	4	1,160	7	2,175
Trading / Wind down	6	2,537	(6)	(2,537)	-	-	-	-	-	-
Creditors	6	1,815	2	845	8	2,660	6	1,840	14	4,500
Tax	4	1,758	(3)	(1,363)	1	395	6	2,040	7	2,435
Reporting	7	2,450	1	683	8	3,133	14	3,530	22	6,663
Other	-	-	-	-	-	-	-	-	-	-
Incurred and not to be billed	-	-	-	(3)	-	(3)	-	-	-	(3)
Total	56	15,000	(9)	-	47	15,000	45	12,500	92	27,500
Expenses		1,000		(818)		182		500	-	682

Cilmat Energy (NFP) Limited	Original Administrators' Fee Estimate		Additional Time Costs Incurred to Date		Revised Administrators' Fee Estimate		Liquidators' Fee Estimate		Total Revised Fee Estimate	
	Hr	£	Hr	£	Hr	£	Hr	£	Hr	£
Administration and Planning	25	4,139	(7)	917	18	5,056	15	3,930	33	8,986
Investigations	1	184	-	(7)	1	178	-	-	1	178
Realisation of assets	1	184	(1)	(136)	0	48	4	1,160	4	1,208
Trading / Wind down	-	-	-	-	-	-	-	-	-	-
Creditors	7	1,286	(5)	(516)	2	770	6	1,840	8	2,610
Tax	4	1,758	(3)	(1,518)	2	240	6	2,040	8	2,280
Reporting	7	2,450	4	1,719	11	4,169	14	3,530	25	7,699
Other	-	-	-	-	-	-	-	-	-	-
Incurring and not to be billed	-	-	-	(460)	-	(460)	-	-	-	(460)
Total	45	10,000	(11)	0	34	10,000	45	12,500	79	22,500
Expenses	-	1,000	-	(909)	-	91	-	500	-	591

Cilmat Energy Services Ltd	Original Administrators' Fee Estimate		Additional Time Costs Incurred to Date		Revised Administrators' Fee Estimate		Liquidators' Fee Estimate		Total Revised Fee Estimate	
	Hr	£	Hr	£	Hr	£	Hr	£	Hr	£
Administration and Planning	25	4,769	9	4,663	34	9,432	23	5,860	57	15,292
Investigations	1	160	0	34	1	194	-	-	1	194
Realisation of assets	7	1,512	(4)	(484)	3	1,028	3	765	6	1,793
Trading / Wind down	6	2,537	6	2,670	12	5,207	-	-	12	5,207
Creditors	6	1,815	1	403	7	2,218	22	5,740	29	7,958
Tax	4	1,758	(2)	(1,438)	2	320	11	3,585	13	3,905
Reporting	7	2,450	5	2,012	12	4,462	14	4,050	26	8,512
Other	-	-	-	-	-	-	-	-	-	-
Total	58	15,000	15	7,860	71	22,860	73	20,000	143	42,860
Expenses	-	1,000	-	(693)	-	307	-	1,000	-	1,307

The revised fee estimates were approved by creditors of CEL and NFP at meetings convened by the Liquidators held by correspondence on 17 November 2016 but no valid responses from creditors of Services or Consulting were received for meetings held by correspondence on the same date. The Liquidators therefore subsequently arranged for creditors meetings for Services and Consulting to be convened on 12 December 2016. The revised fee estimate for Services was approved by creditors at the meeting but no valid votes were received from creditors of Consulting and therefore the revised fee estimate for this entity remains unapproved.

The table below shows the approved fee estimate for each of the Companies together with the fees incurred to date. The Liquidators are not seeking to revise the fee estimates for any of the Companies at this time with any fees incurred above the current approved fee estimates likely to be written off. The fees billed in relation to Consulting will therefore be based on the original fee estimate.

	Total Administrators' Fees Incurred		Total Liquidators' Fees Incurred		Total Fees Incurred to the end of the Period		Total Approved Fee Estimate		Fees Paid to the end of the Period	
	Hr	£	Hr	£	Hr	£	Hr	£	Hr	£
CEL	2,035	536,629	616	136,550	2,651	673,179	2,484	671,629	-	536,629
Consulting	47	15,003	58	14,501	105	29,503	56	15,000	-	15,000
NFP	34	10,460	36	14,895	70	25,355	79	22,500	-	-
Services	71	22,860	160	39,613	231	62,473	143	42,860	-	-
Total	2,186	584,951	871	205,558	3,057	790,509	2,762	751,989	551,629	

As previously reported, the Administrators incurred total time costs of £584,951 (plus VAT) during the administrations of the Companies, of which £433,965 was paid in the CEL administration. As previously disclosed, the remaining time costs of £102,664.29 in respect of CEL were paid during this reporting period. Administrators' time costs of £15,000 in respect of Consulting were also paid during this reporting period. Administrators' fees have not yet been drawn in respect of the NFP or Services administrations and no Liquidators' fees have been drawn in any entity.

The hourly rates charged by the administrators, and the subsequent liquidators, are provided at Appendix E.

Post-appointment time costs and expenses

An analysis of the Liquidators' time in accordance with the provisions of SIP9, which provides details of the activity costs incurred by staff grade to date, is enclosed at Appendix D.

The main areas of our work in the liquidations of the Companies during the period have been as follows:

- Corresponding with key stakeholders, specifically the Local Authorities, consumers and third party contractors;
- Communications with unsecured creditors in relation to consumer deposits held and the progress / likely outcomes of the administrations/liquidations;
- Addressing queries in relation to the leasehold properties of CEL;
- Complying with statutory formalities including relevant filings and statutory communications;
- Notifications to relevant tax authorities;
- Preparing VAT and Tax returns as applicable, initiating the process of deregistering the Company for VAT purposes;
- Logging and adjudicating employee in order to make payment of the preferential dividend;
- Liaising with ERA Solutions in relation to employee claims;
- Providing references for former employees; and
- Maintaining the Administration/Liquidation records for the Companies.
- Payment of the preferential dividends in CEL & Services.

Creditors should be made aware that a number of the time costs incurred by the office holders and their staff during the period involve work that does not provide a perceived benefit to the estate e.g. the statutory formalities to report to the Companies creditors.

All fees and out of pocket expenses incurred to date are detailed in Appendix D.

Category 1 expenses are not subject to creditor approval. Approval to draw Category 2 disbursements was given at initial meetings of creditors held by correspondence on 16 December 2015 and relate to costs which are apportioned overheads such as mileage and data storage. Further details in relation to this can be found at Appendix E together with additional information in relation to our policy on staffing, the use of subcontractors, and details of our current charge out rates by staff grade.

Time costs to be incurred during the remainder of the liquidation

It is anticipated that the majority of time costs incurred during the remainder of the liquidation of the Companies will be due to progressing the following work streams:

- Adjudicating remaining creditor claims;
- Realising intercompany balances;
- Administering distributions to creditors; and
- Complying with ongoing tax and statutory requirements.
- Resolving the outstanding issues with two leases for properties occupied by CEL.

Expenses to be incurred during the remainder of the liquidation

- The costs for instructing agents to print and produce the cheques for the payment of the unsecured dividends;
- Legal costs associated in respect of the renunciation of the Scottish lease.

Appendix D – Time cost analysis

Time cost analysis in compliance with SIP 9 for the Companies for the reporting period

Climate Energy Limited - Liquidators' Time Costs for the period 29 September 2017 to 28 September 2018

Task		Senior Managing Director	Managing Director / Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	A1	-	-	0.4	2.1	2.5	506.5	202.6
Receipts and payments accounts	A4	-	-	1.2	5.3	6.5	1,334.5	205.3
Checklist and reviews	A5	-	-	1.5	5.6	7.1	1,628.5	229.4
Cashiering and reconciliations	A6	-	-	1.4	13.9	15.3	3,084.5	201.6
Bonding and IPS maintenance	A8	-	-	1.5	8.5	10.0	2,015.0	201.5
Subtotal		-	-	6.0	35.4	41.4	6,569.0	
Investigations								
Books and records	B5	-	-	-	0.5	0.5	92.5	185.0
Subtotal		-	-	-	0.5	0.5	92.5	
Realisation of assets								
Property, plant and vehicles	C6	-	-	1.2	1.6	2.8	650.0	232.1
Health & Safety/Insurance	C8	-	-	1.0	-	1.0	355.0	355.0
Legal issues/litigation	C9	-	-	0.6	-	0.6	237.0	395.0
Subtotal		-	-	2.8	1.6	4.4	1,242.0	
Trading								
Ongoing trading / monitoring	D2	-	-	0.2	-	0.2	79.0	395.0
TSA finance costs	D6	-	-	-	0.4	0.4	74.0	185.0
Subtotal		-	0.0	0.2	0.4	0.6	153.0	
Creditors (correspondence and claims)								
Unsecured creditors	E1	-	-	19.2	162.2	181.4	35,801.0	197.4
Employees	E4	-	-	31.2	6.7	37.9	10,443.5	275.6
Subtotal		-	-	50.4	168.9	219.3	46,244.5	
Tax								
Post appointment CT	F4	-	1.0	-	-	1.0	495.0	495.0
Post appointment VAT	F5	-	0.2	-	4.5	4.7	911.5	193.9
Tax advice on transactions	F6	-	-	-	0.2	0.2	37.0	185.0
Subtotal		-	1.2	-	4.7	5.9	1,443.5	
Reporting								
Other statutory reports/meetings	G3	-	-	30.1	16.7	46.8	12,869.0	275.0
Subtotal		-	-	30.1	16.7	46.8	12,869.0	
Total Time by Grade		-	1.2	89.5	228.2	318.9		
Total Cost by Grade		-	874.0	27,822.5	42,217.0	70,613.5		
Average by Grade		-	478.3	\$10.8	185.0	221.4		
		Total Time Costs	Category 1	Category 2	Total			
Total Costs to Date		70,613.5	-	-	70,613.5			
Amount Billed		-	-	-	-			
WJP		70,613.5	-	-	70,613.5			

JOINT LIQUIDATORS' PROGRESS REPORT



Climate Consulting Limited - Liquidators' Time Costs for the period 29 September 2017 to 28 September 2018

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Receipts and payments accounts	-	-	-	1.0	0.9	1.9	461.5	242.9
Checklist / Reviews / Filing	-	-	-	-	1.3	1.3	240.5	185.0
Cashiering and reconciliations	-	-	-	-	3.8	3.8	703.0	185.0
Case management and preparation for case closure	-	-	-	-	0.6	0.6	111.0	185.0
Subtotal	-	-	-	1.0	7.2	8.2	1,027.0	
Investigations								
Electronic records	-	-	2.0	-	0.5	2.5	882.5	353.0
Subtotal	-	-	4.0	-	1.0	5.0	1,785.0	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	-	0.3	0.3	55.5	185.0
Subtotal	-	-	-	-	0.3	0.3	55.5	
Tax								
Post appointment VAT	-	-	0.2	-	-	0.2	79.0	395
Subtotal	-	-	0.2	-	-	0.2	79.0	
Reporting								
Other statutory reports/meetings	-	-	-	0.6	4.4	5.0	991.0	198.2
Other	1.0	-	-	1.5	0	2.5	495.0	198.0
Subtotal	-	-	-	2.1	4.4	7.5	1,486.0	
Other								
Total Time by Grade	1.0	-	4.2	4.6	12.9	23.7		
Total Cost by Grade	495.0	-	869.0	472.0	2,183.0	4,019.0		
Average by Grade	-	-	-	102.6	-	186.6		
Time Costs	Category 1	Category 2	Total					
Total Costs to Date	4,019.0	-	-	4,019.0				
Amount Billed	-	-	-	-				
WIP	4,019.0	-	-	4,019.0				

Climate Energy (NFP) Limited - Liquidators' Time Costs for the period 30 September 2017 to 29 September 2018

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	-	-	-	-	-	-	-	-
Receipts and payments accounts	-	-	-	-	0.9	0.9	166.5	185.0
Checklist / Reviews / Filing	-	-	-	-	0.7	0.7	129.5	185.0
Cashiering and reconciliations	-	-	-	-	4.0	4.0	795.0	198.8
Case management and preparation for case closure	-	-	-	-	0.3	0.3	55.5	185.0
Subtotal	-	-	-	0.0	5.9	5.9	1,146.5	
Investigations								
Electronic records	-	-	-	-	0.5	0.5	92.5	185.0
Subtotal	-	-	-	-	0.5	0.5	92.5	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	-	0.8	0.8	148.0	185.0
Employees	-	-	-	-	-	-	-	-
Subtotal	-	-	-	0.0	0.8	0.8	148.0	
Tax								
Post appointment VAT	-	-	0.2	-	0.5	0.7	276.5	395.0
Subtotal	-	-	0.2	-	0.5	0.7	276.5	
Reporting								
Other statutory reports/meetings	-	-	-	0.6	4.4	5.0	991.0	198.2
Subtotal	-	-	-	0.6	4.4	5.0	991.0	
Other								
Other	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-
Total Time by Grade	-	-	0.2	0.6	12.1	12.9		
Total Cost by Grade	-	-	78.0	177.0	2,484.0	2,710.0		
Average by Grade	-	-	-	295.0	202.8	210.1		
Time Costs	Category 1	Category 2	Total					
Total Costs to Date	2,710.0	-	-	2,710.0				
Amount Billed	-	-	-	-				
WIP	2,710.0	-	-	2,710.0				

JOINT LIQUIDATORS' PROGRESS REPORT



Climate Energy Services Limited - Liquidators' Time Costs for the period 30 September 2017 to 29 September 2018								
Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	-	-	-	-	1.1	1.1	203.5	185.0
Receipts and payments accounts	-	-	-	-	3.0	3.0	555.0	185.0
Checklist / Reviews / Filing	-	-	-	-	3.0	3.0	555.0	185.0
Cashiering and reconciliations	-	-	0.5	-	4.1	4.6	956.0	207.8
Case management and preparation for case closure	-	-	-	-	0.5	0.5	92.5	185.0
Subtotal	-	-	0.5	0.0	11.7	12.2	2,362.0	
Investigations								
Electronic records	-	-	-	-	0.5	0.5	92.5	185.0
Subtotal	-	-	-	-	0.5	0.5	92.5	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	-	35.4	35.4	6,549.0	185.0
Employees	-	-	-	-	3.9	3.9	721.5	185.0
Subtotal	-	-	-	0.0	39.3	39.3	7,270.5	
Tax								
Post appointment VAT	-	-	0.2	-	4.6	4.8	930.0	193.8
Subtotal	-	-	0.2	-	4.6	4.8	930.0	
Reporting								
Other statutory reports/meetings	-	-	-	0.6	4.6	5.2	1,028.0	197.7
Subtotal	-	-	-	0.6	4.6	5.2	1,028.0	
Other								
Other	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-
Total Time by Grade	-	-	0.7	0.6	60.7	62.0		
Total Cost by Grade	-	-	276.5	177.0	11,228.5	11,688.0		
Average by Grade	-	-	-	-	186.0	188.4		
Time Costs	Category 1	Category 2	Total					
Total Costs to Date	11,688.0	-	-	11,688.0				
Amount Billed	-	-	-	-				
WIP	11,688.0	-	-	11,688.0				

Time cost analysis in compliance with SIP 9 for the Companies for the full Liquidation Period

Climate Energy Limited - Liquidators' Time Costs for the period 29 September 2016 to 28 September 2018

Task	Senior Managing Director	Managing Director / Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning							
Strategy and planning	-	-	0.4	2.8	3.2	636.0	198.8
Appointment and related formalities	-	-	1.0	-	1.0	395.0	395.0
Receipts and payments accounts	-	-	3.2	6.1	9.3	2,132.5	229.3
Checklist and reviews	-	-	13.9	24.6	38.5	9,791.5	254.3
Cashiering and reconciliations	-	-	1.4	26.4	27.8	5,397.0	194.1
Bonding and IPS maintenance	-	-	1.5	0.2	1.7	629.5	370.3
Case management	-	-	6.9	9.0	15.9	3,780.5	237.8
Subtotal	-	-	28.3	69.1	97.4	22,762.0	
Investigations							
Reports of Directors' conduct	1.5	-	-	0.6	2.1	853.5	406.4
Other investigations	-	-	0.8	8.0	8.8	1,716.0	195.0
Subtotal	1.5	-	0.8	8.1	11.4	2,602.0	
Realisation of assets							
Sale of business	-	-	0.3	-	0.3	88.5	295.0
Book debts	-	-	0.6	0.4	1.0	251.0	251.0
Property, plant and vehicles	-	-	1.2	2.4	3.6	798.0	221.7
Health & Safety/insurance	-	0.6	0.4	-	1.0	355.0	355.0
Subtotal	-	0.6	3.1	2.8	6.5	1,729.5	
Creditors (correspondence and claims)							
Unsecured creditors	-	-	57.7	220.6	278.3	59,152.5	212.5
Employees	-	-	45.0	12.4	57.4	15,739.0	274.2
Lease creditors	-	-	1.4	-	1.4	413.0	295.0
Subtotal	-	-	104.1	233.0	337.1	75,304.5	
Tax							
Post appointment CT	0.7	13.5	-	12.5	26.7	9,341.5	349.9
Post appointment VAT	-	1.7	0.4	21.0	23.1	4,674.5	202.4
Other post appointment tax	-	-	0.3	-	0.3	118.5	395.0
Subtotal	0.7	15.2	0.7	33.7	50.3	14,171.5	
Reporting							
Other statutory reports/meetings	-	-	42.7	27.3	70.0	19,767.0	282.4
Subtotal	-	-	42.7	27.3	70.0	19,767.0	
Total Time by Grade	2.2	15.8	179.9	375.0	572.9		
Total Cost by Grade	1,089.0	7,591.0	58,420.5	69,449.0	136,549.5		
Average by Grade	495.0	480.4	324.7	185.2	238.3		
	Total Time Costs	Category 1	Category 2	Total			
Total Costs to Date	136,549.5	109.5	-	136,659.0			
Amount Billed	-	-	-	-			
WIP	136,549.5	109.5	-	136,659.0			

JOINT LIQUIDATORS' PROGRESS REPORT



Climate Consulting Limited - Liquidators' Time Costs for the period 29 September 2016 to 28 September 2018

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	-	-	-	-	0.8	0.8	148.0	185.0
Appointment and related formalities	-	-	-	2.2	0.5	2.7	961.5	356.1
Receipts and payments accounts	-	-	-	1.0	1.1	2.1	498.5	237.4
Checklist / Reviews / Filing	-	-	-	6.1	7.8	13.9	3,602.5	259.2
Cashiering and reconciliations	-	-	-	-	10.7	10.7	1,979.5	185.0
Bonding and IPS maintenance	-	-	-	1.3	0.2	1.5	550.5	367.0
Subtotal	-	-	-	10.6	21.7	32.3	7,851.5	
Investigations								
Reports of Directors' conduct	-	-	-	-	0.6	0.6	111.0	185.0
Subtotal	-	-	2.0	-	1.1	3.1	993.5	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	3.6	2.8	6.4	1,940.0	303.1
Subtotal	-	-	-	3.6	2.8	6.4	1,940.0	
Tax								
Post appointment VAT	-	-	0.2	-	0.9	1.1	245.5	223.2
Subtotal	-	-	0.2	-	0.9	1.1	245.5	
Reporting								
Other statutory reports/meetings	-	-	-	3.0	10.0	13.0	2,975.0	228.8
Subtotal	-	-	-	3.0	10.0	13.0	2,975.0	
Other								
Total Time by Grade	1.0	-	2.2	18.7	36.5	58.4		
Total Cost by Grade	495.0	-	889.0	6,384.0	6,752.5	14,500.5		
Average by Grade	-	-	-	341.4	-	248.3		
Time Costs	Category 1	Category 2	Total					
Total Costs to Date	14,500.5	91.0	-	14,591.5				
Amount Billed	-	-	-	-				
WIP	14,500.5	91.0	-	14,591.5				

Climate Energy (NFP) Limited - Liquidators' Time Costs for the period 29 September 2016 to 28 September 2018

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost
Administration and Planning							
Strategy and planning	-	-	-	-	0.8	0.8	148.0
Appointment and related formalities	-	-	-	2.2	-	2.2	869.0
Receipts and payments accounts	-	-	-	0.2	0.9	1.1	225.5
Checklist / Reviews / Filing	-	-	-	11.0	7.6	18.6	5,061.0
Cashiering and reconciliations	-	-	-	0.3	14.3	14.6	2,734.0
Bonding and IPS maintenance	-	-	-	1.6	-	1.6	612.0
Case management	-	-	-	-	0.3	0.3	55.5
Subtotal	-	-	-	16.3	23.9	39.2	9,705.0
Investigations							
Reports of Directors' conduct	-	-	-	0.6	-	0.6	177.0
Electronic records	-	-	-	-	0.5	0.5	92.5
Subtotal	-	-	-	0.6	0.5	1.1	269.5
Creditors (correspondence and claims)							
Unsecured creditors	-	-	-	1.0	3.5	4.5	972.5
Employees	-	-	-	-	-	-	-
Subtotal	-	-	-	1.0	3.5	4.5	972.5
Tax							
Post appointment VAT	-	-	0.2	-	1.2	1.4	301.0
Tax advice on transactions	-	-	-	-	0.3	0.3	55.5
Subtotal	-	-	0.2	-	1.5	1.7	356.5
Reporting							
Other statutory reports/meetings	-	-	-	8.6	4.4	13.0	3,591.0
Subtotal	-	-	-	8.6	4.4	13.0	3,591.0
Other							
Other	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-
Total Time by Grade	-	-	0.2	26.5	33.8	59.5	
Total Cost by Grade	-	-	79.0	8,562.5	6,263.0	14,894.5	
Average by Grade	-	-	-	325.3	185.0	250.3	
Time Costs	Category 1	Category 2	Total				
Total Costs to Date	14,894.5	241.3	-	15,135.8			
Amount Billed	-	-	-	-			
WIP	14,894.5	241.3	-	15,135.8			

JOINT LIQUIDATORS' PROGRESS REPORT



Climate Energy Services Limited - Liquidators' Time Costs for the period 30 September 2016 to 29 September 2018

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	-	-	-	-	1.9	1.9	351.5	185.0
Appointment and related formalities	-	-	-	2.7	0.8	3.5	1,214.5	347.0
Receipts and payments accounts	-	-	-	0.2	3.4	3.6	688.0	191.1
Checklist / Reviews / Filing	-	-	-	15.0	15.1	30.1	8,288.5	275.4
Cashiering and reconciliations	-	-	0.5	0.3	12.5	13.3	2,598.5	195.4
Bonding and IPS maintenance	-	-	-	1.8	-	1.8	691.0	383.9
Case management	-	-	-	-	0.5	0.5	92.5	185.0
Subtotal	-	-	0.5	20.0	34.2	84.7	13,924.5	
Investigations								
Reports of Directors' conduct	-	-	-	0.6	-	0.6	177.0	295.0
Subtotal	-	-	-	0.6	0.5	1.1	269.5	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	5.3	51.9	57.2	11,545.0	201.8
Employees	-	-	-	0.2	11.7	11.9	2,243.5	188.5
Subtotal	-	-	-	5.5	63.6	69.1	13,788.5	
Tax								
Post appointment CT	-	8.5	-	-	0.5	9.0	4,300.0	477.8
Post appointment VAT	-	0.5	0.7	-	8.1	9.3	2,022.5	217.5
Subtotal	-	9.0	0.7	-	8.6	18.3	6,322.5	
Reporting								
Other statutory reports/meetings	-	-	-	11.6	4.6	16.2	4,813.0	297.1
Subtotal	-	-	-	11.6	4.6	16.2	4,813.0	
Other								
Other	1.0	-	-	-	-	1.0	495.0	495.0
Subtotal	1.0	-	-	-	-	1.0	495.0	
Total Time by Grade	1.0	9.0	1.2	37.7	111.5	160.4		
Total Cost by Grade	495.0	4,485.0	474.0	13,861.5	20,627.5	39,913.0		
Average by Grade	495.0	495.0	-	369.7	186.0	247.0		
	Time Costs	Category 1	Category 2	Total				
Total Costs to Date	39,913.0	241.3	-	39,954.3				
Amount Billed	-	-	-	-				
WIP	39,913.0	241.3	-	39,954.3				

JOINT LIQUIDATORS' PROGRESS REPORT



Time cost analysis in compliance with SIP 9 for the Companies for the Administration Period

Climate Energy Limited - Administrators' Time Costs for the period 9 October 2015 to 29 September 2016

Task	Senior Managing Director	Managing Director / Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning							
Strategy and planning	5.0	15.3	23.4	2.7	46.4	16,927.5	364.8
Initial actions	3.0	15.3	15.3	26.2	59.8	17,662.0	295.4
Appointment and related formalities	1.0	26.0	28.6	389.4	445.0	81,194.5	182.5
Receipts and payments accounts	-	-	28.8	46.7	75.5	15,423.0	204.3
Checklist and reviews	-	1.0	33.0	10.3	44.3	12,894.5	291.1
Cashiering and reconciliations	-	-	5.6	5.1	10.7	2,364.0	220.9
Bonding and IPS maintenance	-	0.2	2.7	0.2	3.1	857.0	276.5
Case management	-	-	58.2	0.2	58.4	22,621.0	387.3
Fixed Charge cashiering / funding	-	15.3	3.3	-	19.2	8,320.5	433.4
Subtotal	9.0	57.8	195.6	480.8	743.2	178,264.0	
Investigations							
Correspondence with directors	-	-	-	0.4	0.4	64.0	160.0
Directors questionnaire/checklists	-	1.8	-	-	1.8	801.0	445.0
Statement of affairs	-	-	-	0.7	0.7	112.0	160.0
Reports of Directors' conduct	-	-	-	0.7	0.7	129.5	185.0
Books and records	-	3.9	1.2	65.1	70.2	12,532.5	178.5
Electronic records	-	5.7	106.2	37.1	149.0	32,992.3	221.4
Subtotal	0.0	11.4	107.4	104.0	222.8	48,031.3	
Realisation of assets							
Cash and investments	3.0	11.7	-	-	14.7	6,541.5	445.0
Sale of business	2.0	23.8	-	-	25.8	11,481.0	445.0
Book debts	1.0	15.4	114.5	0.4	131.3	47,447.0	361.4
Property, plant and vehicles	-	9.4	-	61.3	70.7	13,991.0	197.9
Other assets	-	5.7	8.7	21.9	36.3	9,120.5	251.3
Health & Safety/Insurance	-	-	2.2	16.2	18.4	3,160.5	171.8
Legal issues/litigation	2.0	-	-	0.6	2.6	986.0	379.2
Fixed charge property	-	2.2	31.2	43.9	77.3	19,888.0	254.7
Subtotal	8.0	68.2	156.6	144.3	377.1	112,415.5	
Trading							
Initial control of operations	-	12.7	-	-	12.7	5,851.5	445.0
Ongoing trading / monitoring	-	6.3	-	0.7	7.0	2,933.0	419.0
Closure of trading	-	-	-	5.8	5.8	928.0	160.0
Subtotal	-	19.0	-	6.5	28.5	9,512.5	
Creditors (correspondence and claims)							
Unsecured creditors	-	25.6	89.7	144.1	259.4	65,845.0	253.8
Pensions	-	8.1	-	1.2	9.3	3,796.5	408.2
Employees	-	30.4	94.8	15.3	140.5	40,182.5	286.0
Lease creditors	-	-	-	2.5	2.5	400.0	160.0
Subtotal	-	64.1	184.5	163.1	411.7	110,224.0	
Tax							
Initial reviews CT and VAT	-	2.0	-	-	2.0	890.0	445.0
Pre-appointment CT	-	10.0	-	18.9	28.9	7,474.0	258.6
Pre-appointment VAT	-	1.0	-	3.0	4.0	925.0	231.3
Post appointment CT	-	4.0	0.5	5.4	9.9	3,106.5	313.8
Post appointment VAT	-	5.8	-	9.4	15.2	8,249.0	542.7
Tax advice on transactions	-	4.5	-	1.0	5.5	2,292.5	416.8
Subtotal	-	27.3	0.5	37.7	65.5	22,937.0	
Reporting							
Proposals	0.8	4.6	10.7	23.2	39.3	9,860.0	250.9
Other statutory reports/meetings	-	-	43.8	36.1	79.9	22,574.0	282.5
Secured creditor reports	3.0	7.9	32.4	-	43.3	16,645.5	384.4
Subtotal	3.8	12.5	86.9	59.3	162.5	49,079.5	
Other							
Other	-	11.5	-	15.3	26.8	7,565.5	282.3
Subtotal	-	11.5	-	15.3	26.8	7,565.5	282.3
Total Time by Grade	20.8	271.8	731.5	1,011.0	2,035.1		
Total Cost by Grade	9,256.0	128,954.5	230,858.8	166,560.0	536,629.3		
Average by Grade	445.0	478.1	315.6	164.7	263.7		
Fixed charge time cost	51,195.5	485,433.8	536,629.3	8,780.0	5,115.0	550,504.3	
Amount Billed	(51,195.5)	(485,433.8)	(536,629.3)	(8,780.0)	(5,115.0)	(550,504.3)	
WIP	0.0	0.0	0.0	0.0	0.0	0.0	

Climate Consulting Limited - Administrators' Time Costs for the period 06 November 2015 to 29 September 2016

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	-	0.5	-	-	-	0.5	222.5	445.0
Appointment and related formalities	-	-	-	0.2	-	0.2	70.0	350.0
Checklist / Reviews / Filing	-	-	-	10.7	4.9	15.6	4,692.0	300.8
Cashiering and reconciliations	-	-	-	-	3.7	3.7	684.5	185.0
Bonding and IPS maintenance	-	-	-	1.5	0.2	1.7	443.0	260.6
Case management	-	-	-	2.5	0.3	2.8	998.0	356.4
Subtotal	-	0.5	-	14.9	9.1	24.5	7,110.0	
Investigations								
Reports of Directors' conduct	-	-	-	-	0.7	0.7	129.5	185.0
Electronic records	-	-	-	1.6	-	1.6	560.0	350.0
Subtotal	-	-	-	1.6	0.7	2.3	689.5	
Realisation of assets								
Book debts	-	-	-	2.9	-	2.9	1,015.0	350.0
Subtotal	-	-	-	2.9	-	2.9	1,015.0	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	7.6	-	7.6	2,660.0	350.0
Subtotal	-	-	-	7.6	-	7.6	2,660.0	
Tax								
Post appointment VAT	-	-	1.0	-	-	1.0	395.0	395.0
Subtotal	-	-	1.0	-	-	1.0	395.0	
Reporting								
Proposals	0.8	0.6	-	3.8	-	5.2	1,953.0	375.6
Other statutory reports/meetings	-	-	-	2.8	0.4	3.2	1,180.0	368.8
Subtotal	0.8	0.6	-	6.6	0.4	8.4	3,133.0	
Total Time by Grade	0.8	1.1	1.0	33.5	10.2	46.7		
Total Cost by Grade	358.0	489.5	395.0	11,880.0	1,882.0	15,002.5		
Average by Grade	445.0	445.0	395.0	353.5	-	321.3		
	Time Costs		Category 1	Category 2	Total			
Total Costs to Date	15,002.5		382.7	-	15,385.2			
Amount Billed	(15,000.0)		(382.7)	-	(15,382.7)			
WIP	2.5		-	-	2.5			

Climate Energy (NFP) Limited - Administrators' Time Costs for the period 7 October 2015 to 29 September 2016

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	-	0.6	-	-	-	0.6	282.0	470.0
Initial actions	-	-	-	0.3	0.6	0.9	172.5	191.7
Appointment and related formalities	-	-	-	1.2	-	1.2	306.0	256.0
Checklist / Reviews / Filing	-	-	-	3.7	3.4	7.1	1,973.5	278.0
Cashiering and reconciliations	-	-	-	1.4	1.1	2.5	553.0	221.2
Bonding and IPS maintenance	-	-	-	2.8	-	2.8	771.0	275.4
Case management	-	-	-	2.5	0.3	2.8	998.0	356.4
Subtotal	-	0.6	-	11.6	5.4	17.9	8,088.0	
Investigations								
Statement of affairs	-	-	-	-	0.3	0.3	48.0	160.0
Reports of Directors' conduct	-	-	-	-	0.7	0.7	129.5	185.0
Subtotal	-	-	-	-	1.0	1.0	177.5	
Realisation of assets								
Health & Safety / Insurance / Regulatory	-	-	-	-	0.3	0.3	48.0	160.0
Subtotal	-	-	-	-	0.3	0.3	48.0	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	2.2	-	2.2	770.0	350.0
Subtotal	-	-	-	2.2	-	2.2	770.0	
Tax								
Pre-appointment CT	-	-	-	-	1.5	1.5	240.0	160.0
Subtotal	-	-	-	-	1.5	1.5	240.0	
Reporting								
Proposals	0.8	1.9	-	4.6	-	7.3	2,811.5	385.1
Other statutory reports/meetings	-	-	-	3.4	0.4	3.8	1,357.0	357.1
Subtotal	0.8	1.9	-	8.0	0.4	11.1	4,168.5	
Total Time by Grade	0.8	2.5	-	22.1	8.6	34.0		
Total Cost by Grade	358.0	1,127.5	-	7,480.5	1,518.0	10,480.0		
Average by Grade	445.0	451.0	-	337.6	-	307.8		
	Time Costs		Category 1	Category 2	Total			
Total Costs to Date	10,480.0		91.0	-	10,551.0			
Amount Billed	-		-	-	-			
WIP	10,480.0		91.0	-	10,551.0			

JOINT LIQUIDATORS' PROGRESS REPORT



Climate Energy Services Limited - Administrators' Time Costs for the period 7 October 2015 to 30 September 2016

Task	Senior Managing Director	Managing Director	Sr Director / Director	Senior Consultant / Consultant	Associate	Total Time	Total Cost	Average Cost
Administration and Planning								
Strategy and planning	-	0.6	-	-	1.0	1.6	467.0	291.9
Initial actions	-	-	-	0.3	0.6	0.9	172.5	191.7
Appointment and related formalities	-	-	-	1.2	-	1.2	306.0	265.0
Checklist / Reviews / Filing	-	-	-	11.7	9.1	20.8	6,026.0	289.7
Cashflow and reconciliations	-	0.4	-	1.4	3.6	5.4	1,213.5	224.7
Bonding and IPS maintenance	-	-	-	3.0	-	3.0	841.0	280.3
Case management	-	-	-	1.0	0.3	1.3	405.5	311.9
Subtotal	-	1.0	-	16.6	14.6	34.2	9,431.5	
Investigations								
Statement of affairs	-	-	-	-	0.4	0.4	64.0	160.0
Reports of Directors' conduct	-	-	-	-	0.7	0.7	129.5	185.0
Subtotal	-	-	-	-	1.1	1.1	193.5	
Realisation of assets								
Book debts	-	-	-	2.8	-	2.8	980.0	350.0
Health & Safety / Insurance / Regulatory	-	-	-	-	0.3	0.3	48.0	160.0
Subtotal	-	-	-	2.8	0.3	3.1	1,028.0	
Trading								
Ongoing trading / monitoring	-	11.7	-	-	-	11.7	5,206.5	445.0
Subtotal	-	11.7	-	-	-	11.7	5,206.5	
Creditors (correspondence and claims)								
Unsecured creditors	-	-	-	6.2	-	6.2	2,170.0	350.0
Employees	-	-	-	-	0.3	0.3	48.0	160.0
Subtotal	-	-	-	6.2	0.3	6.5	2,218.0	
Tax								
Pre-appointment CT	-	-	-	-	0.5	0.5	80.0	160.0
Pre-appointment VAT	-	-	-	-	1.5	1.5	240.0	160.0
Subtotal	-	-	-	-	2.0	2.0	320.0	
Reporting								
Proposals	0.8	1.9	-	5.1	-	7.8	2,986.5	382.9
Other statutory reports/meetings	-	-	-	3.7	0.4	4.1	1,475.5	359.9
Subtotal	0.8	1.9	-	8.8	0.4	11.9	4,462.0	
Total Time by Grade	0.8	14.6	-	36.4	18.7	70.5		
Total Cost by Grade	396.0	6,532.0	-	12,408.5	3,362.0	22,698.5		
Average by Grade	445.0	447.4	-	346.4	-	324.2		
	Time Costs	Category 1	Category 2	Total				
Total Costs to Date	22,698.5	307.3	-	23,166.8				
Amount Billed	-	-	-	-				
WIP	22,698.5	307.3	-	23,166.8				

Appendix E – Additional Information in relation to Liquidators' fees pursuant to SIP9

Detailed below is FTI's policy in relation to:

- staff allocation and the use of sub-contractors;
- professional advisors; and
- disbursements.

Staff allocation and the use of subcontractors

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.

The constitution of the case team will draw from a Senior Managing Director, Managing Director, Director, Senior Consultant, Consultant and Associate. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment.

With regard to support staff, we would advise that time spent by cashiers in relation to specific tasks on an assignment is charged. Only if there is a large block of time incurred by a member of the secretarial team, eg. report compilation and distribution, do we seek to charge and recover our time in this regard. All time incurred by the Administrators/Liquidators and their staff is recorded in six minute increments.

Professional advisors

Fees paid to professional advisors during the Liquidations are shown below. We have also indicated alongside the basis of our fee arrangements, which are subject to review on a regular basis. Details of fees paid to professional advisors during the administrations of the Companies are included in the Previous Reports.

Name of professional advisor	Basis of fee arrangement	Entity	Fees paid to date (Excluding VAT) (£)
King & Wood Mallesons LLP (former legal advisors)	Hourly rate and disbursements	CEL	7,009.74
JP Associates (book debt collectors)	20% of recoveries	CEL	2,000.00
ERA (employee advice and claims processing)	Hourly rate and disbursements	CEL & Services	4,405.00

Note: Fees paid in the liquidations may relate to the administration period.

Our choice was based on our view of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

We have utilised the services of other teams within FTI Consulting LLP to assist with the administration processes. The fees of our tax, technology and strategic communications teams have been included in our SIP9 analysis provided to creditors of the Companies and allocated to the work streams and entities to which their work related, for approval by those parties approving our fees.

We consider that the rates chargeable for these services are in line with general market practice and that the service is comparable to similar firms of professional advisors. In addition, by working closely with our internal teams, we believe a more coordinated and cost-effective approach to the administration work streams has been possible.

Disbursements

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval from creditors which was given at the initial meetings of creditors held by correspondence on 16 December 2015. These disbursements can include costs incurred which relate to payments due to associated companies for the provision of services to the office holder.

On this assignment we have incurred category 2 disbursements in the following classes. We have also indicated alongside, the basis of calculation of these costs.

Type of expense	Basis of incurring cost
Postage and fulfilment by Williams Lea	Costs incurred based on numbers of letters printed
IT equipment ordered internally	Cost price
Subsistence for meetings	Charge based on number of attendees per meeting
Data Management (10 units)	£25 per unit per month

Category 2 expenses of £5,115.00 have been billed and paid in CEL as of 28 September 2018. No Category 2 expenses have been billed from Consulting, NFP or Services.

Charge-out rates

A schedule of the FTI charge-out rates, as agreed with the Secured Creditor for this assignment, is as follows. We note that this represents a discount against FTI's standard charge-out rates.

Grade	2015 £ (Per hour)	2016 - 2018 £ (Per hour)
Senior Managing Director	445	495
Managing Director	445	495
Senior Director	350	395
Director	350	395
Senior Consultant	350	395
Consultant	255	295
Associate	160	185

Appendix F – Creditors' statement of claim form

Climate Energy Services Limited	- date of administration – 7 October 2015 - date of liquidation – 30 September 2016	<input type="checkbox"/>
Climate Energy (NFP) Limited	- date of administration – 7 October 2015 - date of liquidation – 29 September 2016	<input type="checkbox"/>
Climate Energy Limited	- date of administration – 9 October 2015 - date of liquidation – 29 September 2016	<input type="checkbox"/>
Climate Consulting Limited	- date of administration – 6 November 2015 - date of liquidation – 29 September 2016	<input type="checkbox"/>

(Please tick the box corresponding to the company you are making a claim in)

Note – creditors who have previously submitted a claim are not required to re-submit their claim following receipt of this report.

Name and address of creditor:

Amount claimed in the Administration / Liquidation:

(Including VAT)

£

Signature of creditor:

Name of creditor:

Telephone:

E-mail:

Bank Sort Code:

Bank Account Number:

Date:

Please provide appropriate documentation in support of your claim.

If you are registered for VAT the amount claimed should include VAT even if VAT bad debt relief has been claimed under the Value Added Tax Act 1994.

Please return this form when you have completed it to Tom Jones at FTI Consulting LLP, 200 Aldersgate Street, London, EC1A 4HD or email it to climateenergy@fticonsulting.com

Creditors registered for VAT may be able to claim VAT bad debt relief in accordance with Section 36 Value Added Tax Act 1994. In broad terms relief is available when the debt is six months old and "written off" by the creditor entering it on his VAT refunds-for-bad-debts-account.

Claims lodged in the Administration should be gross, including any VAT element. If/when dividends are paid, creditors who have claimed VAT bad debt relief must apportion the dividend between VAT and the net element of their claim and account to HM Customs and Excise for the VAT element through their VAT return.

Insolvency Practitioners have no role in administering VAT bad debt relief under the Value Added Tax Act 1994. Creditors who are uncertain how to claim should contact their VAT office or take professional advice.



EXPERTS WITH IMPACT

About FTI Consulting

FTI Consulting, LLP, is a global business advisory firm dedicated to helping organisations protect and enhance enterprise value in an increasingly complex legal, regulatory and economic environment. FTI Consulting professionals, who are located in all major business centers throughout the world, work closely with clients to anticipate, illuminate and overcome complex business challenges in areas such as investigations, litigation, mergers and acquisitions, regulatory issues, reputation management and restructuring.

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LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Nick Rollings
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Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

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Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

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