

WHOLE COMMUNITY WORKS

Registered Charity Number 1111016

Company Number 05239239

REPORT AND ACCOUNTS

**For the year ended
30 September 2012**

Roger Paul Barton
Burbank
107 Darenth Road
Dartford
Kent
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MONDAY



A20 "A1MHQPYJ" #206
26/11/2012
COMPANIES HOUSE

WHOLE COMMUNITY WORKS

FINANCIAL STATEMENTS

30 SEPTEMBER 2012

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WHOLE COMMUNITY WORKS
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 30 SEPTEMBER 2012

The trustees, who are also Directors for the purposes of the Companies Act, submit their annual report together with the financial statements for the year ended 30 September 2011.

LEGAL STATUS

The company is limited by guarantee with incorporation on 23 September 2004, and registration as a charity in August 2005. The governing document is the Memorandum and Articles of Association.

CHAIRMAN'S REPORT

I continued in the role of Chairman during this year. There have been no changes of trustees.

Maxine Bullen's position as Executive Director came to an end after the contracted period of a year. The trustees are very grateful to Maxine for all she contributed.

During 2011, the trustees agreed that the work at The Tree Estate Community Hall had reached the point at which the local community should be more involved in its running and, with the help of Dartford Borough Council, the lease was terminated in 2012. Particular thanks for the operation of the centre during its last year go to Pam Henderson, a resident of the Tree Estate who stepped in to assist in caretaking the centre on an ad hoc basis, and to Kevin Ross for all his help and enthusiasm.

Talking Halls project, reported on last year, continued into 2012 and the agreed outcomes were met on time and on budget. A well-attended community event marked the culmination of all the work, together with videos and a printed booklet. The feedback from HLF was that this had been a successful project, and that they would look positively on further applications. An application has been started for a similar project focusing on Gravesend's St George's Church. Our thanks go to Ann Todd and Stephen Brice, the Heritage Interpretation Managers, to Jennie Scott as Programme Development Manager, and to Maxine Bullen. The project was overseen by a group from the local community, ably led by WCW Trustee, John Bennett.

Further Race, Faith and Culture events for the voluntary sector have built on a series of events in 2011, led by Maxine Bullen and Jennie Scott.

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WHOLE COMMUNITY WORKS
TRUSTEES' ANNUAL REPORT (cont.)

CHAIRMAN'S REPORT (cont.)

The 'What if...?' Gallery continues to sustain itself, despite the current economic climate, thanks to the efforts of its volunteers led by WCW Trustee Ruth Howard. A special exhibition around the Titanic theme was well attended, and photography workshops in schools also provided material for an excellent exhibition.

Our Bluewater "What is Ok" Project with young people continued to provide a service that was well received by both the management of Bluewater and the young people themselves. However, Bluewater felt that this project had reached a natural end and so, sadly, it came to an end in the summer. My thanks to our staff, Jasvinder Bansil and Pawanjit Lotay for all their contributions.

Several potential projects are in the development phase, and the mood of the charity is one of optimism. Although we close the year with little by the way of reserves, the organization is determined to build on all that has been accomplished.



Reverend Chris Stone, Chairman 20 11 12

RESERVES POLICY AND RESULTS

It is the policy of the Charity to work towards maintaining unrestricted funds, which are the free reserves of the Charity, at a level which equates to three months unrestricted expenditure. This provides sufficient funds to cover management and administration and support costs and to respond to emergency applications from grants that arise from time to time.

WHOLE COMMUNITY WORKS
TRUSTEES' ANNUAL REPORT (cont.)

INDEPENDENT EXAMINER

Mr Roger Paul Barton agreed to undertake the role of Independent Examiner.

THE TRUSTEES

The following trustees served the charity during the financial year

B Withstandley
P Kang
F Usman
J Bennett
K Burbidge
R Howard
C Stone

STATEMENT OF TRUSTEES RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to

- Select suitable accounting policies and then apply them consistently,
- Make judgements and estimates that are reasonable and prudent,
- State whether applicable accounting standards have been followed;
- Prepare the statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business,

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Acts. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WHOLE COMMUNITY WORKS
INDEPENDENT EXAMINER'S REPORT

To the Trustees of the Whole Community Works

I have examined the financial statements on pages 6 and 10, which have been prepared under the accounting policies set out therein

Respective responsibilities of trustees and independent examiners

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed

It is my responsibility to

- examine the accounts (under 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act) and
- to state whether particular matters have come to my attention

Basis of opinion

I conducted my examination in accordance with the General Directions given by the Charity Commissioners. The examination includes reviewing the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Examiner's Statement

In connection with my examination, no matter has come to my attention -

- (1) which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that
 - proper accounting records are kept (in accordance with section 41 of the Act) and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



R P Barton
November 2012

WHOLE COMMUNITY WORKS
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2012

	Notes	Unrestricted Funds 2012 £	Restricted Funds 2012 £	Total 2012 £	Total 2011 £
Incoming Resources					
Grants	5	28,500	53,247	53,247	72,800
Donations etc	5	185	-	185	14,696
Operating activities in furtherance of charitable objects	6	18,870	-	18,870	19,937
Total Incoming Resources		47,556	53,247	72,303	107,433
Outgoing Resources					
Direct costs in furtherance of charitable objects*	7	(527)	75,730	75,203	78,574
Support costs*	8	14,928	21,560	36,488	21,098
Management & Administration	9	328	-	328	276
Total Resources Expended		14,729	97,290	112,019	99,948
Net Incoming/(Outgoing) Resources for the Year		32,827	(44,043)	(39,716)	7,485
Balances brought forward				47,694	40,209
Balances carried forward		£ 32,827	£(44,043)	£ 7,978	£ 47,694

* in the initial stages of the Gravesend Old Town Hall Project there was no charge made for central costs, finalising details in 2011/2 distorts the figures above between restricted & unrestricted funds

WHOLE COMMUNITY WORKS

BALANCE SHEET

AS AT 30 SEPTEMBER 2012

	Notes	2012 £	2011 £
CURRENT ASSETS			
Debtors	11	1,142	7,476
Cash at bank and in hand	10	7,097	43,907
		8,239	51,383
CREDITORS: Amounts falling due within one year	12	261	3,689
NET CURRENT ASSETS		7,978	47,694
TOTAL ASSETS LESS CURRENT LIABILITIES		£ 7,978	£ 47,694
REPRESENTED BY.-			
TOTAL FUNDS		£ 7,978	£ 47,694

For the year ending 30 September 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime

The Trustees approved the financial statements on 19 11 12
and signed on its behalf



CHRIS STONE

The notes on pages 8-10 form part of these financial statements

WHOLE COMMUNITY WORKS
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2012

1. ACCOUNTING POLICIES

Basis of accounting

These financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards as in Statement of Recommended Practice – Accounting & Reporting by Charities issued in March 2005, the Charities Act 1993, and the Companies Act 2006. The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Grants & Other Income

Grants are included in full for the period to which they apply and other income when details are known.

2. TRUSTEES' REMUNERATION

The trustees received no remuneration or expenses during the year

3. PENSIONS

No pensions costs are involved other than the State scheme.

4. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and thereby there is no share capital

WHOLE COMMUNITY WORKS

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2012

	2012	2011
5. GRANTS & DONATIONS		
	£	£
Employment of Youth Workers	15,000	18,827
Rochester Diocese re Community Development Work	-	12,500
Donations	185	14,697
Artist in Residence	-	6,000
Heritage Lottery Fund	24,747	25,000
Awards for all	6,345	-
Community Projects	-	(1,368)
What If	-	2,330
Gravesend Old Town Hall	7,155	9,510
	53,432	87,496
6. OPERATING ACTIVITIES		
	£	£
Fees & charges for services	6,612	7,389
Lettings	12,258	12,548
	18,870	19,937
7. DIRECT COSTS		
	£	£
Staff costs	41,747	59,872
Social Security Costs	7,409	3,754
Specialist services	26,047	14,948
	75,203	78,574
8. SUPPORT COSTS		
	£	£
Rent/Hire of premises	9,239	8,086
Building repairs & maintenance	1,428	1,602
Subscriptions/Licences	104	281
Printing, postage, telephone & stationery	3,502	1,341
Equipment & materials etc	7,450	1,472
Advertising	-	626
Travel & Subsistence	1,011	360
Energy & water	6,505	4,824
Insurance	1,624	1,698
Computer	5,297	-
Sundries	326	808
	36,488	21,098
9. MANAGEMENT & ADMINISTRATION		
	£	£
Bank charges	328	276
	328	276

WHOLE COMMUNITY WORKS

NOTES TO THE FINANCIAL STATEMENTS cont.

YEAR ENDED 30 SEPTEMBER 2012

	2012	2011
10. CASH AT BANK & IN HAND		
	£	£
Current account	7,049	43,854
Cash-in-hand	48	53
	7,097	43,907
11. DEBTORS		
	£	£
Grants	-	3,956
Other debtors	1,142	3,520
	1,142	7,476
12. CREDITORS (Amounts falling due within one year)		
	£	£
Accruals	261	3,689
	261	3,689

13. RESTRICTED FUNDS

	Balance at 01-Oct-11	Incoming	Outgoings	Balance at 30-Sep-12
Movement in resources	£	£	£	£
Youth Work Across North Kent	601	15,000	15,601	0
Gravesend Old Town Hall Project	26,683	7,155	33,837	0
Awards for all	-	6,345	6,345	(0)
What If	2,330	-	2,330	-
Talking Halls	14,429	24,747	39,176	(0)
	44,043	53,247	97,290	(0)

Youth Work – This is for the development of youth projects within community centres and for detached outreach work to secure the well being of young people aged between 5 and 18

Gravesend Old Town Hall - This is for the development of an income generating arm for the Charity so that the Charity is able to further its work

Awards for All - Grant for Faith in Communities Workshop sessions

What If - Grant from EDF via Dartford Borough Council for art workshops for children & young persons

Talking Halls - Heritage Lottery Fund & Kent Arts Development Unit grants for a Talking Halls project at the Gravesend Town Hall