REPORT OF THE TRUSTEES AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011 FOR AGE CONCERN MERTON LIMITED

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

The directors present herewith their annual report, together with the audited financial statements of the charitable company for the year ended 31 March 2011

The report and the financial statements have been prepared in accordance with current statutory requirements, of the Statement of Recommended Practice Accounting and Reporting by Chanties (SORP 2005), the Chanties (Accounts and Reports) Regulations 2005 and the Companies Act 2006

The charitable company's principal activity during the year was to promote independence, well being and quality of life for all older people in the London Borough of Merton

A detailed review of the chanty's activities is set out further in this report

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

5173595

Registered Charity number

1105384

Registered office

277 London Road Mitcham

Surrey CR4 3NT

Trustees

Bryan Joseph Wagner Elaine Payne **David Hobson** Saleem U Sheikh MBE Clare Gummett Sabapathy Sabanathan Denver Greenhalgh Sheila Knight

Corinna Moira Edge **Eileen Nutting**

Chairman

Hon Treasurer

Vice Chairman

- resigned 19/4/10

- appointed 1/8/10

Other Committee Membership

Finance Sub Committee

Bryan Wagner - Chairman Elaine Payne - Hon Treasurer Sabapathy Sabanathan

Note The Chief Executive Officer is present at all Board meetings and the Finance Sub Committee meeting is in addition, attended by the Finance Officer

Chief Executive Officer

Lynne Bainbridge

Company Secretary

Bryan Joseph Wagner

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Hartley Fowler LLP Statutory Auditors Chartered Accountants 4th Floor Tuition House 27/37 St George's Road Wimbledon London SW19 4EU

Bankers

Barclays Bank Plc Barclays House 8 Alexandra Road Wimbledon London SW19 7JZ

Solicitors

Russell-Cooke 2 Putney Hill Putney London SW15 6AB

Senior Staff

Stella Beston - Finance Officer Sarah Crook - Trading Officer Jean Osborne - Senior Day Centre Worker

Staff Team

Dave Davis - Information & Advice Officer
Sue Tickner - Activities & Festival Co-ordinator
Alison Barnes - Sole Mates Organiser / Day Centre
Anne White - Day Centre
Alan Martin - Day Centre
Robert Hedges - Transport
Robert Towner - Transport
Andrew Browning - Handyperson
Sarah Foss - Gardening Service
Paula Bailey - Craft Tutor/ Handyperson Administrator

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Age Concern Merton is a Company Limited by Guarantee and a Registered Charity. The Memorandum and Articles of Association of Age Concern Merton were adopted in 2004. At the same time the organisation formally extended the geographical area of the organisation's work to encompass the entire borough of Merton.

In 2004 to coincide with the review of the organisation's constitution, the Board invited local partner organisations with an interest in our work to become members of Age Concern Merton, this offers the Board a much wider reference group for consultation purposes and enhances partnership working

Recruitment, appointment of new trustees and training

Trustees are elected for three years after which they may be re-elected for a further three years. The Board co-opts members in between Annual General Meetings when a vacancy arises. Trustees are recruited through professional, personal or member contacts, we aim to recruit local people or people whose skills the Board have identified as needed.

Induction and training of new trustees

New Trustees are given an induction pack and training, further training is offered on a regular basis, as it is to all Board members

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

1 '

The governing body of the Charty is the Board of Trustees which currently comprises of 9 members, the Board meets every six weeks, with the Finance Sub Committee meeting every five weeks, this is the only regular sub group. Others are constituted on an ad hoc basis to complete finite pieces of work. The Chief Executive attends all Board meetings and sub committee meetings. The Finance Officer attends the Finance Sub Committee. The Chairperson is also the Company Secretary.

The Board's role is to give strategic direction to the organisation, to ensure that its policies and procedures are robust and relevant and to be responsible for the good financial management of the organisation

Risk and internal control

The Trustees have overall responsibility for ensuring the Charity has the most appropriate and effective control systems to safeguard the organisation and any of its assets. These controls protect the organisation against fraud and other irregularities. This role and the associated practices offer reassurance that

- The Chanty's assets are safeguarded against unauthonsed use or disposition
- Proper and reliable financial records are maintained
- The Chanty complies with all relevant legislation and regulations

The organisation's policies and procedures continue to be reviewed on a regular basis. The Board work closely with the senior staff to address risk within the operation of the organisation. This is in addition to support around financial controls from our auditors Hartley Fowler LLP.

The Trustees have reviewed the major risks to which the charity is exposed in its operation and finances. Operational risks are minimised by the implementation of appropriate policies and procedures. Insurance policies are in place to cover public liability, premises and contents, professional indemnity, vehicles, drivers and volunteers. These are reviewed annually by the Trustees.

The Trustees have identified an inherent risk in that the chanty is fairly dependent on funding from the London Borough of Merton This funding has been agreed in principle for a further year, but future funding will be subject to the changes occurring in the commissioning arrangement of both the new health care bodies and the local authority

During the year we continue to engage key fora leading strategic changes in health and social care. We continue to be a key provider in the borough. We are mindful of the need to be "fit for purpose" and to continue to deliver high quality services to the borough. Other sources of income continue to be developed and the Trustees will only undertake service expansion where specific funding is secured. The Trustees are committed to maintaining free reserves of at least six months of ordinary running costs.

OBJECTIVES AND ACTIVITIES

Our purpose

To promote the relief of elderly people in any manner which now and hereafter may be deemed by law to be charitable in and around the London Borough of Merton

Aims

- To provide services and support to older people and their carers
- To involve older people in all our work and ensure that we are responsive to their needs
- To advocate and campaign on behalf of older people both individually and collectively
- To provide information that enable genuinely informed choices to be made
- To work in partnership with statutory and voluntary organisations to make the most effective use of resources

The Beneficiaries

All those 55yrs and over and their carers who live in the London Borough of Merton

Public Benefit

We have reviewed the Charty Commission's guidance on public benefit when reviewing our aims and objectives and in our planning of activities. We believe that we have complied with this, and seek to demonstrate this within this report, through the detailed description of our services and the benefits gained both by users of our service and the wider community in Merton

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

OBJECTIVES AND ACTIVITIES Principal activities Day Activity Centre

The role of the Day Activity Centre is to offer an opportunity to maintain physical, mental and social skills, through varied activities and opportunities for social interaction. The service also offers an opportunity for respite

The day centre operates from our premises, six days a week (Monday - Friday and Sunday). The staff team comprise of 5 paid staff and 1 volunteer). There is no limit to the number of days any individual can attend, but the average is two days a week and the maximum six days. The majority of our visitors are housebound because of mobility or mental health issues, many are isolated and most lack direct family support. Some will receive other health or social care services to assist them to remain independent.

All those attending are assessed by us to ensure they derive the maximum benefit from the service. We receive referrals from statutory and voluntary agencies as well as from the public, faith and community groups, but we encourage older people and their carers to self-refer.

Our Objectives

- To maintain numbers attending the day centre Achieved
- To take part in the bench marking study undertaken by Age UK London Achieved

Gladstone Day Centre Consortium

Age Concern Merton formed a consortium with Merton Community Transport, St Marks Family Centre and the Merton and Morden Guild to offer a "virtual" day centre for the attendees of the Gladstone Day Centre (closed in September 2005) The consortium was dissolved as a result of the cessation of funding for this work by the local authority in September 2010

Transport

Our 2 minibuses provide transport for the day centre and any of our activities as required. We have two paid staff, both of whom have undergone Midas training. All the vehicles are operated under a Section 19 permit.

We are members of the Community Transport Association and continue to collaborate with Merton Community Transport to ensure optimum use of resources and to develop new ways to meet the transport needs of older people

Our Objectives

- To continue to ensure that the vehicles are operated within the law and to follow best practice in the operation of the fleet Achieved
- To ensure that we have sufficient funds to replace our vehicles at the appropriate juncture. Achieved

Information and Advice Service

This service has continued to be well used, with a dedicated worker employed for 28 hours a week. We have been successful in receiving funding for this service from Age UK to develop the service in line with new Age UK standards and Lloyds TSB for two years for the continuation of our welfare benefits maximisation service.

We are pleased that the Department of Work and Pensions continue to hold a weekly "surgery" in our premises, providing an additional source of specialist information and advice. We have also continued to welcome Tax for Older People (TOPs) who hold regular surgeries to assist services users with a variety of tax issues.

Our Objectives

- To attract funding to continue the service Achieved

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

OBJECTIVES AND ACTIVITIES Principal activities

Community Activities

Our community activities are held in community venues as well as at our own premises

- Coffee Boys men only social group with an average of 12-15 members per week, organised by a volunteer,
- A variety of exercise classes run by qualified tutors.
- Shopping Service support and transport for people who still want to visit the large supermarkets, but are unable to do so independently. This service is run by a staff member and volunteers,
- Craft Class 12-15 participants weekly in a class run by a paid tutor and three volunteers,

Untold Story/Phase ii a joint project with the National Trust. This lively group continues to meet regularly, they organise speakers and outings to places of interest and we thank the National Trust for their continued support with this work,

- **Theatre Group** a quarterly programme of theatre visits with transport provided for those with mobility difficulties. This service is supported by two volunteers,
- Drop In sessions this is a free monthly event where people can drop in to listen to a speaker, musician or take part
 in a social activity,
- Art Class a term time weekly class for up to 12 participants, run by a qualified tutor,
- Scrabble Club a weekly opportunity to enjoy a social scrabble game with like minded people,
- Complementary Therapy fortnightly sessions available with our qualified therapist

Our Objectives

- To continue to support the groups effectively Achieved

Celebrating Age Festival

We were again commissioned to plan and organise the annual Merton Older People's Festival - Celebrating Age We are responsible for its financial and operational administration. We have seen a growth in people attending the events in addition to the number of participatory groups. The Festival aims to highlight and celebrate the contribution of older people in the Borough whilst showcasing the mynad of opportunities open to older people in Merton.

Our Objectives

- To develop the Festival in line with the feedback from attendees Achieved
- To develop the selection of events offered Achieved
- To secure sufficient funding for next year's Festival in good time Achieved
- To further promote the work of the organisations involved, including Age Concern Merton Achieved

Sole Mates

With initial "seed funding" from Age Concern England, and support from the Sutton & Merton NHS and Merton Council, this service has continued to grow. We now have over 400 patients at our two weekly clinics. We charge patients a fee of £17 50 and our clinic sites are in Mitcham and Wimbledon.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

OBJECTIVES AND ACTIVITIES

Principal activities

Our premises at the newly opened Wilson Healthcare Centre run by Concordia Healthcare have proved popular with staff and patients and we are pleased to be working in partnership with the staff at Concordia Healthcare

Our second clinic site in Wimbledon continues to be a good location for us and we again thank the Primary Care Trust and staff for assisting us to support older people's foot care needs

Our Objectives

- To maintain the Sole Mates service Achieved
- To maintain and support the Steering Group Achieved
- To continue to develop our relationship with health providers Partially achieved

Handyperson Service

We were successful in obtaining funding through Supporting People for this service which offers practical help with home maintenance tasks, these are typically tasks too small for contractors hanging curtains, changing light bulbs, assembling flat pack furniture, adjusting a cupboard door, tacking down lose carpets. The aim of the service is to assist people over 50 living in Merton to be able to maintain their home and remain safe and independent. We do not undertake plumbing, heating or electrical work.

Gardening Service

Due for launch in April 2011 Funding was secured in 2010 for the delivery of a garden maintenance service based on a similar model to the Handyperson Service. This service is developed as part of our response to enabling older people to remain safely and independently in their own home.

Wellbeing Service

We are a partner in the Increasing Access to Psychological Therapies (IAPT) service with the South West London and St George's Mental Health Trust. This service is aimed giving speedy direct access to mental health professionals, for people who maybe suffering with depression or anxiety. We have two graduate psychologists who work with our referrals using both one to one and group techniques. This service offers a new and effective therapeutic response for the many people who suffer at some point in their life from these two common conditions.

Volunteers

Age Concern Merton currently has 67 volunteers. Volunteers help in every aspect of our activities, including administration and reception duties, assisting staff in working with our service users. They play a key role in ensuring the quality of our service to older people. We have a clear recruitment and selection process, all volunteers are interviewed, references taken up and for certain placements. Criminal Records Bureau checks are carried out. All volunteers have distinct roles, with appropriate induction, support and training.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

ACHIEVEMENT AND PERFORMANCE Charitable activities Website www ageconcernmenton org uk

Acknowledging the need to have another method of reaching older people, those that care for them, as well as professional colleagues we developed our website. The site is increasingly viewed by funders and others interested in supporting our work and it acts as a platform for sharing ideas and campaign news.

Financial Services Authority (FSA)

Age UK Merton Trading Limited (previously known as Age Concern (Merton) Trading is a subsidiary limited company wholly owned by the Charity. The company's role is to trade in Age Concern Enterprise Insurance products. As a result of changes in the regulation of the general insurance industry as a whole in 2005/6, we became regulated by the FSA. We again have been successful in meeting the regulatory framework required by the FSA to allow us to continue trading in insurance products.

Training

An annual training plan is drawn up each year and reflects a continuing commitment by the Board to enhancing Trustee, staff and volunteer skills and personal development. Training is a separate budgetary heading allowing the Board and Chief Executive to align the training plan and financial resources required in the financial planning cycle.

Other Charitable Funds

We were given permission by the Charity Commission to incorporate the two local charity funds. Mitcham United Charities and the Nursing Aids and Comforts in Sickness Fund into to our own charitable activities, in so doing, this reduced the administrative burden and expense but had no effect on the distribution of funds to individuals in need. Applications are considered by the Finance Sub Committee on a frequent basis and the average grant is £350.

External Relationships

Age Concern Merton is an independent charity, responsible for its own policy, direction, and funding. We are a subscribing member of a network of charities sharing similar objectives, called the Age Concern federation. In 2010/2011 the Board applied and was approved as a Brand Partner of the newly formed Age UK charity, which itself was the result of the merger of Age Concern and Help the Aged in 2009.

To be accepted as a Brand Partner, Age Concern Merton has had to undertake to meet similar exacting standards of service delivery and governance as previously demanded as a member of the Age Concern Federation During 2011our name and branding will change to reflect our new name Age UK Merton

Age Concern Merton contributes to Age UK in number of ways. As well as paying subscription fees to various sub committees such as regional meetings and service networks, we also undertake unremunerated assessments of grant applications made by local Merton chanties to Age UK. We also raise policy issues and provide statistics and feedback that may benefit from work at national level.

Age Concern Merton works actively to develop the existing relationships with partners and seeks to continually develop new partnerships. We represent older people and the voluntary sector at a strategic level at health and local authority partnership bodies, this forms an increasing part of our work.

The changing health and social care climate sees the voluntary sector taking a greater role in the planning, design and delivery of services for older people. Our Chief Executive is currently Chair of the Older People's Housing strategy Team for the borough of Merton and a Community Engagement Network representative

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

FINANCIAL REVIEW

Financial Review

The Trustees are satisfied that the charity is financially sound. Total reserves remain healthy. Our work continues to be guided by the three year Business Plan. This Business Plan has been reviewed and a new business plan developed to take the organisation through the next three years, this will be presented at the Annual General meeting.

Reserves policy

The Trustees have adopted a reserves policy, which they consider appropriate to ensure the continued ability of the Chanty to meet its objectives

Reserves are defined as that part of the organisation's investments and current assets that are freely available for its general purposes. Reserves are therefore the resources that Age Concern Merton has available to spend for any or all of the Charity's purposes once all the expenditure and commitments have been met

The Board are mindful that reserves are required to

- Ensure the sustainability of the Charity's activities in the Merton area through periods of economic downturn and uncertainty
- To exercise the option to develop new services or expand current ones in line with changing needs of the community, with existing clients and staff during periods of change
- To ensure the delays in receipt of expected income do not interrupt services or cause senous financial difficulties for Age Concern Merton
- To survive unexpected setbacks and problems arising from external and internal causes

In line with other policies the reserves policy has been reviewed. Consideration was given to risk, probability and likely impact on our ability to meet our financial obligations or reduce our expenditure in the short term as a result of a decline in income, ensuring that the Chanty is in a position to maximise investment opportunity. As a result the Board maintains free reserves to cover six months operating costs.

Principal funding sources

The majority of our grant funding comes from the local authority the London Borough of Merton. This funding has been agreed in principle for a further year, but future funding will be subject to the changes occurring in local authority commissioning arrangements. The organisation also has attracted funding from Lloyds TSB and Age UK and also generates (through our trading activities) unrestricted funding for the Charity.

Investment policy and objectives

Aside from retaining a prudent amount in reserves each year, the organisation investments are based around the use of COIF Chanties Deposit Fund operated by CCLA Investment Management Ltd and National Savings products, which currently give the best return for the Chanty's monies. The Board has designated funds for the replacement of its minibus fleet and building refurbishment.

FUNDS HELD AS CUSTODIAN FOR OTHERS

Merton Elderly Secure Homes (MESH)

When we established the Handyperson Service we were approached by the Metropolitan Police Service to oversee this fund which provides target hardening and security equipment to people whose homes have been surveyed by the Crime Prevention Officer (CPO) and who in the CPO's opinion would benefit from improved home security. We co-ordinate this fund and undertake the administration functions

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2011

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Age Concern Merton Limited for the purposes of company law) are responsible for prepanng the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charity SORP,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware

- there is no relevant audit information of which the chantable company's auditors are unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company is auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company is auditors are aware of that information

AUDITORS

The auditors, Hartley Fowler LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

ON BEHALF OF THE BOARD

Bryan Joseph Wagner - Secretary

24 October 2011

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF AGE CONCERN MERTON LIMITED

We have audited the financial statements of Age Concern Merton Limited for the year ended 31 March 2011 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities set out on page nine, the trustees (who are also the directors of the chantable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's (APB's)Ethical Standards for Auditors

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www frc org uk/apb/scope/private cfm

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the chantable company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Trustees

Jonathan Askew (See Statutory Auditor) for and on behalf of Hartley Fowler LLP

Sartley voule

for and on behalf of Hart Statutory Auditors Chartered Accountants 4th Floor Tuition House 27/37 St George's Road

Wimbledon London SW19 4EU

26 October 2011

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2011

			_	2011	2010
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
	Notes	£	£	£	£
NCOMING RESOURCES					
ncoming resources from generated funds					
/oluntary income	2	39,045	_	39,045	38,935
nvestment income	3	1,385		1,385	1,563
	4	1,303	-	1,000	1,500
ncoming resources from charitable activities	4	04.477	4.000	05 477	74.004
Community Activities		84,177	1,000	85,177	74,861
Pay Centre_		103,363		103,363	69,103
Sladstone Day Centre Consortium		-	31,849	31,849	63,702
nformation and Advice Service		-	23,814	23,814	31,259
Celebrating Age Festival		-	24,510	24,510	24,503
ole Mates		-	18,001	18,001	10,912
geing Well Project		-	14.165	14,165	10,482
Intold Story		_	687	687	442
landyperson Service		-	84,232	84,232	54,073
Gardening Service		_	4,119	4,119	01,010
		-		5,000	_
/ellbeing Service		-	5,000	3,000	-
				105.01-	270 225
otal incoming resources		227,970	207,377	435,347	379,835
RESOURCES EXPENDED					
Charitable activities	5				
	3	75,415	3,880	79,295	114,798
Community Activities			3,000		,
Day Centre		99,083	-	99,083	92,805
Bladstone Day Centre Consortium		-	24,141	24,141	39,426
nformation and Advice Service		-	30,242	30,242	28,168
Celebrating Age Festival		*	36,516	36,516	19,298
Sole Mates		-	31,142	31,142	23,271
Ageing Well Project		_	20,691	20,691	28,944
Intold Story		-	518	518	695
landyperson Service		_	52,773	52,773	27,327
Bardening Service		_	4,119	4,119	21,021
		-	1,925	1,925	
Vellbeing Service	-	44.000			0.000
Sovernance costs	7	11,250	35	11,285	8,930
otal resources expended		185,748	205,982	391,730	383,662
IET INGGLEWEVERNEUT DE TOE THE VET					
NET INCOME/(EXPENDITURE) FOR THE YEAR perfore transfers		42,222	1,395	43,617	(3,827)
Gross transfers between funds	17	32,927	(32,927)	-	-
let income/(expenditure) for the year before oth	er				
		75,149	(31,532)	43,617	(3,827
ecognised gains and losses					
ecognised gains and losses Unrealised gains/losses on investment assets		<u>-</u>	483	483	3,475

The notes form part of these financial statements

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2011

RECONCILIATION OF FUNDS	Notes	Unrestricted funds	Restricted funds £	2011 Total funds £	2010 Total funds £
Total funds brought forward		83,307	129,185	212,492	212,844
TOTAL FUNDS CARRIED FORWARD		158,456	98,136	256,592	212,492

CONTINUING OPERATIONS

All incoming resources and resources expended arise from continuing activities

The notes form part of these financial statements

BALANCE SHEET AT 31 MARCH 2011

	Notes	2011 £	2010 £
FIXED ASSETS Tangible assets Investments	11 12	20,891 16,724	4,593 16,242
		37,615	20,835
CURRENT ASSETS			
Debtors amounts falling due within one year Cash at bank	13	63,204 274,931	49,538 176,690
		338,135	226,228
CREDITORS Amounts falling due within one year	14	(119,158)	(34,571)
· ····································			
NET CURRENT ASSETS		218,977	191,657
TOTAL ASSETS LESS CURRENT LIABILITIES		256,592	212,492
NET ASSETS		256,592	212,492
FUNDS	17		
Unrestricted funds Restricted funds		158,456 98,136	83,307 129,185
TOTAL FUNDS		256,592	212,492

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies

The financial statements were approved by the Board of Trustees on 24 October 2011 and were signed on its behalf by

Bryan Joseph Wagner -Trustee

Elaine Payne -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2011

1 ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently

Accounting convention

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Chanties

Preparation of consolidated financial statements

The financial statements contain information about Age Concern Merton Limited as an individual charity and do not contain consolidated financial information as the parent of a group. The charity has taken the option under Section 398 of the Companies Act 2006 not to prepare consolidated financial statements.

Incoming resources

Incoming resources includes voluntary income in the form of donations, gifts and legacies

Grants that provide specific project or core funding or are of general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when either the donor specifies that the grant or donation must only be used in future accounting periods or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Interest includes all amounts earned to 31 March 2011. Associated income tax recoveries are included for all income included in the financial statements. Dividends are included as income when received

Resources expended

Direct charitable expenditure includes costs directly incurred in carrying out charitable objectives

Governance costs are costs associated with the governance arrangements of the charity which relate to the general running of the charity. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost

Depreciation is provided on all tangible fixed assets at the following annual rates in order to write off each asset over its useful life

Motor vehicles - 33% on cost
Plant and equipment - 25% on cost
Office equipment - 33% on cost

Taxation

The chanty is exempt from corporation tax on its chantable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

1 ACCOUNTING POLICIES - continued

Voluntary help

A significant amount of time is expended on the charity's activities, which is donated free of charge. It is not possible to quantify the value of time given and accordingly it is neither recorded as donated income nor as an expense in the financial statements. The charity currently has 67 volunteers.

Grant making to individuals

Grant applications are considered by the Finance Sub Committee on a frequent basis and the average grant is £350

2 VOLUNTARY INCOME

	Donations Gift aid		2011 £ 7,073 31,972 39,045	2010 £ 17,655 21,280 38,935
3	INVESTMENT INCOME			
	Deposit account interest		2011 £ 1,385	2010 £ 1,563
4	INCOMING RESOURCES FROM	I CHARITABLE ACTIVITIES		
			2011	2010
	01-	Activity	£	£
	Grants	Community Activities	72,274	66,300
	Sundry Income	Community Activities	3,482	2,412
	Age Concern England - Income Fund Share	Community Astrophys	7.006	4 404
	Room Hire	Community Activities	7,286	4,421 1,728
		Community Activities	2,135 12,297	12,016
	Day Centre Fees Transport Fees	Day Centre Day Centre	12,297 5,076	5,830
	Grants	Day Centre	85,990	5,630 51,257
	Grants	Gladstone Day Centre Consortium	31,849	63,702
	Grants	Information and Advice Service	23,814	31,259
	Grants	Celebrating Age Festival	16,995	16,500
	Sundry Income	Celebrating Age Festival	7,515	8,003
	Client Income	Sole Mates	18,001	10,912
	Transport Fees	Ageing Well Project	20	77
	Sundry Income	Ageing Well Project	14,145	10,405
	Untold Story Project Subs	Untold Story	687	442
	Grants	Handyperson Service	70,000	50,000
	Sundry Income	Handyperson Service	200	-
	Client Income	Handyperson Service	14,032	4,073
	Grants	Gardening Service	4,119	-
	Wellbeing Service (IAPT)	Wellbeing Service	5,000	
			394,917	339,337

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

4				
4	INCOMING RESOURCES FROM CHARITABLE ACTIVITIES - of	continued		
	Grants received, included in the above, are as follows		2011	2010
			£	£
	London Borough of Merton - Community Care		158,264	117,557
	London Borough of Merton - Gladstone Day Centre		31,849	63,702
	London Borough of Merton - Celebrating Age Festival		16,995	16,500
	City Bridge Trust - Advice and Information London Borough of Merton - Gardening		23,814 4,119	31,259
	London Borough of Merton - Handyperson		70,000	50,000
				
			305,041	279,018
5	CHARITABLE ACTIVITIES COSTS			
			Grant funding of	
		Direct costs	activities	Totals
			(See note 6)	_
	O Astrophys	£	£	£
	Community Activities Day Centre	76,065 99,083	3,230	79,295 99,083
	Gladstone Day Centre Consortium	24,141	- -	24,141
	Information and Advice Service	30,242	-	30,242
	Celebrating Age Festival	36,516	-	36,516
	Sole Mates	31,142	-	31,142
	Ageing Well Project Untold Story	20,691 518	-	20,691 518
	Handyperson Service	52,773	-	52,773
	Gardening Service	4,119	-	4,119
	Wellbeing Service	1,925	-	1,925
		277.045	2 220	200.445
		377,215	3,230	380,445
6	GRANTS PAYABLE			
			2011	2010
			£	£
	Community Activities		3,230	5,376
7	GOVERNANCE COSTS			
			2011	2010
	Trustage' evnenge		£	£ 80
	Trustees' expenses Accountancy		10 1,295	2,835
	Auditors' remuneration		2,475	2,820
	AGM Costs		92	163
	Other fees		1,527	1,402
	Age Concern England Fees		350	260 1 270
	Other accounting fees ISO 9001 assessment fees		3,895 1,641	1,370
	100 000 F doddoomonk rood			
			11,285	8,930 =====

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

No employee was paid over £60,000 during the period

	NET INCOMING/OUTCOING) BESOURCES		
8	NET INCOMING/(OUTGOING) RESOURCES		
	Net resources are stated after charging/(crediting)		
	Auditors' remuneration Depreciation - owned assets	2011 £ 2,475 2,928	2010 £ 2,820 3,054
9	TRUSTEES' REMUNERATION AND BENEFITS		
	There were no trustees' remuneration or other benefits for the year ended 31 March 2010	March 2011 nor for the	year ended
	Trustees' Expenses		
	Trustees' expenses	2011 £ 10	2010 £ 80
10	STAFF COSTS		
	Wages and salanes Social security costs	2011 £ 213,566 18,717 232,283	2010 £ 197,242 16,813 214,055
	The average monthly number of employees during the year was as follows Full time Part time	2011 3 10 	2010 1 13 14

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

11	TANGIBLE FIXED ASSETS			
		Motor vehicles	Computer equipment £	Totals £
	COST	2	<i>L</i> .	L
	At 1 April 2010	58,456	33,477	91,933
	Additions	5,994	13,232	19,226
	Disposals	<u>-</u>	(31,104)	(31,104)
	At 31 March 2011	64,450	15,605	80,055
	DEPRECIATION			
	At 1 April 2010	54,456	32,884	87,340
	Charge for year Eliminated on disposal	1,600	1,328 (31,104)	2,928 (31,104)
	Cililinated on disposal		(31,104)	(31,104)
	At 31 March 2011	56,056	3,108	59,164
	NET BOOK VALUE			
	At 31 March 2011	8,394	12,497	20,891
	At 31 March 2010	4,000	593	4,593
	7.10 T Mai 5.11 Z 0.10			
12	FIXED ASSET INVESTMENTS			
		Shares in group	Unlisted	
		undertakings	investments	Totals
	MARKET VALUE	£	£	£
	At 1 April 2010	5	16,236	16,241
	Revaluations	-	483	483
	At 31 March 2011	5	16,719	16,724
			· · · · · · · · · · · · · · · · · · ·	
	NET BOOK VALUE			
	At 31 March 2011	5	16,719	16,724
	At 31 March 2010	5	16,236	16,241
	The second sector			====

There were no investment assets outside the UK

The revaluation in the year for the unlisted investments is a result of an unrealised gain

The company's investments at the balance sheet date in the share capital of companies include the following

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

12	FIXED ASSET INVESTMENTS - continued			
	Age UK Merton Trading Limited (Age Concern (Merton) Tra Nature of business Non-chantable trading activities	adıng Limited)		
	Class of share Ordinary	% holding 100		
	Aggregate capital and reserves		2011 £ 2	31/3/10 £ 2
	The Home Service Team Limited (Optional Care Limited) Nature of business Support services to older people			
	Class of share Ordinary	% holding 100		
	Aggregate capital and reserves		2011 £ 3	2010 £ 3
	Unlisted investments			
	Unlisted investments consist of COIF Charities Investments value	Fund Income Units	These have been inclu-	ded at market
13	DEBTORS AMOUNTS FALLING DUE WITHIN ONE YEAR			
	Amounts owed by group undertakings Other debtors		2011 £ 17,953 45,251	2010 £ 17,990 31,548
			<u>63,204</u>	49,538
14	CREDITORS AMOUNTS FALLING DUE WITHIN ONE YEAR			
	Other creditors Accrued expenses Deferred Income		2011 £ 12,427 15,551 91,180 119,158	2010 £ 16,228 10,405 7,938 34,571

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

15	OPERATING LEASE COMMITMENTS					
	The following operating lease payments are committee	ed to be paid with	hin one year			
	Other operating leas					
				2011 £	2010 £	
	Expiring Between one and five years			1,571	1,539	
	In more than five years			1,930	1,608	
				3,501	3,147	
16	ANALYSIS OF NET ASSETS BETWEEN FUNDS					
				2011	2010	
		Unrestricted funds	Restricted funds	Total funds	Total funds	
		£	£	£	£	
	Fixed assets	20,891	•	20,891	4,593	
	Investments	5	16,719	16,724	16,242	
	Current assets	256,718	81,417	338,135	226,228	
	Current liabilities	(119,158)		(119,158)	(34,571)	
		158,456	98,136	256,592	212,492	
17	MOVEMENT IN FUNDS					
			Net movement	Transfers		
		At 1/4/10	in funds	between funds	At 31/3/11	
		£	£	£	£	
	Unrestricted funds					
	General fund	16,679	42,222	32,927	91,828	
	Designated - Bus fund	60,000	-	-	60,000	
	Designated - Refurbishment	6,628	<u> </u>		6,628	
		83,307	42,222	32,927	158,456	
	Restricted funds					
	Celebrating Age Festival	23,519	(12,006)	350	11,863	
	Ageing Well	13,498 32,293	(6,526) 7,709	(40,002)	6,972	
	Gladstone Day Centre Advice and Information	6,222	(6,428)	206	-	
	Untold Story Project	693	169	200	862	
	Sole Mates	6,805	(13,141)	6,336	•	
	Age Concern - Winter Warmth	476	350	(350)	476	
	Grants to individuals	18,933	(2,747)	533	16,719	
	Handyperson Service	26,746	31,423	-	58,169	
	Wellbeing Service		3,075	-	3,075	
		129,185	1,878	(32,927)	98,136	
	TOTAL FUNDS	212,492	<u>44,100</u>	-	256,592	

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

17 MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds
Unrestricted funds	-	_		
General fund	227,970	(185,748)	-	42,222
Restricted funds				
Celebrating Age Festival	24,510	(36,516)	-	(12,006)
Ageing Well	14,165	(20,691)	-	(6,526)
Gladstone Day Centre	31,849	(24,140)	-	7,709
Advice and Information	23,814	(30,242)	-	(6,428)
Untold Story Project	687	(518)	-	169
Sole Mates	18,001	(31,142)	-	(13,141)
Age Concern - Winter Warmth	1,000	(650)	-	350
Grants to individuals	-	(3,230)	483	(2,747)
Handyperson Service	84,232	(52,809)	-	31,423
Gardening Service	4,119	(4,119)	-	-
Wellbeing Service	5,000	(1,925)		3,075
	207,377	(205,982)	483	1,878
TOTAL FUNDS	435,347	(391,730)	483	44,100
		<u> </u>		

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

18 FUNDS

DESIGNATED FUNDS

Bus Fund

The Board has identified the need to ring fence monies to replace our minibuses when they become due for renewal

Refurbishment Fund

The Board has identified the need to ring fence monies to refurbish our building and its contents over time due to wear and tear

RESTRICTED FUNDS

Celebrating Age Festival

Now in its seventh year, the Festival aims to showcase the talents of people 50+, as well as the organisations and services for all those 50+ in the borough of Merton

We aim to raise the profile of both individuals and groups to celebrate how people 50+ contribute to the borough and highlight what is on offer for them and their carers

Over 85 different groups-statutory, business, voluntary and user led groups join us in producing a month long fun packed programme. Festivals such as the one described have been taken up by many Age Concerns around the country and the GLA. Funding comes principally from the London Borough of Merton, additional funds are raised through limited sponsorship and with all the groups contributing to their own events in some way.

Ageing Well

Ageing Well is a "vehicle" delivering a range of health promotion activities to improve opportunities for older people across the borough to look after their physical, mental, social, financial and environmental health. We currently deliver a range of exercise class and social groups and have developed a new "Drop In" group that offers a social opportunity to drop in listen to a speaker, have a chat over refreshments and learn more about what is going on in the borough or from Age Concern Merton.

Winter Warmth Grant

Age Concern Merton has over number of years used this funding originally from Age Concern England to host with our partners the London Fire Brigade and Merton Trading Standards a series of four safety events entitled Keep Warm Keep Well

The events are focused on the key themes of electric blanket safety testing, fire safety with the provision of free smoke alarms, health advice, dietary advice, home repairs, consumer rights, welfare benefits advice and promotion of the Mascot pendant alarm service. Of the blankets that fail their safety test a replacement blanket is given to the older person from the funds raised by the three partner agencies.

Gladstone Day Centre Consortium

Age Concern Merton formed a consortium with Merton Community Transport, St Marks Family Centre and the Merton and Morden Guild to offer a "virtual" day centre for the attendees of the Gladstone Day Centre that was closed in September 2005. The 75 attendees were invited to opt to attend any of the three centres named above with Merton Community Transport providing transport assistance. The consortium is administered and co-ordinated by Age Concern Merton. The transfer of £ 20,000 to general funds this year represents management charges related to undertaking this service.

Advice and Information

This service is to help people in the community to claim a range of welfare benefits and assist with other issues such as housing, community care etc with the help of a dedicated worker employed for 28 hours a week. People are helped directly by this service, either in our office where a weekly "surgery" provides a source of specialist information and advice, or in their own homes. People are also assisted by telephone, by post or increasingly by email

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2011

18 FUNDS

Sole Mates

Sole Mates has been designed with the involvement of older people, who form 80% of the Steering Group membership The Trustees would like to acknowledge the professional and practical support given by the Sutton & Merton Primary Care Trust during the development of this new service. In late 2007 we received additional funding from the London Borough of Merton to support the expansion of the service. We have expanded the clinic hours to meet customer demand.

Untold Story Project

A joint project with the National Trust, the project's purpose is to organise a range of speakers and outings to places of interest throughout the year

Grants to Individuals Fund

These funds provide us with a resource for making small grants to older people in particular need across Merton

Handyperson

The Handyperson Service started in November 2009 after we were awarded Supporting People funding via the London Borough of Merton Supporting People is central government funding channelled through the local authority, it is ring fenced by central government accordingly. The service aims to support people to live safely and independently in their own homes through a combination of help with small house maintenance tasks and in our case access to security and fire safety initiatives. In addition each householder has a short home safety assessment undertaken by the Handyperson to identify any other areas of help or information they might require from Age Concern Merton or its many partners.