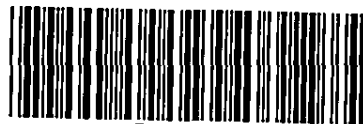


THE HAVEN PROJECT CIC
DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2009

SATURDAY



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RM 19/12/2009 305
COMPANIES HOUSE

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RM 21/11/2009 417
COMPANIES HOUSE

THE HAVEN PROJECT CIC

COMPANY INFORMATION

Directors

R McKenna
Mrs V Sach
Mrs C Hayes
Mrs J Acland
D Kessler
Mrs P Peterson
Miss H Strivens
Miss T Aldous
Ms J Tizzard

Secretary

Mrs H Castillo

Company number

5081953

Registered office

205-207 Lexden Road
Colchester
Essex
CO3 4BH

Accountants

Lucking Accountancy Ltd
The Lodge
Beacon End Farmhouse
London Road, Stanway
Colchester
CO3 0NQ

Business address

1 Glen Avenue
Lexden
Colchester
Essex
CO3 3RP

THE HAVEN PROJECT CIC

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Income and expenditure account	3
Balance sheet	4
Notes to the financial statements	5 - 7

The following pages do not form part of the statutory financial statements:

Detailed income and expenditure account	8 - 9
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THE HAVEN PROJECT CIC

DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2009

The directors present their report and financial statements for the year ended 31 March 2009.

The company is Limited by guarantee. The company became a Community Interest Company, registered on 26 July 2007. It was formerly known as The Haven Project Ltd.

Principal activities

The principal activity of the company was the support and treatment of people with a personality disorder diagnosis.

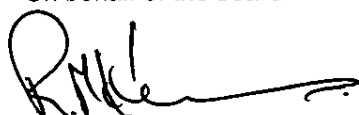
Directors

The following directors have held office since 1 April 2008:

R McKenna
V Sach
C Hayes
J Acland
D Kessler
P Peterson
H Strivens
T Aldous
J Tizzard

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board



R McKenna

Director

19 October 2009

THE HAVEN PROJECT CIC

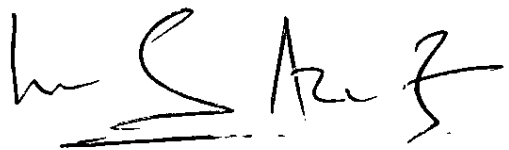
CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF THE HAVEN PROJECT CIC

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 31 March 2009, set out on pages 3 to 7 and you consider that the company is exempt from an audit. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities from the accounting records and information and explanations supplied to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 March 2009 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 1985. You consider that the company is exempt from the statutory requirement for an audit for the year.



Lucking Accountancy Ltd

26 October 2009

Chartered Accountants

The Lodge
Beacon End Farmhouse
London Road, Stanway
Colchester
CO3 0NQ

THE HAVEN PROJECT CIC

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2009

	Notes	2009 £	2008 £
Turnover		642,473	604,284
Cost of sales		(403,860)	(397,515)
Gross surplus		238,613	206,769
Administrative expenses		(211,344)	(214,425)
Other operating income		100	150
Operating surplus/(loss)	2	27,369	(7,506)
Other interest receivable and similar income	3	5,412	7,764
Surplus on ordinary activities before taxation		32,781	258
Tax on surplus on ordinary activities	4	(1,137)	(1,553)
Surplus/(loss) on ordinary activities after taxation	8	31,644	(1,295)

THE HAVEN PROJECT CIC

BALANCE SHEET AS AT 31 MARCH 2009


	Notes	2009 £	£	2008 £	£
Fixed assets					
Tangible assets	5		11,103		7,212
Current assets					
Debtors	6	152,893		5,910	
Cash at bank and in hand		195,075		308,074	
		<u>347,968</u>		<u>313,984</u>	
Creditors: amounts falling due within one year	7	<u>(262,763)</u>		<u>(256,532)</u>	
Net current assets			85,205		57,452
Total assets less current liabilities			<u>96,308</u>		<u>64,664</u>
Capital and reserves					
Income and expenditure account	8		96,308		64,664
Shareholders' funds			<u>96,308</u>		<u>64,664</u>


In preparing these financial statements:

- (a) The directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985;
- (b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- (c) The directors acknowledge their responsibilities for:
 - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
 - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The financial statements were approved by the Board on 19 October 2009


R McKenna
Director

Mrs V Sach
Director 

THE HAVEN PROJECT CIC

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007).

1.2 Turnover

Turnover represents amounts receivable for goods and services.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Land and buildings Leasehold	25% Straight Line
Plant and machinery	25% Straight Line
Fixtures, fittings & equipment	25% Straight Line

2 Operating surplus/(loss)

Operating surplus/(loss) is stated after charging:

Depreciation of tangible assets

2009

£

2008

£

4,502

2,404

3 Investment income

2009

£

2008

£

Bank interest

5,412

7,764

5,412

7,764

4 Taxation

2009

£

2008

£

Domestic current year tax

U.K. corporation tax

1,137

1,553

Current tax charge

1,137

1,553

The company is a non trading mutual company and in the view of the Directors is not liable to Corporation tax on its ordinary activities. However it is liable to Corporation tax on interest received.

THE HAVEN PROJECT CIC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

5 Tangible fixed assets

	Leasehold Property Improvement s	Plant and machinery etc	Total
	£	£	£
Cost			
At 1 April 2008	55,032	25,266	80,298
Additions	6,609	1,784	8,393
	<u>61,641</u>	<u>27,050</u>	<u>88,691</u>
At 31 March 2009			
Depreciation			
At 1 April 2008	53,336	19,750	73,086
Charge for the year	2,218	2,284	4,502
	<u>55,554</u>	<u>22,034</u>	<u>77,588</u>
At 31 March 2009			
Net book value			
At 31 March 2009	6,087	5,016	11,103
	<u>1,696</u>	<u>5,516</u>	<u>7,212</u>
At 31 March 2008			

6 Debtors	2009 £	2008 £
Trade debtors	148,250	-
Other debtors	4,643	5,910
	<u>152,893</u>	<u>5,910</u>

7 Creditors: amounts falling due within one year	2009 £	2008 £
Trade creditors	13,773	10,691
Taxation and social security	1,137	12,302
Other creditors	247,853	233,539
	<u>262,763</u>	<u>256,532</u>

THE HAVEN PROJECT CIC

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2009

8 Statement of movements on income and expenditure account

	Income and expenditure account	£
Balance at 1 April 2008		64,664
Retained surplus for the year		31,644
Balance at 31 March 2009		<u>96,308</u>

9 Control

Guarantee: Every member of the Company undertakes to contribute to the assets of the Company in the event of the same being wound up whilst he/she is a member or within one year after he/she ceases to be a member, for payments of the debts and liabilities of the Company contracted before he/she ceased to be a member, and for the adjustment of the rights of the contributories amongst themselves, such amount as may be required, not exceeding £1.

10 Contingent liabilities

The organisation is subject to a claim amounting to £54856.53, which it strongly contests and in respect of which continual legal advice is being taken.

THE HAVEN PROJECT CIC
MANAGEMENT INFORMATION
FOR THE YEAR ENDED 31 MARCH 2009

THE HAVEN PROJECT CIC

DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2009

		2009		2008
	£	£	£	£
Turnover				
Funding		636,189		603,762
Donations		6,284		522
		<u>642,473</u>		<u>604,284</u>
Costs of Service Provision				
Materials	2,181		2,723	
Outings	7,189		4,774	
Therapies	10,769		9,957	
Seasonal Work	5,262		1,195	
Cozart Tests and Consumables	3,907		-	
Wages and salaries	335,298		332,107	
Sub contract labour	39,254		46,759	
		<u>(403,860)</u>		<u>(397,515)</u>
Gross surplus		238,613		206,769
Administrative expenses		<u>(211,344)</u>		<u>(214,425)</u>
		27,269		(7,656)
Other operating income				
Sundry income		100		150
		<u>27,369</u>		<u>(7,506)</u>
Operating surplus/(loss)				
Other interest receivable and similar income				
Bank interest - received		5,412		7,764
		<u>32,781</u>		<u>258</u>

THE HAVEN PROJECT CIC

SCHEDULE OF ADMINISTRATIVE EXPENSES FOR THE YEAR ENDED 31 MARCH 2009

	2009 £	2008 £
Administrative expenses		
Wages and salaries (excl. N.I.)	56,206	58,728
Employer's NI contributions	5,490	5,485
Staff pension costs	12,790	3,757
Recruitment expenses	2,202	2,688
Staff training	4,364	12,278
Rent and service charges	66,403	64,295
Insurance	6,173	6,207
Light and heat	6,444	7,533
Repairs and maintenance	1,692	3,366
Cleaning	3,112	2,090
Printing, postage and stationery	13,256	14,653
Computer running costs	2,024	4,206
Telephone	8,882	8,045
Books and periodicals	178	409
Travelling expenses	6,534	6,201
Volunteer Expenses	2,187	1,067
Research & development cost w off	2,000	3,082
Legal and prof fees	979	-
Accountancy	2,024	2,350
Bank charges	371	347
Sundry expenses	3,531	5,234
Depreciation	4,502	2,404
	<u>211,344</u>	<u>214,425</u>

101235/10
101243/5

CIC 34

Community Interest Company Report

For official use
(Please leave blank)

Please
complete in
typescript, or
in bold black
capitals.

Company Name in
full

The Haven Project CIC

Company Number

5081953

Year Ending

31st March 2009

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a fair and accurate description of how they have benefited the community, or section of the community, which the company is intended to serve.

Please see the separate continuation sheet attached

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

SA

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	19/12/2009	
	COMPANIES HOUSE	
A36	21/11/2009	183
	COMPANIES HOUSE	

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

Service Users

The clients of our Service have a monthly Advisory Group where they help to drive development of the service. They also have three-monthly Service Evaluation Groups to comment upon services received.

Local Stakeholders

Local stakeholders form part of The Haven Steering Group, which consists of the local mental Health Trust, relevant PCTs, housing providers, A&E Dept, Colchester Borough Council and the Police. The Steering Group meets every two months, have received regular reports on project progress and have helped to shape the service.

Funding Stakeholders

Quarterly Reports are prepared, with very comprehensive statistical information for our PCT Commissioners and the Department of Health. Service Level Agreement Meetings occur with local PCT Commissioners every three to four months and Monitoring meetings occur with Department of Health every six months.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – Please insert details of any remuneration received by the Directors, even if already stated in the accounts. If no remuneration was received you must state that "no remuneration was received" below.

No Directors have received any remuneration.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

(N.B. Please enclose a cheque for £15 payable to Companies House or the Department of Enterprise, Trade and Investment, as appropriate)

PART 5 – SIGNATORY

**The original report
must be signed by a
director or secretary
of the company**

Signed



Date

19-10-2009

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Tel	
DX Number	DX Exchange

When you have completed and signed the form please send it to the Registrar of Companies:
Companies House, Crown Way, Cardiff, CF14 3UZ **DX 33050 Cardiff**
for companies registered in England and Wales

or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB **DX235 Edinburgh**
for companies registered in Scotland **or LP – 4 Edinburgh 2**

or

**Companies Registry, Department of Enterprise, Trade and Investment, Waterfront Plaza, 8
Laganbank Road Belfast BT1 3BS**
for companies registered in Northern Ireland

PART 1 - GENERAL DESCRIPTION OF THE COMPANY' ACTIVITIES

CONTINUATION SHEET

Day Services

Our day services offer a wide range of practical and emotional support in groups and individually. We provide therapeutic and fun activities, Monday to Friday. Groups are designed to foster a sense of belonging, ownership and mutual support within our community, enabling clients to learn new skills and develop their existing inner resources. Individual support can include assistance with welfare benefits, housing issues, life skills and problem solving. Our overall aim is to work to empower clients in their journey of recovery, to manage their problems, live more effectively, develop under-used resources, and seek missed opportunities. Our goal is to help build self-confidence and self-esteem, to enhance a sense of personal responsibility and, ultimately, to assist our clients in developing alternative coping strategies and preventing or managing their difficulties.

Crisis Services

Our crisis services are available, to registered Haven clients, twenty-four hours a day, seven days a week. Their purpose is to provide swift response and early intervention at times of crisis. Telephone contact is available twenty-four hours a day and travel arrangements exist to ensure fast access to The Haven, at any time of the day or night, on any day of the week, for those in crisis. The Safe Centre is a sanctuary which can be used for several hours, during the day or during the night, for any registered Haven client in crisis. It has a capacity of four to six people at any one time. Additionally, the Crisis House has four bedrooms for respite admission and a stay may last from one night or up to three weeks maximum.

Social Inclusion Unit

Our social inclusion unit helps Haven registered clients to progress in the outside world in a variety of ways:

Exploring barriers to recovery e.g. emotional barriers/negative strategies/mobility

Literacy and numeracy work

Use of recovery and life plan programmes

Exploring educational opportunities

Pre-access and Access Planning

Voluntary work opportunities

Planning paid employment

Benefits advice in relation to voluntary and paid work and therapeutic earnings

Applying for jobs and interview skills

Exploring your unique aspirations and what your next step might be

The Haven currently has 136 registered clients with a Personality Disorder Diagnosis and 65 of our clients are signed up to Social Inclusion initiatives.