

**Registration number 4882612**

**Cooper Fleming Ltd**  
**Director's report and financial statements**  
**for the year ended 31 March 2008**

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**Cooper Fleming Ltd**

**Company information**

Directors	N Hooper
Secretary	K Hooper
Company number	4882612
Registered office	Pembroke House 11 Northlands Pavement Pitsea Essex SS13 3DX
Accountants	Friend Boyden Accountancy Services Ltd Pembroke House 11 Northlands Pavement Pitsea Essex SS13 3DX
Business address	Ketteridge House 8-10 High Street Billericay Essex, CM12 9BQ

## **Cooper Fleming Ltd**

### **Contents**

	<b>Page</b>
Director's report	<b>1</b>
Accountants' report	<b>2</b>
Profit and loss account	<b>3</b>
Balance sheet	<b>4 - 5</b>
Notes to the financial statements	<b>6 - 10</b>

**Cooper Fleming Ltd**

**Director's report  
for the year ended 31 March 2008**

The director presents this report and the financial statements for the year ended 31 March 2008

**Principal activity**

The principal activity of the company is that of recruitment and consultancy services

**Directors**


The directors who served during the year is as stated below

N Hooper

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

This report was approved by the Board on 8 August 2008 and signed on its behalf by

**K Hooper**  
Secretary

A handwritten signature in black ink, appearing to read 'K Hooper', written over a horizontal line.

**Cooper Fleming Ltd**

**Accountants' report on the unaudited financial statements to the director of  
Cooper Fleming Ltd**

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 March 2008 set out on pages 3 to 10 and you consider that the company is exempt from an audit. In accordance with your instructions we have compiled these unaudited financial statements, in order to assist you to fulfil your statutory responsibilities, from the accounting records and information supplied to us.



**Friend Boyden Accountancy Services Ltd  
Chartered Certified Accountants  
Pembroke House  
11 Northlands Pavement  
Pitsea  
Essex  
SS13 3DX**

**Date: 8 August 2008**

**Cooper Fleming Ltd**

**Profit and loss account  
for the year ended 31 March 2008**

		<b>2008</b>	<b>2007</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Turnover</b>	<b>2</b>	379,901	311,025
Cost of sales		(137,947)	(151,738)
<b>Gross profit</b>		<u>241,954</u>	<u>159,287</u>
Administrative expenses		(83,540)	(63,710)
Other operating income		<u>150</u>	<u>250</u>
<b>Operating profit</b>	<b>3</b>	158,564	95,827
Other interest receivable and similar income		<u>3,432</u>	<u>691</u>
<b>Profit on ordinary activities before taxation</b>		161,996	96,518
Tax on profit on ordinary activities	<b>5</b>	(33,102)	(18,559)
<b>Profit for the year</b>	<b>13</b>	<u><u>128,894</u></u>	<u><u>77,959</u></u>

The notes on pages 6 to 10 form an integral part of these financial statements.

**Cooper Fleming Ltd**

**Balance sheet  
as at 31 March 2008**

		<b>2008</b>		<b>2007</b>	
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Fixed assets</b>					
Tangible assets	7		5,663		5,120
<b>Current assets</b>					
Debtors	8	40,658		3,656	
Cash at bank and in hand		142,586		68,009	
		<u>183,244</u>		<u>71,665</u>	
<b>Creditors: amounts falling due within one year</b>	9	<u>(80,648)</u>		<u>(44,322)</u>	
<b>Net current assets</b>			<u>102,596</u>		<u>27,343</u>
<b>Total assets less current liabilities</b>			108,259		32,463
<b>Provisions for liabilities</b>	10		<u>(236)</u>		<u>(514)</u>
<b>Net assets</b>			<u>108,023</u>		<u>31,949</u>
<b>Capital and reserves</b>					
Called up share capital	12		200		200
Profit and loss account	13		<u>107,823</u>		<u>31,749</u>
<b>Shareholders' funds</b>			<u>108,023</u>		<u>31,949</u>

The director's statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet

The notes on pages 6 to 10 form an integral part of these financial statements.

**Cooper Fleming Ltd**

**Balance sheet (continued)**

**Director's statements required by Section 249B(4)  
for the year ended 31 March 2008**

In approving these financial statements as director of the company I hereby confirm

(a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985 ,

(b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 March 2008 and

(c) that I acknowledge my responsibilities for

(1) ensuring that the company keeps accounting records which comply with Section 221, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007)

The financial statements were approved by the Board on 8 August 2008 and signed on its behalf by

**N Hooper**  
**Director**

A handwritten signature in black ink, appearing to be 'N Hooper', with a long horizontal line extending to the right.

**The notes on pages 6 to 10 form an integral part of these financial statements.**



## Cooper Fleming Ltd

### Notes to the financial statements for the year ended 31 March 2008

#### 1. Accounting policies

##### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2007)

##### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year and derives from the provision of goods falling within the company's ordinary activities

##### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows

Fixtures, fittings  
and equipment - 20% straight line & 15% Reducing balances

#### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK

#### 3. Operating profit

	2008 £	2007 £
Operating profit is stated after charging		
Depreciation and other amounts written off tangible assets	<u>1,860</u>	<u>1,845</u>

#### 4. Directors' emoluments

	2008 £	2007 £
Remuneration and other benefits	<u>4,800</u>	<u>4,800</u>

**Cooper Fleming Ltd**

**Notes to the financial statements  
for the year ended 31 March 2008**

continued

**5. Tax on profit on ordinary activities**

<b>Analysis of charge in period</b>	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
<b>Current tax</b>		
UK corporation tax	33,380	18,492
Total current tax charge	<u>33,380</u>	<u>18,492</u>
<b>Deferred tax</b>		
Timing differences, origination and reversal	(278)	67
Total deferred tax	<u>(278)</u>	<u>67</u>
Tax on profit on ordinary activities	<u>33,102</u>	<u>18,559</u>

**6. Dividends**

<b>Dividends paid and proposed on equity shares</b>	<b>2008</b>	<b>2007</b>
	<b>£</b>	<b>£</b>
Paid during the year		
Equity dividends on Ordinary A Voting shares	36,500	34,500
Equity dividends on Ordinary B Non-voting shares	16,320	16,320
	<u>52,820</u>	<u>50,820</u>

**Cooper Fleming Ltd**

**Notes to the financial statements  
for the year ended 31 March 2008**

continued

7. Tangible fixed assets	Fixtures, fittings and equipment £	Total £
<b>Cost</b>		
At 1 April 2007	9,722	9,722
Additions	4,367	4,367
Disposals	(1,964)	(1,964)
At 31 March 2008	<u>12,125</u>	<u>12,125</u>
<b>Depreciation</b>		
At 1 April 2007	4,602	4,602
On disposals	(392)	(392)
Charge for the year	2,252	2,252
At 31 March 2008	<u>6,462</u>	<u>6,462</u>
<b>Net book values</b>		
At 31 March 2008	<u>5,663</u>	<u>5,663</u>
At 31 March 2007	<u>5,120</u>	<u>5,120</u>
8. Debtors	2008 £	2007 £
Trade debtors	40,658	3,633
Prepayments and accrued income	-	23
	<u>40,658</u>	<u>3,656</u>

**Cooper Fleming Ltd**

**Notes to the financial statements  
for the year ended 31 March 2008**

continued

<b>9. Creditors: amounts falling due within one year</b>	<b>2008 £</b>	<b>2007 £</b>
Trade creditors	10,680	3,313
Corporation tax	33,380	18,492
Other taxes and social security costs	17,393	8,549
Directors' accounts	14,975	8,475
Other creditors	1,620	2,993
Accruals and deferred income	2,600	2,500
	<u>80,648</u>	<u>44,322</u>
 <b>10. Provisions for liabilities</b>		
	<b>Deferred taxation (Note 11) £</b>	<b>Total £</b>
At 1 April 2007	514	514
Movements in the year	<u>278</u>	<u>278</u>
At 31 March 2008	<u>236</u>	<u>236</u>
 <b>11. Provision for deferred taxation</b>	<b>2008 £</b>	<b>2007 £</b>
Accelerated capital allowances	<u>236</u>	<u>514</u>
Provision for deferred tax	<u>236</u>	<u>514</u>
 Provision at 1 April 2007	514	
Deferred tax credit in profit and loss account	<u>(278)</u>	
Provision at 31 March 2008	<u>236</u>	

**Cooper Fleming Ltd**

**Notes to the financial statements  
for the year ended 31 March 2008**

continued

<b>12. Share capital</b>	<b>2008 £</b>	<b>2007 £</b>
<b>Authorised</b>		
100 Ordinary A Voting shares of £1 each	100	100
100 Ordinary B Non-voting shares of £1 each	100	100
	<u>200</u>	<u>200</u>
<b>Allotted, called up and fully paid</b>		
100 Ordinary A Voting shares of £1 each	100	100
100 Ordinary B Non-voting shares of £1 each	100	100
	<u>200</u>	<u>200</u>
<b>Equity Shares</b>		
100 Ordinary A Voting shares of £1 each	100	100
100 Ordinary B Non-voting shares of £1 each	100	100
	<u>200</u>	<u>200</u>
<b>13. Reserves</b>	<b>Profit and loss account £</b>	<b>Total £</b>
<b>At 1 April 2007</b>	31,749	31,749
Profit for the year	128,894	128,894
Equity Dividends	(52,820)	(52,820)
<b>At 31 March 2008</b>	<u>107,823</u>	<u>107,823</u>