

Brandon Accountancy

Suite 2, The Koco Building,
The Arches, Spon End
Coventry CV1 3JQ
Telephone: 024 76 674333
Fax: 024 76 714174
Email: jbrandon28@aol.com

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited By Guarantee with no share capital)

Financial Statement for the Year Ended 31 March 2009

Company No. 04793079

Charity No. 1102165

CONTENTS	PAGE
Company Information	1
Directors' Report	2 to 3
Independent Examiners' Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statement	7 to 9



SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited by Guarantee with no share capital)

Legal and Administrative Information for the Year Ended 31 March 2009

Directors

Anthony Connor
Richard Harris
Roy Fisher
Lynda Connor
Pauline Craner
Kevin Craner
Peter Curran
Jayne Curran
Darren Duke

Company Secretary

Richard Harris

Registered Office

The Limes
86 Bulls Head Lane
Coventry
CV3 1FS

Registered Company Number

4793079 (England and Wales)

Registered Charity Number

1102165

Independent Examiner

Brandon Accountancy
Suite 2
The Koco Building
The Arches
Spon End
Coventry CV1 3JQ

Bankers

NatWest Bank plc
City Branch
24 Broadgate
Coventry CV1 1ZZ

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited By Guarantee with no share capital)

Directors' Report for the Year ended 31 March 2009

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report along with the financial statements for the year ended 31 March 2009. The directors have adopted the provisions of the statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 and revised in March 2005, in preparing the annual report and financial statements. This report has also been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and accounting policies set out on page 7 and comply with other applicable accounting law.

The company is a charitable company limited by guarantee and has been in existence since 18 April 1966, registering with the Charity Commission on 26 April 1966 and becoming incorporated with in England and Wales on 10 June 2003. The company is governed by a Memorandum and Articles of Association

Objects of the Company

The companies objects are:

To promote the care, welfare, interest, treatment, education and advancement in the Coventry and Warwickshire area (or in the event of any local government re-organisation in an equivalent area) and surrounding district of people with cerebral palsy, or with related disability.

Organisation

The directors who have served during the year and since the year end are set out on page 1 and meet on a regular basis. The directors are elected at the Annual General Meeting and their remit is to ensure that systems for proper controls and sound accounting are in place. In addition the directors decide the strategic direction of the organisation and ensure that the aims are pursued. .

Financial results and future activities

During the year, the company has raised £18,204 (2008 - £18,289) with the main resources coming from the rental of the three holiday properties. The expenditure was £20,859 (2008 - £27,795) with the main expenditure being the upkeep of the three properties.

For the forthcoming year, we are continuing the companies objectives which emphasises the need for higher standards for people with cerebral palsy, research the possibility for a fully funded Outreach Worker and seek funding appropriate for training trustees.

Risk management

The directors conduct its own review of major risks to which the project is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the company as follow:

- an annual review of those risks which the company may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the company should any of those risks materialise.

page 2

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED
(A Company Limited By Guarantee with no share capital)

Directors' Report for the year ended 31 March 2009
(Continued)

Directors responsibilities in relation to the financial statement

The law applicable to companies and charities in England and Wales requires the directors to prepare financial statements for the financial year which give a true and fair view of the activities carried out during the year and its financial position at the end of the year. In preparing financial statements the directors should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The directors are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the company and which enable them to ensure that the financial statements comply with the applicable law. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved by the Board of Directors and sign on its behalf by:

Director *R. J. Harris* Date *09/04/2009*
Print Name *RICHARD J HARRIS*

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited By Guarantee with no share capital)

Independent Examiners' report to the Directors of Scope 4 Coventry and Warwickshire Limited in respect of the year ended 31 March 2009

We report on the financial accounts of the company for the year ended 31 March 2009, which are set out on pages 5 to 9.

Respective responsibilities of directors and examiners'

As described on pages 2 and 3 the directors are responsible for the preparation of financial statements. In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Basis of independent examiner's report


Our examination has been prepared in accordance with the general directions given by the Charity Commission, and the special provisions of Part VII of the Companies Act 1985 relating to small companies. An examination includes a review of the accounting records kept by the company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirements

- i) to keep accounting records in accordance with the Companies Act 1985 and section 41 of the Charities Act; and
- ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Companies Act 1985 and Charities Act 2000, revised 2005 have been met; or

to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brandon Accountancy
14 August 2009

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited By Guarantee with no share capital)

Statement of Financial Activities for the Year to 31 March 2009

	Notes	Unrestricted Fund £	Restricted Fund £	Total 2009 £	2008 £
Income & Expenditure					
Incoming Resources:					
Lumley Crescent		2,330	0	2,330	2,750
Marion Way		2,170	0	2,170	1,700
Prestatyn		4,380	0	4,380	4,820
Donations		1,120	0	1,120	620
Donkey Derby		1,073	0	1,073	0
Walkathon		1,698	0	1,698	1,844
Transport		280	0	280	0
Dividend Interest		2,012	0	2,012	2,632
Bank Interest		3,142	0	3,142	3,923
Total Incoming Resources		18,204	0	18,204	18,289
Resources Expended:					
Direct Charitable Expenditure	3	10,721	0	10,721	20,877
Management & Administration	4	7,059	0	7,059	6,659
Publicity		279	0	279	259
Total Resources Expended		18,059	0	18,059	27,795
Net Income for the Year		(145)	0	(145)	(-9,506)
Fund balance brought forward		221,097	0	221,097	230,603
Fund balance carried forward		221,243	0	221,243	221,097

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited By Guarantee with no share capital)

Balance Sheet for the Year Ended 31 March 2009

	Notes	£	2009 £	2008 £
Fixed Assets				
Freehold Property	8		44,415	44,415
Capital	8		3,007	0
			<u>47,422</u>	<u>44,415</u>
Current Assets				
Debtors	5	0		0
Investment Bond		50,000		50,000
Bank and Cash Balances	7	124,758		127,886
		174,758		177,886
Current Liabilities				
Creditors & accruals	6	937		1,204
Net Current Assets			<u>173,821</u>	<u>176,682</u>
Net Assets			<u><u>221,243</u></u>	<u><u>221,097</u></u>

Represented by:
FUNDS

Unrestricted Income Funds:

General Purposes Fund	221,243	221,097
-----------------------	---------	---------

Restricted Income Funds:

Total Funds in Hand	<u><u>221,243</u></u>	<u><u>221,097</u></u>
----------------------------	-----------------------	-----------------------

The company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2009.

The directors have required the company to obtain an audit of its financial statements for the year ended 31 March 2009 in accordance with Section 249B(2) of the Companies Act 1985.

The directors acknowledge their responsibility for:

- i) ensuring the company keeps accounting records which comply with section 221 of the Companies Act; and
- ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for each financial year in accordance with section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

Approved by the Board of Directors and sign on its behalf by:

R. J. Harris

Director

Date *09/04/2009*

Print Name *RICHARD J. HARRIS*

The notes on pages 7 to 9 form part of this financial statement.

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED
(A Company Limited By Guaranteed with no share capital)

Notes to the Financial Statement for the Year ended 31 March 2009

Note 1 Accounting Policies

- (a) The financial statements have been prepared under the historical cost convention and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in October 2000 and revised in March 2005.
The charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act 1985 and adapted the Companies Act formats to reflect the special nature of the charities activities.
- (b) The charity is a company limited by guarantee and not having a share Capital. The directors of the company are named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per director of the charity.
- (c) Voluntary income is received by way of donations and gifts and included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (d) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (e) Incoming resources from investments is included when receivable.
- (f) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (g) Resources expended are allocated to the particular activity where the cost relates directly to that activity.
- (h) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life.
- (i) Unrestricted funds are donations and other incoming resources receivable of generated for the objects of the charity without further specified purpose and are available as general funds.
- (j) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (k) Restricted funds are to be used for specific purposes as laid down by the donor.
Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- (l) None of the turnover of the company is attributable to geographical markets outside the UK.

Note 2 Taxation

The company / charity is exempt from UK taxation.

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited By Guarantee with no share capital)

Notes to the Financial Statement for the Year ended 31 March 2009

	Unrestricted £	Restricted £	2009 £	2008 £
Note 3 Direct Charitable Expenditure				
Caretaker / Cleaner Wages	2,100	0	2,100	2,550
Water Rates	602	0	602	543
Heat and Light	2,728	0	2,728	3,153
Telephone and Internet	474	0	474	540
Print, Postage and Stationery	633	0	633	380
Equipment	1,351	0	1,351	2,769
Welfare	495	0	495	2,987
Fund-raising	266	0	266	119
Trips and Tickets	330	0	330	374
Food and Refreshments	34	0	34	537
Transport	4,404	0	4,404	6,928
Transport 2007/8 adjustment	(-3,500)	0	(-3,500)	0
Depreciation	804	0	804	0
	10,721	0	10,721	20,879
Note 4 Management & Administration				
Services, Repairs and Renewals	1,609	0	1,609	1,381
Refuse and Waste	150	0	150	0
Room Hire	227	0	227	469
Insurance	688	0	688	2,385
Travel and Fuel	1,344	0	1,344	246
Training	85	0	85	0
Year End Accounts	550	0	550	550
Cleaning Materials	115	0	115	0
Gardening	822	0	822	616
Garage	301	0	301	293
Van Hire	0	0	0	74
Subscriptions and Licences	524	0	524	589
Presents	380	0	380	0
Miscellaneous	265	0	265	55
	7,059	0	7,059	6,659
Note 5 Debtors				
Note 6 Creditors & Accruals				
Transport	0	0	0	131
Postage	0	0	0	161
Welfare	0	0	0	55
Heat and Light	0	0	0	90
Publicity	0	0	0	146
Service, Repairs and Renewals	0	0	0	71
Gardening	120	0	120	0
Room Hire	202	0	202	0
Training	65	0	65	0
Year End Accounts	550	0	550	550
	937	0	937	1,204

SCOPE 4 COVENTRY AND WARWICKSHIRE LIMITED

(A Company Limited By Guarantee with no share capital)

Notes to the Financial Statement for the Year ended 31 March 2009

	2009 £	2008 £
Note 7 Bank Balances		
Nationwide Account	18,890	18,400
Halifax Account	1,988	1,293
Reserve Account No. 262587	57,767	63,049
Reserve Account No. 262633	44,572	43,831
Current Account	1,294	1,213
	<u>124,511</u>	<u>127,786</u>
Cash In Hand		
Caretaker Float	200	0
Transport	47	100
	<u>124,758</u>	<u>127,886</u>
Note 8 Fixed Assets		
Freehold Property		
Lumley Crescent	28,243	28,243
Marion Way	11,500	11,500
Prestatyn	4,672	4,672
	<u>44,415</u>	<u>44,415</u>
Capital		
Furniture Equipment:-		
Lumley Crescent	1,415	1,415
Marion Way	1,403	1,403
Prestatyn	2,622	2,622
Transit Van - H424 HRW	0	25,400
Volkswagen - L770 VDV	16,751	16,751
IVECO Minibu - R601 VJF	3,500	0
Office Equipment	1,679	1,368
Laptop Computer	579	579
	<u>27,949</u>	<u>49,538</u>
Cost Total	27,949	49,538
Less Depreciation	24,942	49,538
	<u>3,007</u>	<u>0</u>
Total Capital	<u>3,007</u>	<u>0</u>