

**Change of accounting reference date**

*Please complete in typescript,  
or in bold black capitals.*

CHFPO34

**Company Number** 04769400

**Company Name in full** A and K SHEPPARD LIMITED

**NOTES**

*You may use this form to change the accounting date relating to either the current or the immediately previous accounting period.*

- You **may not** change a period for which the accounts are already overdue.
- You **may not** extend a period beyond 18 months unless the company is subject to an administration order.
- You **may not** extend periods more than once in five years unless:
  - the company is subject to an administration order, or
  - you have the specific approval of the Secretary of State, (please enclose a copy), or
  - you are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area, or
- the form is being submitted by an overseas company.

The accounting reference period  
ending

Day Month Year

31 05 2004

is shortened / ~~extended~~† so as to end on

Day Month Year

30 04 2004

Subsequent periods will end on the same day and month in future years.

If extending more than once in five years, please indicate in the box the number of the provision listed in note c. on which you are relying.

**Signed**

*A. K. Sheppard*

**Date**

23/7/04

† Please delete as appropriate.

† a director / secretary / administrator / administrative receiver / receiver and manager / receiver (Scotland) / person authorised on behalf of an overseas company

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

Tel	
DX number	DX exchange

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ** DX 33050 Cardiff  
for companies registered in England and Wales

or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for companies registered in Scotland

DX 235 Edinburgh

