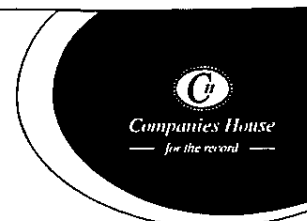


CH03

Change of secretary's details



You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
the details of an individual who is a
secretary.

☐ **What this form is NOT for**
You cannot use this form if you
are changing the details of a corporate
secretary. To do this, please use
form CH04 'Change of corporate
secretary's details'.

WEDNESDAY



A34

14/10/2009

274

COMPANIES HOUSE

1 Company details

Company number
Company name in full

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.
All fields are mandatory unless
specified or indicated by *

2 Secretary's current details on the Register ¹

Title*
Full forename(s)
Surname

1 Current details
This information is used to identify
your details on the public record.

3 Date of change of details

Date of change of details
Please complete the appropriate sections to indicate which of your details
have changed.

4 Change of name details

Title*
Full forename(s)
Surname

5 Change of service address ²

Building name/number
Street
Post town
County/Region
Postcode
Country

2 Service address
This is the address that will appear
on the public record. This does not
have to be your usual residential
address.
Please state 'The Company's
Registered Office' if your service
address is recorded in the company's
register of secretaries as the
company's registered office.
If you provide your residential
address here it will appear on the
public record.

CH03

Change of secretary's details

6

Signature

I am signing this form on behalf of the company.

Signature

Signature

 X

This form may be signed by:

Director ☒, Secretary, Person authorised ☒, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, ~~CIC manager, Judicial factor.~~

1 Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

2 Person authorised

Under either section 270 or 274 of the Companies Act 2006.