### REPORT OF THE DIRECTORS AND

## FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2018

**FOR** 

SGDN LIMITED

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## **COMPANY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2018**

**DIRECTORS:** A R Harle

T E J Jones A D Neal

**SECRETARY:** Ms C L Cox

**REGISTERED OFFICE:** Stuart House

City Road Peterborough PE1 IQF

**REGISTERED NUMBER:** 04565701 (England and Wales)

AUDITORS: Martin and Company Audit Limited

Chartered Accountants and Statutory Auditors 25 St Thomas Street

Winchester Hampshire SO23 9HJ

BANKERS: National Westminster Bank plc

Millbank Branch Horseferry Road

London SW1P 2AZ

## REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2018

The directors present their report with the financial statements of the company for the year ended 31 December 2018.

#### DIRECTORS

The directors shown below have held office during the whole of the period from 1 January 2018 to the date of this report.

A R Harle T E J Jones A D Neal

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

#### **AUDITORS**

Martin and Company Audit Limited were appointed as the Company's auditors during the year and will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

#### ON BEHALF OF THE BOARD:

А	D	Neal	-	Direc	ctor

12 September 2019

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SGDN LIMITED

#### **Opinion**

We have audited the financial statements of SGDN Limited (the 'company') for the year ended 31 December 2018 which comprise the Statement of Comprehensive Income, Balance Sheet, Statement of Changes in Equity and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 December 2018 and of its profit for the year then ended:
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The directors are responsible for the other information. The other information comprises the information in the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SGDN LIMITED

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to take advantage of the small companies' exemption from the requirement to prepare a
- Strategic Report or in preparing the Report of the Directors.

#### Responsibilities of directors

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

#### Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

James Angus Burnett (Senior Statutory Auditor) for and on behalf of Martin and Company Audit Limited Chartered Accountants and Statutory Auditors 25 St Thomas Street Winchester Hampshire SO23 9HJ

12 September 2019

## STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2018

		31.12.18	31.12.17
	Notes	£	£
TURNOVER	3	886,570	820,480
Cost of sales		766,682	721,705
GROSS PROFIT		119,888	98,775
Administrative expenses		90,888	95,012
OPERATING PROFIT and PROFIT BEFORE TAXATION		29,000	3,763
Tax on profit	6	-	_
PROFIT FOR THE FINANCIAL YEAR	R	29,000	3,763
OTHER COMPREHENSIVE INCOMI	E		<del>_</del>
TOTAL COMPREHENSIVE INCOME	Œ	20.000	2.772
FOR THE YEAR		<u>29,000</u>	3,763

The notes form part of these financial statements

## BALANCE SHEET 31 DECEMBER 2018

		31.12.18	31.12.17
	Notes	£	£
CURRENT ASSETS			
Debtors	7	104,186	167,859
Cash at bank		96,283	15,047
		200,469	182,906
CREDITORS		<i>'</i>	,
Amounts falling due within one year	8	170,044	181,481
NET CURRENT ASSETS		30,425	1,425
TOTAL ASSETS LESS CURRENT			
LIABILITIES		30,425	1,425
CAPITAL AND RESERVES			
Called up share capital	10	3,000	3,000
Retained earnings	11	27,425	(1,575)
SHAREHOLDERS' FUNDS	1 1		
SHAREHULDERS FUNDS		<u>30,425</u>	1,425

The financial statements were approved by the Board of Directors on 11 September 2019 and were signed on its behalf by:

A D Neal - Director

### STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2018

	Called up share capital £	Retained earnings £	Total equity
Balance at 1 January 2017	3,000	(5,338)	(2,338)
Changes in equity Total comprehensive income	-	3,763	3,763
Balance at 31 December 2017	3,000	(1,575)	1,425
Changes in equity Total comprehensive income Balance at 31 December 2018	3,000	29,000 27,425	29,000 30,425

The notes form part of these financial statements

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

#### 1. STATUTORY INFORMATION

SGDN Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

#### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

#### Financial Reporting Standard 102 - reduced disclosure exemptions

The company has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland":

• the requirements of Section 7 Statement of Cash Flows.

#### **Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Revenue from contracts for the provision of professional services is recognised by reference to the stage of completion, when the stage of completion, costs incurred and costs to complete can be estimated reliably. The stage of completion is calculated by comparing costs incurred, mainly in relation to contractual hourly staff rates and materials, as a proportion of total costs. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

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## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2018

#### 2. ACCOUNTING POLICIES - continued

#### Financial instruments

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its Financial Instruments.

Financial Instruments are recognised in the company's statement of financial position when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, where there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interests method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Basic financial liabilities

Basic financial liabilities, including creditors, bank loans and loans from fellow group companies are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Statement of Comprehensive Income, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

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## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2018

### 2. ACCOUNTING POLICIES - continued

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

#### Cash and cash equivalents

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **Equity instruments**

Equity instruments issued by the company are recorded at the proceeds received, net of direct issue costs. Dividends payable on equity instruments are recognised as liabilities once they are no longer at the discretion of the company.

#### 3. TURNOVER

The turnover and profit before taxation are attributable to the one principal activity of the company.

An analysis of turnover by class of business is given below:

	Estate management services	31.12.18 £ 886,570 886,570	31.12.17 £ 820,480 820,480
	An analysis of turnover by geographical market is given below:		
	United Kingdom	31.12.18 £ 886,570	31.12.17 £ 820,480
4.	EMPLOYEES AND DIRECTORS	886,570	820,480
		31.12.18 £	31.12.17 £
	Wages and salaries	20,100	22,741

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2018

4.	EMPLOYEES AND DIRECTORS - continued		
	The average number of employees during the year was as follows:		
		31.12.18	31.12.17
	Directors	3	3
		31.12.18	31.12.17
	Directors' remuneration		£ £
5.	OPERATING PROFIT		
	The operating profit is stated after charging:		
		31.12.18	31.12.17
	Auditors' remuneration	£ 	4,216
6.	TAXATION		
	Analysis of the tax charge No liability to UK corporation tax arose for the year ended 31 December 2018 nor for 31 December 2017.	or the year ended	
	Reconciliation of total tax charge included in profit and loss  The tax assessed for the year is lower than the standard rate of corporation tax in the explained below:	UK. The difference is	
		31.12.18	31.12.17
	Profit before tax	£ 29,000	£ 3,763
	Profit multiplied by the standard rate of corporation tax in the UK of 19% (2017 - 19%)	5,510	715
	Effects of: Utilisation of tax losses	(5,510)	(715)
	forward	(3,510)	
	Total tax charge		
7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	21 12 10	21 12 17
		31.12.18 £	31.12.17 £
	Trade debtors	100,874	167,859

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3,312 104,186

167,859

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2018

#### 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.18	31.12.17
	£	£
Trade creditors	164,248	165,157
VAT	-	2,128
Accrued expenses	5,796	14,196
	170,044	181,481

#### 9. FINANCIAL INSTRUMENTS

The carrying amount of financial assets as at 31st December 2018 is £100,874 (2017: £167,859) and are all made up of debt instruments measured at amortised cost.

The carrying amount of financial liabilities as at 31st December 2018 is £164,248 (2017: £165,157) and are all made up of financial liabilities measured at amortised cost.

#### 10. CALLED UP SHARE CAPITAL

Allotted, issued and fully paid:

Number:	Class:	Nominal	31.12.18	31.12.17
		value:	£	£
3,000	Ordinary	1	<u>3,000</u>	3,000

Each share is entitled to one vote in any circumstances and equal entitlement to dividend payments and capital distributions. They do not confer any rights of redemption.

#### 11. RESERVES

	Retained earnings £
At 1 January 2018	(1,575)
Profit for the year	29,000
At 31 December 2018	<u>27,425</u>

#### 12. RELATED PARTY DISCLOSURES

The company engaged in transactions with Savills (UK) Limited which is a related party as it owns 51% of the issued share capital of the company and it is considered to be the parent entity. The registered office of Savills (UK) Limited is 33 Margaret Street, London W1G 0JD.

The nature of the transactions was the purchase of services which totalled £690,238 (2017: £636,529). The amount due to Savills (UK) Limited, included within trade creditors as trading balances, was £155,501 (2017: £137,432).

The company also engaged in transactions with Carter Jonas LLP which is a related party because the partners in Carter Jonas LLP own 49% of the issued share capital of the company.

The nature of the transactions was the purchase of services which totalled £76,444 (2017: £85,176). The amount due to Carter Jonas LLP, included within trade creditors as trading balances, was £8,339 (2017: 16,679).

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2018

ouring the year, a to	otal of key managemen	nt personnel comper	nsation of £ 20,100	0 (2017 - £ 22,741	) was paid.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.