

WU07

Notice of progress report in a winding-up  
by the court



Companies House

THURSDAY



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25/01/2018

#283

COMPANIES HOUSE

**1** Company details

Company number 0 4 5 2 3 3 5 0

Company name in full A & K Bridgett & Son (Restorations) Ltd

→ Filling in this form  
Please complete in typescript or in  
bold black capitals.

**2** Liquidator's name

Full forename(s) Fiona

Surname Grant

**3** Liquidator's address

Building name/number The Manor House, 260

Street Ecclesall Road South

Post town Sheffield

County/Region South Yorkshire

Postcode S 1 1 9 P S

Country

**4** Liquidator's name ①

Full forename(s) Lisa Jane

Surname Hogg

① Other liquidator  
Use this section to tell us about  
another liquidator.

**5** Liquidator's address ②

Building name/number The Manor House, 260

Street Ecclesall Road South

Post town Sheffield

County/Region South Yorkshire

Postcode S 1 1 9 P S

Country

② Other liquidator  
Use this section to tell us about  
another liquidator.

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**6** Period of progress report

From date	<sup>d</sup> 1	<sup>d</sup> 7	<sup>m</sup> 1	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 6
To date	<sup>d</sup> 1	<sup>d</sup> 6	<sup>m</sup> 1	<sup>m</sup> 2	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 7

**7** Progress report☐ The progress report is attached**8** Sign and date

Liquidator's signature

Signature

**X** *Kaa Ernst***X**

Signature date

<sup>d</sup> 2	<sup>d</sup> 3	<sup>m</sup> 01	<sup>m</sup>	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 1	<sup>y</sup> 8
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WU07

## Notice of progress report in a winding-up by the court

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Rachel Harvey**

Company name **Wilson Field**

Address **The Manor House**

**260 Ecclesall Road South**

Post town **Sheffield**

County/Region **South Yorkshire**

Postcode **S 1 1 9 P S**

Country

DX

Telephone **0114 2356780**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

# **Joint Liquidators' Annual Progress Report to Creditors**

**A & K Bridgett & Son (Restorations) Limited  
- In Compulsory Liquidation**

**22 January 2018**

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- D** Cumulative Time Analysis for the Period 17 December 2013 to 16 December 2017
- E** Additional Information in Relation to Joint Liquidators' Fees, Expenses & Disbursements

## **1 Introduction and Statutory Information**

- 1.1 I, Fiona Grant, together with my partner Lisa Jane Hogg, of Wilson Field Limited, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS, was appointed as Joint Liquidator of A & K Bridgett & Son (Restorations) Limited (the **Company**) on 17 December 2013 following the presentation of a petition for the compulsory winding up of the Company. The winding-up order was made on 17 July 2013 in the Doncaster County under court reference number 131 of 2013. This progress report covers the period from 17 December 2016 to 16 December 2017 (**the Period**) and should be read in conjunction with any previous progress reports which have been issued.
- 1.2 The registered office of the Company has been changed to The Manor House, 260 Ecclesall Road South, Sheffield S11 9PS and its registered number is 04523350.

## **2 Progress of the Liquidation**

- 2.1 This section of the report provides creditors with an update on the progress made in the liquidation during the Period.
- 2.2 At Appendix A is my Receipts and Payments Account for the Period. Attached at Appendix B is a cumulative Receipts and Payments Account from the date of my appointment as Joint Liquidator to the end of the Period.

### ***Administration (including statutory compliance & reporting)***

- 2.3 The Liquidators must comply with certain statutory compliance matters in accordance with the Insolvency Act 1986 and other related legislation. Details about the work I anticipated would need to be done in this area was outlined to creditors in my initial fees estimate/information.
- 2.4 Where the costs of statutory compliance work or reporting to creditors exceeds the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Liquidators.

### ***Realisation of Assets***

- 2.5 Mr Bridget continues to make the monthly payment of £200 as detailed in the previous report. This is the only outstanding matter of which I am aware.
- 2.6 It is considered that the work the Liquidator and his staff have undertaken to date will bring a financial benefit to creditors. This may be a distribution to secured creditors of the Company only (from which a Prescribed Part fund may be derived for the benefit of unsecured creditors) or may, depending on realisations and the extent of any 3<sup>rd</sup> party security, result in a distribution to the preferential and unsecured creditors of the Company.

### ***Creditors (claims and distributions)***

- 2.7 Further information on the anticipated outcome for creditors in this case can be found at section 3 of this report. The Liquidators are not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 2.8 Claims from preferential creditors typically involve employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal.

- 2.9 The above work will not necessarily bring any financial benefit to creditors generally, however the Liquidators are required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Liquidators in dealing with those claims.

### ***Investigations***

- 2.10 As you may be aware, in a compulsory liquidation the duty to investigate the Company's affairs is the responsibility of the Official Receiver. There is no requirement on the Liquidators to submit a report or return on the directors' conduct to the Department for Business, Energy & Industrial Strategy, however where matters are brought to the Liquidators' attention these are reported as appropriate to the Official Receiver for further consideration.
- 2.11 I would confirm that I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate and that may need reporting to the Official Receiver. This assessment took into account information provided by creditors either at the initial meeting or as a response to my request to complete an investigation questionnaire. My investigations have not revealed any issues requiring further report.

## **3 Creditors**

### ***Secured Creditors***

- 3.1 There is a debenture held with HSBC which was created on 20 February 2003.
- 3.2 In addition to this there is a further debenture held with Nigel Thompson t/a the Trans Pennine Group which was created on 10 December 2012. Solicitors were instructed to confirm the validity of this debenture and it was deemed to be so.

### ***Preferential Creditors***

- 3.3 There are no preferential claims.

### ***Unsecured Creditors***

- 3.4 I have received four claims totalling £40,750.37. I have yet to receive claims from 11 creditors whose debts are estimated to total £51,902.69.
- 3.5 Within the Insolvency Act 1986 ("the Act") there are provisions for a fund, called the Prescribed Part, to be set aside for distribution to the unsecured creditors in accordance with Section 176A of the Act. The fund is calculated on the net realisations of assets subject to a floating charge contained in a debenture created on or after 15 September 2003. The fund is calculated as being 50% of the first £10,000 of net property and 20% thereafter, subject to a maximum fund of £600,000.
- 3.6 The Company granted a floating charge to Nigel Thompson t/a the Trans Pennine Group on 10 December 2012 and therefore the Prescribed Part Provisions apply. However, as the Company's net property is currently estimated to be less than the prescribed minimum of £10,000 and the cost of making a distribution to unsecured creditors would be disproportionate to the benefits, the Prescribed Part Provisions will not apply.
- 3.7 I would confirm that it is anticipated there will be insufficient funds realised after defraying the expenses of the liquidation to pay a dividend to unsecured creditors.
- 3.8 A notice of no dividend was sent to creditors as part of my last progress report.

#### **4 Joint Liquidators' Remuneration**

- 4.1 Creditors approved that the basis of the Liquidators' remuneration be fixed by reference to the time properly spent by her and her staff in managing the Liquidation.
- 4.2 My time costs for the Period are £7,619.50. This represents 26.1 hours at an average rate of £291.93 per hour. Attached as Appendix C is a Time Analysis which provides details of the activity costs incurred by staff grade during the Period in respect of the costs fixed by reference to time properly spent by me in managing the liquidation. To date, no fees or disbursements have been drawn on account.
- 4.3 Also attached as Appendix D is a cumulative Time Analysis for the period from 17 December 2013 to 16 December 2017 which provides details of my time costs since my appointment. The cumulative time costs incurred to date are £47,676. This represents 156.5 hours at an average rate of £304.64 per hour.
- 4.4 A copy of 'A Creditors' Guide to Liquidators' Fees' is available on request or can be downloaded from <https://www.r3.org.uk/what-we-do/publications/professional/fees>.
- 4.5 Attached as Appendix E is additional information in relation to the Liquidators' fees, expenses and disbursements, including where relevant, information on the use of subcontractors and professional advisers.

#### **5 Creditors' rights**

- 5.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidators provide further information about their remuneration or expenses which have been itemised in this progress report.
- 5.2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidators' remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidators, as set out in this progress report, are excessive.

#### **6 Next Report**

- 6.1 I am required to provide a further report on the progress of the liquidation within two months of the end of the next anniversary of the liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final account.
- 6.2 If you have any queries in relation to the contents of this report, I can be contacted by telephone on 01142356780 or by email at [r.harvey@wilsonfield.co.uk](mailto:r.harvey@wilsonfield.co.uk).

Yours faithfully

*F Grant*

**Fiona Grant**  
Joint Liquidator

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## **Appendix A**

### **Receipts and Payments Account from 17 December 2016 to 16 December 2017**

**A & K Bridgett & Son (Restorations) Limited  
(In Liquidation)**

**Summary of Receipts & Payments  
17 December 2016 to 16 December 2017**

<b>RECEIPTS</b>	<b>Total (£)</b>
Brought Forward	400.00
Bank Interest Net of Tax	0.34
Settlement monies	2,400.00
	<hr/>
	<b>2,800.34</b>
	<hr/>
<b>PAYMENTS</b>	
Brought Forward	1,334.00
Sec of State Fees	300.34
DTI Account Charges	88.00
	<hr/>
	<b>1,722.34</b>
<b>Balance In Hand</b>	<b>1,078.00</b>
	<hr/>
	<b>2,800.34</b>
	<hr/>

## **Appendix B**

### **Cumulative Receipts and Payments Account for Period from 17 December 2013 to 16 December 2017**

**A & K Bridgett & Son (Restorations) Limited  
(In Liquidation)**

**Summary of Receipts & Payments  
17 December 2013 to 16 December 2017**

<b>RECEIPTS</b>	<b>Total (£)</b>
Bank Interest Net of Tax	0.34
Settlement monies	2,800.00
	<hr/>
	<b>2,800.34</b>
	<hr/>
<b>PAYMENTS</b>	
O.R. Disbursements	1,070.00
Sec of State Fees	300.34
DTI Account Charges	352.00
	<hr/>
	<b>1,722.34</b>
<b>Balance In Hand</b>	<b>1,078.00</b>
	<hr/>
	<b>2,800.34</b>
	<hr/>

## **Appendix C**

### **Time Analysis for the period 17 December 2016 to 16 December 2017**

# Time Entry - Cumulative Detailed SIP9 Time & Cost Summary

AKBR01D - A & K Bridgett & Son (Restorations) Limited  
 From: 17/12/2016 To: 16/12/2017  
 Project Code: POST

Classification of Work Function	Directors & IP	Manager & Senior Administrator	Administrators	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)	Hours Cum (POST Only)	Time Costs Cum (POST Only)
ADAP : Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.70	2,070.00
ADCA : Cashiering	0.60	0.80	0.00	13.30	14.70	3,745.50	254.80	20.50	5,135.50
ADCR : Case Reviews	1.10	1.30	1.00	0.00	3.40	1,249.00	367.35	16.20	5,952.00
ADDI : Directors/Client	0.00	0.40	0.00	0.00	0.40	132.00	330.00	29.70	9,389.50
ADGA : File Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.20	1,719.00
ADSC : Statutory and Compliance	0.10	4.40	0.00	0.00	4.50	1,502.00	333.78	11.70	3,850.00
ADSO : Strategic Overview	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.30	790.50
<b>Admin and Planning</b>	<b>1.80</b>	<b>6.90</b>	<b>1.00</b>	<b>13.30</b>	<b>23.00</b>	<b>6,628.50</b>	<b>288.20</b>	<b>95.30</b>	<b>28,906.50</b>
CRSH : Shareholders	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.10	33.00
<b>Case Specific Matters</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.10</b>	<b>33.00</b>
CRCL : Creditors Claims	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.20	48.00
CRCO : Communications with Creditors	0.00	0.00	0.20	0.30	0.50	99.00	198.00	6.90	2,427.00
<b>Creditors</b>	<b>0.00</b>	<b>0.00</b>	<b>0.20</b>	<b>0.30</b>	<b>0.50</b>	<b>99.00</b>	<b>198.00</b>	<b>7.10</b>	<b>2,475.00</b>
INAT : Antecedent Transactions	0.10	1.30	0.00	0.00	1.40	479.00	342.14	1.50	529.00
INRE : Investigation and Review	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.50	15,042.50
<b>Investigations</b>	<b>0.10</b>	<b>1.30</b>	<b>0.00</b>	<b>0.00</b>	<b>1.40</b>	<b>479.00</b>	<b>342.14</b>	<b>52.00</b>	<b>15,571.50</b>
REDC : Debt Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.20	45.00
REIS : Identifying, Securing and Insuring	0.00	1.10	0.00	0.00	1.10	363.00	330.00	1.70	595.00
REPB : Property, Business and Asset Sales	0.10	0.00	0.00	0.00	0.10	50.00	500.00	0.10	50.00
<b>Realisation of Assets</b>	<b>0.10</b>	<b>1.10</b>	<b>0.00</b>	<b>0.00</b>	<b>1.20</b>	<b>413.00</b>	<b>344.17</b>	<b>2.00</b>	<b>690.00</b>
<b>Total Hours</b>	<b>2.00</b>	<b>9.30</b>	<b>1.20</b>	<b>13.60</b>	<b>26.10</b>	<b>7,619.50</b>	<b>291.93</b>	<b>156.50</b>	<b>47,676.00</b>

# Time Entry - Detailed SIP9 Time & Cost Summary

AKBR01D - A & K Bridgett & Son (Restorations) Limited  
 From: 17/12/2013 To: 16/12/2017  
 Project Code: POST

Classification of Work Function	Directors & JP's	Manager & Senior Administrator	Administrators	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
ADAP: Appointment	0.00	0.00	8.70	0.00	8.70	2,070.00	237.93
ADCA: Cashiering	0.80	1.30	0.00	18.40	20.50	5,135.50	250.51
ADCR: Case Reviews	5.70	9.20	1.30	0.00	16.20	5,952.00	367.41
ADDI: Directors/Client	3.70	19.80	6.20	0.00	29.70	9,389.50	316.14
ADGA: File Maintenance	0.40	2.80	2.30	0.70	6.20	1,719.00	277.26
ADSC: Statutory and Compliance	0.90	10.00	0.80	0.00	11.70	3,850.00	328.06
ADSO: Strategic Overview	0.00	0.20	2.10	0.00	2.30	790.50	343.70
<b>Admin and Planning</b>	<b>11.50</b>	<b>43.30</b>	<b>21.40</b>	<b>19.10</b>	<b>95.30</b>	<b>28,906.50</b>	<b>303.32</b>
CRSH: Shareholders	0.00	0.10	0.00	0.00	0.10	33.00	330.00
<b>Case Specific Matters</b>	<b>0.00</b>	<b>0.10</b>	<b>0.00</b>	<b>0.00</b>	<b>0.10</b>	<b>33.00</b>	<b>330.00</b>
CRCL: Creditors Claims	0.00	0.00	0.20	0.00	0.20	48.00	240.00
CRCO: Communications with Creditors	1.90	3.80	0.50	0.70	6.90	2,427.00	351.74
<b>Creditors</b>	<b>1.90</b>	<b>3.80</b>	<b>0.70</b>	<b>0.70</b>	<b>7.10</b>	<b>2,475.00</b>	<b>348.59</b>
INAT: Antecedent Transactions	0.20	1.30	0.00	0.00	1.50	529.00	352.67
INRE: Investigation and Review	4.00	28.80	15.00	2.70	50.50	15,042.50	297.87
<b>Investigations</b>	<b>4.20</b>	<b>30.10</b>	<b>15.00</b>	<b>2.70</b>	<b>52.00</b>	<b>15,571.50</b>	<b>299.45</b>
REDC: Debt Collection	0.00	0.00	0.00	0.20	0.20	45.00	225.00
REIS: Identifying Securing and Insuring	0.20	1.50	0.00	0.00	1.70	595.00	350.00
REPB: Property,Business and Asset Sales	0.10	0.00	0.00	0.00	0.10	50.00	500.00
<b>Realisation of Assets</b>	<b>0.30</b>	<b>1.50</b>	<b>0.00</b>	<b>0.20</b>	<b>2.00</b>	<b>690.00</b>	<b>345.00</b>
<b>Total Hours</b>	<b>17.90</b>	<b>78.80</b>	<b>37.10</b>	<b>22.70</b>	<b>156.50</b>	<b>47,676.00</b>	<b>304.64</b>

## Appendix E

### Additional Information in Relation to the Joint Liquidators' Fees, Expenses & Disbursements

#### 1 Staff Allocation and the Use of Sub-Contractors

- 1.1 The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case.
- 1.2 The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.
- 1.3 We are not proposing to utilise the services of any sub-contractors in this case.

#### 2 Professional Advisors

- 2.1 On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Name of Professional Advisor	Basis of Fee Arrangement
MD Law (legal advice)	20% of the sums realised or time spent (whichever is the higher) if settled prior to the issuing of proceedings

- 2.2 Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

#### 3 Joint Liquidators' Expenses & Disbursements

- 3.1 An analysis of the expenses paid to the date of this report, together with those incurred but not paid at the date of this report is provided below:

	Paid in prior period £	Paid in the period covered by this report £	Incurred but not paid to date £	Total anticipated cost £
Solicitors' costs			2,923.00	
Specific penalty bond			160.00	
Annual licence fee			209.96	
VC Document Management Fee			14.08	
<b>Category 2 disbursements</b>				
Document upload			150.00	
Collection of books and records			55.80	
Storage of books and records			212.00	

- 3.2 Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case. These disbursements are included in the tables of expenses above.



- 3.3 Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Details of Category 2 disbursements charged by this firm (where appropriate) were provided at the time the Liquidators' fees were approved by creditors. Any Category 2 disbursements incurred are specifically highlighted in the tables of expenses above.
- 3.4 *\*Following the implementation of the Insolvency Rules (England & Wales) Rules 2016 ("the Rules") Wilson Field have reviewed their disbursement policy as a firm and no longer charge postage, stationery and photocopying as a category 2 disbursement. The figure charged reflects the actual cost of writing to creditors for a final time with notice of the report and notice subject to Rule 1.50 of the Rules, which relates to future correspondence in an insolvency by an office holder.*

#### 4 Charge-Out Rates

- 4.1 Wilson Field Limited's current charge-out rates effective from 1 November 2017 are detailed below. Please note this firm records its time in minimum units of 6 minutes.

#### WILSON FIELD LIMITED CHARGE OUT RATES AND DISBURSEMENT POLICY

In accordance with Statement of Insolvency Practice 9 ("SIP 9") covering fees and disbursements, we are required to disclose to you our policy for recovering non-specific disbursements, and the charge out rates for the various grades of staff who may be involved in this case.

#### Remuneration

The office holder(s) will seek approval from creditors to draw remuneration on a time cost basis, in accordance with the rates detailed below.

	Hourly charge out rate (£)		
Grade	01/02/2014 to 31/10/2014	01/11/2014 onwards	01/11/2017 onwards
Director/Insolvency Practitioner	350-500	500	500
Manager	260-400	400	400
Assistant Manager	N/A	395	395
Team Leader	N/A	390	390
Senior Administrator	240	330	330
Administrator (1-5 years experience)	120-240	230-300	230-300
Trainee Administrator	-	-	180
Secretarial & Support	100-130	130	130

All time is recorded in 6 minute units.

### Category 1 Disbursements

In accordance with SIP 9, these do not require the approval of creditors and are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These may include advertising, insurance, travel expenses etc.

### Category 2 Disbursements

In accordance with SIP 9, these require the prior approval of creditors.

Category 2 disbursements are charged in accordance with the liquidator's prevailing recovery policy at the time the disbursement is incurred. The rates applicable from 1 November 2017 are detailed below:

Disbursement	Charge	Period charged
Document Upload Centre charge	£150 for life of case	On appointment
Room Hire where held at a Wilson Field office	£100 per meeting	On appointment
Mileage	45p per mile	On appointment (where appropriate)
Storage of books and records	£80 per box per year	Once records are logged and then annually

In common with all professional firms, our charge out and disbursements rates increase from time to time. We reserve the right to change the rates without prior notice to you. Any change will be reported in the next statutory report to creditors.