REGISTERED NUMBER: 04456766 (England and Wales)

# UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

**FOR** 

THE ADMIN WAREHOUSE LIMITED

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# THE ADMIN WAREHOUSE LIMITED

# COMPANY INFORMATION FOR THE YEAR ENDED 31 MARCH 2019

DIRECTOR: A Mouncher Mrs N J Stratford **SECRETARY: REGISTERED OFFICE:** Unit 6 Seawall Court Seawall Road Cardiff CF24 5PQ **REGISTERED NUMBER:** 04456766 (England and Wales) **ACCOUNTANTS:** DAVID WRIGHT ACCOUNTANTS LIMITED 1st Floor.. Nathaniel House David Street

Bridgend South Wales CF31 3SA

### BALANCE SHEET 31 MARCH 2019

		31.3.19		31.3.18	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	4		8,502		4,846
CURRENT ASSETS					
Stocks		1,500		1,500	
Debtors	5	13,646		15,230	
Cash at bank		<u> 116</u>		<u> </u>	
		15,262		16,846	
CREDITORS					
Amounts falling due within one year	6	<u>22,129</u>		<u>19,768</u>	
NET CURRENT LIABILITIES			<u>(6,867</u> )		(2,922)
TOTAL ASSETS LESS CURRENT					
LIABILITIES			1,635		1,924
PROVISIONS FOR LIABILITIES			665		921
NET ASSETS			970		1,003
CAPITAL AND RESERVES					
Called up share capital			100		100
Retained earnings			<u>870</u>		903
SHAREHOLDERS' FUNDS			<u>970</u>		1,003

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
  - preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395
- (b) financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The notes form part of these financial statements

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# BALANCE SHEET - continued 31 MARCH 2019

The financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the director on 22 October 2019 and were signed by:

A Mouncher - Director

The notes form part of these financial statements

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 1. STATUTORY INFORMATION

The Admin Warehouse Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

#### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax. Turnover is recognised when the goods are physically despatched to the customer.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 33% on cost, 25% on reducing balance, 15% on cost and 2% on cost

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost is determined by the original purchase price of goods. Net realisable value represents anticipated selling price less costs to complete and sell.

#### **Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

# Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to profit or loss over the relevant period. The capital element of the future payments is treated as a liability.

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2019

# 2. ACCOUNTING POLICIES - continued

### Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

# 3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 3 (2018 - 3).

# 4. TANGIBLE FIXED ASSETS

			Plant and machinery etc £
	COST		ı.
	At 1 April 2018		32,992
	Additions		5,000
	At 31 March 2019		37,992
	DEPRECIATION		
	At 1 April 2018		28,146
	Charge for year		1,344
	At 31 March 2019		29,490
	NET BOOK VALUE		
	At 31 March 2019		8,502
	At 31 March 2018		4,846
5.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		31.3.19	31.3.18
		£	£
	Trade debtors	13,438	11,771
	Other debtors	208	3,459
		<u>13,646</u>	<u>15,230</u>
6.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		31.3.19	31.3.18
		£	£
	Bank loans and overdrafts	5,886	252
	Trade creditors	8,021	10,658
	Taxation and social security	5,909	6,858
	Other creditors	2,313	2,000
		22,129	19,768

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# NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2019

# 7. DIRECTOR'S ADVANCES, CREDITS AND GUARANTEES

The following advances and credits to a director subsisted during the years ended 31 March 2019 and 31 March 2018:

	31.3.19	31.3.18
	£	£
A Mouncher		
Balance outstanding at start of year	3,334	3,861
Amounts advanced	21,006	13,480
Amounts repaid	(24,573)	(14,007)
Amounts written off	-	-
Amounts waived	-	-
Balance outstanding at end of year	(233)	<u>3,334</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.