

**REGISTERED NUMBER: 04456766 (England and Wales)**

**ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2016**

**FOR**

**THE ADMIN WAREHOUSE LIMITED**

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**FOR THE YEAR ENDED 31 MARCH 2016**

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**THE ADMIN WAREHOUSE LIMITED**

**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31 MARCH 2016**

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**DIRECTOR:** A Mouncher

**SECRETARY:** Mrs N J Stratford

**REGISTERED OFFICE:** Unit 6  
Seawall Court  
Seawall Road  
Cardiff  
CF24 5PQ

**REGISTERED NUMBER:** 04456766 (England and Wales)

**ACCOUNTANTS:** DAVID WRIGHT ACCOUNTANTS LIMITED  
1st Floor  
Nathaniel House  
David Street  
Bridgend  
South Wales  
CF31 3SA

**THE ADMIN WAREHOUSE LIMITED (REGISTERED NUMBER: 04456766)****ABBREVIATED BALANCE SHEET****31 MARCH 2016**

|  | Notes | 31/3/16<br>£   | £                   | 31/3/15<br>£   | £                 |
|--|-------|----------------|---------------------|----------------|-------------------|
| <b>FIXED ASSETS</b>                          |       |                |                     |                |                   |
| Tangible assets                              | 2     |                | 8,968               |                | 10,781            |
| <b>CURRENT ASSETS</b>                        |       |                |                     |                |                   |
| Stocks                                       |       | 9,154          |                     | 8,177          |                   |
| Debtors                                      |       | 105,951        |                     | 82,016         |                   |
| Cash at bank and in hand                     |       | 5,029          |                     | 5,279          |                   |
|  |       | <u>120,134</u> |                     | <u>95,472</u>  |                   |
| <b>CREDITORS</b>                             |       |                |                     |                |                   |
| Amounts falling due within one year          | 3     | <u>126,267</u> |                     | <u>101,382</u> |                   |
| <b>NET CURRENT LIABILITIES</b>               |       |                | <u>(6,133)</u>      |                | <u>(5,910)</u>    |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       |                | <b>2,835</b>        |                | <b>4,871</b>      |
| <b>CREDITORS</b>                             |       |                |                     |                |                   |
| Amounts falling due after more than one year | 3     |                | -                   |                | (2,553)           |
| <b>PROVISIONS FOR LIABILITIES</b>            |       |                | <u>(1,794)</u>      |                | <u>(1,949)</u>    |
| <b>NET ASSETS</b>                            |       |                | <u><b>1,041</b></u> |                | <u><b>369</b></u> |
| <b>CAPITAL AND RESERVES</b>                  |       |                |                     |                |                   |
| Called up share capital                      | 4     |                | 100                 |                | 100               |
| Profit and loss account                      |       |                | 941                 |                | 269               |
| <b>SHAREHOLDERS' FUNDS</b>                   |       |                | <u><b>1,041</b></u> |                | <u><b>369</b></u> |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The notes form part of these abbreviated accounts

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 16 December 2016 and were signed by:

A Mouncher - Director

**NOTES TO THE ABBREVIATED ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2016**

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**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

**Turnover**

Turnover represents net invoiced sales of goods, excluding value added tax. Turnover is recognised when the goods are physically despatched to the customer.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Plant and machinery etc                      - 33% on cost, 25% on reducing balance and 15% on cost

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items. Cost is determined by the original purchase price of goods. Net realisable value represents anticipated selling price less costs to complete and sell.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**Hire purchase and leasing commitments**

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate.

**NOTES TO THE ABBREVIATED ACCOUNTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2016**

**2. TANGIBLE FIXED ASSETS**

|                       | <b>Total<br/>£</b> |
|-----------------------|--------------------|
| <b>COST</b>           |                    |
| At 1 April 2015       | <b>31,981</b>      |
| Additions             | <b>1,011</b>       |
| At 31 March 2016      | <b>32,992</b>      |
| <b>DEPRECIATION</b>   |                    |
| At 1 April 2015       | <b>21,200</b>      |
| Charge for year       | <b>2,824</b>       |
| At 31 March 2016      | <b>24,024</b>      |
| <b>NET BOOK VALUE</b> |                    |
| At 31 March 2016      | <b>8,968</b>       |
| At 31 March 2015      | <b>10,781</b>      |

**3. CREDITORS**

Creditors include an amount of £ 2,553 (31/3/15 - £ 5,269 ) for which security has been given.

**4. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

| Number: | Class:   | Nominal<br>value: | 31/3/16<br>£ | 31/3/15<br>£ |
|---------|----------|-------------------|--------------|--------------|
| 100     | Ordinary | £1                | <u>100</u>   | <u>100</u>   |

**5. DIRECTOR'S ADVANCES, CREDITS AND GUARANTEES**

The following advances and credits to a director subsisted during the years ended 31 March 2016 and 31 March 2015:

|                                      | 31/3/16<br>£          | 31/3/15<br>£ |
|--------------------------------------|-----------------------|--------------|
| <b>A Mouncher</b>                    |                       |              |
| Balance outstanding at start of year | <b>2,863</b>          | 1,823        |
| Amounts advanced                     | <b>18,428</b>         | 23,944       |
| Amounts repaid                       | <b>(25,253)</b>       | (22,904)     |
| Balance outstanding at end of year   | <u><b>(3,962)</b></u> | <u>2,863</u> |

The above balance was repaid to the company within 9 months of the year end.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.