### DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009



25/07/2009 COMPANIES HOUSE

### **COMPANY INFORMATION**

**Directors** 

٠,

Miss R J Allott

Dr R S Satchell

Secretary

R B Harrington

**Company Number** 

4410978

**Registered Office** 

and Business Address

Cheam High School

Chatsworth Road

Cheam

Surrey SM3 8PW

Accountants

Baxter & Co

Lynwood House Crofton Road Orpington

Kent BR6 8QE

**Bankers** 

**HSBC** 

27 The Broadway

Cheam Sutton

Surrey SM3 8BJ

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### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2009

The directors present their report and financial statements for the year from 1 April 2008 to 31 March 2009.

#### Incorporation

The company was incorporated on 8 April 2002 (Company Number 4410978). The company is a company limited by guarantee and is governed by its Memorandum and Articles of Association.

The company name was changed on 13 May 2002 from Cheam High School Supplies & Services Limited to Cheam High Educational Supplies & Services Limited.

### **Principal Activities**

The principal activity of the company is to operate a school shop and cash collection service for Cheam High School. All profits generated are to be applied at the discretion of the directors for the benefit of the pupils of Cheam High School.

#### Results

The results of the company for the year ended 31 March 2009 are set out on page 4 of the financial statements.

#### **Share Capital**

The company is limited by guarantee and has no share capital. Every member of the company has a limited liability and in the event of the company being wound up, each member may be called upon to contribute up to £1.

#### **Directors**

The following directors have held office during the period:

Miss R J Allott Dr R S Satchell

### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2009

(Continued)

#### **Directors' Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved on behalf of the Board on  $4\sqrt{1}$ 

Miss R J Allott

Director

# ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS OF CHEAM HIGH EDUCATIONAL SUPPLIES & SERVICES LIMITED (A Company Limited by Guarantee)

As described in the Directors' Report, you are responsible for the preparation of the accounts for the year ended 31 March 2009, set out on pages 4 to 7 and you consider that the company is exempt from an audit. In accordance with your instructions, we have compiled these accounts in order to assist you to fulfil your statutory responsibilities from the accounting records and information and explanations supplied to us.

We have not conducted an audit.

BAXTER & CO

**Chartered Certified Accountants** 

Lynwood House Crofton Road Orpington Kent BR6 8QE

24/7/09

### PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2009

|  | Notes | 2009<br>£     | 2008<br>£   |
|--|-------|---------------|-------------|
| Turnover                                     |       | 63,548        | 65,483      |
| Cost of sales                                |       | 48,059        | 45,460      |
|  |       |               | <del></del> |
| Gross Profit                                 |       | 15,489        | 20,023      |
| Administrative expenses                      |       | 15,505        | 20,054      |
|  |       |               |             |
| Operating Loss on Ordinary Activities        |       |               |             |
| Before Taxation                              |       | (16)          | (31)        |
| Interest received                            |       | 16            | 31          |
| Tax on profit (loss) on ordinary activities  |       | -             | -           |
|  |       | <del></del> , | <del></del> |
| Profit on Ordinary Activities After Taxation | 3     | £-            | £-          |
|  |       | <b>_</b>      |             |

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

### BALANCE SHEET AT 31 MARCH 2009

|  |       | 2        | 2009 |          | 2008 |  |
|--|-------|----------|------|----------|------|--|
|  | Notes | £        | £    | £        | £    |  |
| Current Assets                                 |       |          |      |          |      |  |
| Stock  |       | 25,259   |      | 25,824   |      |  |
| Cash at bank and in hand                       |       | 2,287    |      | 2,741    |      |  |
|  |       |          |      |          |      |  |
| Creditors: amounts falling due within one year |       | 27,546   |      | 28,565   |      |  |
|  | 2     | (27,546) |      | (28,565) |      |  |
|  |       |          |      |          |      |  |
| Net Current Assets                             |       |          | £-   |          | £-   |  |
|  |       |          |      |          |      |  |
| Capital and Reserves                           |       |          |      |          |      |  |
| Profit and loss account                        | 4     |          | £-   |          | £-   |  |
|  |       |          |      |          |      |  |

In preparing these financial statements:

- (a) The directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 249A(1) of the Companies Act 1985.
- (b) No notice has been deposited under Section 249B(2) of the Companies Act 1985, and
- (c) The directors acknowledge their responsibilities for:
  - (i) ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985, and
  - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year end and of its profit or loss for the financial year in accordance with the requirements of Section 226, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the Board on 9 Tuly 2009

Miss R J Allott

Director

R.S.Salzhell

Dr R S Satchell

Director

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

### 1. Accounting Policies

### 1.1 Accounting Convention

The financial statements are prepared under the historical cost convention.

#### 1.2 Turnover

Turnover represents amounts receivable for goods and services, net of VAT.

#### 1.3 Deferred Taxation

Deferred taxation is provided at appropriate rates on all timing differences using the liability method only to the extent that, in the opinion of the directors, there is a reasonable probability that a liability or asset will crystallise in the foreseeable future.

#### 1.4 Stock

|    | Stock is valued at the lower of cost and net realisable value. |             |         |
|----|--|-------------|---------|
|    |  | 2009        | 2008    |
|    |  | £           | £       |
| 2. | Creditors: amounts falling due within one year                 |             |         |
|    | Trade Creditors  | 4,011       | -       |
|    | Loan – Cheam High School (Tuck Shop)                           | 9,000       | 9,000   |
|    | Accruals   | 350         | 350     |
|    | Donation – Cheam High School (School Fund)                     | 3,498       | 5,262   |
|    | Other Creditors – Cheam High School (Public Funds)             | 10,687      | 13,953  |
|    |  |             |         |
|    |  | £27,546     | £28,565 |
| 3. | Statement of Movements on Profit and Loss Account              |             |         |
|    | Retained profit for the year                                   | £-          | £-      |
|    | ·  |             |         |
| 4. | Reconciliation of Movements in Shareholders' Funds             |             |         |
|    | Profit for the financial year                                  | -           | -       |
|    |  | <del></del> |         |
|    | Net increase in shareholders' funds                            | -           | -       |
|    | Opening shareholders' funds                                    | -           | -       |
|    |  |             |         |
|    | Closing shareholders' funds                                    | £-          | £-      |

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2009

(Continued)

### 5. Control

The company was controlled throughout the period by its ultimate parent undertaking, Cheam High School.

### 6. Related Party Transactions

At the balance sheet date, the following amounts remained due and are included within creditors:

|  | 2009   | 2008   |  |
|--|--------|--------|--|
|  | £      | £      |  |
| Loan - Cheam High School (Tuck Shop)               | 9,000  | 9,000  |  |
| Donation - Cheam High School (School Funds)        | 3,498  | 5,262  |  |
| Other Creditors - Cheam High School (Public Funds) | 10,687 | 13,953 |  |
|  |        | ====== |  |