

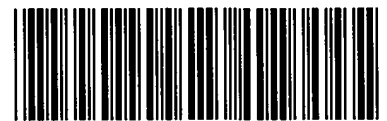
Company registration number: 4296436
Charity registration number: 1093260

CLYBIAU PLANT CYMRU KIDS' CLUBS

**(A Company Limited by Guarantee
and not having a share capital)**

**TRUSTEES ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAR**

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COMPANIES HOUSE

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COMPANY INFORMATION: REFERENCE AND ADMINISTRATIVE DETAILS

Directors / Trustees:	Karen Maylin (Chair) Amy Baugh Matthew Wilson Angharad Sully-Williams Gill Byrne Vanessa Davies Lucy Dominguez until October 2014 Zena Beirne until October 2014 Emily John until October 2014 Dawn Vaughan until June 2014 Sian Evans until October 2014 Michael Owens until October 2014 Linda Cuff from October 2014 Nicola Reed from October 2014 Helen John from October 2014 Rosalind Stuart from October 2014 Karen Hunt from October 2014 Rebecca Sweeting from December 2014
Company Secretary:	Mrs O W Hawkins
Director:	Mrs O W Hawkins
Registered office:	Bridge House, Station Road, Llanishen Cardiff CF14 5UW
Auditors:	Broomfield & Alexander Chartered Accountants & Statutory Auditors Waters Lane Chambers, Waters Lane, Newport, NP20 1LA
Bankers:	National Westminster plc 1 Taff Street, Pontypridd, Rhondda Cynon Taf CF37 4UU
Registered company number:	4296436 (England and Wales)
Registered charity number:	1093260
Solicitors:	Heights Legal Unit L Trecenydd Business Park Caerphilly CF83 2RZ

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2015

The Directors present their annual report with the financial statements of the company for the year ended 31 March 2015. This is the 14th annual report of the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The company was incorporated under the name of Clybiau Plant Cymru Kids' Clubs Limited on 1 October 2001. The company is limited by guarantee, registered in England and Wales. Charitable status was obtained on 1 August 2002 under reference 1093260.

On 17 August 2005 the company passed a special resolution to amend the Memorandum of Association to include the power to provide indemnity insurance to cover the liability of the Trustees and the Articles of Association altered to open the membership to out of school childcare clubs and an election procedure for the Board of Trustees.

On 26 September 2005, the company passed a Special Resolution to change its name to Clybiau Plant Cymru Kids' Clubs from Clybiau Plant Cymru Kids' Clubs Limited so that the Companies House and the Charity Commission name are the same.

The company was established under its Memorandum and Articles of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

APPOINTMENT OF TRUSTEES

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association the members of the Board of Trustees are elected annually and can serve for a period of no more than three consecutive years at a time unless such persons last served as a trustee more than one year previously.

On 17 August 2005 a resolution was passed to alter the Memorandum and Articles of Association of Clybiau Plant Cymru Kids' Clubs in order to appoint twelve Trustees to the Board of Trustees from the out of school club full members.

12 Trustees are appointed through a series of 3 regional elections from the members, and with 3 co-options made by the outgoing Board, making 15 Trustees in all.

Such appointments are subject to confirmation by the members at the Annual General Meeting and the Trustees when appointed serve until the end of the next Annual General Meeting.

The Trustees may co-opt to fill any vacancy at any time but such co-opted Trustees hold office only until the next Annual General Meeting.

TRUSTEE INDUCTION AND TRAINING

All of the Trustees are familiar with the practical work of running out of school childcare clubs and, with the Board co-options, provide a broad skill mix which reflects the diversity of the membership.

Each Trustee undergoes a Criminal Record Check (now known as DBS Disclosure and Barring Service) when elected. Each Trustee is given on election a trustee role description, strategic plan, memorandum and articles of association, company handbook, annual report and financial statements.

Trustees are inducted in the overall work of the organisation, and the range of projects the organisation is involved with at a series of presentations made by project leaders at the Annual General Meeting and at Board meetings during the year. Trustees receive bi-monthly copies of the "Governance" magazine, *essential information for effective trustees* published by civil society.co.uk. Trustees are also alerted to trustee training which is available locally as and when it occurs from such organisations as the local County Voluntary Councils.

All members of the Board of Trustees give their time voluntarily and are able to claim out of pocket/ incidental travel expenses to meetings at the normal Inland Revenue rate.

ORGANISATIONAL STRUCTURE

Out of School Childcare Clubs elect a Board of Trustees



Board of Trustees / Directors (elected at AGM)

Strategic direction and policy decisions made by Board of Trustees at, no less than, 4 meetings per year which are always attended by Director, Finance Manager and Administration Manager (who have no voting power)

A Finance and Personnel sub-committee meet a fortnight before Board meetings. All the Board are invited to attend this meeting chaired by a Trustee and attended by Director, Finance Manager and Administration Manager.



Director

Day to day management of the organisation is carried out by the Director with support/advice from a Senior Team made up of a Finance Manager, 4 Regional Team Leaders, Project Team Leaders, Training Manager and Administration Manager.

There are 3 regional offices – in Cardiff, Colwyn Bay and Cross Hands, Carmarthenshire. There are 4 Team Leaders who oversee and support development and support staff who work in counties. The Training Manager oversees the trainers who are located in the regions in liaison with their Line Managers in North and West Wales. Trainers deliver the range of courses and provide support to individual students. Childcare Business Development Officers may also deliver some training, but they provide almost all the individual mentoring to Playworkers.

The core management staff of the organisation includes the Director, Finance Manager, and Administration Manager.

RELATED PARTIES

The out of school childcare clubs of which Rebecca Sweeting and Matthew Wilson (both of whom were trustees in the past year) are involved in running received grants from the charity totalling £7,109 during the year.

RISK MANAGEMENT

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate exposure to the major risks. A risk management log is used, using the Charity Commission guidance, to monitor and reduce risks as and when they occur.

OBJECTIVES AND ACTIVITIES

Clybiau Plant Cymru Kids' Clubs exists to help communities in Wales by promoting, developing and supporting quality, affordable, accessible out of school childcare clubs.

The objects for which the Charity is established are to:

- a) Promote the care and education of children in Out of School Childcare Clubs and to promote the provision of facilities for the play, recreation and other leisure time occupations of such children in the interest of social welfare with the objects of improving their conditions of life.
- b) Advance the education and training of persons providing such care and educational and recreational facilities.
- c) Conduct research into all aspects of the care, education and recreation of such children and to publish the useful results of such research.

These objects clearly identify the **public benefit** of our work.

Overlying principles are to:

- Support an affordable, accessible, quality out of school childcare club in every community which wants one.
- Meet the needs of all children, including those with special needs, and of all parents/carers including working parents/carers, as far as is possible, and actively seek their views.
- Provide quality support services, information and training for out of school childcare clubs.
- Value the staff and volunteers and deal with them in an open and fair manner.
- Enable people within the organisation to have every opportunity for self-development and training and be a best practice employer.
- Work in partnership with other organisations to help us achieve our mission statement.
- Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise), the Government and the public at large.

In delivering and planning activities for the year, the Trustees have considered the Charity Commission's guidance on **public benefit** and the principles above are used to plan the organisations activities.

The aim and principles inform a strategic plan which is agreed by the Board of Trustees. This Annual Report of the Board of Trustees identifies **achievements and benefits to the public** against these principles, clearly headed at the beginning of each section.

At the Board of Trustees meetings, progress against targets is assessed and decisions taken to amend accordingly. This report outlines the work carried out in the past year, which fully reflects the purposes that the charity was set up to further, **out of school childcare in Wales.**

Beneficiaries of the service Clybiau Plant Cymru Kids' Clubs provides are the children in the clubs that have been helped set up, the people working in the clubs (Playworkers) and the parents on the management committees or owners of clubs who are given advice, information and support about running childcare businesses and training to improve good practice in the clubs. Clybiau Plant Cymru Kids' Clubs also provides training to Playworkers to support quality activities in clubs and to meet the statutory requirements of the Care and Social Services Inspectorate Wales (CSSIW) and Welsh Government.

Membership of Clybiau Plant Cymru Kids' Clubs is open to out of school childcare clubs. These may be:

- after school clubs
- before school or breakfast clubs
- holiday clubs

Membership is also open to interested individuals and other organisations. No one is excluded but there is a small membership subscription which, according to our research, is lower than any other national childcare organisation in Wales, but with more benefits. The **public** can access information about out of school childcare from publications and on the website, **free of charge**.

Out of school childcare clubs provide safe, affordable and accessible provision at either end of the school day and during the school holidays for school aged children and young people aged 3 to 14 and enable parents to go to work or attend training (16 years of age if they have specific needs).

Promoting for public benefit:

- Opportunities for parents/carers to work and train by removing the worry of providing children and young people with a safe, stimulating and caring environment at times when children and young people are not able to be at home. (Parents may be able to claim the childcare element of Working Families Tax Credit to help meet the cost).
- Free choice for children and young people to decide how they will spend their time, giving them endless opportunities to explore and develop through stimulating activities.

Developing for public benefit:

- Out of school childcare clubs in schools and communities wherever there is an identified need.
- People in these schools and communities with the skills and knowledge to set up and run successful childcare businesses.
- The workforce of Playworkers so that they can understand the needs of children and young people and maximise their enjoyment of club time.

Supporting for public benefit:

- New and existing clubs so that they can grow from strength to strength.
- The ongoing training of Playworkers.
- The sustainability of clubs by offering advice on funding and quality.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Support an affordable, accessible, quality out of school childcare club in every community which wants one.

At the end of March 2015, Clybiau Plant Cymru Kids' Clubs had supported **1,620 (1,583) out of school childcare clubs** during the year providing **45,001 (44,034) childcare places**. This represents **175%** growth in the number of out of school childcare clubs across Wales since the organisation was set up in October 2001.

The growth in out of school childcare clubs is due to the joint work of Local Authorities and Clybiau Plant Cymru Kids' Clubs staff and due in no little part to the use of the Out of School Childcare Grant from Welsh Government.

1,086 (1,040) clubs were paid up members of Clybiau Plant Cymru Kids' Clubs, representing 625 childcare settings. A setting could be made up of a breakfast, after school and holiday club or any combination of these. Support is given to anyone interested in developing out of school childcare clubs within Wales. Extra support is available to members but information is available for the **public benefit** within leaflets, newsletters and on the website.

There are 1,620 supported clubs but only **1,086 pay** for membership, or **67%**. Only **1,086** have access to all the support from our website. Each setting may have more than one childcare club, for example one setting may have a breakfast club, afterschool club and also run a holiday club or a combination. This is counted as 3 clubs but one setting or provider. When the organisation was set up in October 2001 the New Opportunities Fund (now Big Lottery) counted childcare settings and places in this way and we have continued to count the clubs in this way. It may be time to review this!

	Breakfast	After School	Holiday	Other	Weekend	Total Clubs	Total Settings
Anglesey	2	19	7	0	0	28	19
Blaenau Gwent	2	5	2	1	0	10	6
Bridgend	12	29	19	0	0	60	32
Caerphilly	4	9	5	0	0	18	9
Cardiff	16	45	17	0	0	78	50
Carmarthenshire	12	64	36	0	1	113	72
Ceredigion	0	21	16	0	0	37	26
Conwy	15	45	30	0	0	90	45
Denbighshire	10	20	12	0	0	42	21
Flintshire	23	45	21	0	0	89	50
Gwynedd	5	35	13	1	0	54	36
Merthyr Tydfil	2	10	9	0	0	21	12
Monmouthshire	4	20	9	0	0	33	22
Neath Port Talbot	8	22	15	0	0	45	22
Newport	22	21	26	0	0	69	31
Pembrokeshire	9	32	19	0	0	60	32
Powys	2	8	6	0	0	16	8
Rhondda Cynon Taf	10	28	14	0	0	52	33
Swansea	2	29	11	0	0	42	31
Torfaen	5	7	4	0	0	16	7
Vale of Glamorgan	5	16	9	0	0	30	18
Wrexham	20	42	21	0	0	83	43
Totals	190	572	321	2	1	1086	625

Figure 2 – Breakdown of Clybiau Plant Cymru Kids' Clubs Members per county as at 31.03.15

Source: Membership Database

We endeavour to keep membership costs down to a **minimum as we recognise that clubs face the problems of sustainability and that every penny counts**. However, this year we had to increase the membership fee to £40 as our own income has fallen. It is becoming a worrying trend that Local Authorities do not wish to pay for Childcare Business Development Officers to develop out of school childcare and as their own income falls they use the grant money to employ LA staff. So we have lost several contracts during the year and will be unable to give clubs the face to face support in the future. These counties are Wrexham and Neath Port Talbot. Another North Wales county, Flintshire is also looking to go down that same path during 2015-16. Some counties support the organisation by paying for membership and this happened in 7 counties during the past year Anglesey, Carmarthenshire, Ceredigion, Gwynedd, Neath Port Talbot, Newport and Pembrokeshire.

The type of childcare club also alters year on year. The number of clubs **run by voluntary management committees falls slightly each year**, this year it is down to **43%** (696 clubs) having reduced 2% over the year. Clubs run by **private providers (731) has increased by 2%**. The school run provision has dropped to **6% of clubs** (104) and other management types have risen to **6% (96)**. 'Other' covers groups such as Community Interest Companies (CICs), Social Enterprises etc.

We also collect data from out of school childcare clubs to describe themselves regarding the language which best describes their clubs. The childcare clubs describe themselves as English medium, Welsh medium or bilingual.

70% of clubs consider themselves as English medium, **17%** as Welsh medium and **13%** describe themselves as bilingual. Bilingual clubs have stayed the same but Welsh clubs have increased by 1% and English medium have decreased by 1%. The clubs reflect the communities in which they are placed and are a public benefit to their local community.

Extra funding is sought to set up new clubs (for public benefit) and for the Clybiau Plant Cymru Kids' Clubs staff (Childcare Business Development/Support Workers) that are needed to support the growth and development of clubs. Although the organisation has core funding from the Welsh Government it is reliant on **funding from Local Authorities (LA's) to fund the development staff** working within the county. In the past year we have been successful in gaining this money and in having staff working in 15 counties in Wales to support development of out of school childcare clubs. However, we only had 3 months funding from the Vale of Glamorgan so the clubs only had a CBDO for a quarter of the year. Flintshire Local Authority are undecided as to who they are going to fund next year so this source of funding, presently through Families First will possibly dry up. Wrexham have decided not to fund us after the end of March 2015. These are 2 counties where we have been very successful in growing clubs over the years so it is almost that we have been defeated by our success!

However, in these continuing times of austerity grant funding cannot be relied on, neither from the Welsh Government or the Local Authorities. **We cannot survive as an organisation without the Welsh Government funding**, even though it only constitutes a proportion of our income. We are, as always, grateful for the support of the Welsh Government, and in particular the Children and Families Team, for this financial support. Last year we were notified that the Children and Families Grant (CFOG) would be extended to September 2014 and then a completely new grant would be developed during the year called the Children and Families Development Grant (CFDG) and we would need to work with others to apply for the funding from October 2014 onwards.

During the year we got together with Mudiad Meithrin, Wales Pre-school Providers Association, Pacey Cymru and the National Day Nurseries Association Cymru and formed a new consortium called CWLWM. Childcare In Wales Learning and Working Mutually to apply to the CFDG pot of money. We have between us all hundreds of targets but we will all be working more closely together to deliver better outcomes for children and families in Wales. At the end of March 2015 we had made a good start on this work and had achieved or exceeded all but one target. **This work is the most important work we will be carrying out over the next 3 years and is vital for the future of the organisation.** Each organisation works very differently but we are beginning to work well together and to provide synergy for childcare in Wales.

The Community Focused School childcare grant funding has been an **important source of money for new club development across Wales during the last 6 years**. Without this funding source it would have been difficult to continue the expansion of clubs across Wales. This grant is now known as the **Out of School Childcare grant (OSG)** and is essential for club expansion. We are very grateful to counties who fund our Childcare Business Development Officers with this funding. We work with Conwy and Newport LA's to totally manage their Out of School Childcare grants and with numerous other counties who fund us through a mixture of their Rate Support Grants, OSG and other schemes.

Other club development money has come in some counties from Awards for All.

Clybiau Plant Cymru Kids' Clubs meets the **public benefit** requirement for charities by:

- working with communities and looking for grants to help clubs set up
- giving grants to help children attend childcare clubs through paying assisted places fees
- providing grants for clubs to employ staff to aid inclusion.

There is an ongoing demand for more **holiday clubs but affordability** remains a key barrier. Inset days and care for young people in secondary schools also pose major childcare challenges. These demands continue to be shown in Childcare Sufficiency Assessments but it is difficult to react to without funding to meet these needs.

A very important role of development staff is supporting out of school childcare clubs with **funding applications**. During the year **staff helped clubs raise almost £578,000** for their own use. The applications amounted to **over £935,000** and the **success rate** was 62% an increase of 4% from last year. An amazing outcome when funding is harder to come by.....**Well done CBDO's!** This **money goes directly into clubs** and **will not be shown** in these accounts. The money is in the respective accounts of individual clubs

These grants come from a range of places, but most come from Local Authorities such as Out of School Childcare grants, Local Authority sustainability grants, trusts and places like the Awards for All scheme from the BIG Lottery. Some will come from one offs with funders like the, **Foresters' Fund for Children, Skiathos Fund, Rural Development Fund in Carmarthenshire, Blakemore Fund** and many small funders.

Clubs who are members are able to access our **funding news** on the website pages and are also sent **monthly e-news funding bulletins** with potential sources of funding.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Meet the needs of all children, including those with special needs, and of all parents/carers including working parents/carers, as far as is possible, and actively seek their views.

Extra hands grants are important to children, parents and clubs as an extra member of staff allows the integration of children with disabilities into local clubs. Grants are also necessary for clubs as most childcare clubs operate 'on a shoestring' and would not otherwise be able to afford an additional worker to support one child. **The grants are critical to parents who need respite, or need to work, or want to work or attend training.**

Five counties funded Extra Hands grants schemes for clubs: Flintshire, Newport, Pembrokeshire, Conwy and Gwynedd. Children and their families benefited from these grants during the year, attending 3,082 club sessions.

The grants provide **full or part funding for one-to-one workers** for children with special needs. Clybiau Plant Cymru Kids' Clubs manages the application, advertising, assessment, payment, and monitors the award. This includes development staff visiting the club and monitoring attendance of staff and children.

This objective shows the **benefits for all the children in the clubs** through the integration of children with special needs into their local community club and having the same benefits as other children in the community.

Four counties also have **Assisted Places schemes** to allow children to attend clubs where their parents, for whatever reason, cannot afford to pay or need help to meet the costs in order to benefit the children. Newport, Conwy, Gwynedd and Rhondda Cynon Taf have these grant schemes which we administer for them. **91 children** benefited from these places by attending **5,933** childcare club sessions.

We continue to use our customer satisfaction survey, **How are we doing?** This is sent out with the membership application forms. This actively seeks the views of clubs and their perception of the support given. We also use this to improve our services, including giving support regarding IT and accessing the website. It also helps us with information for reporting to counties on a quarterly and annual basis. We tried this year to try finding out on a quarterly basis about how people feel about the service we give. This proved to be a big mistake as people obviously felt they had done it once this year and were not going to do it on a quarterly basis. We need to go back to an annual satisfaction survey next year!

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Provide quality support services, information and training for out of school childcare clubs.

The number of attendances at training and workshops during the year rose to **7,171** through 2,423 sessions / one-to-one business skills sessions.

2,633 people received Business / Committee Skills training, mostly from their Childcare Business Development Officers (CBDOs), to help them provide sustainable clubs. This is a major part of the CBDO work.

In recent years, training for Playworkers has been offered in the workplace where our Training Officers **train the Playworkers whilst they are with the children**. This is a more popular way of attending training as we are finding that Saturday training events are harder to fill. Activity workshops delivered in the clubs or at training centres have been developed in line with requests from Playworkers and clubs. Focus on food workshops remain very popular as well as Nature Zone and Playing Out with the Elements.

As an **approved centre** with the Awarding Organisation, **CACHE**, for the delivery of accredited Play work and Assessing qualifications, we have maintained direct claims status as the result of successful external Quality Standards Monitoring. During the year **73 CACHE Play work qualifications and 39 City and Guilds qualifications** covering Application of number, communications and employment awareness were delivered by our Training Officers.

The training team work together to ensure that our delivery is **standardised and trainers continue their professional development through** regular internal meetings, professional discussions and bespoke QCF training.

We are also registered as a training provider with **City and Guilds** to deliver **Essential Skills Wales and Employment Awareness qualifications**. In order to comply with the requirements of the Awarding Organisations, we have developed robust quality assurance processes that ensure that learners are supported through their training.

Playwork qualifications are offered (where funding is available) for **Level 2 and 3 including the Level 3 Award in Transition to Playwork** (for Early Years). During the year, Playwork qualifications have been funded by Local Authorities in Rhondda Cynon Taf, Newport, Monmouthshire, Gwynedd and Merthyr Tydfil.

The delivery of **Apprenticeships in Playwork** has continued with 10 apprentices achieving Level 2 Apprenticeship Frameworks during the year. A further 7 Apprentices completed Level 3 Play work in S E Wales. Eight Foundation Apprentices were signed up in West Wales in June 2014. Funded by the Welsh Government Work Based Learning Programme, Clybiau Plant Cymru Kids' Clubs is **sub-contracted to Torfaen Training** to deliver this training.

Evaluations of all our training have maintained a **high standard** – 93% of students would implement their learning into their clubs and 93% would recommend Clybiau Plant Cymru Kids' Clubs as a trainer.

We have continued to produce bi-lingual materials including **Y Bont**, 4 times a year. The feedback from members is very good and people look forward to the activities, legislative updates, CSSIW news and general up to date information it provides. The changes in pensions and auto enrolment which is coming in during next year have been uppermost in the articles. Part of our role is to ensure we advise clubs of the major changes in legislation which will affect them in the future.

We have always tried to link with **members electronically** and it is an ongoing piece of work to encourage members to have emails so they can receive information quickly. Our Administration Manager continues to use a system of sending multiple emails, far and wide, during the year. Twitter, Facebook, Pinterest and other **social media** are used to advantage whenever possible.

In March 2014 we received funding from **Communities 2.0** to help adults working in and managing clubs in competitiveness areas to access relevant websites, set up their own websites, set up and use social media to link with families and use excel to create financial cashflows. This work continued during this financial year with staff also attending training to deliver IT skills followed by 4 events on **website building and using social media**.

In June 2014, Royal Bank of Scotland (RBS Community Fund) partnered with Clybiau Plant Cymru Kids' Clubs providing **£13,715** funding for **ten 'Childcare Clubs Count' training events around Wales for Playwork staff and managers of out of school childcare clubs**.

The events aimed to **raise Playworkers' confidence and give them fun ideas to improve children's numeracy skills through play**, and to help those who manage the clubs **learn about funding opportunities, improve financial procedures and reporting and maintain accurate financial records**. There were **161 attendances** (target over 100% met) by **out of school childcare club managers and Playworkers** at **10 training events** and **23 follow up business support sessions**.

The project was successful in **raising confidence and skills in financial management** of childcare clubs and in **increasing confidence and ideas to support children's numeracy skills in out of school childcare clubs**. Clubs implemented **new financial systems** and made **funding applications** to develop their clubs further. Playworkers took **21 new bilingual activity ideas back to nearly 1600 children** attending clubs to improve the quality of play provision whilst also helping to develop numeracy skills.

Extra funding from counties enabled us to improve the quality of out of school clubs. During the past year in **Merthyr Tydfil** we:

1. delivered a Level 3 Award in Transition to Playwork (from Early Years) (QCF). At present there is no Playwork training taking place within the county. Appropriate age related Playwork qualifications can greatly improve the quality of provision and many Playleaders in Merthyr Tydfil hold early years and care qualifications.
2. delivered 7 quality workshops in clubs helping them improve the quality of the play experience for children. *"We provide after school club activities for 60 plus children per week and holiday club facilities for 80 young people plus per week and we are always looking for new activities to help us..... this activity today was another success."*
3. awarded 2 out of school childcare clubs were grants to undertake the Quality for All quality assurance scheme

In February 2015, we also worked with our partner childcare organisations (Mudiad Meithrin and Wales PPA) to organise a **marketing network event** to 12 early years and childcare providers, providing workshops and information on: marketing childcare; website marketing and developing a mini website and; writing press releases and using social media.

During the year we developed a new course with funding from Rhondda Cynon Taf to support settings with CSSIW registration. **'Baking the CSSIW Cake'** proved popular and successful in helping clubs register with CSSIW and is now also being developed and run in other counties.

All of our training encompasses **Education for Sustainable Development and Global Citizenship (ESDGC)** which highlights the link between society, economy and environment and between our own lives and those people throughout the world.

Education for sustainable development is about enabling learners to develop the knowledge, values and skills to participate in decisions about the way we do things individually and collectively, both locally and globally, that **will improve the quality of life now without damaging the planet for the future.**

The Playworkers Toolbelt of training was developed towards the end of last year and has been delivered in the various workshops throughout the year. A full tool belt was delivered in Newport and there are plans to deliver in Carmarthenshire in the coming year. We ran some of these workshops with **Play Sufficiency** money which Local Authorities received from the Welsh Government towards the end of 2014. We were also able to run a number of Playwork courses with this funding which helped Playworkers gain new qualifications or Continuous Professional Development courses.

Within Conwy in the past year we had extra money to run 18 workshops on Focus on Food for Kids and Playing Out with the Elements which benefitted **466 children to alleviate child poverty** by providing workshops and free places.

We are always making applications for funding and every now and then we are successful. The numerous **other funders** that have helped with grants to provide training/workshops include; **Bernard Piggott Trust** for Nature Zone training workshops in Gwynedd, **Wilfred and Elsie Elkes Charity** Fund for a donation towards training in deprived areas of S E Wales. We are also trying to develop science workshops and the **National Science & Engineering Week and the Institute of Physics** funded workshops for children and adults to take part in fun simple **science activities**. The University of Wales Astro Cymru 3D project also supported the science workshop in Torfaen, with a stunning presentation of the planets, stars and space followed by rocket building and launching session. The science workshops have proved very popular this year. We have plans to develop more **STEM (Science, Technology, Engineering and Mathematics) activities/ workshops** especially to encourage more girls to become involved with science.

We are immensely grateful to all our funders, large and small! All our training depends on us obtaining funding to deliver the training. We continue to offer the training free of charge to our members, at the moment!

Training Courses/workshops

Course Title	Number of Attendances	Number of Sessions
Acting Up	50	5
All Wales Basic Safeguarding Awareness	216	12
Annual General Meeting	41	1
Apprenticeships Level 2	155	18
CACHE Level 2 Award in Playwork (QCF)	103	2
Cache Level 2 Diploma in Playwork (QCF) (NVQ)	138	4
Cache Level 3 Award in Transition to Playwork (from Early Years) (QCF)	138	2
Childcare Clubs Count: Bookkeeping Counts	39	9
Childcare Clubs Count: Playing Counts	99	10
Children's Rights and Participation	9	1
Club Support Visits	2633	2129
CSSIW Workshops	37	2
Culture Zone	149	8
Developing Own Playwork and Team Practice	7	1
Equal Opportunities and Anti Discriminatory Principles for Play Settings	7	1
ESDGC Working Group	8	1
Focus on Food	551	37
Games Galore	275	17
Getting Risk Right	53	6
Healthy Friends	264	19
Involving Children in Staff Recruitment	18	1
I-pad Training	9	1
Level 2 Emergency First Aid at Work (QCF)	34	3
Marketing - How to market your club	5	1
Marketing Through Social Media	6	2
Nature Zone	355	23
Network Events	170	10
Family Fun Days	243	2
Paediatric Emergency First Aid Level 2 (QCF)	18	2
Pinch of Playwork	20	2
Playing Crafty	20	2
Playing Loose	6	1
Playing Out with the Elements	361	23
Playwork Principles	51	1
Playworkers Toolbelt	15	1
Quality for All Assessor Training	4	1
Ready Steady Go Just for the Record	4	1
Ready Steady Go Toolkit Training	10	1
Reflective Practice	26	2
Safeguarding & Welfare of Children	256	16
Science Workshops	261	17
Staff Training / Train the Trainer	64	6
Storytelling Workshop	173	12
Supporting Positive Relationships	49	4
Taste of Play	21	3
Grand Total	7171	2423

Figure 6 – Number People Trained by Course.
Source: Clybiau Plant Cymru Kids' Clubs Training Database

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Value the staff and volunteers and deal with them in an open and fair manner.

The challenge of bringing together Trustees from all over Wales is overcome, to some extent, using **the video conferencing equipment**, housed in each regional office, Cardiff, Colwyn Bay and Cross Hands. It cuts down the time of travelling to meetings and therefore the time Trustees need to make available for the quarterly meetings. It also helps our carbon footprint. The amount of time the Board of Trustees give to the organisation should not be underestimated, including reading papers for the meetings as well as attendance at the actual meetings themselves. We are grateful for the time and commitment of our Trustees.

At the **Annual General Meeting, each year, we lose some of our Trustees**, due to our time conditions of completing 3 years service. By doing this we ensure the Board has people who have served a number of years and new people who learn more about the organisation, giving us ideally **a mix of knowledge and experience**.

We said goodbye and thanks to **Lucy Dominguez, Zena Beirne, Dawn Vaughan, Michael Owens and Emily John** at the Annual General Meeting in October 2014. Other trustees who were re-elected were **Matthew Wilson, Amy Baugh, Gill Byrne, Vanessa Davies and Angharad Sully-Williams**. **Karen Maylin was re-elected as Chair**. New trustees joining them were **Karen Hunt, Linda Cuff, Nicola Reed, Helen John and Rosalind Stuart**. We have a good mixture of people on the Board from those with grass root out of school childcare experience, some managers and some working in clubs.

The **video conferencing (VCL) equipment** is used for numerous staff meetings as well as the Board meetings. Travel time, work life balance for employees spending large amounts of time travelling and the improvement of air quality by less travelling in cars are all spin offs of the VCL. Staff have been asked to make as few car journeys as possible and to cluster visits and share transport whenever possible to decrease costs and to lower our carbon footprint.

The **video conferencing system** takes a little getting used to, and you have to remember there is a time delay, but it has saved us so many hours of travel time over the years. It would be very difficult now to go back to all face to face meetings when it is so easy to meet up quickly with the Cardiff office and Cross Hands and Colwyn Bay offices.

There are times though when a meeting via the VCL is not appropriate and people travel for 'Train the Trainer', interviews and other one to one meetings via the train on most occasions.

The vagaries of funding the voluntary sector have had quite a large effect this year and people have left for new, hopefully more secure posts.

We were delighted when **Jane Alexander**, our National Training Manager was appointed **Chief Executive Officer of Wales Pre-school Providers Association** in the autumn of 2014.

The removal of funding in Neath Port Talbot and Wrexham have meant long standing members of staff have had to leave us; **Zea Preston and Kathryn Tunnah who were both Childcare Business Development Officers.** **Ramona Ozolina-Jones** the Support Worker in Wrexham was also made redundant.

If more counties reduce their funding we will need to **re-structure during the coming year** as there will be a need to alter roles and reduce staff numbers. This is the only option for the organisation to go forward, or there will be a need to increase the fundraising to a very high level.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Enable people within the organisation to have every opportunity for self-development and training and be a best practice employer.

During the year, **5 staff training** sessions were delivered for 22 staff giving the skills for delivering business mentoring and club activities.

Staff are encouraged to attend external training events, workshops, consultations and conferences and there were attendances at events covering a range of subjects. Most of the staff attend this training in their own time.

The organisation continues to offer the **Simply Health** to all staff after they are confirmed in post. This appears to be good value for money at £5 a month per person as this covers the statutory duty of paying for sight tests/spectacles for people using computers and has numerous other benefits as well, such as payment towards dental health, physiotherapy and consultant fees. A free, confidential advice line is included.

We continue to offer 6% **pension contribution** to all staff. Staff taken on since April 2012 have needed to make a 2% personal contribution. This was in preparation to meet the legal requirements of **auto-enrolment** by our staging date, 1st March 2015. All staff (regardless of their start date) have had to contribute to the pension by October 2014, or they had to opt-out of the scheme.

The salary-exchange scheme has been running since October 2012. Staff are offered the opportunity to alter their pension arrangements annually in October or when they have a 'lifestyle event' such as a birth, marriage or divorce.

We provide a **mobile phone and breakdown cover** to staff who travel away from their office/home base. Staff work unsociable hours at times and as good employers we also want our staff to be able to get home on all occasions. At £38-£42 per fleet car **this is a good cover** and ensures if they break down they can get home.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Work in partnership with other organisations to help us achieve our mission statement.

Most of the work of Clybiau Plant Cymru Kids' Clubs is in **close partnership with Welsh Government** and the **Local Authorities of Wales** to ensure there is sufficient out of school childcare in Wales. Other partners are the Wales Council for Voluntary Action (WCVA), the other **National Voluntary Childcare Organisations in Wales; Mudiad Meithrin (MM), Wales Pre-school Providers Association (Wales PPA), National Day Nurseries Association Cymru (NDNA), PACEY (formerly known as National Childminding Association), Children in Wales, Family Information Services** and others to further the work of improving childcare provision in Wales. We have also worked with Wales Co-operative Centre, NIACE, and through our Welsh Government Health Challenge Wales Voluntary Sector grant have worked with ASH Wales and Alcohol Concern Wales.

Partnership working with the Local Authorities in Wales and their Children's Partnership is an **essential part** of our work to ensure new out of school childcare clubs are developed in line with the county Children and Young People's Plan and their Childcare Sufficiency Audits. We also work with Community Focused Schools Co-ordinators and their teams, Play Officers, Dieticians, Communities First Officers and many others.

Mudiad Meithrin, Wales Pre-school Providers Association with Clybiau Plant Cymru Kids' Clubs as the **lead organisation tendered for and won** a contract to support Early Years and Childcare in **Merthyr Tydfil**, initially for 12 months and then extended for a further 6 months. This was the first time the 3 organisations had come together to tender for work supporting playgroups, cylch meithrin, parent & toddler groups, ti a fi, day nurseries, out of school childcare clubs and childminders. We had to re-tender and thankfully won the contract again from October 2014.

Building on this work the CFDG application to Welsh Government was developed. We may have to tender for the work in Newport in the coming year (2015-16) and again the experience of the 3 organisations and then CWLWM coming together will stand us in good stead

We work closely with **Play Wales** by supporting them on various committees and groupings namely: Playwork and Education Training Council Wales (PETC Wales) and of course Skills Active and the Care Council for Wales.

Through the development staff we work with **Communities First, Working Links, Adult Education Centres around Wales, Menter Iaith, County Voluntary organisations, Cymru Cooks, Dragon Sports, Play Development Officers, ACAS, Flying Start teams, Physical and Nutritional groups, county dieticians, Job Centre Plus** and many others.

The legacy of the Carmarthenshire, **Big Lottery, Play Learn & Grow Healthy** project is the **'Healthy Friends'** course. We were awarded funding from Welsh Government, **Health Challenge Wales Voluntary Sector** grant to add additional activity cards around the risky behaviours of smoking and alcohol, train our Training Officers to deliver the updated course and run **'Healthy Friends'** courses across Wales. The project is now in its second year of funding. During the year over 260 people have been trained in the use of the pack through

19 sessions. The Healthy Friends course is centred around older children leading on physical and nutritional fun activities with younger children whilst Playworkers lead on activities relating to raising awareness of the risky behaviours of smoking and alcohol. The overall objective is to encourage children to lead healthy lifestyles and to make informed choices.

We had been talking to the **Brecon Beacons National Park Authority** for some months to develop a project and we were delighted when we were awarded funding from the **Brecon Beacons National Park Authority and The Brecon Beacons Trust Ltd** for a new pack **Brecon Beacons Park Play, Our Way!** We also applied to The Ernest Cook Trust to carry out this work. We are to develop and pilot new activities for the Nature Zone pack and to also redesign the pack giving it a fresh new look. The new activities are based around activities that can be enjoyed in the Brecon Beacons National Park and enjoyed by all. This is an exciting new project!

We have been pleased to work with **Wales Council for Voluntary Action (WCVA)** on a number of projects over recent years; the European Engagement Gateway projects, Future Jobs Fund and most recently Jobs Growth Wales.

These projects have helped us in several ways. They allow us to:

- keep Wales working and find jobs for young people
- train young people in Playwork to work in clubs
- allow clubs to get newly trained people to help them meet quality care for children
- develop new clubs looking for staff
- help the Welsh Government meet its national targets

In recent years the European Funded Projects in Wales from the Welsh Government have had to be large projects and we are unable to match fund the millions of pounds required. Through involvement with these smaller projects we have been able to work through WCVA on smaller projects with no need for match funding. It has allowed us to continue to work with **European money** in this way.

During this financial year we have been involved with Phase 2 of **WCVA's Engagement Gateway** in Neath Port Talbot. This was the last, and probably the best of our 13 projects. During the coming year new WCVA European projects may open up again as the funding becomes available.

We continue to be a member of the **Fundraising Standards Board** and keep to their quality standards of practice.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise) the Government and the public at large.

Clybiau Plant Cymru Kids' Clubs staff attend a range of meetings involving the **Welsh Government and others such as: Local Authorities** Childcare Partnerships, Care Council of Wales, Play Wales, Skills Active and local Voluntary Councils. At these meetings the benefits of out of school childcare are always at the forefront of communications.

During the year we have responded to **consultations** to ensure the views of out of school clubs **are borne in mind when decisions are made and policies** are set. Consultations include:

- Legislative proposals for additional learning
- Tax Free Childcare Consultation on childcare account provision
- Aligning the apprenticeship model to the needs of the Welsh Economy
- 10 year Plan for early Years childcare and play workforce in Wales
- CSA Consultation

All staff continue to communicate the **benefits of out of school clubs** on every conceivable opportunity at county childcare events and to the **public at large**.

Y Bont, our in-house magazine/newsletter, continues to be produced bilingually, four times a year. This continues to provide an important tool for communicating with out of school clubs and other organisations, MP's, AM's, Local Authority personnel and policy makers. Copies of these are sometimes left in places such as doctor's surgeries and at public events and places, including **Families Information Services**, for public benefit. Many magazines these days are produced by e-mail but, at the moment, we continue to produce hard copies delivered by post. In the future we may have to only send electronic copies, to save money and to improve our carbon footprint.

The usefulness of our website **www.clybiauplantcymru.org** grows month by month both for our members and for the public benefit. We are in the process of updating the website so it is easier to read on mobile phones and tablets. The membership fee brings with it access to membership resources including monthly e-mailed e-news which contains funding information. However, the **public can access** much of the standard information about out of school clubs.

During the year we have also developed new ways of linking electronically with members and the public at large through email, **Twitter, Pinterest and Facebook**. Using social media has increased our public profile, made our services more accessible to the public at large, and has opened up more opportunities for networking. It has allowed, for example, club staff to contact us in a more informal way that they feel more comfortable using. It also promotes the use of IT as an effective method of communication, contributing to upskilling those within the sector.

FINANCIAL REVIEW

With an increased target for fundraising (£330,000) set by the Board of Trustees for the year, along with the ongoing economic climate and pressure on funders, achieving 52% of this target meant a great deal of hard work and a large number of applications, with over 80 applications made.

Applications for funding totalled **£2,082,856** 19% up (£1,746,674) on the prior year, the success rate also reduced further to 48% (64%) and contributed to **£993,120** of our income. The continued pressure on funders again contributing to the decrease in successful applications and a decrease in the income generated. Our total income **£1,407,663** **decreased 8%** on the prior year, the loss of Local Authority funding from the Vale of Glamorgan contributing to this reduction, also the completion of the Jobs growth projects.

Other revenue grant funding is up on the previous year (£18k) due to increased funding from trusts, including the likes of Network Rail, Brecon Beacons National Park Authority, Brecon Beacons Trust and Ernest Cook.

We also had funding from RBS (£14K) for our Playing Counts project, which was piloted across Wales and is now being rolled out as a workshop for Playworkers and clubs.

Continued funding from Local Authorities once again remained our **largest source of income equalling 62%** an increase of 4% on the previous year, again the **Out of School Childcare grants**, childcare initiative contributing a large proportion of this. Welsh Government confirmed continuation of this funding stream, into 2015-2016.

The continued reduction of reserves and draw on our cashflow, **led to another significant decrease in our investment income**, down significantly on the previous year by 74%, resulted in income of £1,011 (<1%). This was achieved by investment at the highest rate of interest possible of our meagre available cash reserves. Charity bonds have become **inaccessible** to us as we need the funds to cashflow projects, thus diminishing our investment income.

Other income is up by 15% and includes income from **membership**, training and miscellaneous income such as **donations, advertising and room hire**.

The final 6 months funding from the **Children and Families Organisation Grant (CFOG)**, from the **Welsh Government**, which **contributed towards our core** costs, amounted to 13% of our income this year. Following the successful CWLWM tender funding under the **new grant scheme – Children and Families Delivery Grant (CFDG)** resulted in funding at the same level as previously received under CFOG contributing 13% towards total income. This **CFDG funding is vital** to our on-going work as it forms the foundation from which we are able to apply for project, Local Authority and all other types funding.

Funding through the Work Based Learning contract for Apprenticeships remained static and contributed to 3% of our income. Also the conclusion of the funding from WCVA for the Engagement Gateway contributed to less than 1% of our income.

Once again the Board of Trustees made the decision to use unrestricted reserves, in order to provide the same services to out of school childcare clubs. The decision has been made to restructure in 2015-2016 to ensure that reserves are not reduced further.

The amount of reserves used was lower than budgeted, as we have managed to secure additional funding from other projects, giving us the ability to charge staff costs that would have otherwise come from reserves to these restricted funds. This coupled with being as thrifty as we can with all types of expenditure, sourcing the best price wherever possible has resulted in office running costs remaining similar to the prior year.

The number of full time equivalent staff has decreased to 31 (36), the decrease is due to the loss of Local Authority funding and thus the reduction in the number of Childcare Business Development Officers. Staff costs represent 63% (67%) of expenditure. The number of staff within the organisation was 37; although at the year end we have needed to make staff redundant where funding has been withdrawn. Staff remain the keystone of the organisation and funding is continually being sought to enable the organisation to keep the staff on the ground working with the clubs.

20% of our expenditure represents the costs to the organisation of running our Head and Regional Offices including the cost of those staff working from home. This percentage has increased on the prior year.

There have been decreases across many aspects of expenditure demonstrating savings that have been made across the organisation. The largest of these is on staff costs which contributed to 17% saving on the previous year. Although savings have been made on other overhead costs, the development costs of our new website has meant that over all our running costs have remained similar to the previous year, although the percentage of expenditure has increased to 20% (18%).

Communication costs have **decreased** this year; as the installation of the new EFM (Ethernet in The First Mile) lines in our Colwyn Bay office, happened during the year. This has improved the regional access via Terminal Services, which connects the offices and home workers to the organisations server in the Cardiff office, and resulted in savings on the multiple lines that we had previously. Reductions in expenditure can also be seen in travelling expenses, printing and stationery, advertising, and rent and utilities costs.

6 (9) counties have provided funding for us to distribute, administer, monitor and evaluate grants to support clubs through **Assisted Places, Extra Hands, Start up and sustainability funding**. This again made up 12% of our expenditure with 277 (359) grants being paid during the year.

Training projects expenditure on venues and resources has decreased, although as a percentage of expenditure it remains 2%. The largest part of expenditure on training being within the staff costs.

Governance costs remain less than 1% of expenditure, but have reduced in the year with the auditors' remuneration reducing, Trustee expenses and meetings and cost of printing the annual report are also included.

The organisation once again reports a deficit of £68k with an additional £16k transferred from unrestricted reserves to cover overspends from restricted funds.

This deficit continues to **deplete our reserves**. We have made every effort to increase our income by applying for funding to cover staff costs and we remain vigilant on our other costs trying to make savings wherever possible. There is however a surplus in unrestricted funds which will go toward the funding of staff costs on training projects in the 15/16 financial year.

It will be necessary to restructure in the new financial year to ensure that there will be minimal further reduction on unrestricted reserves.

The **fundraising target** for the upcoming year, following the restructure will be **£110,000** and we will need to ensure that we improve on our success rates of previous years.

INVESTMENT POLICY

Long term Charity Bonds are no longer available to us and the decrease in free reserves has resulted in a dramatic decrease in the investment income received, down year on year by more than £1,800 representing a reduction of 74%. With our reducing reserves we will be unlikely to be able to continue to make investments which attract higher rates of interest.

On a daily basis the current account balance is returned to a minimum balance, with the monies being transferred to a liquidity manager account, which gains an overnight investment return. Investment with one banking institution, whilst not best practice, enables us to keep banking costs down, which otherwise would offset any interest that might be gained.

RESERVES POLICY

It is the policy of the charity to aim to achieve unrestricted funds, which are not committed for designated purposes or invested in tangible fixed assets ("the free reserves") of at least two months of the resources expended in the main budget. The current Trustees are working towards three months reserves, as soon as is possible.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also directors of Clybiau Plant Cymru Kids' Clubs for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

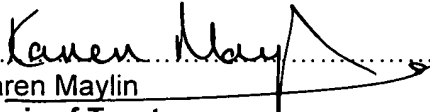
The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ON BEHALF OF THE BOARD/TRUSTEES


Karen Maylin
Chair of Trustees

Dated: 15/10/15

Independent Auditors' Report to the Trustees of Clybiau Plant Cymru Kids' Clubs

We have audited the financial statements of Clybiau Plant Cymru Kids' Clubs for the year ended 31 March 2015 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's Trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Directors report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements;
- the charitable company has not kept adequate accounting records;
- the financial statements are not in agreement with the accounting records and returns;
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.



Broomfield & Alexander Limited
Chartered Accountants & Statutory Auditors
Waters Lane Chambers
1-3 Waters Lane
Newport
NP20 1LA

Date: 18/10/15

Broomfield & Alexander is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Statement of Financial Activities For The Year Ended 31 March 2015
(Incorporating Income and Expenditure Account)

	Note	Unrestricted funds £	Restricted funds £	Total funds 2015 £	Total funds 2014 £
Incoming resources					
Incoming resources from generated funds					
Voluntary income					
Grants & donations	3	196,509	-	196,509	382,200
Membership fees		21,607	-	21,607	20,918
Investment income	5	1,011	-	1,011	3,876
Incoming resources from charitable activities					
Revenue grants	6	-	1,166,995	1,166,995	1,101,001
Other incoming resources	4	21,511	-	21,511	19,923
Total incoming resources		240,638	1,166,995	1,407,633	1,527,918
Resources expended					
Charitable activities	7	301,552	1,119,593	1,421,145	1,593,460
Governance costs	10	7,744	-	7,744	10,260
Total resources expended		309,296	1,119,593	1,428,889	1,603,720
Net outgoing resources before transfers	2	(68,658)	47,402	(21,256)	(75,802)
Transfers					
Gross transfers between funds	18	(15,886)	15,886	-	-
Net movement in funds		(84,544)	63,288	(21,256)	(75,802)
Reconciliation of Funds					
Total funds brought forward	17,18	257,371	10,232	267,603	343,405
Total funds carried forward		172,827	73,520	246,347	267,603

The notes on pages 31 to 44 form part of these financial statements.

Balance Sheet
As at 31 March 2015

	Note	2015 £	£	2014 £	£
Fixed assets:					
Tangible assets	12		4,049		12,256
Current assets:					
Stock		20,827		27,521	
Debtors	13	29,638		52,610	
Cash at bank and in hand		326,647		313,201	
		<u>377,112</u>		<u>393,332</u>	
Liabilities:					
Creditors: Amounts falling due within one year	14	(134,814)		(137,985)	
Net current assets			242,298		255,347
Net assets	16		<u>246,347</u>		<u>267,603</u>
The funds of the charity:					
Restricted income funds	16/18		73,520		10,232
Unrestricted income funds	16/17		172,827		257,371
Total charity funds			<u>246,347</u>		<u>267,603</u>

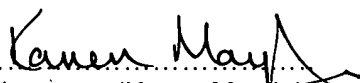
For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.


The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the Board of Directors/Trustees on 23/09/15.


Chairperson (Karen May)

Date 15/10/15


Trustee NICOLA REED

Date 13/10/15

The notes on pages 31 to 44 form part of these financial statements

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Charities (Accounts and Reports) Regulations 1995, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005, and with the Financial Reporting Standard for Smaller Entities (effective April 2008), and include the results of the activity described in the directors' report, which is continuing.

Cash flow

The accounts do not include a cash flow statement because the Charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under FRS 1 "Cash Flow Statements".

Income

Income comprises grants, donations, legacies, membership fees and bank interest receivable which are accounted for on an accruals basis except for donated income which is accounted for when received.

Grants

Revenue grants are credited to the statement of financial activities when receivable. Capital grants are credited to the statement of financial activities as and when receivable.

Resources expended

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly and support costs are apportioned on an appropriate basis e.g. staff time spent on each activity.

Grants payable are payments made to third parties in furtherance of the charitable objects of the company. The grants are accounted for where either the Trustees have agreed to pay the grant without condition and the recipient has a reasonable expectation that they will receive a grant, or any condition attached to the grant is outside the control of the company.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with statutory requirements.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Pension costs

The charity has arranged a defined contribution pension scheme for some members of staff. The assets of the scheme are held separately from those of the charity, being invested with insurance companies. Pension costs charged in the Statement of Financial Activities represent the contribution payable by the charity in the year.

1. ACCOUNTING POLICIES (continued)

Fixed assets

Fixed assets are recorded at cost, or in cases where fixed assets have been donated to the Charity, at valuation at time of acquisition.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset, as follows:

Furniture and fittings -	25% p.a. straight line basis
Computer equipment -	33% p.a. straight line basis

Stock

Stock represents stationery, printed material and other consumables and is valued at cost.

Deferred income

Membership fees are recognised over the period they relate to, any membership fees received in advance are deferred in the balance sheet.

Liabilities

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Fund accounting

Funds held by the charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Where restricted funds received remain partly unspent, they are carried forward to the following period in restricted reserves.

Operating leases

Rentals applicable to operating leases are charged to the statement of financial activities on a straight-line basis over the lease terms.

Going concern

The company relies heavily on funding from the Welsh Government for its income. Should this source of income cease, it would have significant implications for the scale of operations of the company. The directors have prepared the financial statements on the going concern basis assuming that grants from the Welsh Government will continue to be forthcoming in the future.

2. NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging:

	2015 £	2014 £
Depreciation – owned assets	9,751	11,132
Auditors remuneration	4,500	7,104
Trustees indemnity insurance	<u>795</u>	<u>795</u>

3. GRANTS AND DONATIONS

	Unrestricted £	Total 2015 £	Total 2014 £
Core funding from Welsh Government	189,968	189,968	379,936
Donations	<u>6,541</u>	<u>6,541</u>	<u>2,264</u>
	<u>196,509</u>	<u>196,509</u>	<u>382,200</u>

4. OTHER INCOME

	Unrestricted £	Total 2015 £	Total 2014 £
Training	17,905	17,905	14,941
Miscellaneous income	<u>3,606</u>	<u>3,606</u>	<u>4,982</u>
	<u>21,511</u>	<u>21,511</u>	<u>19,923</u>

5. INVESTMENT INCOME

	Unrestricted £	Total 2015 £	Total 2014 £
Bank Interest	<u>1,011</u>	<u>1,011</u>	<u>3,876</u>

6. REVENUE GRANTS

	Restricted Total 2015 £	Total 2014 £
Anglesey County Council	-	11,202
Anglesey County Council – Out of School Childcare grant (OSG)	38,296	20,000
Anglesey County Council – Training	630	-
Anglesey County Council – Grants	-	9,163
Airvolution Wind Farm Grant	-	900
Blaenau Gwent County Council– Training	1,415	-
Bridgend County Council	-	39,650
Bridgend County Council Play Sufficiency	-	6,450
Caerphilly County Council Training	1,930	-
Caerphilly Groundwork	970	-
City and County of Cardiff Council	-	8,027
City and County of Cardiff Council – Training	2,090	-
City and County of Cardiff Council – Play Sufficiency	-	7,430
Carmarthenshire County Council	35,000	45,000
Carmarthenshire County Council – OSG	-	28,000
Carmarthenshire County Council – Play Sufficiency	-	3,100
Carmarthenshire County Council – Training	2,190	-
Ceredigion County Council	6,000	4,000
Ceredigion County Council – OSG	15,000	15,000
Ceredigion County Council – Flying Start Training	-	2,000
Ceredigion County Council – OSG Training	-	4,126
Conwy County Borough Council	16,024	16,024
Conwy County Borough Council – OSG	40,201	37,471
Conwy County Borough Council – Training	21,665	3,005
Conwy County Borough Council – Grants	40,500	43,500
Conwy County Borough Council – Families First	-	3,195
Conwy County Borough Council – NIACE	400	-
Denbighshire County Council – Training	1,950	4,975
Denbighshire County Council – NIACE	400	-
Flintshire County Council – Essential Training	2,000	4,665
Flintshire County Council – Grants	7,786	8,786
Flintshire County Council – OSG	43,738	40,073
Gwynedd County Borough Council	12,000	-
Gwynedd County Borough Council – Grants	-	5,325
Gwynedd County Borough Council – OSG	26,967	22,841
Gwynedd County Borough Council – Training	21,575	11,380
Gwynedd County Borough Council – NIACE	240	-
Merthyr Tydfil County Borough Council	27,000	-
Merthyr Tydfil County Borough Council – OSG	10,170	9,154
Merthyr Tydfil County Borough Council – Training	11,182	380
Merthyr Tydfil County Borough Council – Play Sufficiency	-	8,339
Merthyr Tydfil County Borough Council – Childcare Contract	65,170	64,154
Monmouthshire County Council	23,776	27,975
Monmouthshire County Council – Grants	-	9,000
Monmouthshire County Council – Healthy Snack	4,299	-
Monmouthshire County Council – Training	16,824	6,050

6. REVENUE GRANTS (continued)

	Restricted Total 2015 £	Total 2014 £
Monmouthshire County Council – Play Sufficiency	-	2,755
Monmouthshire County Council – NIACE	300	-
Monmouthshire County Council – Diploma L2	3,560	-
Monmouthshire County Council – Transitional	400	-
Neath Port Talbot County Borough Council	15,196	15,196
Newport City Council	23,000	23,000
Newport City Council - Training	51,644	11,525
Newport City Council – NIACE	200	-
Newport City Council – OSG Grants	76,125	82,514
Newport City Council – OSG	37,802	38,873
Newport City Council – Play Sufficiency	1,098	720
Newport City Council – Early Years Training	1,825	-
Pembrokeshire County Council	20,000	20,000
Pembrokeshire Carers Grant	4,000	8,000
Rhondda Cynon Taf – OSG	21,134	20,517
Rhondda Cynon Taf – OSG Training	9,276	5,638
Rhondda Cynon Taf – OSG Grants	15,971	23,192
Rhondda Cynon Taf – Training	1,300	-
City and County of Swansea Council	36,507	37,490
The Vale of Glamorgan County Council	5,000	20,000
Wrexham County Borough Council - RSG	31,000	31,000
Wrexham County Borough Council - OSG	12,750	12,750
Wrexham County Borough Council - NIACE	190	-
Apprenticeships – 2012-13 North	-	12,436
Apprenticeships – 2013-14 NW	4,808	3,865
Apprenticeships – 2013-14 SEW	7,576	15,913
Apprenticeships – 2013-14 WW	10,412	11,027
Apprenticeships – Neath and Port Talbot	22,011	-
Awards for All – Big Lottery	-	4,269
Bernard Piggott Trust	560	-
Brecon Beacons National Park	2,308	-
Brecon Beacons Trust	2,307	-
Caerphilly Rural Development Plan	-	8,927
Ernest Cook Trust	6,000	-
Health Challenge Wales	28,583	26,242
Institute of Physics	1,033	-
WCVA - Jobs Growth Wales – Carmarthen	-	53,597
WCVA - Jobs Growth Wales – Denbighshire	-	28,992
WCVA - Jobs Growth Wales – North	-	15,406
WCVA - Jobs Growth Wales – Wrexham	-	23,767
National Science & Engineering Week	350	350
NDNA Training	301	-
Network Rail	4,982	-
NIACE Storytelling	-	200
RBS – Playing Counts	13,715	-
Wales PPA QFA	1,415	-
WCVA - Engagement Gateway – Go Neath Port Talbot	5,000	12,500
Welsh Government – Children and Families Delivery Grant	189,968	-
	1,166,995	1,101,001

7. CHARITABLE ACTIVITIES

	Activities undertaken directly £	Grant funding of activities £	Charitable Activities & Support Costs £	2015 Total £	2014 Total £
Training	35,280	-	279,972	315,252	348,533
Grants to clubs – Note 9	-	178,578	470,590	649,168	726,064
Development and support given to clubs	15,919	-	440,806	456,725	518,863
	<u>51,199</u>	<u>178,578</u>	<u>1,191,368</u>	<u>1,421,145</u>	<u>1,593,460</u>

8. CHARITABLE ACTIVITIES AND SUPPORT COSTS

	Basis of Allocation	Training £	Grants made to clubs £	Development and support given to clubs £	2015 Total £	2014 Total £
Support costs allocated to activities						
Salaries and national insurance	Time	198,921	334,356	313,194	846,471	1,017,459
Pensions and health insurance	Time	11,301	18,996	17,793	48,090	52,305
National and regional office running costs	Time	67,458	113,387	106,211	287,056	286,065
Depreciation	Time	2,292	3,851	3,608	9,751	11,132
		<u>279,972</u>	<u>470,590</u>	<u>440,806</u>	<u>1,191,368</u>	<u>1,366,961</u>

9. GRANTS PAYABLE

	Restricted £	Total 2015 £	Total 2014 £
Anglesey County Council	-	-	7,934
Conwy County Borough Council - OSG	40,480	40,480	43,500
Flintshire County Council	6,894	6,894	7,738
Gwynedd County Borough Council	10,145	10,145	4,300
Merthyr Tydfil County Borough Council - OSG	27,000	27,000	4,944
Monmouthshire County Council	-	-	8,000
Newport City Council - OSG	76,125	76,125	82,514
Pembrokeshire Carers Grant	3,970	3,970	6,678
Rhondda Cynon Taf - OSG	13,964	13,964	20,506
	178,578	178,578	186,114

All grants are to provide support to out of school clubs in Wales. During the course of the year 277(2014: 359) grants were made, ranging in size from £16 to £8,000 (2014: £22 to £8,000).

10. GOVERNANCE COSTS

	Unrestricted £	Total 2015 £	Total 2014 £
Auditors' remuneration	4,500	4,500	7,104
Trustees' expenses	740	740	293
Costs of Trustees' meeting	1,709	1,709	1,421
Trustees training	-	-	647
Costs of printing annual report	795	795	795
	7,744	7,744	10,260

11. STAFF COSTS

	2015	2014
	£	£
Wages and salaries	789,689	946,798
Social security costs	56,782	70,662
Pension costs	44,771	49,064
Medical insurance	3,319	3,240
	<u>894,561</u>	<u>1,069,764</u>

No employee was paid £60,000 or more during the year (2014: Nil).

The average weekly number of full time equivalent staff employed during the financial year amounted to:

	2015	2014
	No	No
Managers	7	7
Development officers	10	13
Training officers	4	4
Administrators	8	9
Support workers	2	3
Jobs Growth Wales	-	-
	<u>31</u>	<u>36</u>

No trustees received remuneration during the year. 7 trustees (2014: 4) were reimbursed travel and subsistence expenses for attending meetings amounting to £740 (2014: £293).

12. TANGIBLE FIXED ASSETS

	Furniture and fittings £	Computer Equipment £	Total £
Cost			
At 1 April 2014	61,342	150,855	212,197
Additions	62	1,541	1,603
Disposals	(2,755)	(13,133)	(15,888)
At 31 March 2015	<u>58,649</u>	<u>139,263</u>	<u>197,912</u>
Depreciation			
At 1 April 2014	59,197	140,744	199,941
Charge for year	754	8,997	9,751
Eliminated on disposal	(2,755)	(13,074)	(15,829)
At 31 March 2015	<u>57,196</u>	<u>136,667</u>	<u>193,863</u>
Net book value			
At 31 March 2015	<u>1,453</u>	<u>2,596</u>	<u>4,049</u>
At 31 March 2014	<u>2,145</u>	<u>10,111</u>	<u>12,256</u>

All assets held are for charitable purposes.

13. DEBTORS

	2015 £	2014 £
Amounts due within one year:		
Trade debtors	11,394	19,773
Other debtors	4,624	12,999
Prepayments and accrued income	13,620	19,838
	<u>29,638</u>	<u>52,610</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015 £	2014 £
Trade creditors	31,516	40,232
Other creditors	10,916	13,133
Social Security and other taxes	15,424	18,085
Membership subscriptions received in advance	23,574	20,029
Accrued expenses	53,384	46,506
	<u>134,814</u>	<u>137,985</u>

15. FINANCIAL COMMITMENTS

At 31 March 2015, the Trust had annual commitments under non-cancellable operating leases as follows:

	2015 £	2014 £
Expiring within one year	45,720	49,473
Expiring between two and five years inclusive	20,198	20,046
Expiring in over five years	6,274	6,274
	<u>72,192</u>	<u>75,793</u>

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total funds £
Fund balances as at 31 March 2015 are represented by:			
Tangible Fixed Assets	4,049	-	4,049
Current Assets	303,592	73,520	377,112
Current Liabilities	(134,814)	-	(134,814)
	<u>172,827</u>	<u>73,520</u>	<u>246,347</u>

17. UNRESTRICTED FUNDS

	Balance at 1 April 2014 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2015 £
Designated Funds					
Budget Contribution – for 2015-16 Fund	143,751	-	(87,357)	32,927	89,321
Maternity and Sickness Reserve Fund	6,750	-	(5,945)	9,195	10,000
Strategic Planning Fund	10,000	-	-	15,000	25,000
	<u>160,501</u>	<u>-</u>	<u>(93,302)</u>	<u>57,122</u>	<u>124,321</u>
General Fund	96,870	240,638	(215,994)	(73,008)	48,506
	<u>257,371</u>	<u>240,638</u>	<u>(309,296)</u>	<u>(15,886)</u>	<u>172,827</u>

The **Budget Contribution Fund** represents money from the general reserve set aside to finance unrestricted expenditure in 2015-16.

The **Maternity and Sickness Reserve Fund** represents money set aside to cover any costs of maternity or sickness cover which are over and above the budget for 2015-16.

The **Strategic Planning Fund** represents monies put aside for future strategic planning projects.

18. RESTRICTED FUNDS

	Sub-Note	Balance as at 1 April 2014	Incoming Resources	Outgoing resources	Transfers	Balance as at 31 March 2015
		£	£	£	£	£
Airvolution Wind Farm Grant	10	615	-	(615)	-	-
Anglesey County Council – Out of School Childcare Grant (OSG)	3	-	38,296	(38,296)	-	-
Anglesey County Council – Training	2	-	630	(630)	-	-
Blaenau Gwent County Borough Council Training		-	1,415	(1,248)	-	167
Bridgend County Council – Play Sufficiency	4	2,062	-	(2,062)	-	-
Caerphilly CBC – Training		-	1,930	(1,930)	-	-
Caerphilly Groundwork		-	970	(133)	-	837
Carmarthenshire County Council	1	-	35,000	(36,424)	1,424	-
Carmarthenshire County Council – Training		-	2,190	(259)	-	1,931
Ceredigion County Council		-	6,000	(6,217)	217	-
Ceredigion County Council – OSG	3	-	15,000	(17,455)	2,455	-
City and County of Cardiff – Play Sufficiency	4	3,777	-	(3,777)	-	-
City and County of Cardiff – Training	4	-	2,090	(2,090)	-	-
Conwy County Borough Council	1	-	16,024	(16,024)	-	-
Conwy County Borough Council – Grants	2,5	-	40,500	(40,480)	(20)	-
Conwy County Borough Council – NIACE		-	400	(400)	-	-
Conwy County Borough Council – OSG	3	-	40,201	(40,221)	20	-
Conwy County Borough Council – Training	4	-	21,665	(21,665)	-	-
Denbighshire County Council – NIACE		-	400	(400)	-	-
Denbighshire County Council – Training	4	1,696	1,950	(3,646)	-	-
Flintshire County Council – Essential Training	4	-	2,000	(2,000)	-	-
Flintshire County Council – Grants	2	-	7,786	(7,786)	-	-
Flintshire County Council – OSG	3	-	43,738	(43,738)	-	-
Gwynedd County Borough Council – Grants	2	-	12,000	(12,000)	-	-
Gwynedd County Borough Council – NIACE		-	240	(240)	-	-
Gwynedd County Borough Council – OSG	1	-	26,967	(29,098)	2,131	-
Gwynedd County Borough Council – Training	4	-	21,575	(10,697)	-	10,878
Merthyr Tydfil CBC		-	27,000	(27,000)	-	-
Merthyr Tydfil CBC – Childcare Contract	1,3	-	65,170	(68,779)	796	(2,813)
Merthyr Tydfil CBC – OSG	3	-	10,170	(10,170)	-	-
Merthyr Tydfil CBC – Training	6	-	11,182	(4,626)	-	6,556
Merthyr Tydfil County Borough Council - Play Sufficiency	4	6,077	-	(6,077)	-	-
Monmouthshire County Council	1,3	-	23,776	(23,857)	81	-
Monmouthshire County Council – Diploma L2		-	3,560	(3,560)	-	-
Monmouthshire County Council – Healthy Snack		-	4,299	(4,524)	225	-
Monmouthshire County Council – NIACE		-	300	(300)	-	-
City and County of Swansea Council	1,3	-	36,507	(37,549)	1,042	-
Monmouthshire County Council – Training	4	5,156	16,824	(8,001)	-	13,979
Monmouthshire County Council – Transitional		-	400	(80)	-	320
Monmouthshire County Council – Play Sufficiency	4	1,077	-	(1,077)	-	-

18. RESTRICTED FUNDS (continued)

	Sub- Note	Balance as at 1 April 2014 £	Incoming Resources £	Outgoing resources £	Transfers £	Balance as at 31 March 2015 £
Neath Port Talbot County Borough Council	3	-	15,196	(17,543)	2,347	-
Newport City Council	1	-	23,000	(23,000)	-	-
Newport City Council – Early Years Training		-	1,825	(1,825)	-	-
Newport City Council – NIACE		-	200	(200)	-	-
Newport City Council – OSG	5	-	37,802	(37,802)	-	-
Newport City Council – OSG – Grants	2,5	-	76,125	(76,125)	-	-
Newport City Council – Play Sufficiency	4	-	1,098	(1,098)	-	-
Newport City Council – Training	4	-	51,644	(21,099)	-	30,545
Pembrokeshire Carers Grant	2	434	4,000	(4,434)	-	-
Pembrokeshire County Council	1	-	20,000	(20,000)	-	-
Rhondda Cynon Taf – OSG	3	-	21,134	(21,134)	-	-
Rhondda Cynon Taf – OSG Grants	2,5	-	15,971	(15,971)	-	-
Rhondda Cynon Taf – OSG Training	4	166	9,276	(9,442)	-	-
Rhondda Cynon Taf – Registration Training Development		-	1,300	(1,883)	583	-
The Vale of Glamorgan County Council	1	-	5,000	(5,904)	904	-
Wrexham County Borough Council	1	-	31,000	(32,353)	1,353	-
Wrexham County Borough Council – NIACE		-	190	(190)	-	-
Wrexham County Borough Council – OSG	3	-	12,750	(12,750)	-	-
Apprenticeships – Go Neath Port Talbot		-	22,011	(25,288)	-	(3,277)
Apprenticeships 2012-13 NW	8	(2,332)	4,808	(3,842)	1,366	-
Apprenticeships 2012-13 SEW	8	(4,713)	7,576	(3,958)	1,095	-
Apprenticeships 2012-13 WW	8	(1,314)	10,412	(7,669)	(1,429)	-
Bernard Piggott Trust		-	560	(573)	13	-
Brecon Beacons National Park		-	2,308	(2,308)	-	-
Brecon Beacons Trust		-	2,307	-	-	2,307
Ernest Cook Trust		-	6,000	(1,664)	-	4,336
Health Challenge Wales		743	28,583	(29,326)	-	-
Institute of Physics		-	1,033	(1,033)	-	-
National Science & Engineering Week	4	-	350	(350)	-	-
NDNA Training		-	301	(309)	8	-
Network Rail		-	4,982	-	-	4,982
RBS – Playing Counts		-	13,715	(10,943)	-	2,772
Wales PPA QFA		-	1,415	(2,297)	882	-
WCVA - Engagement Gateway Projects						
– Go Neath Port Talbot	9	(3,212)	5,000	(2,181)	393	-
Welsh Government – Children and Families Delivery Grant		-	189,968	(189,968)	-	-
		<u>10,232</u>	<u>1,166,995</u>	<u>(1,119,593)</u>	<u>15,886</u>	<u>73,520</u>

*The negative balances relate to the carry forward of expenditure that will be funded post year end.

Note 1 Staff costs

Funding to cover staff costs to support the Rates Support Grant within the Local Authority. To help develop and sustain clubs offering them training on club development and policies.

Note 2 Assisted Places and Extra Hands Grants

Extra Hands grants provide full or part funding for one-to-one workers for children with special needs. Assisted Places grants provide for families unable to afford childcare fees. Clybiau Plant Cymru Kids' Clubs manages the application, assessment, payment, and monitoring processes for the award. The organisation's local Childcare Business Development Officers support clubs by advertising the grants, helping with applications, conducting monitoring and providing whatever other assistance is required. Assisted Places and Extra Hands grants are important to children, parents and clubs. Everyone recognises the entitlement of special needs children to support as well as the positive social and emotional benefits of inclusion for children with special needs and their peers. Grants are also necessary for clubs as most childcare clubs operate 'on a shoestring' and would not otherwise be able to afford an additional worker to support one child. The grants are critical to parents who need respite, need to work, want to work or attend training.

Note 3 Out of School Childcare Grant (formally known as Community Focussed Schools Grant)

Funding to employ staff to support the development of new childcare.

Note 4 Training

Funding to provide Playworker training courses, for Playworkers working or living within the Local Authority area to improve the skills of new and existing childcare workers in out of school childcare clubs. Some courses are run as workshops in clubs with the children participating in the training workshop alongside the Playworkers.

Note 5 Development Grants

Development and sustainability grants to provide development, support and a key fund grant programme, which includes equipment, for out of school childcare clubs. Setting up new out of school childcare clubs, extending existing clubs.

Note 6 Health and Well Being

Grants to provide training in healthy eating and increased physical activity to enable Playworkers to provide a range of accessible activities, which promote and develop skills and knowledge in healthy eating and ensure that consistent messages are delivered regarding nutrition and oral health.

Note 7 Jobs Growth Wales

A project which allows Clybiau Plant Cymru Kids' Clubs to employ for 26 weeks, young people not currently in employment, education or training, to place them in Out of School Childcare Clubs and to mentor them through job competency workshops, in the hope that they will achieve the award stage of a level 1 and that the settings in which they are placed will retain them in their employ after the project.

Note 8 Torfaen Training – Apprenticeships

A work based learning project training participants in CACHE level ii and iii in Playwork, funding is received retrospectively, the negative restricted funds brought forward depicts this.

Note 9 Engagement Gateway Projects which aim to engage with and deliver training and skills to participants, to move them closer to the employment market with target outputs set for employment, further learning, volunteering, Mainstream programmes, supported programmes, and gaining qualifications. The income is received on these projects retrospectively by achieving targets. The projects end in June 2012 with a final payment upon successful audit.

Note 10 Other General Funds

Grants for one off funding for specific projects.

Restricted funds represent grants received for specific purposes. When the expenditure to which these grants relate is incurred it is charged to the fund in the Statement of Financial Activities.

Where an overspend occurred on a restricted fund, a transfer has been made from unrestricted funds to cover.

19. RELATED PARTY TRANSACTIONS

The Clubs of which M Wilson and R Sweeting (all trustees in recent years) are involved in running, received grants from the charity totalling £7,109 during the year (2014: £9,114).

20. APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements.

21. SHARE CAPITAL

The company does not have a share capital, being limited by guarantee.