

CLYBIAU PLANT CYMRU KIDS' CLUBS
(A Company limited by guarantee – 4296436)

Charity Registration Number – 1093260

**TRUSTEES ANNUAL REPORT
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2010**



Broomfield & Alexander Limited
Chartered Accountants & Registered Auditors
Waters Lane Chambers
Waters Lane
NEWPORT
NP20 1LA

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COMPANY INFORMATION: REFERENCE AND ADMINISTRATIVE DETAILS

Directors / Trustees:

Mrs Karen Maylin
Mr Stephen Lambert (Chair)
Mr Ron Davies (resigned October 20th 2009)
Ms Caroline Roberts (resigned October 20th 2009)
Mrs Alison Jones (resigned October 20th 2009)
Ms Grainne McDonagh (resigned October 20th 2009)
Mrs Sue Driscoll
Mrs Isobel Yacomán
Mrs Diane Daniel (appointed March 11th 2009)
Mr Peter Graham (appointed October 20th 2009)
Mrs Deborah Robley (appointed October 20th 2009)
Mrs Penelope Mitchell (appointed October 20th 2009)
Mrs Nicola Roberts (appointed October 20th 2009)
Mrs Tracey Bancroft (appointed October 20th 2009)
Mrs Sharon James (appointed October 20th 2009)

Secretary:

Mrs O W Hawkins

Chief Executive Officer:

Mrs O W Hawkins

Registered office:

Bridge House, Station Road, Llanishen
Cardiff CF14 5UW

Auditors:

Broomfield & Alexander Chartered Accountants
Waters Lane Chambers, Waters Lane,
Newport, NP20 1LA

Bankers:

National Westminster plc
1 Taff Street, Pontypridd, Rhondda Cynon Taff
CF37 4UU

Registered company number:

4296436 (England and Wales)

Registered charity number:

1093260

Solicitors:

New Law Solicitors LL P
Ross House, Scott Harbour
Cardiff Bay, Cardiff, CF10 4PJ

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2010

The Directors present their annual report with the financial statements of the company for the year ended 31 March 2010. This is the eighth annual report of the company and covers the year ended 31 March 2010.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The company was incorporated under the name of Clybiau Plant Cymru Kids' Clubs Limited on 1st October 2001. The company is limited by guarantee registered in England and Wales. Charitable status was obtained on 1 August 2002 under reference 1093260.

On 17th August 2005 the company passed a special resolution to amend the Memorandum of Association to include the power to provide indemnity insurance to cover the liability of the Trustees and the Articles of Association altered to open the membership to out of school childcare clubs and an election procedure for the Board of Trustees.

On 26th September 2005, the company passed a Special Resolution to change its name to Clybiau Plant Cymru Kids' Clubs from Clybiau Plant Cymru Kids' Clubs Limited so that the Companies House and the Charity Commission name are the same.

The company was established under its Memorandum and Articles of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

APPOINTMENT OF TRUSTEES

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association the members of the Board of Trustees are elected annually and can serve for a period of no more than three consecutive years at a time unless such persons last served as a trustee more than one year previously.

On 17th August 2005 a resolution was passed to alter the Memorandum and Articles of Association of Clybiau Plant Cymru Kids' Clubs in order to appoint twelve Trustees to the Board of Trustees from the out of school club full members.

12 Trustees are appointed through a series of 3 regional elections from the members, and with 3 co-options made by the outgoing Board, making 15 Trustees in all.

Such appointments are subject to confirmation by the members at the Annual General Meeting and the Trustees when appointed serve until the end of the next Annual General Meeting.

The Trustees may co-opt to fill any vacancy at any time but such co-opted Trustees hold office only until the next Annual General Meeting.

TRUSTEE INDUCTION AND TRAINING

Most of the Trustees are familiar with the practical work of running out of school childcare clubs and with the 3 Board co-options provide a broad skill mix which reflects the diversity of the membership

Each Trustee undergoes a standard Criminal Record Check when elected. Each Trustee is given on election a trustee role description, strategic plan, memorandum and articles of association, company handbook, annual report and financial statements

Trustees are inducted into the overall work of the organisation, and the range of projects the organisation is involved with a series of presentations made by project leaders at the Annual General Meeting. During the past year Trustees have received bi-monthly copies of "Governance" magazine delivered to their home addresses and the Charity Commission newsletter, when produced

All members of the Board of Trustees give their time voluntarily and are able to claim out of pocket/ incidental travel expenses to meetings at the normal Inland Revenue rate of pay

ORGANISATIONAL STRUCTURE

**Out of School Childcare Clubs
elect a Board of Trustees**



Board of Trustees / Directors (elected at AGM)

Strategic direction and policy decisions made by Board of Trustees at, no less than, 4 meetings per year. Meetings which are always attended by Director, Finance Manager and Administration Manager (who have no voting power)

A Finance and Personnel sub-committee meet a fortnight before Board meetings. All the Board are invited to attend this meeting chaired by the Board of Trustee Chair and attended by Director, Finance Manager and Administration Manager



Director

Day to day management of the organisation carried out by the Director with support/advice from a Senior Team made up of a Finance Manager, 4 Regional Team Leaders, Project Team Leaders, Training Manager and Administration Manager

There are 3 regional offices – in Cardiff, Colwyn Bay and Swansea. There are 4 Team Leaders who oversee and support Development Officers and Support Workers in counties. The National Training Manager oversees the trainers who are located in the regions. Trainers deliver the range of courses and provide support to individual students. Development Officers also deliver some training, and they provide almost all the individual mentoring to playworkers

The core management staff of the organisation includes the Director, Finance Manager, and Administration Manager

RELATED PARTIES

The out of school childcare clubs of which Peter Graham, Karen Maylin, Isobel Yacomen and Sue Driscoll are involved in running, received grants from the charity totalling £5,254 during the year. All those listed served on the Board of Trustees during the financial year

RISK MANAGEMENT

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate exposure to the major risks. During the year a risk management procedure was produced using the Enterprise Risk Management (ERM) module

OBJECTIVES AND ACTIVITIES

Clybiau Plant Cymru Kids' Clubs exists to help communities in Wales by promoting, developing and supporting quality, affordable, accessible out of school childcare clubs.

The objects for which the Charity is established are to:

- a) Promote the care and education of children in Out of School Childcare Clubs and to promote the provision of facilities for the play, recreation and other leisure time occupations of such children in the interest of social welfare with the objects of improving their conditions of life
- b) Advance the education and training of persons providing such care and educational and recreational facilities
- c) Conduct research into all aspects of the care, education and recreation of such children and to publish the useful results of such research

These objects clearly identify the **public benefit** of our work

Overlying principles are to:

- Support an affordable, accessible, quality out of school childcare club in every community which wants one
- Meet the needs of all children, including those with special needs, and of all parents/carers including working parents/carers, as far as is possible, and actively seek their views
- Provide quality support services, information and training for out of school childcare clubs
- Value the staff and volunteers and deal with them in an open and fair manner
- Enable people within the organisation to have every opportunity for self-development and training and be a best practice employer
- Work in partnership with other organisations to help us achieve our mission statement
- Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise) the Government and the public at large

In delivering and planning activities for the year, the Trustees have considered the Charity Commission's guidance on **public benefit** and the principles above are used to plan the organisations activities

The aim and principles inform a 3 year strategic plan which is agreed by the Board of Trustees and this in turn forms the basis of applications to the Welsh Assembly Government for 3 year core funding. This Annual Report of the Board of Trustees identifies **achievements and benefits to the public** against these principles, clearly headed at the beginning of each section

At the Board of Trustee meetings progress against targets are assessed and decisions taken to amend accordingly. This report outlines the work carried out in the past year which fully reflects the purposes that the charity was set up to further, **out of school childcare in Wales.**

Beneficiaries of the service Clybiau Plant Cymru Kids' Clubs provides are the children in the clubs that have been helped set up, the people working in the clubs (playworkers) and the parents on the management committees or owners of clubs who are given advice, information and support about running childcare businesses and training to improve good practice in the clubs. Clybiau Plant Cymru Kids' Clubs also provides training to playworkers to support quality activities in clubs and to meet the statutory requirements of the CSSIW and WAG.

Membership of Clybiau Plant Cymru Kids' Clubs is open to out of school childcare clubs. These may be:

- after school clubs
- before school or breakfast clubs
- holiday clubs

Membership is also open to interested individuals and other organisations. No one is excluded but there is a small membership subscription which, according to our research, is lower than any other national childcare organisation in Wales but with more benefits. The **public** can access information about out of school childcare from publications and on the website, **free of charge**.

Out of school childcare clubs provide safe, affordable and accessible provision at either end of the school day and during the school holidays for school aged children and young people aged 3 – 14 and enable parents to go to work or attend training (16 years of age if they have specific needs).

Promoting for public benefit:

- Opportunities for parents/carers to work and train by removing the worry of providing children and young people with a safe, stimulating and caring environment at times when children and young people are not able to be at home (Parents may be able to claim the childcare element of Working Families Tax Credit to help meet the cost)
- Free choice for children and young people to decide how they will spend their time, giving them endless opportunities to explore and develop through stimulating activities

Developing for public benefit:

- Out of school childcare clubs in schools and communities wherever there is an identified need
- People in these schools and communities with the skills and knowledge to set up and run successful childcare businesses
- The workforce of playworkers so that they can understand the needs of children and young people and maximize their enjoyment of club time

Supporting for public benefit:

- New and existing clubs so that they can grow from strength to strength
- The ongoing training of playworkers
- The sustainability of clubs by offering advice on funding and quality

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Support an affordable, accessible, quality out of school childcare club in every community which wants one.

At the end of March 2010 a total of **1,337 (1,578) out of school childcare clubs** had been supported providing **37,779 (41,436) childcare places**. The reduction in clubs is due to the financial climate and a lot of clubs have been put under pressure due to the recession. Development Officers work hard to help to keep clubs open but sometimes their numbers of children have reduced so much that they are no longer sustainable businesses.

Of the **1,337 childcare clubs across Wales 1042 (1,111)** were paid up members of Clybiau Plant Cymru Kids' Clubs. Support is given to anyone interested in developing out of school childcare clubs within Wales. Extra support is given to members but information is available for the **public benefit** within leaflets, newsletters and on the website.

The clubs reflect the communities which they serve and are a benefit to the public in the local community. It is interesting to note that **979 (1,087)** childcare clubs considered themselves to be **English Medium Clubs**, **192 (266)** considered themselves to be **Welsh** medium, and **166 (223)** **regarded themselves as bilingual**. 27% of out of school childcare clubs made use of the Welsh language during their activities.

Extra funding has been sought to set up new clubs (for public benefit) and for the Clybiau Plant Cymru Kids' Clubs staff (Development/Training Officers/Support Workers/Administrative) that are needed to support the growth and development of clubs.

The **Community Focused Schools (CFS)** Initiative had a new childcare element added in April 2008, worth **£4.3M** over 3 years. The Welsh Assembly Government recommended Clybiau Plant Cymru Kids' Clubs as an organisation that could support Local Authorities in setting up out

Clybiau Plant Cymru Kids' Clubs

of school childcare clubs. We have been very pleased to work with 12 counties during the year who have provided funding for the employment of development staff. Three counties Conwy, Merthyr Tydfil and Newport also gave us a proportion of the funding to directly support the set up of clubs within their counties. The CFS funding has been the prime source of money for new club development across Wales throughout the year. Without this funding source it would have been difficult to continue the expansion of clubs across Wales. This funding comes to an end in 2011 and club development will become harder as the effect of the recession bites across Wales and funding from Local Authorities becomes more difficult to attain.

	BC	ASC	HC	Other County Orgs	Totals	
Anglesey	1	19	6		26	BC = Breakfast / Before School Club ASC = After School Club HC = Holiday Club Other Orgs = Other Associate Organisations
Blaenau Gwent	4	9	10		23	
Bridgend	7	13	6	1	26	
Caerphilly	12	28	15	1	56	
Cardiff	11	40	8	2	61	
Carmarthenshire	12	64	26		102	
Ceredigion	1	19	12	1	33	
Conwy	12	36	25		73	
Denbighshire	17	30	21		68	
Flintshire	24	44	11		79	
Gwynedd	6	30	13		49	
Merthyr Tydfil	3	9	8		20	
Monmouthshire	4	19	7		30	
Neath Port Talbot	6	14	7	3	30	
Newport	10	15	13		38	
Pembrokeshire	8	28	19		55	
Powys	3	15	9		27	
Rhondda Cynon Taff	7	25	9	1	42	
Swansea	3	20	12		35	
Torfaen	7	20	10	3	40	
Vale of Glamorgan	8	22	13		43	
Wrexham	23	41	22		86	
	184	532	266	11	1042	

Fig 2 – Breakdown of Clybiau Plant Cymru Kids' Clubs Members as at 31 03 10 – Source Membership Database

Clybiau Plant Cymru Kids' Clubs meets the public benefit requirement for charities by

- looking for grants to help clubs set up,
- working with communities to set up the clubs,
- giving grants to help children attend by paying assisted places and
- providing grants for clubs to employ extra hands to aid inclusion

This means communities in poverty or disadvantaged areas are not excluded from the opportunity of benefiting from the work of Clybiau Plant Cymru Kids' Clubs. It is, however, very difficult for clubs in areas of deprivation to be sustainable without ongoing financial support. The parents find it difficult to pay for childcare when they are losing jobs or having to work fewer hours and so stop paying for childcare sometimes in order to save money.

Clybiau Plant Cymru Kids' Clubs

An important, but probably unique, role of development staff is supporting out of school childcare clubs with funding applications. During the year staff helped **clubs raise £729,929**. (£694,477). The applications applied for amounted to **£1,447,686** (£1,490,416) and the success rate was an amazing **50%** (46.6%). This money goes directly into clubs and will not be shown in the accounts. Over the years a database to collect clubs applications and results has been developed to capture this outcome.

Many clubs have been set up, or their quality improved, through applications from the clubs directly to the Lottery's Awards for All programme.

With the support of Clybiau Plant Cymru Kids' Clubs, Out of School Childcare clubs submitted 2,565 funding applications worth £10,481,727.

At almost a 60% success rate this is really making a Difference to Clubs

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Meet the needs of all children, including those with special needs, and of all parents / carers including working parents/carers, as far as is possible, and actively seeks their views

Extra hands grants are important to children, parents and clubs. The entitlement of special needs children to receive positive social and emotional benefits of the inclusion of being able to play with their peers, should go without thinking these days. Grants are also necessary for clubs as most childcare clubs operate 'on a shoestring' and would not otherwise be able to afford an additional worker to support one child. **The grants are critical to parents who need respite, need to work, want to work or attend training.**

6 counties also funded Extra Hands schemes Anglesey, Flintshire, Newport, Pembrokeshire, Torfaen, and Wrexham

The grants provide **full or part funding for one-to-one workers** for children with special needs. Clybiau Plant Cymru Kids' Clubs manages the application, advertising, assessment, payment, and monitoring processes for the award.

This objective shows the **benefits for all the children in the clubs** through the integration of children with special needs into their local community club and having the same benefits as other children in the community.

During the year we developed a customer satisfaction survey, **Help Us to Help You!** This was developed to help us actively seek the views of clubs and their perception of the support given. This should help us improve our services.

- | | |
|---|---|
| • Level of support/guidance received | • Over 95% Good (18%) very good (33%) excellent (39%) satisfactory (5%) |
| • Contact with Development Officer/Support Worker | • 95% regular/occasional contact |

In the coming year we are hoping to develop a parent's questionnaire that will help clubs to discover what parents feel about their work. This will also help Clybiau Plant Cymru Kids' Clubs gain a feeling for the views of parents across Wales.

Funded by The Community Foundation in Wales, a successful application was made to the Fair Share Trust to integrate children and families from migrant, refugee, asylum seeker and traveller families in Wrexham. This one year project started in August 2009 and the Fairshare Development Officer, Wrexham has made good progress linking with groups such as the Community Cohesion Team, Welsh Refugee Council and other Development Officers who work across this area. She has raised awareness of the needs of these people and their children within out of school clubs and has helped clubs involve children from the target groups.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Provide quality support services, information and training for out of school childcare clubs

In April 2009 a scheme and recommendations for an **All Wales Quality Assurance Scheme for Out of School Childcare and Open Access Play** was delivered to the **Welsh Assembly Government (WAG)** at the end of the contract period. Quality Assurance for the childcare sector has long been acknowledged as an important tool for providers to be able to illustrate that they provide services that exceed National Minimum Standards and that they are continually striving to reflect on and improve their services to children and their families. Consultants worked in liaison with all the stakeholders to develop this long awaited scheme and Clybiau Plant Cymru Kids' Clubs won the contract to deliver this piece of work. Unfortunately the timing was not good as the WAG officials who had arranged the tender 'moved on' and then towards the end of 2009 the WAG Ministers all changed as well so the continuity for this piece of work suffered. It is hoped that the Quality Assurance schemes may remain a priority for WAG.

During 2009-10 a total of **3414 people** (adults & children) were trained through **1062 courses**.

Finding money to provide training has proved a challenge this year. Local Authorities appear to have less money to 'buy in' childcare training other than perhaps providing training themselves. This is the first full year since the end of the Kids' Clubs Project and clubs have felt the difference in the training on offer. *"The training courses were of great benefit to us, so, if it was possible to get funding for that again, we would appreciate it"* *"Provide more training"* (Comments on Help Us to Help You survey forms)

A number of **Health and Well Being Grants** allowed us to train over 550 playworkers and children using Focus on Food, Focus on Food for Kids and Active Club Pack training reinforcing the healthy lifestyle training. The Change4Life NHS initiative which is being spearheaded in Wales by WAG will play an important part of this work in the coming year. Almost all development and training staff were able to take advantage of the training provided by WAG on the Change4Life initiative.

At the beginning of the year Clybiau Plant Cymru Kids' Clubs organised training for WAG Health Promotion Unit for people from the 6 national childcare and play organisations (Mudiad Ysgolion Meithrin (MYM), Wales Pre-school Providers Association (Wales PPA), National Day Nurseries Association (NDNA), National Childminding Association (NCMA), Play Wales and ourselves) at 2 events (Newport and St Asaph, jointly with NDNA) where 115 people were trained. The training was to support childcare groups who would all receive copies of the **Food and Health Guidelines for Early Years and Childcare Settings** during the year.

A new course on Children's Participation (2 hour workshop) was developed during the year. It introduced playworkers to the National Children and Young People's Participation Standards and explores ways in which playworkers can review their practice in relation to participation in their settings.

We have been trying to access European funding for training through the **Wales Council for Voluntary Action (WCVA)** and their Intermediate Labour Market and the Engagement Gateway projects. We have been successful with both and can now apply, as an approved supplier for funding to engage people back in to the workforce when the tenders come out which will probably be next financial year.

Training Courses

Course Title	Number Attended	Number of Courses
A Taste of Play	51	6
Active Club Pack Training	63	4
Basic Food Hygiene in Catering (formally Food Hygiene)	13	1
Business Health Check	76	57
Business Skills	1123	846
CACHE Level 2 Certificate in Playwork	17	2
CACHE Level 2 Certificate in Playwork (AWARD)	8	1
CACHE Level 2 Certificate in Playwork (CERTIFICATE)	13	2
CACHE Level 2 Certificate in Playwork (DIPLOMA)	4	1
CACHE Level 3 Award in Playwork/ Early Years and Childcare Workers - Transitional Award	6	1
CACHE Level 3 Diploma in Playwork	12	1
Child Protection	200	18
Children's Participation	24	2
CSSIW Quality and Care and Continuity Plans	21	2
Culture Zone	13	2
First Aid	73	7
First Aid 4 Kids	42	3
Focus on Food	119	11
Focus on Food 4 Kids	366	23
Food and Health Guidelines	115	2
Health & Safety	90	9
In Good Company	5	5
Involving Children in Staff Recruitment	21	3
Nature Zone	316	3
Network Event	163	12
Play Learn and Grow Healthy Workshop	195	12
Playing Fair	13	2
Playing Fair 4 Kids	84	6
Promoting Positive Behaviour	39	4
Quality Review Pack Workshop	3	3
Ready Steady Go Partnership Training	12	2
Staff Training / Train the Trainer	114	9
Grand Total	3414	1062

Fig 4 – Number People Trained by Course– Source Clybiau Plant Cymru Kids' Clubs Training Database

As an approved centre for the delivery of Playwork qualifications, we maintained the highest score at the last annual inspection. The training team work together to ensure that our delivery is standardised and trainers have continued their professional development throughout the year through updates and professional discussions. The CACHE qualifications delivered during the year were the Level 2 Diploma in Playwork, Level 3 Diploma in Playwork and the Level 3 Award in Playwork for Early Years and Childcare Workers. We are now also offering the SQA accredited playwork qualification P3 Playwork Principles into Practice.

Clybiau Plant Cymru Kids' Clubs

in Playwork for Early Years and Childcare Workers We are now also offering the SQA accredited playwork qualification P3 Playwork Principles into Practice

Our CACHE database came in to operation in June 2008 Ongoing update work is carried out to maintain accurate and up to date records

The results from the training evaluation forms, every participant is asked to complete at the end of the course, remain very encouraging The average score for session content is 4.6 out of 5 The teaching scored an average of 4.7 out of 5 and the organisation of the course averaged 4.6 out of 5 82% of the evaluations said they would implement what they had learned in their setting

We continue to be approved with **Open College Network** and currently offer three courses that have OCN accreditation

Ready Steady Go, (the childcare business toolkit) the resource developed through the CWLWM project is now used as an every day tool by development staff that support clubs with business mentoring It is also used in training courses for club staff and management and even partners from other childcare organisations. It is planned to incorporate material developed through the Kids' Clubs project with Ready Steady Go and launch a new updated pack in the coming year

In November 2009 Clybiau Plant Cymru Kids' Clubs and the **Community Focused School Childcare Programme** was published This report outlined the work carried out to date

Y Bont, our in-house magazine/newsletter continues to be produced bilingually This continues to provide an important tool for communicating with out of school clubs and other organisations, MP's, AM's, Local Authority personnel and policy makers Copies of these are sometimes left in places such as doctor's surgeries and at public events and places including **Families Information Services** for public benefit Many magazines these days seem to be produced by email but at the moment we continue to produce hard copies, delivered by post, but in the future we may have to go to electronic copies only, to save money and to decrease our carbon footprint

The usefulness of our website www.clybiauplantcymru.org grows month by month both for our members and for the public benefit The sections are continually being upgraded and new resources added The membership fee brings with it access to membership resources including monthly emailed e news which contain funding information We strive to gather more and more email addresses for clubs as this reduces our overheads dramatically However, the **public can access** much of the standard information about out of school clubs

The **Children's University** accredited our 5 activity 'Zone Packs' developed specifically for out of school childcare clubs and work on this will continue where clubs want to get involved with this scheme

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Value the staff and volunteers and deal with them in an open and fair manner

The challenge of bringing together Trustees from all over Wales is overcome using **the video conferencing equipment**, which we have, in each regional office, Cardiff, Colwyn Bay and Swansea. It cuts down the time of travelling to meetings and therefore the time Trustees need to make available for the quarterly meetings. It also helps our carbon footprint. The amount of time the Board of Trustees give to the organisation should not be underestimated, there is the reading of papers for meetings as well as attendance at the actual meetings themselves.

This year at the AGM in Llandrindod Wells we had to lose some of our trustees due to our time conditions. Our grateful thanks go to Caroline Roberts (West Wales) leaving due to work commitments and Ron Davies (North Wales) both of whom had served for a year. Alison Jones and Grainne McDonagh had both completed 3 years of service and we are extremely grateful for their commitment to the organisation.

Luckily 5 Trustees remained to serve for another year and we were pleased that another 6 chose to join making the Trustee Board 11 strong. It is always healthy to have a change of Trustees and is even better when you have some with experience of Board meetings to be joined by new Trustees.

Our records show that 51% of out of school childcare clubs are run by **voluntary management committees**, 39% by private enterprises, 5% by schools and 5% by other which includes Community Development Trusts and Community Interest Companies.

The **number of full time equivalent staff employed** throughout the year averaged **45 (48)**

The video conferencing equipment is used for numerous staff meetings as well as the Board meetings. Travel time and work life balance for employees spending large amounts of time travelling and the improvement of air quality by less travelling have all been discussed and encouraged. Staff have been asked to make as few car journeys as possible and to cluster visits and share transport whenever possible to decrease costs and to lower our carbon footprint.

In the summer of 2009 we updated the **Staff Handbook** in line with changes of legislation and where clarification was required.

The work of **the organisation has to be balanced against the harm or detriment** caused by the use of paper and the use of transport visiting clubs. We have a policy of limiting the printing of emails and documents and we have reduced the cost of utilities and consumables to improve our carbon footprint, during the year.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Enable people within the organisation to have every opportunity for self-development and training and be a best practice employer.

During the year, 9 staff training courses were delivered giving staff the skills for delivering business mentoring and club activities

Staff are also encouraged to attend external training events, workshops and conferences and there were 95 attendances at events covering a range of subjects including playwork, child protection, funding, and train the trainer. The tutors attended external meetings for updated qualifications for CACHE and P3 Playwork Principles into Practice and the new Qualifications and Credits Framework. Staff are encouraged to feed back information from events and this is an important element of continuing professional development.

The organisation continues to offer the Simply Health (formerly HealthSure) to all staff after they are confirmed in post. This appears to be good value for money at £1 a week per person as this covers the statutory duty of paying for sight tests/spectacles for people using computers and has numerous other benefits as well such as payment towards dental health, physiotherapy and consultant fees.

We continue to offer 6% pension contribution to all staff and provide a mobile phone and breakdown cover to staff who travel away from their office base. Staff work unsociable hours at times and as good employers we also want our staff to be able to get home on all occasions. Again at £35 per fleet car this is a good cover and ensures if they breakdown they can get home.

During the year we had long negotiations with a company regarding pension arrangements. 2012 is not only the year of the Olympics but also the intended launch date for personal accounts for pensions-the government scheme that will automatically enrol employees who are not already in a company pension scheme. Even with a change of government it is likely that the pension gap will be a key consideration for the future and one Clybiau Plant Cymru Kids' Clubs or clubs themselves will not be able to ignore. Although the negotiations ran aground with the company we will need to seek further advice re advice, charges, contribution structure, administration platforms, fund choice and salary sacrifice in order to factor these into our long term business plan.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Work in partnership with other organisations to help us achieve our mission statement

At every opportunity during the year Clybiau Plant Cymru Kids' Clubs has worked in partnership with Welsh Assembly Government, BIG Lottery Fund (NOF), the other National Voluntary Childcare Organisations in Wales (Mudiad Ysgolion Meithrin (MYM), Wales Pre-school Providers Association (Wales PPA), National Day Nurseries Association Cymru (NDNA) and National Childminding Association (NCMA), Family Information Services, Play Wales, and others to further the work of improving childcare provision in Wales

Partnership working with the 22 Local Authorities and their childcare partnerships is an essential part of our work to ensure new out of school childcare clubs are developed in line with the county children's plan and their Childcare Sufficiency Audits. We also work with Community Focused Schools Co-ordinators and their teams

We work closely with Play Wales by supporting them on various committees and groupings namely

Playwork and Education Training Council Wales (PETC Wales) and through the National Training Manager Playwork and Education Training Council UK (PETC UK) and Playwork Wales National Centre Committee

Clybiau Plant Cymru Kids' Clubs supported MYM by commenting on their re-write of Health and Safety Guide for Playgroups Nurseries and Nursery Schools. It is hoped to buy copies of A Health and Safety Guide for Early Years and Childcare Settings to circulate to clubs during the next financial year

We also work closely with Children in Wales. We are members of their Early Years Advisory group and the Director is a member of the Children in Wales Policy Council

Through the development staff we work with Communities First, Working Links, Adult Education Centres around Wales, Caia Park and Dee Valley partnerships, The Venture, Menter Iath, Dyfydol, County Voluntary organisations, Cymru Cooks, Dragon Sports, Play Development Officers, Wales Co-operative Centre, ACAS, Flying Start teams, Physical and Nutritional groups, county dieticians, Job Centre Plus and many others

The BIG Lottery funded Way of Life project called **Play, Learn and Grow Healthy** works closely with organisations based in Carmarthenshire and in particular with Wales PPA and MYM. The Carmarthenshire-based project aims to raise awareness of the value of physical activity and healthy eating through a range of new resources delivered in a fun way within out of school childcare clubs, childminders, playgroups and cylchoedd

Bilingual letters were prepared, with information about the project, for childcare settings in Carmarthenshire and due to be circulated early in the next financial year. A Health Development Manager has been appointed and has started developing the healthy lifestyle resources

Clybiau Plant Cymru Kids' Clubs

The project works primarily with children aged 7/8 years and 10/11 years, through a 'buddying' scheme and extending the resources to younger children from age 2 upwards along with their families

A software company called Viewpoint Ltd worked with us developing an on-line questionnaire which is used to gather the information from the children. The interactive programme includes computer characters *Jumping Jac* and *Nimble Nia*, named by the children involved in the project. Project staff take laptops in to the settings for the children to complete the information and then this is up loaded into the central computer system. Approximately 400 children will be involved throughout the project so it is quite a mammoth task to keep track of all the data entries without this computer system.

The project has its own website www.plgh.org where details of the resources including the nutrition and physical activity cards used by the settings can be viewed. Baseline data from the children, their parents as well as staff working in the childcare settings are being collected on a termly basis. The data measures the changes in attitudes towards their views of nutrition and physical activities. The project is of 3 year duration.

We continue to be a member of the Fundraising Standards Board and keep to their quality standards of practice.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise) the Government and the public at large.

The Director of Clybiau Plant Cymru Kids' Clubs attends a number of meetings involving the Welsh Assembly government and others such as Under 8's Providers Group meetings with **CSSIW**, Under 8's Providers and Regulation meetings with **WAG**, Early Years Childcare Workforce Network Meetings with **Care Council**, Early Years/ Child Care **Marketing and Communications** Group Meetings. Staff also attend Children in Wales Early Years and Advisory group meetings, Play Wales meetings mentioned in the previous section and Care Council meetings. At these meetings the benefits of out of school childcare are always at the forefront of communications.

During the year we have responded to numerous **consultations to ensure the views of out of school clubs are borne in mind when decisions and policies** are set. Consultations include

- Children and Young People's Workforce Development Strategy for Wales,
- Common Core of Skills Knowledge and Understanding for the Children and Young People Workforce, Climbing Higher,
- Gypsy Traveller Strategy Consultation, "A Road Less Travelled",
- Welsh – medium Education Strategy
- Communities Next consultation,
- Taking Action on Child Poverty consultation,
- Supporting Quality Childcare in Wales Review of the Regulations and National Minimum Standards for Daycare and Childminding Consultation

In October 2008, Clybiau Plant Cymru Kids' Clubs were successful in securing **£4,996** From the BIG Lottery **Awards for All** grant scheme. Some of this funding was used in the last financial year and some was carried over into this year during February half term and the Easter holidays. Holiday clubs across West Wales enjoyed free days out at the **National Botanic Gardens of Wales** in Llanarthne, Carmarthenshire. 418 children accompanied 91 adults from West Wales to a fantastic fun day out packed full of activities primarily based around our Nature Zone pack.

In the summer term all participating clubs will receive **sunflower seed pots**, with our corporate identity, to continue the activities in their out of school childcare club.

At the end of the financial year the North Wales team had heard they were successful with their application for a fun day at Bodelwyddan Castle. This activity will take place early in the next financial year.

All staff continue to communicate the **benefits of out of school clubs** on every conceivable opportunity at county childcare events and to the **public at large**.

FINANCIAL REVIEW

The total income for the year was reduced on the previous year due in the main to the fact that we have not had any European funding this year. We had also paid out the last of the BIG Lottery funding (formerly the New Opportunities Fund) in grants to clubs. The NOF programme started in 2002 and had significantly affected our cash flow for the last 7 years.

We have a 3 year grant from the Welsh Assembly Government as a proportion of our core costs. Every year for the past 2 years we have had a 5% decrease in our funding from the WAG **Children and Families Organisation Grant**. We have another year of funding in the 3 year grant round and then we will need to re-apply to WAG. This decrease was a condition of funding to all childcare and play organisations, which receive funding from WAG when the grant was awarded.

The total WAG core grant amounted to 26% (19%) of our income at £426,235 (£448,668). As funding from other sources has finished this means the organisation is more reliant on the WAG core funding than at any time since its inception.

The funding from the **Local Authorities** rose again this year due in the main to increased funding from the **Community Focused Schools (CFS)** initiative. This increase should however have a caveat that the increase is due to some counties giving us their CFS grant money to set up new clubs, to manage for them. The CFS childcare initiative is due to come to an end at the end of 2011. As other funding sources have decreased the Local Authority funding now makes up an enormous 62% (31%) of the income.

The new funding stream last year was from the Big Lottery and its **Way of Life project**. Clybiau Plant Cymru Kids' Clubs are the lead partner on this project, working with a myriad of organisations in Carmarthenshire and in partnership with Wales PPA and Mudiad Ysgolion Meithrin for this 3 year project. This project together with the one year Wrexham, Fairshare Community Fund grant for the Gypsy/Traveller and Ethnic minority project, Community Foundation training money for N E Wales and the Future Jobs Fund money make up the 10% other grants of our income.

Our investment income fell during the year as the money from the NOF grants finished and therefore we had less money to invest. Investment money contributed to less than 1% of our income this year due to the lack of return on money due to the financial downturn. The overall interest on deposit accounts fell from £60,332 in 2009 to just £3,209 in 2010.

Clybiau Plant Cymru Kids' Clubs

Membership fees remain at 1% of our income due to an increase in the subscription fee. Other income (1%) is made up of training and miscellaneous income which consists of donations, collections, advertising and room hire.

Expenditure

The expenditure during the year has reduced due to the lack of European funding and activity. Overall spending due to paying out grants (including admin costs) reduced from £1,222,529 (50%) to only £772,847 although this still made up 43% of our expenditure. £23,989 was made up of the last NOF grants payable to clubs.

During the course of the year 447 (563) grants were made, ranging in size from £10 to just over £5,000 (2009 £24 to £7,358).

Governance costs (1%) cover the auditor's remuneration, trustee expenses and meetings and cost of printing the annual report.

The staff are the keystone of the organisation and therefore it is only to be expected that this would be the largest cost. The number of staff has reduced slightly from 48 to 45 full time equivalents. The staff costs are within the development, training and grant costs.

Towards the end of 2009 a number of attempts were made to obtain funding from the European Rural Development Funds in individual counties. Unfortunately after approx 5 months work and re-writing project and business plans the plans to develop out of school clubs in rural areas came to nothing when they were declined by the Welsh Assembly Government officials. However, one training bid remains in a county which we hope may eventually be successful.

A considerable amount of staff time is spent looking for other sources of funding and this will probably be even a bigger task in the future if government and local authority funding is reduced. Since the inception of the organisation almost £23M has been applied for and almost £20M has been received. This represents an 86% success rate. We will just have to do more applications and achieve an even bigger success rate in the future or trim back the organisation to meet the funding streams.

INVESTMENT POLICY

Aside from retaining a prudent amount in reserves each year, most of the income is spent in the short term. As the opening of clubs is sporadic, there is no easy way to see when the grants will be called upon, and therefore it is impossible to put these funds into long-term investment. Advice on investment is always sought through our bank. On a daily basis the current account balance is returned to zero with the monies being transferred to a liquidity manager account, which gains an overnight investment return. Funds are also deposited on the Global Treasury through the bank on a weekly or daily basis depending on cash flow forecasts. The Global Treasury invests with on average 75 different companies to ensure increased security of investment.

RESERVES POLICY

It is the policy of the charity to aim to achieve unrestricted funds, which are not committed for designated purposes or invested in tangible fixed assets ("the free reserves") of at least two months of the resources expended in the main budget.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD/TRUSTEES



Stephen Lambert
Chair of Trustees

Dated 22-9-10

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The trustees (who are also directors of Clybiau Plant Cymru Kids' Clubs for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware, there is no relevant audit information of which the charitable company's auditors are unaware, and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Year Ended 31 March 2010

Independent Auditor's Report to the Trustees of Clybiau Plant Cymru Kids' Clubs

We have audited the financial statements of Clybiau Plant Cymru Kids' Clubs for the year ended 31 March 2010 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (Effective April 2008)

This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees' (who are also the directors of the company for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the Statement of Trustees' Responsibilities.

The trustees have elected for the financial statements not to be audited in accordance with the Companies Act 2006. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the information given in the Trustees' Annual Report is not consistent with those financial statements, if the charity has not kept adequate accounting records, if the charity's financial statements are not in agreement with the accounting records and returns, or if we have not received all the information and explanations we require for our audit.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Year Ended 31 March 2010

Independent Auditor's Report to the Trustees of Clybiau Plant Cymru Kids' Clubs

Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state affairs of the charity as at 31 March 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended, and
- the financial statements have been prepared in accordance with the Companies Act 2006



Sarah Case FCA, DChA
Senior Statutory Auditor
For and on behalf of
Broomfield & Alexander Limited
Statutory Auditors
Waters Lane Chambers
Waters Lane
Newport
NP20 1LA

Date 22 19 10

Statement of Financial Activities
(Incorporating Income and Expenditure Account)
For The Year Ended 31 March 2010

	Note	Unrestricted Funds £	Restricted Funds £	2010 Total Funds £	2009 Total Funds £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary Income					
Grants & Donations	3	427,287	-	427,287	453,626
Membership fees		18,655	-	18,655	16,945
<i>Investment income</i>	5	3,209	-	3,209	27,821
<i>Incoming resources from charitable activities</i>					
Revenue Grants	6	-	1,173,800	1,173,800	1,884,965
Other income	4	11,269	-	11,269	43,387
Total incoming resources		460,420	1,173,800	1,634,220	2,426,744
Resources expended					
Charitable activities	7	635,548	1,150,151	1,785,699	2,450,154
Governance costs	10	10,606	-	10,606	11,622
Total resources expended		646,154	1,150,151	1,796,305	2,461,776
Net movement in funds before transfers		(185,734)	23,649	(162,085)	(35,032)
Transfers		(7,955)	7,955	-	-
Net movement in funds		(193,689)	31,604	(162,085)	(35,032)
Funds brought forward at 1 April 2009		655,833	80,974	736,807	771,839
Funds carried forward at 31 March 2010	16	462,144	112,578	574,722	736,807

A separate income and expenditure account has been prepared on page 39

The notes on pages 28 to 41 form part of these financial statements

Balance Sheet

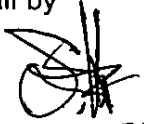
Year Ended 31 March 2010

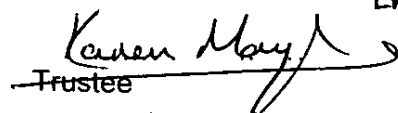
	Note	2010 £	2009 £
FIXED ASSETS			
Tangible Assets	12	9,220	19,127
CURRENT ASSETS			
Stock		33,435	63,576
Debtors	13	19,323	37,552
Cash at bank and in hand		<u>630,336</u>	<u>732,543</u>
		683,094	833,671
CREDITORS Amounts falling due within one year	14	<u>(117,592)</u>	<u>(115,991)</u>
NET CURRENT ASSETS		565,502	717,680
NET ASSETS	16	<u>574,722</u>	<u>736,807</u>
FUNDS			
Unrestricted	17	462,144	655,833
Restricted	18	<u>112,578</u>	<u>80,974</u>
		<u>574,722</u>	<u>736,807</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

For the financial year ended 31 March 2010 the company was entitled to exemption from audit under section 477 Companies Act 2006

These financial statements were approved by the Trustees on 22/9/10 and are signed on their behalf by

Chairperson -  - STEPHEN LAMBERT Date 22-9-10

Trustee  - KAREN MAYLIN Date 22/9/10

The notes on pages 28 to 41 form part of these financial statements

**Notes To The Financial Statements
Year Ended 31 March 2010**

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Charities (Accounts and Reports) Regulations 1995, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005, and with the Financial Reporting Standard for Smaller Entities (effective April 2008), and include the results of the activity described in the directors' report, which is continuing

Cash Flow

The accounts do not include a cash flow statement because the Charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under FRS 1 "Cash Flow Statements"

Fixed Assets

Fixed assets are recorded at cost, or in cases where fixed assets have been donated to the Charity, at valuation at time of acquisition

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset, as follows

Furniture and fittings -	25% p a straight line basis
Computer Equipment -	33% p a straight line basis

Stock

Stock represents stationary, printed material and other consumables and is valued at cost

Grants

Revenue grants are credited to the statement of financial activities when receivable Capital grants are credited to the statement of financial activities as and when receivable

Income

Income comprises grants, donations, legacies, membership fees and bank interest receivable which are accounted for on an accruals basis except for donated income which is accounted for when received

Deferred Income

Membership fees are recognised over the period they relate to, any membership fees received in advance are deferred in the balance sheet

Fund Accounting

Funds held by the charity are either

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes Where restricted funds received remain partly unspent, they are carried forward to the following period in restricted reserves

**Notes To The Financial Statements
Year Ended 31 March 2010**

1. ACCOUNTING POLICIES (continued)

Going Concern

The company relies heavily on funding from the Welsh Assembly Government for its income. Should this source of income cease, it would have significant implications for the scale of operations of the company. The directors have prepared the financial statements on the going concern basis on the basis that grants from the Welsh Assembly Government will continue to be forthcoming in the future.

Pension Costs

The charity has arranged a defined contribution pension scheme for some members of staff. The assets of the scheme are held separately from those of the charity, being invested with insurance companies. Pension costs charged in the Statement of Financial Activities represent the contribution payable by the charity in the year.

Resources Expended

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly and support costs are apportioned on an appropriate basis e.g. staff time spent on each activity.

Grants payable are payments made to third parties in furtherance of the charitable objects of the company. The grants are accounted for where either the Trustees have agreed to pay the grant without condition and the recipient has a reasonable expectation that they will receive a grant, or any condition attached to the grant is outside the control of the company.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with statutory requirements.

Operating leases

Rentals applicable to operating leases are charged to the statement of financial activities on a straight-line basis over the lease terms.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Liabilities

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

2 NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging/(crediting) -

	2010	2009
	£	£
Depreciation – owned assets	16,409	54,834
Depreciation adjustment relating to prior years	-	(33,482)
Auditors remuneration	8,200	8,200
Trustees' indemnity insurance	-	1,616
Loss on disposal of fixed assets	<u>90</u>	<u>556</u>

Notes To The Financial Statements (Continued)
Year Ended 31 March 2010

3 GRANTS AND DONATIONS

	Unrestricted £	Total 2010 £	Total 2009 £
Core funding from Welsh Assembly Government	426,235	426,235	448,668
Donations	<u>1,052</u>	<u>1,052</u>	<u>4,958</u>
	<u>427,287</u>	<u>427,287</u>	<u>453,626</u>

4 OTHER INCOME

	Unrestricted £	Total 2010 £	Total 2009 £
Training	8,134	8,134	9,413
Miscellaneous income	3,135	3,135	2,202
Contract Income – WAG – Quality Assurance	-	-	31,772
	<u>11,269</u>	<u>11,269</u>	<u>43,387</u>

5 INVESTMENT INCOME

	Unrestricted	Total 2010 £	Total 2009 £
Bank Interest	<u>3,209</u>	<u>3,209</u>	<u>27,821</u>

Notes To The Financial Statements (Continued)
Year Ended 31 March 2010

6 REVENUE GRANTS

	Restricted	
	Total 2010	Total 2009
	£	£
CWLWM (ESF – Equal)	-	9,586
The Kids' Clubs Project (ESF)	-	940,070
New Opportunities Fund (grants to club)	(8,687)	91,443
Anglesey County Council	20,500	23,500
Anglesey Community Focused School (CFS)	16,096	7,000
Anglesey Training	840	5,229
Anglesey Grants	3,134	-
Anglesey Well Being	2,742	-
Blaenau Gwent County Borough Council	12,937	14,644
Blaenau Gwent CFS	2,580	13,636
Blaenau Gwent GAVO	1,000	-
Bridgend County Council	41,520	33,197
Bridgend Community Focused School	-	5,126
Bridgend Training	2,624	-
Caerphilly County Borough Council	34,153	34,153
Caerphilly Health Challenge	1,420	-
Ceredigion County Council	10,000	18,495
Ceredigion CFS	29,370	13,636
Ceredigion Well being	-	2,860
City and County of Cardiff Council	60,453	38,100
Cardiff Training	16,112	5,034
Cardiff Participation Project	2,285	-
Carmarthenshire County Council	46,408	46,408
Conwy County Borough Council	33,736	49,448
Conwy CFS	18,856	13,636
Conwy Training	26,041	-
Conwy Grants	27,400	-
Denbighshire County Council	-	3,100
Denbighshire CFS	13,963	-
Denbighshire Training	9,995	-
Flintshire County Borough Council	33,881	44,869
Flintshire County Council – Training	24,555	2,000
Flintshire Grants	10,671	-
Flintshire Health Challenge	785	-
Flintshire CFS	1,672	-
Gwynedd County Borough Council	13,925	11,952
Gwynedd Grants	4,000	-
Gwynedd Training	5,675	-
Merthyr Tydfil County Borough Council	23,112	23,345
Merthyr CFS	17,182	13,636
Merthyr Training	545	-
Merthyr CFS Grants	22,898	-
Monmouthshire County Council	20,752	38,088
Monmouthshire Grants	3,658	-
Monmouthshire Training	2,465	-
Monmouthshire CFS Grants	7,000	-

Clybiau Plant Cymru Kids' Clubs
Notes To The Financial Statements (Continued)
Year Ended 31 March 2010

	Restricted	
	Total 2010	Total 2009
	£	£
Neath Port Talbot Council	40,129	16,129
Neath CFS	-	13,637
Newport City Council	53,472	36,636
Newport Training	11,030	5,805
Newport CFS Grants	45,604	-
NCYPP Grants	464	-
Pembrokeshire County Council	36,667	44,709
Pembrokeshire Carers Grant	8,000	8,000
Pembrokeshire Well Being	2,496	-
Powys Kerry	1,995	-
Powys Health & Well Being	802	-
Powys MCCP	1,832	-
Powys Training	150	-
Powys DFP	3,602	-
Rhondda Cynon Taff County Borough Cou	8,568	8,368
RCT Training	785	-
City and County of Swansea Council	30,099	24,335
Swansea CFS	7,848	-
Torfaen County Borough Council	35,721	40,721
Torfaen Grants	5,000	-
Torfaen Health Challenge	976	-
The Vale of Glamorgan County Council	25,591	25,934
Vale of Glamorgan Well Being	1,990	-
Vale of Glamorgan Training	420	-
Wrexham County Borough Council	34,081	56,753
Wrexham CFS	12,638	12,270
Wrexham Grants	22,672	-
Welsh Assembly Government		
Food & Health	-	2,000
Awards for All	4,999	4,996
The Big Lottery Way of Life	136,492	82,481
Fair Share	14,433	-
Future Jobs Fund	4,845	-
Community Foundation	2,145	-
	<u>1,173,800</u>	<u>1,884,965</u>

Notes To The Financial Statements (Continued)
Year Ended 31 March 2010

7 CHARITABLE ACTIVITIES

	Activities undertaken directly	Grant funding of activities	Charitable Activities & Support Costs	2010 Total	2009 Total
	£	£	£	£	£
Training	26,112	-	369,374	395,486	469,276
Grants to clubs – Note 9	-	151,985	620,862	772,847	1,222,529
Development and support given to clubs	35,799	-	581,567	617,366	758,349
	<u>61,911</u>	<u>151,985</u>	<u>1,571,803</u>	<u>1,785,699</u>	<u>2,450,154</u>

8 CHARITABLE ACTIVITIES AND SUPPORT COSTS

	Basis of Allocation	Training	Grants made to clubs	Develop- ment and support given to clubs	2010 Total	2009 Total
		£	£	£	£	£
Support costs allocated to activities						
Salaries and National Insurance	Time	267,737	450,026	421,544	1,139,307	1,301,517
Pensions and health insurance	Time	14,963	25,151	23,559	63,673	54,066
National and Regional office running costs	Time	82,796	139,168	130,360	352,324	481,134
Depreciation	Time	3,856	6,482	6,071	16,409	54,834
Depreciation adjustment relating to prior years	Time	-	-	-	-	(33,482)
Loss on sale of fixed assets	Time	21	36	33	90	735
		<u>369,373</u>	<u>620,863</u>	<u>581,567</u>	<u>1,571,803</u>	<u>1,858,804</u>

Notes To The Financial Statements (Continued)
Year Ended 31 March 2010

9 GRANTS PAYABLE

	Restricted	Total	Total
	£	2010 £	2009 £
The Kids' Club Project (ESF)	-	-	315,417
New Opportunities Fund	23,989	23,989	132,929
Anglesey County Council	2,732	2,732	3,453
Conwy County Borough Council	20,400	20,400	2,800
Flintshire County Council	9,464	9,464	9,440
Gwynedd County Borough Council	3,528	3,528	-
Merthyr Tydfil County Borough Council	16,231	16,231	3,440
Monmouthshire County Council	2,924	2,924	10,127
Monmouthshire CFS	6,222	6,222	-
Newport County Council	35,869	35,869	-
Pembrokeshire County Council	-	-	6,212
Pembrokeshire Carers Grant	7,107	7,107	7,111
Torfaen County Borough Council	4,444	4,444	4,444
Wrexham County Borough Council	19,075	19,075	20,153
	<u>151,985</u>	<u>151,985</u>	<u>515,526</u>

All grants are to provide support to out of school clubs in Wales. During the course of the year 447 (2009 563) grants were made, ranging in size from £10 to £5,113 (2009 £24 to £7,358)

10. GOVERNANCE COSTS

	Unrestricted	Total	Total
	£	2010 £	2009 £
Auditors' remuneration	8,200	8,200	8,200
Trustees' expenses	591	591	1,146
Costs of trustees' meeting	1,689	1,689	1,775
Costs of printing annual report	126	126	501
	<u>10,606</u>	<u>10,606</u>	<u>11,622</u>

**Notes To The Financial Statements
For The Year Ended 31 March 2010 (Continued)**

11 STAFF COSTS

	2010 £	2009 £
Wages and salaries	1,035,042	1,193,942
Social Security costs	96,377	107,575
Pension costs	61,227	48,891
Medical insurance	<u>2,446</u>	<u>5,175</u>
	<u>1,195,092</u>	<u>1,355,583</u>

No employee was paid £60,000 or more during the year (2009. Nil)

The average weekly number of full time equivalent staff employed during the financial year amounted to

	2010 No	2009 No
Managers	9	9
Development Officers	17	17
Training officers	5	6
Administrators	10	12
Support Workers	<u>4</u>	<u>4</u>
	<u>45</u>	<u>48</u>

No trustees received remuneration during the year Eight trustees (2009 nine) were reimbursed travel and subsistence expenses for attending meetings amounting to £591 (2009 £1,146)

12 TANGIBLE FIXED ASSETS

	Furniture and fittings £	Computer Equipment £	Total £
COST			
At 1 April 2009	80,126	150,415	230,541
Additions	667	5,925	6,592
Disposals	<u>(16,242)</u>	<u>(15,504)</u>	<u>(31,746)</u>
At 31 March 2010	<u>64,551</u>	<u>140,836</u>	<u>205,387</u>
DEPRECIATION			
At 1 April 2009	76,859	134,555	211,414
Charge for year	2,824	13,585	16,409
Eliminated on disposal	<u>(16,242)</u>	<u>(15,414)</u>	<u>(31,656)</u>
At 31 March 2010	<u>63,441</u>	<u>132,726</u>	<u>196,167</u>
NET BOOK VALUE			
At 31 March 2010	<u>1,110</u>	<u>8,110</u>	<u>9,220</u>
At 31 March 2009	<u>3,267</u>	<u>15,860</u>	<u>19,127</u>

All assets held are for charitable purposes

**Notes To The Financial Statements
For The Year Ended 31 March 2010 (Continued)**

13 DEBTORS

	2010 £	2009 £
Amounts due within one year		
Trade debtors	6,254	9,353
Other debtors	2,514	2,397
Prepayments and accrued income	<u>10,555</u>	<u>25,802</u>
	<u>19,323</u>	<u>37,552</u>

14 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010 £	2009 £
Trade creditors	51,122	47,569
Other creditors	17,736	21,497
Social Security and other taxes	27,057	29,385
Membership subscriptions received in advance	10,559	6,345
Accrued expenses	<u>11,118</u>	<u>11,195</u>
	<u>117,592</u>	<u>115,991</u>

15. FINANCIAL COMMITMENTS

At 31 March 2010, the Trust had annual commitments under non-cancellable operating leases as follows

	2010 £	2009 £
Expiring within one year	-	-
Expiring between two and five years inclusive	16,224	2,127
Expiring in over five years	<u>-</u>	<u>5,448</u>
	<u>16,224</u>	<u>7,575</u>

Clybiau Plant Cymru Kids' Clubs
Notes To The Financial Statements
For The Year Ended 31 March 2010 (Continued)

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total funds £
Fund balances as at 31 March 2010 are represented by			
Tangible Fixed Assets	9,220	-	9,220
Current Assets	570,516	112,578	683,094
Current Liabilities	(117,592)	-	(117,592)
	<u>462,144</u>	<u>112,578</u>	<u>574,722</u>

17. UNRESTRICTED FUNDS

	Balance at 1 st April 2009 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 March 2010 £
Designated Funds					
I Budget Contribution – for 2008-10 fund	313,468	-	(116,182)	(34,735)	162,551
II Trustee Induction and training fund	4,270	-	(205)	(4,065)	-
III Restructuring and forward planning fund	5,000	-	-	(5,000)	-
IV Open College Network registration fund	400	-	-	(400)	-
V Maternity and sickness reserve fund	20,000	-	(7,245)	-	12,755
VI Staff Development fund	1,216	-	(1,515)	299	-
VII Staff health insurance fund	1,143	-	(1,143)	-	-
VIII Upgrade fund	3,767	-	(4,392)	625	-
IX Staff remuneration benefits package	5,000	-	(2,794)	(2,206)	-
	<u>354,264</u>	<u>-</u>	<u>(133,476)</u>	<u>(45,482)</u>	<u>175,306</u>
General Fund	<u>301,569</u>	<u>460,420</u>	<u>(512,678)</u>	<u>37,527</u>	<u>286,838</u>
	<u>655,833</u>	<u>460,420</u>	<u>(646,154)</u>	<u>(7,955)</u>	<u>462,144</u>

I The budget contribution fund represents money from the general reserve set aside to finance unrestricted expenditure in 2010/11

II The maternity and sickness reserve fund represents money set aside to cover any costs of maternity or sickness cover which are over and above the budget for 2010/11

Notes To The Financial Statements
For The Year Ended 31 March 2010 (Continued)

18. RESTRICTED FUNDS

	Sub- Note	Balance as at 1 April 2009 £	Incoming Resources £	Outgoing resources £	Transfers £	Balance as at 31 March 2010 £
New Opportunities Fund (grants to club)		27,481	(8,687)	(23,010)	4,216	-
Anglesey County Council	1	-	20,500	(20,500)	-	-
Anglesey Community Focused School (CFS)	3	-	16,096	(16,096)	-	-
Anglesey Training	4	-	840	(840)	-	-
Anglesey Grant	2	-	3,134	(3,066)	-	68
Anglesey Well Being	6	-	2,742	(2,742)	-	-
Blaenau Gwent County Borough Council	1,5	3,773	12,937	(13,379)	-	3,331
Blaenau Gwent CFS	3	-	2,580	(2,635)	55	-
Blaenau Gwent - GAVO	8	-	1,000	-	-	1,000
Bridgend County Council	1	-	41,520	(41,520)	-	-
Bridgend Community Focused School	3	311	-	(311)	-	-
Bridgend Training	4	-	2,624	(2,624)	-	-
Caerphilly County Borough Council	1	-	34,153	(36,048)	1,895	-
Caerphilly Health Challenge	6	-	1,420	(1,420)	-	-
Ceredigion County Council	1	-	10,000	(10,000)	-	-
Ceredigion CFS	1	-	29,370	(29,370)	-	-
Ceredigion Well Being	6	2,542	-	(2,542)	-	-
City and County of Cardiff Council	1,3	-	60,453	(60,453)	-	-
Cardiff Training	4	816	16,112	(15,278)	-	1,650
Cardiff Participation	7	-	2,285	(2,285)	-	-
Carmarthenshire County Council	1	-	46,408	(46,408)	-	-
Conwy County Borough Council	1	-	33,736	(33,736)	-	-
Conwy CFS	3	-	18,856	(18,856)	-	-
Conwy Training	4	-	26,041	(12,377)	-	13,664
Conwy Grants	5	-	27,400	(20,400)	-	7,000
Denbighshire County Council	3	-	13,963	(13,963)	-	-
Denbighshire Training	4	-	9,995	(5,146)	-	4,849
Flintshire County Borough Council	1	-	33,881	(33,881)	-	-
Flintshire County Council – Training	4	-	24,555	(4,506)	-	20,049
Flintshire Grants	2	-	10,671	(10,650)	-	21
Flintshire Health Challenge	6	-	785	(785)	-	-
Flintshire CFS	3	-	1,672	(1,672)	-	-
Gwynedd County Borough Council	3	-	13,925	(13,925)	-	-
Gwynedd Grants	2	-	4,000	(4,000)	-	-
Gwynedd Training	4	-	5,675	(5,057)	-	618
Merthyr Tydfil County Borough Council	1	-	23,112	(23,112)	-	-
Merthyr CFS	3	-	17,182	(16,657)	-	525
Merthyr Training	4	-	545	(545)	-	-
Merthyr CFS Grants	2,5	-	22,898	(16,231)	-	6,667
Monmouthshire County Council	1	-	20,752	(20,752)	-	-
Monmouthshire Grants	2	-	3,658	(3,658)	-	-
Monmouthshire Training	4	-	2,465	(2,087)	-	378
Monmouthshire CFS Grants	5	-	7,000	(7,000)	-	-

Clybiau Plant Cymru Kids' Clubs
Notes To The Financial Statements
For The Year Ended 31 March 2010 (Continued)

	Sub- Note	Balance as at 1 April 2009 £	Incoming Resources £	Outgoing resources £	Transfers £	Balance as at 31 March 2010 £
Neath Port Talbot Council	1,3	-	40,129	(40,129)	-	-
Newport City Council	1,3	-	53,472	(53,472)	-	-
Newport Training	4	5,146	11,030	(13,380)	-	2,796
Newport CFS Grant	2,5	-	45,604	(35,869)	-	9,735
NCYPP Grants	8	-	464	(464)	-	-
Pembrokeshire County Council	1	-	36,667	(36,667)	-	-
Pembrokeshire Carers Grant	2	-	8,000	(8,000)	-	-
Pembrokeshire Well Being	6	-	2,496	(2,496)	-	-
Powys Kerry	1	-	1,995	(580)	-	1,415
Powys Health & Well Being	1	-	802	(1,050)	248	-
Powys MCCP	1	-	1,832	(1,351)	-	481
Powys DFP	1	-	3,602	(1,932)	-	1,670
Powys Training	4	-	150	(150)	-	-
Rhondda Cynon Taff County Borough	1	-	8,568	(9,601)	1,033	-
Rhondda Cynon Taff Training	4	-	785	(785)	-	-
Swansea Council	1	-	30,099	(30,099)	-	-
Swansea CFS	3	-	7,848	(7,848)	-	-
Torfaen County Borough Council	1	-	35,721	(35,922)	201	-
Torfaen Grants	2	-	5,000	(5,000)	-	-
Torfaen Health Challenge	6	-	976	(340)	-	636
The Vale of Glamorgan County Council	1	-	25,591	(25,591)	-	-
The Vale of Glamorgan Well Being	6	-	1,990	(1,990)	-	-
The Vale of Glamorgan Training	4	-	420	(420)	-	-
Wrexham County Borough Council	1	-	34,081	(34,081)	-	-
Wrexham CFS	3	-	12,638	(12,638)	-	-
Wrexham Grants	2	-	22,672	(22,672)	-	-
WAG - Food & Health		2,000	-	(2,299)	299	-
Awards for All		2,631	4,999	(4,949)	8	2,689
The Big Lottery Way of Life		36,274	136,492	(145,033)	-	27,733
Fair Share		-	14,433	(12,038)	-	2,395
Future Jobs Fund		-	4,845	(3,544)	-	1,301
Community Foundation		-	2,145	(238)	-	1,907
		<u>80,974</u>	<u>1,173,800</u>	<u>(1,150,151)</u>	<u>7,955</u>	<u>112,578</u>

**Notes To The Financial Statements
For The Year Ended 31 March 2010 (Continued)**

Note 1 Staff costs

Funding to cover staff costs to support the Rates Support Grant within the Local Authority To help develop and sustain clubs offering them training on club development and policies

Note 2 Assisted Places and Extra Hands Grants

Extra Hands grants provide full or part funding for one-to-one workers for children with special needs Assisted Places grants provide for families unable to afford childcare fees Clybiau Plant Cymru Kids' Clubs manages the application, assessment, payment, and monitoring processes for the award The organisation's local development officers support clubs by advertising the grants, helping with applications, conducting monitoring and providing whatever other assistance is required Assisted Places and Extra hands grants are important to children, parents and clubs Everyone recognises the entitlement of special needs children to support as well as the positive social and emotional benefits of inclusion for children with special needs and their peers Grants are also necessary for clubs as most childcare clubs operate 'on a shoestring' and would not otherwise be able to afford an additional worker to support one child The grants are critical to parents who need respite, need to work, want to work or attend training

Note 3 Community Focused Schools

Funding to employ staff to support the development of the new **childcare element of the Welsh Assembly Governments Community Focused Schools project.**

Note 4 Training

Funding to provide Playworker training courses, for Playworkers working or living within the Local Authority area to improve the skills of new and existing childcare workers in out of school childcare clubs

Note 5 Development Grants

Development and sustainability grants to provide both development support and a key fund grant programme, which includes equipment, for out of school childcare clubs Setting up new out of school childcare clubs, extending existing clubs

Note 6 Health Well Being

Grants to provide training in healthy eating and increased physical activity to enable Playworkers to provide a range of accessible activities, which promote and develop skills and knowledge in healthy eating and ensure that consistent messages are delivered regarding nutrition and oral health

Note 7 Participation

A grant to identify a mechanism in which younger children can be and want to be heard and share their thoughts and opinions at a strategic level across Cardiff whilst improving understanding of those working with children re participation through training

Note 8 Other General Funds

Grants for one off funding for specific projects

Restricted funds represent grants received for specific purposes When the expenditure to which these grants relate is incurred it is charged to the fund in the Statement of Financial Activities Where an overspend occurred on a restricted fund, a transfer has been made from unrestricted funds to cover

19. RELATED PARTY TRANSACTIONS

The Clubs of which P Graham, KLJ Maylin, I Yacomen, and S Driscoll (all trustees during the year) are involved in running, received grants from the charity totalling £5,254 during the year (2009 £45,649)

**Notes To The Financial Statements
For The Year Ended 31 March 2010 (Continued)**

20. APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements

21. SHARE CAPITAL

The company does not have a share capital being limited by guarantee