

Company registration number: 4296436
Charity registration number: 1093260

CLYBIAU PLANT CYMRU KIDS' CLUBS

**(A Company Limited by Guarantee
and not having a share capital)**

**TRUSTEES ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2013**

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Contents

COMPANY INFORMATION	3
REPORT OF THE DIRECTORS AND TRUSTEES	4
STATEMENT OF DIRECTORS' RESPONSIBILITIES	22
REPORT OF THE AUDITORS	24
STATEMENT OF FINANCIAL ACTIVITIES	26
BALANCE SHEET	37
NOTES TO THE FINANCIAL STATEMENTS	28

COMPANY INFORMATION: REFERENCE AND ADMINISTRATIVE DETAILS

Directors / Trustees:	Karen Maylin (Chair) appointed October 2012 Kathryn Williams Catherine Carr until October 2012 Hanni Brett until October 2012 Cathy Martinson until October 2012 Regina Clayton until October 2012 Diane Daniel until October 2012 Peter Graham until October 2012 Penelope Mitchell (Chair) until October 2012 Zena Beirne Beryl Blackmore Lorna Roberts until October 2012 Matthew Wilson appointed October 2012 Lucy Dominguez appointed October 2012 Amy Baugh appointed October 2012 Emily John appointed October 2012 Dawn Vaughan appointed October 2012 Sian Evans appointed October 2012
Secretary:	Mrs O W Hawkins
Director:	Mrs O W Hawkins
Registered office:	Bridge House, Station Road, Llanishen Cardiff CF14 5UW
Auditors:	Broomfield & Alexander Chartered Accountants Waters Lane Chambers, Waters Lane, Newport, NP20 1LA
Bankers:	National Westminster plc 1 Taff Street, Pontypridd, Rhondda Cynon Taff CF37 4UU
Registered company number:	4296436 (England and Wales)
Registered charity number:	1093260
Solicitors:	Heights Legal Unit L Trecenydd Business Park Caerphilly CF83 2RZ

REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31 MARCH 2013

The Directors present their annual report with the financial statements of the company for the year ended 31 March 2013. This is the twelfth annual report of the company.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The company was incorporated under the name of Clybiau Plant Cymru Kids' Clubs Limited on 1 October 2001. The company is limited by guarantee, registered in England and Wales. Charitable status was obtained on 1 August 2002 under reference 1093260.

On 17 August 2005 the company passed a special resolution to amend the Memorandum of Association to include the power to provide indemnity insurance to cover the liability of the Trustees and the Articles of Association altered to open the membership to out of school childcare clubs and an election procedure for the Board of Trustees.

On 26 September 2005, the company passed a Special Resolution to change its name to Clybiau Plant Cymru Kids' Clubs from Clybiau Plant Cymru Kids' Clubs Limited so that the Companies House and the Charity Commission name are the same.

The company was established under its Memorandum and Articles of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

APPOINTMENT OF TRUSTEES

The Directors of the company are also charity Trustees for the purposes of charity law and under the company's Articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association the members of the Board of Trustees are elected annually and can serve for a period of no more than three consecutive years at a time unless such persons last served as a trustee more than one year previously.

On 17 August 2005 a resolution was passed to alter the Memorandum and Articles of Association of Clybiau Plant Cymru Kids' Clubs in order to appoint twelve Trustees to the Board of Trustees from the out of school club full members.

12 Trustees are appointed through a series of 3 regional elections from the members, and with 3 co-options made by the outgoing Board, making 15 Trustees in all.

Such appointments are subject to confirmation by the members at the Annual General Meeting and the Trustees when appointed serve until the end of the next Annual General Meeting.

The Trustees may co-opt to fill any vacancy at any time but such co-opted Trustees hold office only until the next Annual General Meeting.

TRUSTEE INDUCTION AND TRAINING

We are lucky that all of the Trustees are familiar with the practical work of running out of school childcare clubs and, with the Board co-options, provide a broad skill mix which reflects the diversity of the membership

Each Trustee undergoes a Criminal Record Check (now known as DBS Disclosure and Barring Service) when elected. Each Trustee is given on election a trustee role description, strategic plan, memorandum and articles of association, company handbook, annual report and financial statements

Trustees are inducted in the overall work of the organisation, and the range of projects the organisation is involved with at a series of presentations made by project leaders at the Annual General Meeting and at Board meetings during the year. Trustees receive bi-monthly copies of "Governance" magazine delivered to their home addresses and the Charity Commission newsletter. Trustees are also alerted to trustee training which is available locally as and when it occurs from such organisations as the local County Voluntary Councils

All members of the Board of Trustees give their time voluntarily and are able to claim out of pocket/ incidental travel expenses to meetings at the normal Inland Revenue rate

ORGANISATIONAL STRUCTURE

**Out of School Childcare Clubs
elect a Board of Trustees**



Board of Trustees / Directors (elected at AGM)

Strategic direction and policy decisions made by Board of Trustees at, no less than, 4 meetings per year which are always attended by Director, Finance Manager and Administration Manager (who have no voting power)

A Finance and Personnel sub-committee meet a fortnight before Board meetings. All the Board are invited to attend this meeting chaired by a Trustee and attended by Director, Finance Manager and Administration Manager



Director

Day to day management of the organisation carried out by the Director with support/advice from a Senior Team made up of a Finance Manager, 4 Regional Team Leaders, Project Team Leaders, Training Manager and Administration Manager

There are 3 regional offices – in Cardiff, Colwyn Bay and Swansea. There are 4 Team Leaders who oversee and support development and support staff who work in counties. The Training Manager oversees the trainers who are located in the regions in liaison with their Line Managers in North and West Wales. Trainers deliver the range of courses and provide support to individual students. Childcare Business Development Officers may also deliver some training, but they provide almost all the individual mentoring to playworkers.

The core management staff of the organisation includes the Director, Finance Manager, and Administration Manager

RELATED PARTIES

The out of school childcare clubs of which Katherine Williams, Sian Evans, Karen Maylin, Amy Baugh, Zena Beirne, Matthew Wilson and Lorna Roberts, all of whom were trustees were involved in running received grants from the charity totalling £20,455 during the year

RISK MANAGEMENT

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems are in place to mitigate exposure to the major risks. During the year a risk management report was produced using the Charity Commission guidance and this is used to monitor and reduce risks as and when they occur

OBJECTIVES AND ACTIVITIES

Clybiau Plant Cymru Kids' Clubs exists to help communities in Wales by promoting, developing and supporting quality, affordable, accessible out of school childcare clubs.

The objects for which the Charity is established are to:

- a) Promote the care and education of children in Out of School Childcare Clubs and to promote the provision of facilities for the play, recreation and other leisure time occupations of such children in the interest of social welfare with the objects of improving their conditions of life
- b) Advance the education and training of persons providing such care and educational and recreational facilities.
- c) Conduct research into all aspects of the care, education and recreation of such children and to publish the useful results of such research

These objects clearly identify the **public benefit** of our work

Overlying principles are to:

- Support an affordable, accessible, quality out of school childcare club in every community which wants one
- Meet the needs of all children, including those with special needs, and of all parents/carers including working parents/carers, as far as is possible, and actively seek their views
- Provide quality support services, information and training for out of school childcare clubs
- Value the staff and volunteers and deal with them in an open and fair manner
- Enable people within the organisation to have every opportunity for self-development and training and be a best practice employer
- Work in partnership with other organisations to help us achieve our mission statement
- Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise), the Government and the public at large

In delivering and planning activities for the year, the Trustees have considered the Charity Commission's guidance on **public benefit** and the principles above are used to plan the organisations activities

The aim and principles inform a 3 year strategic plan which is agreed by the Board of Trustees and this in turn forms the basis of applications to the Welsh Government for 3 year core funding

This Annual Report of the Board of Trustees identifies **achievements and benefits to the public** against these principles, clearly headed at the beginning of each section

At the Board of Trustees meetings, progress against targets are assessed and decisions taken to amend accordingly. This report outlines the work carried out in the past year, which fully reflects the purposes that the charity was set up to further, **out of school childcare in Wales.**

Beneficiaries of the service Clybiau Plant Cymru Kids' Clubs provides are the children in the clubs that have been helped set up, the people working in the clubs (playworkers) and the parents on the management committees or owners of clubs who are given advice, information and support about running childcare businesses and training to improve good practice in the clubs. Clybiau Plant Cymru Kids' Clubs also provides training to playworkers to support quality activities in clubs and to meet the statutory requirements of the Care and Social Services Inspectorate Wales (CSSIW) and Welsh Government

Membership of Clybiau Plant Cymru Kids' Clubs is open to out of school childcare clubs. These may be

- after school clubs
- before school or breakfast clubs
- holiday clubs

Membership is also open to interested individuals and other organisations. No one is excluded but there is a small membership subscription which, according to our research, is lower than any other national childcare organisation in Wales, but with more benefits. The **public** can access information about out of school childcare from publications and on the website, **free of charge.**

Out of school childcare clubs provide safe, affordable and accessible provision at either end of the school day and during the school holidays for school aged children and young people aged 3 to 14 and enable parents to go to work or attend training (16 years of age if they have specific needs)

Promoting for public benefit:

- Opportunities for parents/carers to work and train by removing the worry of providing children and young people with a safe, stimulating and caring environment at times when children and young people are not able to be at home (Parents may be able to claim the childcare element of Working Families Tax Credit to help meet the cost)
- Free choice for children and young people to decide how they will spend their time, giving them endless opportunities to explore and develop through stimulating activities

Developing for public benefit:

- Out of school childcare clubs in schools and communities wherever there is an identified need
- People in these schools and communities with the skills and knowledge to set up and run successful childcare businesses
- The workforce of playworkers so that they can understand the needs of children and young people and maximise their enjoyment of club time

Supporting for public benefit:

- New and existing clubs so that they can grow from strength to strength
- The ongoing training of playworkers
- The sustainability of clubs by offering advice on funding and quality

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Support an affordable, accessible, quality out of school childcare club in every community which wants one.

At the end of March 2013, Clybiau Plant Cymru Kids' Clubs had supported **1,568 (1,470) out of school childcare clubs** during the year providing, **42,871 (40,179) childcare places**. This represents **166%** growth in the number of out of school childcare clubs across Wales since October 2001.

Over **141** new childcare clubs were created during the year and childcare places increased by 3,173 thanks to the excellent work of the Childcare Business Development Officers and support staff.

1,080 (1,075) were paid up members of Clybiau Plant Cymru Kids' Clubs. Support is given to anyone interested in developing out of school childcare clubs within Wales. Extra support is given to members but information is available for the **public benefit** within leaflets, newsletters and on the website.

County	Breakfast Club	After School Club	Holiday Club	Other organisations	County Total
Anglesey	3	22	11		36
Blaenau Gwent	3	11	7		21
Bridgend	9	19	16		44
Caerphilly	6	15	8		29
Cardiff	19	57	18		94
Carmarthenshire	13	62	28		103
Ceredigion	0	23	13	1	37
Conwy	9	35	21		65
Denbighshire	17	32	19		68
Flintshire	23	47	17		87
Gwynedd	3	25	15		43
Merthyr Tydfil	2	11	9		22
Monmouthshire	5	19	7		31
Neath Port Talbot	4	15	9		28
Newport	17	18	18		53
Pembrokeshire	9	30	19		58
Powys	3	16	9		28
Rhondda Cynon Taf	4	20	8		32
Swansea	6	39	17		62
Torfaen	5	9	4		18
Vale of Glamorgan	9	19	9		37
Wrexham	19	43	22		84
	188	587	304	1	1,080

Fig 1 – Breakdown of Clybiau Plant Cymru Kids' Clubs Members as at 31 03 13
Source: Membership Database

There are 1,568 supported clubs but only **1,080 pay** for membership. Only 1,080 have access to all the support from our website. Each setting may have more than one childcare club, for example one setting may have a breakfast club, afterschool club and also run a holiday club. This is counted as 3 clubs but one setting or provider.

The type of childcare club also alters year on year. The number of clubs run by voluntary management committees falls slightly each year, this year it is 46% having reduced 1% from last year. Clubs run by private providers has increased by 1%.

We ask out of school childcare clubs to describe themselves regarding the language which best describes their clubs. The childcare clubs describe themselves as English medium, Welsh medium or bilingual. **71% (72%)** of clubs consider themselves as English medium, **16% (15%)** are Welsh medium and **13%** describe themselves as bilingual. The clubs reflect the communities in which they are placed and are a public benefit to their local community.

Extra funding is sought to set up new clubs (for public benefit) and for the Clybiau Plant Cymru Kids' Clubs staff (Childcare Business Development/Training Officers/Support Workers/Administrative) that are needed to support the growth and development of clubs. Although the organisation has core funding from the Welsh Government it is reliant on **funding from Local Authorities (LA's) to fund the development staff** working within the county. To date, we have been successful in gaining this money and in having staff working in **18 counties** in Wales to support development of out of school childcare clubs.

However, in these continuing times of austerity this funding cannot be relied on, neither from the Welsh Government or the Local Authorities. We cannot survive as an organisation without the Welsh Government core funding, even though it only pays a proportion of our core funds. We are, as always, grateful for the support of the Welsh Government, and in particular the Children and Families Team, for this financial support. During the previous year we started talking with Local Authorities about Families First funding and now have contracts with Bridgend and Wrexham and Flintshire from this source.

The Community Focused School childcare grant funding has been an **important source of money for new club development across Wales during the last 5 years**. Without this funding source it would have been difficult to continue the expansion of clubs across Wales. This grant is now known as the **Out of School Childcare grant** and is essential for club expansion. We are very grateful to counties who fund our Childcare Business Development Officers with this funding.

Other club development money has come from Awards for All, (where would we be without this source?) and the Rural Development Plan funding in Carmarthenshire which is used in conjunction with Awards for All.

Clybiau Plant Cymru Kids' Clubs meets the **public benefit** requirement for charities by

- looking for grants to help clubs set up,
- working with communities to set up the clubs,
- giving grants to help children attend childcare clubs through paying assisted places fees, and
- providing grants for clubs to employ staff to aid inclusion

In **Communities First** areas and areas of **disadvantage** we have developed special initiatives to help out of school childcare clubs. In **Merthyr Tydfil** we secured funding through the Rural Development Plan (RDP) which allows us to operate an **Assisted Places** grant scheme to support vulnerable families living in disadvantaged rural wards. In **Carmarthenshire** the successful partnership developed with the County Council in relation to the Rural Development Grant funding to develop new out of school clubs and to extend existing after school clubs to include holiday provision has continued during the year. Match funding of 20% is required and each club is supported to apply to the BIG Lottery for start up funding. In **Anglesey**, a pilot scheme ran in Beaumaris/Llanfaes enabled a group of children with social and behavioural difficulties to attend an **Assisted Place** scheme with a taxi taking them home after the session. Without the taxi the children would not access the club.

There is an ongoing demand for more **holiday clubs** but that **affordability** is a key barrier. Inset days and care for young people in secondary schools also pose major childcare challenges.

A very important role of development staff is supporting out of school childcare clubs with **funding applications**. During the year staff helped **clubs raise £874,816** for their own use. The applications applied for amounted to £1,151,537 and the **success rate** was **76%**. This money goes directly into clubs and **will not be shown** in these accounts. The money is in the respective accounts of our clubs.

These grants come from a range of places, some will come from Local Authorities such as Out of School Childcare grants, sustainability grants, trusts, grant makers and places like the Awards for All scheme from the BIG Lottery. Some will come from one offs with funders like the Co-op, Tesco, Foresters Fund and many small funders.

Clubs who are members are able to access our funding news on the website pages and are also sent monthly e-news funding bulletins with potential sources of funding.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Meet the needs of all children, including those with special needs, and of all parents/carers including working parents/carers, as far as is possible, and actively seeks their views.

Extra hands grants are important to children, parents and clubs as an extra member of staff allows the integration of children with disabilities into local clubs. Grants are also necessary for clubs as most childcare clubs operate 'on a shoestring' and would not otherwise be able to afford an additional worker to support one child. **The grants are critical to parents who need respite, or need to work, or want to work or attend training.**

Six counties funded Extra Hands grants schemes for clubs Anglesey, Flintshire, Newport, Pembrokeshire, Anglesey, Conwy and Gwynedd. Children and their families benefited from these grants during the year, attending 2,765 club sessions.

The grants provide **full or part funding for one-to-one workers** for children with special needs. Clybiau Plant Cymru Kids' Clubs manages the application, advertising, assessment, payment, and monitors the award. This includes development staff visiting the club and checking attendance of staff and children.

This objective shows the **benefits for all the children in the clubs** through the integration of children with special needs into their local community club and having the same benefits as other children in the community.

Some counties also have **Assisted Places schemes** to allow children to attend clubs where their parents, for whatever reason, cannot afford to pay or need help to meet the costs in order to benefit the children. Anglesey, Newport, Monmouthshire, Conwy, Gwynedd and Merthyr Tydfil (under the Rural Development Plan) have these grant schemes which we administer for them. 140 children benefited from these places by attending **6,850** childcare club sessions.

A successful application was made to Merthyr Tydfil Rural Development Plan to run an **Assisted Place** scheme in the rural wards of Merthyr Tydfil last year. This will help a number of clubs and the families attending and covers an 18 month period and will come to an end in the summer of 2013. During the year this funding paid for 27 children to attend out of school childcare clubs.

We continue to use our customer satisfaction survey, **How are we doing?** This is sent out with the membership application forms. This actively seeks the views of clubs and their perception of the support given. We also use this to improve our services, including giving support regarding IT and accessing the website. It also helps us with information for reporting to counties.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Provide quality support services, information and training for out of school childcare clubs.

The number of children and adults trained during the year rose to to **6,052** (5,470) through **1,396** (1,804) courses / one-to-one business skills sessions

1,499 people received **Business / Committee Skills training**, mostly from their Childcare Business Development Officers (CBDOs), to help them provide sustainable clubs This is a major part of the CBDO work

Delivery of Children's workshops, where Playworkers have the opportunity to be trained in the workplace, has continued with **475 children** taking part in 28 workshops re Focus on Food for kids These covered themes which can be used in clubs such as Halloween and Easter **817 children** were also involved with other workshops such as Culture Zone and Nature Zone

As an **approved centre with CACHE** for the delivery of **Playwork and Assessing qualifications**, we have maintained direct claims status at Quality Standards Monitoring visits The training team work together to ensure that our delivery is standardised and trainers have continued their professional development throughout the year through regular internal meetings, professional discussions and bespoke QCF training The number of trained assessors has increased We are also registered as a training provider with **City and Guilds** to deliver **Essential Skills Wales and Employment Awareness** In order to meet compliance with the Qualifications and Credits Framework (QCF) and the work based learning contract, we have developed robust quality assurance processes that ensure that learners are supported through their training Playwork qualifications are offered (where funding is available) for Level 2 and 3 including the Level 3 Award in Transition to Playwork from Early Years **9 CACHE Level 2 and level 3 Diploma in Playwork (QCF) and Level 3 Award in Transition to Playwork (from Early Years) qualifications** were run during the year

The delivery of **Apprenticeships in Playwork** has continued with 25 learners achieving Frameworks and 14 new Apprentices being signed up in South East Wales and North Wales The Apprentices will work towards either the CACHE Level 2 or Level 3 Diploma in Playwork (QCF) (NVQ), Essential Skills Wales qualifications in Communication and Application of Number and Employment Awareness in Active Leisure and Learning As a sub-contractor for work based learning we are supported by Torfaen Training, the contractor, we are supported to assess our performance and follow a Quality Development Plan to meet ESTYN requirements

The Wales Council for Voluntary Action (WCVA)'s **Engagement Gateway** programme continued through to June 2012 In all, over 2 years, we ran 10 projects Each aimed to engage with 25 people and deliver training and skills to move them closer to the employment market with target outputs set for employment, further learning, volunteering, mainstream programmes, supported programmes, and gaining qualifications

The projects offered participants an opportunity to develop CVs, practice interviewing skills, develop positive thinking skills through the STEPS (Pacific institute) programme In addition formal learning is available for those wishing to work towards a career with children through the Level 2 Award in Playwork (QCF)

Involvement in **Engagement Gateway** has led to us forging new links and networking opportunities with a range of agencies that support people in developing life skills and skills for work and training. Our trainers have gained additional skills and developed protocols to ensure that every participant is offered the opportunity for positive outcomes. We have many case studies detailing participant's experiences on the project which look at the positive outcomes achieved. The projects have also led to the development of participant monitoring systems which capture different types of outcomes to show the distance travelled by the participants.

WCVA developed the Jobs Growth Wales project during the year and we were lucky to be able to tender and won 2 contracts, one in North Wales involving young people in Denbighshire/Wrexham and one in Carmarthenshire. The project's aims were to provide young people aged 16-24 with 26 weeks paid practical experience of a childcare setting with training in underpinning knowledge and providing the opportunity to gain qualifications in Playwork and First Aid.

The jobs were under the umbrella of the WCVA Jobs Growth Wales Supported Employment programme. Supported employment was aimed at those young people who faced barriers to employment or who had suffered a number of knock backs whilst trying to gain access to the employment market.

EMT Training continue to deliver QCF accredited Level 2 qualifications in Emergency First Aid at Work and Paediatric First Aid for us.

Evaluations of all our training have **maintained a high standard** – the average score for course content is 4.6 out of 5. Teaching scored an average of 4.6 out of 5 and organisation of the courses scored an average 4.6 out of 5.

During the year **24 peer support** evenings were held, known locally as **Network events**. These are invaluable for clubs to come together and share good practice and learn from each other. **Ynys Mon Kids' Club Network** were successful in an application to **Awards for all Wales** to provide a First Aid course for 12 participants and 6 Nature Zone for Kids workshops in the 6 holiday clubs on Anglesey. The grant also allowed the Playworkers to attend practical sessions based on a Nature theme.

We have continued to produce bi-lingual materials including **Y Bont**, 4 times a year. The feedback from members is very good and people look forward to the activities, legislative updates, CSSIW news and general up to date information it provides. We have always tried to link with members electronically and it is an ongoing piece of work to encourage members to have emails so they can receive information quickly. Our Administration Manager continues to use a system of sending multiple emails, far and wide, during the year. Twitter, Facebook and other **social media** are used to advantage whenever possible.

Training Courses

	Attendances	Courses
A Taste of Play	50	6
Apprenticeship Programme	99	1
Basic Food Safety in Catering	57	5
Business Health Check	88	61
Business Skills	1499	1085
CACHE L2 In Playwork Award Stage	282	2
CACHE Level 2 Diploma in Playwork (QCF) (NVQ)	226	5
Cache Level 3 Award Transitional	192	2
CACHE Level 3 Diploma in Playwork (QCF) (NVQ)	94	2
Childrens Activity Event	273	5
Children's Rights & Participation	54	3
Culture Zone	40	4
Culture Zone For Kids	202	12
Developing Playwork Practice and Teamwork	33	3
Kyffin Williams Workshop @ Eisteddfod 2012	17	2
Emergency First Aid (Paediatric)	10	1
Employment Awareness Level 1 in Active Leisure and Learning	49	1
Equal Opportunities and Anti Discriminatory Principles for Play Settings	14	1
Essential Skills Level 1 Application of Number	49	1
Essential Skills Level 1 Communication	42	1
FJF Presentation Event	11	1
Focus on Food	118	8
Focus on Food 4 Kids	475	28
Future Jobs Fund Training	5	1
GO Programme	201	32
Health & Safety	189	12
Healthy Friends	73	5
Jobs Growth Wales	328	15
Level 2 Emergency First Aid at Work (QCF)	103	11
Makaton Training	48	1
Marketing Zone	4	1
Nature Zone	33	3
Nature Zone for Kids	288	18
Network Event	212	24
Paediatric First Aid (12 hours)	20	1
Promoting & Supporting Positive Relationships in the Play Setting	117	7
Reflective Practice	28	2
Safeguarding and Welfare of Children	231	14
Staff Training	161	7
Steps to Excellence for Personal Success programme	30	1
Youth Zone	7	1
Total	6052	1396

Fig 2 – Number People Trained by Course
Source Clybiau Plant Cymru Kids' Clubs Training Database

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Value the staff and volunteers and deal with them in an open and fair manner.

The challenge of bringing together Trustees from all over Wales is overcome, to some extent, using **the video conferencing equipment**, housed in each regional office, Cardiff, Colwyn Bay and Swansea. It cuts down the time of travelling to meetings and therefore the time Trustees need to make available for the quarterly meetings. It also helps our carbon footprint. The amount of time the Board of Trustees give to the organisation should not be underestimated, including reading papers for the meetings as well as attendance at the actual meetings themselves.

At the AGM, each year, we lose some of our Trustees, due to our time conditions of completing 3 years service. By doing this we ensure the Board has people who have served a number of years and new people who learn more about the organisation, giving us ideally a mix of knowledge and experience.

There was quite a large turn over in October 2012 as Penny Mitchell who was our long standing Chair, Peter Graham, Catherine Carr, Hanni Brett, Cathy Martinson, Regina Clayton, Diane Daniel and Lorna Roberts all stood down for a variety of reasons, mostly because they had completed their 3 year stint. Trustees who remained to serve for another year were Kathryn Williams, Zena Beirne and Beryl Blackmore who had been originally appointed at the AGM in October 2011 following the election procedure and were re-elected. Thankfully they were joined by a good mixture of new trustees from all over Wales, namely Mathew Wilson, Lucy Dominguez, Amy Baugh, Emily John, Dawn Vaughan and Sian Evans. Karen Maylin, who had previously been on the Board, was re-elected and then elected as Chair. We have a good mixture of people on the Board from those with grass root out of school childcare experience, some managers, some working in clubs, one trying to set up a club and some with Local Authority experience.

The video conferencing (vcl) equipment is used for numerous staff meetings as well as the Board meetings. Travel time, work life balance for employees spending large amounts of time travelling and the improvement of air quality by less travelling in cars are all spin offs of the vcl. Staff have been asked to make as few car journeys as possible and to cluster visits and share transport whenever possible to decrease costs and to lower our carbon footprint.

The video conferencing system takes a little to get used to, and you have to remember there is a time delay, but it has saved us so many hours of travel time over the years. It would be very difficult now to go back to all face to face meetings.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Enable people within the organisation to have every opportunity for self-development and training and be a best practice employer.

During the year, **161 staff training sessions** were delivered giving staff the skills for delivering business mentoring and club activities

Staff are encouraged to attend external training events, workshops, consultations and conferences and there were attendances at events covering a range of subjects including Playwork, child protection, funding, and train the trainer as well as in-house training for all staff on ESDGC and Safeguarding. Staff are encouraged to feed back information from events and this is an important element of continuing professional development. Staff have completed PTLLS, PGCE, Assessor and Quality Assurance qualifications and are following others such as NEBOSH and management training.

The organisation continues to offer the **Simply Health** to all staff after they are confirmed in post. This appears to be good value for money at £1 a week per person as this covers the statutory duty of paying for sight tests/spectacles for people using computers and has numerous other benefits as well, such as payment towards dental health, physiotherapy and consultant fees.

We continue to offer 6% **pension contribution** to all staff and provide a mobile phone and breakdown cover to staff who travel away from their office/home base. Staff work unsociable hours at times and as good employers we also want our staff to be able to get home on all occasions. At £38-£42 per fleet car this is a good cover and ensures if they break down they can get home.

After several attempts, we eventually signed a contract with Punter Southall DC Consulting, Pension Advisers to ensure we are compliant with **auto enrolment** introduced by the Government during the year which will be slowly implemented over the next couple of years. At the same time staff had personal meetings with advisers and we developed a **salary exchange system** which was rolled out in October 2012. This work ensured we were covered against pension requirements and that we tried to do the best for our staff, for their future. In order to meet the new rules all employees recruited since April 2012 were required to make a personal contribution of a minimum of 2% to their pension to qualify for the company contribution, again this will make sure that we are compliant when we reach our staging date for Auto Enrolment.

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Work in partnership with other organisations to help us achieve our mission statement.

Most of the work of Clybiau Plant Cymru Kids' Clubs is in close partnership with Welsh Government and the Local Authorities of Wales to ensure there is sufficient out of school childcare in Wales. Other partners are the BIG Lottery Fund, the other National Voluntary Childcare Organisations in Wales, Mudiad Meithrin (MM), Wales Pre-school Providers Association (Wales PPA), National Day Nurseries Association Cymru (NDNA), PACEY (formerly known as National Childminding Association (NCMA), Children in Wales, Family Information Services and others to further the work of improving childcare provision in Wales. We have also worked with Job Centre Plus, Wales Co-operative Centre, NIACE, School Gates projects, Playwork National Organisations Standards Committee (PNOSC) and others.

Partnership working with the Local Authorities in Wales and their Children's Partnership is an essential part of our work to ensure new out of school childcare clubs are developed in line with the county Children and Young People's Plan and their Childcare Sufficiency Audits. We also work with Community Focused Schools Co-ordinators and their teams, Play Officers, Dieticians, Communities First Officers and many others.

We work closely with Play Wales by supporting them on various committees and groupings namely Playwork and Education Training Council Wales (PETC Wales) and through the National Training Manager, Playwork and Education Training Council UK (PETC UK).

Through the development staff we work with Communities First, Working Links, Adult Education Centres around Wales, Menter Iaith, Dyfydol, County Voluntary organisations, Cymru Cooks, Dragon Sports, Play Development Officers, Wales Co-operative Centre, ACAS, Flying Start teams, Physical and Nutritional groups, county dieticians, Job Centre Plus and many others.

The legacy of the Carmarthenshire, **Big Lottery, Play Learn & Grow Healthy project** is the **Healthy Friends** course, and where funding has been available we have run 5 of these courses for playworkers. We have also made an application to the Welsh Government, **Health Challenge Wales Voluntary Sector** grant to develop these courses and run them across Wales. The resources will be enlarged working with ASH Wales and Alcohol Concern Wales. At the time of writing we are hoping to hear of the result of the application.

Clybiau Plant Cymru Kids' Clubs' **Chwarae Cwm a Mynydd Play** project aims to help improve the quality of life for people living in rural areas of Caerphilly. The aim is to support a more qualified and better skilled childcare and playwork workforce and provide increased play opportunities for children.

The project provides free playwork training and continuing professional development for those working or interested in working with children, from 2011 until September 2013. This project has delivered a lot of training since its inception. The actual training delivery ends in June 2013 and everything has to have been completed and all the bills paid and all the training counted by September.

We have been pleased to work with **Wales Council for Voluntary Action (WCVA)** on a number of projects over recent years, the European Engagement Gateway project, Future Job Fund and most recently Jobs Growth Wales.

These projects have helped us in several ways They allow us to

- keep Wales working and find jobs for young people
- train young people in Playwork to work in clubs
- allow clubs to get newly trained people to help them meet quality care for children
- develop new clubs looking for staff
- help the Welsh Government meet its national targets

In recent years the European Funded Projects in Wales from the Welsh Government have had to be large projects and we are unable to match fund the millions of pounds required Through involvement with these smaller projects we have been able to work through WCVA on smaller projects with no need for match funding It has allowed us to continue to work with European money in this way

We continue to be a member of the **Fundraising Standards Board** and keep to their quality standards of practice

ACHIEVEMENTS AND PERFORMANCE AGAINST OBJECTIVES

Objective: Communicate the benefits of quality out of school childcare to schools, parents (working and otherwise) the Government and the public at large.

Clybiau Plant Cymru Kids' Clubs staff attend a range of meetings involving the **Welsh Government and others such as: Local Authorities** Childcare Partnerships, Care Council of Wales, Play Wales, Children in Wales and local Voluntary Councils. At these meetings the benefits of out of school childcare are always at the forefront of communications.

During the year we have responded to **consultations** to ensure the views of out of school clubs are **borne in mind when decisions are made and policies** are set. Consultations include

- Welsh Assembly Play Sufficiency
- Commission on Childcare call for evidence Department for Work and Pensions

All staff continue to communicate the **benefits of out of school clubs** on every conceivable opportunity at county childcare events and to the **public at large**.

'**Stepping Out**, A Guide to Setting Up an Out of School Childcare Club' has been updated and will be made available to members on the website during 2013.

Y Bont, our in-house magazine/newsletter, continues to be produced bilingually, four times a year. This continues to provide an important tool for communicating with out of school clubs and other organisations, MP's, AM's, Local Authority personnel and policy makers. Copies of these are sometimes left in places such as doctor's surgeries and at public events and places, including **Families Information Services**, for public benefit. Many magazines these days are produced by e-mail but, at the moment, we continue to produce hard copies delivered by post. In the future we may have to only send electronic copies, to save money and to improve our carbon footprint.

The usefulness of our website www.clybiauplantcymru.org grows month by month both for our members and for the public benefit. The sections are continually being upgraded and new resources added. The membership fee brings with it access to membership resources including monthly e-mailed e-news which contains funding information. However, the **public can access** much of the standard information about out of school clubs.

During the year we have also developed new ways of linking electronically with members and the public at large through email, **Twitter and Facebook**. Using social media has increased our public profile, made our services more accessible to the public at large, and has opened up more opportunities for networking. It has allowed, for example, club staff to contact us in a more informal way that they feel more comfortable using. It also promotes the use of IT as an effective method of communication, contributing to upskilling those within the sector.

Overall Clybiau Plant Cymru Kids' Clubs makes a difference by making Wales a better place for children, their parents/carers and the economy thereby having a positive effect on the child poverty agenda. The growth in the number of out of school childcare clubs in Wales since October 2001 to March 2013 is 166%.

FINANCIAL REVIEW

With the shortfall of funding needed to meet the running costs of the Organisation, the Board of Trustees again agreed to set a fundraising target to increase income by an additional £220,000 per annum. The achievement of 71% of this target was lower than the success of the prior year (103%) and also included income (16%) relating to projects in 2013-14.

Funding applications for **£1,857,115** were submitted, an increase of 3% on those submitted last year, although with a reduced **success rate of 91%**, **this contributed £1,688,104 to our income**. Funders are receiving a higher volume of applications and have fewer funds to grant, so generally there is less money available. Overall, the **income generated from applications decreased by 2%** year on year, total income also decreased by 2%.

Income from the completion of the Engagement Gateway projects with European funding from **Wales Council for Voluntary Action (WCVA)**, along with funding to commence a new Gateway project, contributed to 3% of our income within the year.

Funding from Local Authorities continues to be our largest source of income at 59% (58%), with the **Out of School Childcare grants**, childcare initiative contributing a large proportion of this. This funding stream has been confirmed to continue, so long as all criteria are met, into 2013-2014 also.

The introduction of a new funding stream, also through WCVA, called **Jobs Growth Wales** brought in 8% of our income. 38 participants were directly employed through this funding and were placed to work in clubs in the counties of Wrexham, Denbighshire and Carmarthenshire, this project continues into the new financial year.

An increase of 382% on the prior years **bank interest** resulted in income of £9,847 (<1%), this was achieved by a long term investment of our meagre available cash reserves. Whilst rates are still low, our ability to invest in these charity bonds is also diminished, this is due to our reserves needing to be used to cash flow an increasing number of projects, whose funders insist on expenditure being defrayed through the bank prior to being claimed. It is unlikely that we will in the future have the capacity to make this type of long term investment.

Other income is reduced to 1% (2%) and includes income from membership, training and miscellaneous income such as donations, advertising and room hire.

The **Children and Families Organisation Grant (CFOG)**, from the **Welsh Government**, which contributes towards our core costs, amounted to 22% of our income again this year. This grant has gone under a further review this year along with other grant sources including the Out of School Childcare grant. We are still awaiting the results of this review and confirmation that these grants will be available for us to apply for, for on going funding from April 2014 onwards. The funding for CFOG 2013-2014 however was confirmed at the same level and continues to be vital to our on-going work as it forms the foundation from which we are able to apply for Project, Local Authority and all other types funding.

The Caerphilly Rural Development Plan, part of the **Rural Development Plan for Wales 2011-2013 - Chwarae Cwm a Mynydd Play project** continued this year and the income from this project is yet another source funded retrospectively, quarterly in arrears following defrayment of expenditure, it along with the **Merthyr Rural Development Plan project**, to provide **Assisted places** to families in rural wards within the County Borough of Merthyr contributed to 3% of our income.

In order to provide the same services to out of school childcare clubs, the Trustees made the decision to use **reserves** to cover deficit. This cannot happen indefinitely, of course, but it has been happening since 2007 to maintain services across Wales. We have reduced the actual amount of reserves used to that budgeted, by gaining income from various new projects and being as thrifty as we can with all types of expenditure, sourcing the best price wherever possible.

The number of full time equivalent staff has increased to 62 (53), the increase is due to the employment of Jobs Growth Wales participants, staff costs represents 64% (60%) of expenditure. The number of other staff within the organisation fell from 50 to 38, demonstrating that we have reduced staff numbers where funding has not been forthcoming, although in the main, this has occurred through natural wastage. The numbers were reduced through the following staff types: Training Officers, Childcare Business Development Officers and Support workers. Staff remain the keystone of the organisation and funding is continually being sought to enable the organisation to keep the staff on the ground.

18% of our expenditure represents the costs to the organisation of running our Head and regional offices including the cost of those staff working from home. This is up slightly on the prior year 1%, one of the increases is due to the additional professional costs incurred drawing up agreements for collaborative working on the Merthyr Tydfil Childcare Tender and the TUPE (Transfer of Undertakings (Protection of Employment) Regulations 2006) of staff to the Cardiff Local Authority. Communication costs are also up as new EFM (Ethernet in The First Mile) line was installed to the Cardiff office, this allowed a new computer system linking each of the regional offices via Terminal Servers, the capital cost of this new system is reflected in the additions to the fixed assets. Reductions in expenditure can be seen in recruitment, advertising, insurance and meeting costs.

11 Counties have provided funding for us to distribute, administer, monitor and evaluate grants to support clubs through Assisted Places, Extra Hands, Start up and sustainability funding. This made up 13% of our expenditure with 430 grants being paid during the year.

The number of training projects during the year has decreased, resulting in expenditure on venues resources and reducing to 3% (9%), the largest part of expenditure on training being within the staff costs.

Governance costs (<1%) cover the auditors' remuneration, Trustee expenses and meetings and cost of printing the annual report.

Overall there was a deficit on unrestricted reserves, with a net transfer of £30,184 into restricted funds from unrestricted, to cover overspends. This deficit continues to deplete our reserves, we have made every effort to reduce our costs during the year with expenditure down on the prior year, the fundraising target remains for the upcoming year and we will need to ensure that we continue or improve on our success of previous years.

INVESTMENT POLICY

The policy of investing our meagre free cash reserves in long term Charity Bonds within this year has netted us an increase in investment income. This was achieved following on going advice from our bank. With the increasing number of funders requiring expenditure to be defrayed through the bank prior to reimbursing project funds makes this policy increasingly difficult to maintain, we continue to use our reserves to cash flow these projects. This along with our reducing reserves means that we will be unlikely to be able to continue to make these investments which attract higher rates of interest.

On a daily basis the current account balance is returned to a minimum balance, with the monies being transferred to a liquidity manager account, which gains an overnight investment return. Investment with one banking institution, whilst not best practice, enables us to keep banking costs down, which otherwise would offset any interest that might be gained.

RESERVES POLICY

It is the policy of the charity to aim to achieve unrestricted funds, which are not committed for designated purposes or invested in tangible fixed assets ("the free reserves") of at least two months of the resources expended in the main budget. The current Trustees are working towards three months reserves, as soon as is possible.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also directors of Clybiau Plant Cymru Kids' Clubs for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgments and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

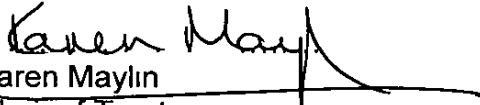
The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ON BEHALF OF THE BOARD/TRUSTEES


Karen Maylin
Chair of Trustees

Dated 12-9-13

Independent Auditors' Report to the Trustees of Clybiau Plant Cymru Kids' Clubs

We have audited the financial statements of Clybiau Plant Cymru Kids' Clubs for the year ended 31 March 2013 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The Trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

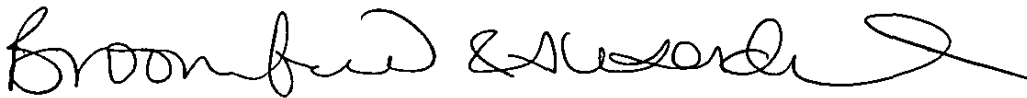
Clybiau Plant Cymru Kids' Clubs

**Independent Auditor's Report
to the Trustees of Clybiau Plant Cymru Kids' Clubs**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements,
- the charitable company has not kept adequate accounting records,
- the financial statements are not in agreement with the accounting records and returns, or
- we have not received all the information and explanations we require for our audit



Broomfield & Alexander Limited

Statutory Auditors
Waters Lane Chambers
Waters Lane
Newport
NP20 1LA

Date 12 - 9 - 13

Broomfield & Alexander is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Clybiau Plant Cymru Kids' Clubs

Statement of Financial Activities (Incorporating Income and Expenditure Account) For The Year Ended 31 March 2013

	Note	Unrestricted Funds £	Restricted Funds £	2013 Total Funds £	2012 Total Funds £
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
Voluntary income					
Grants & Donations	3	388,870	-	388,870	392,240
Membership fees		20,440	-	20,440	20,280
Investment income	5	9,847	-	9,847	2,042
<i>Incoming resources from charitable activities:</i>					
Revenue Grants	6	-	1,284,168	1,284,168	1,337,315
Other income	4	10,586	-	10,586	14,534
Total Incoming Resources		429,743	1,284,168	1,713,911	1,766,411
RESOURCES EXPENDED					
Charitable activities	7	434,153	1,312,660	1,746,813	1,866,576
Governance costs	10	11,426	-	11,426	10,227
Total Resources Expended		445,579	1,312,660	1,758,239	1,876,803
Net movement in funds before transfers		(15,836)	(28,492)	(44,328)	(110,392)
Transfers	18	(30,184)	30,184	-	-
Net movement in funds		(46,020)	1,692	(44,328)	(110,392)
Funds brought forward at 1 April 2012	17/18	387,982	(249)	387,733	498,125
Funds carried forward at 31 March 2013	16	341,962	1,443	343,405	387,733

A separate income and expenditure account has been prepared on page 45

The notes on pages 28 to 42 form part of these financial statements

Clybiau Plant Cymru Kids' Clubs

Balance Sheet

Year Ended 31 March 2013

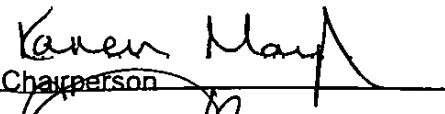
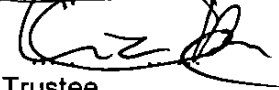
	Note	2013 £	£	2012 £	£
FIXED ASSETS					
Tangible Assets	12		18,388		6,286
CURRENT ASSETS					
Stock		28,223		26,693	
Debtors	13	79,660		36,738	
Cash at bank and in hand		<u>387,731</u>		<u>518,931</u>	
		495,614		582,362	
CREDITORS Amounts falling due within one year	14	<u>(170,597)</u>		<u>(200,915)</u>	
NET CURRENT ASSETS			325,017		381,447
NET ASSETS	16		<u>343,405</u>		<u>387,733</u>
FUNDS					
Unrestricted	16/17		341,962		387,982
Restricted	16/18		<u>1,443</u>		<u>(249)</u>
			<u>343,405</u>		<u>387,733</u>

For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts

These financial statements were approved by the Trustees on 12-9-13 and are signed on their behalf by


 Chairperson Date

 Trustee Date

The notes on pages 28 to 42 form part of these financial statements

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements Year Ended 31 March 2013

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Charities (Accounts and Reports) Regulations 1995, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005, and with the Financial Reporting Standard for Smaller Entities (effective April 2008), and include the results of the activity described in the directors' report, which is continuing

Cash Flow

The accounts do not include a cash flow statement because the Charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under FRS 1 "Cash Flow Statements"

Fixed Assets

Fixed assets are recorded at cost, or in cases where fixed assets have been donated to the Charity, at valuation at time of acquisition

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset, as follows

Furniture and fittings -	25% p a straight line basis
Computer equipment -	33% p a straight line basis

Stock

Stock represents stationery, printed material and other consumables and is valued at cost

Grants

Revenue grants are credited to the statement of financial activities when receivable Capital grants are credited to the statement of financial activities as and when receivable

Income

Income comprises grants, donations, legacies, membership fees and bank interest receivable which are accounted for on an accruals basis except for donated income which is accounted for when received

Deferred Income

Membership fees are recognised over the period they relate to, any membership fees received in advance are deferred in the balance sheet

Fund Accounting

Funds held by the charity are either

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees

Designated funds – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes Where restricted funds received remain partly unspent, they are carried forward to the following period in restricted reserves

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements Year Ended 31 March 2013

1. ACCOUNTING POLICIES (continued)

Going Concern

The company relies heavily on funding from the Welsh Government for its income. Should this source of income cease, it would have significant implications for the scale of operations of the company. The directors have prepared the financial statements on the going concern basis assuming that grants from the Welsh Government will continue to be forthcoming in the future.

Pension Costs

The charity has arranged a defined contribution pension scheme for some members of staff. The assets of the scheme are held separately from those of the charity, being invested with insurance companies. Pension costs charged in the Statement of Financial Activities represent the contribution payable by the charity in the year.

Resources Expended

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly and support costs are apportioned on an appropriate basis e.g. staff time spent on each activity.

Grants payable are payments made to third parties in furtherance of the charitable objects of the company. The grants are accounted for where either the Trustees have agreed to pay the grant without condition and the recipient has a reasonable expectation that they will receive a grant, or any condition attached to the grant is outside the control of the company.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with statutory requirements.

Operating leases

Rentals applicable to operating leases are charged to the statement of financial activities on a straight-line basis over the lease terms.

Irrecoverable VAT

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Liabilities

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

2 NET OUTGOING RESOURCES FOR THE YEAR

This is stated after charging -

	2013	2012
	£	£
Depreciation – owned assets	13,045	6,754
Auditors remuneration	7,000	7,400
Trustees indemnity insurance	795	750

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements Year Ended 31 March 2013

3. GRANTS AND DONATIONS

	Unrestricted £	Total 2013 £	Total 2012 £
Core funding from Welsh Government	379,936	379,936	391,687
Donations	<u>8,934</u>	<u>8,934</u>	<u>553</u>
	<u>388,870</u>	<u>388,870</u>	<u>392,240</u>

4 OTHER INCOME

	Unrestricted £	Total 2013 £	Total 2012 £
Training	9,931	9,931	13,065
Miscellaneous income	<u>655</u>	<u>655</u>	<u>1,469</u>
	<u>10,586</u>	<u>10,586</u>	<u>14,534</u>

5. INVESTMENT INCOME

	Unrestricted £	Total 2013 £	Total 2012 £
Bank Interest	<u>9,847</u>	<u>9,847</u>	<u>2,042</u>

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements Year Ended 31 March 2013

6 REVENUE GRANTS

	Restricted Total 2013 £	Total 2012 £
Anglesey County Council	10,852	13,852
Anglesey County Council - Out of School Childcare grant (OSG)	20,000	17,000
Anglesey County Council - Training	1,410	760
Anglesey County Council - Grants	5,843	9,997
Anglesey County Council - OSG Grants	8,000	-
Blaenau Gwent County Borough Council	18,971	12,938
Blaenau Gwent – Training	1,352	1,100
Bridgend County Council	39,650	46,144
Bridgend Healthy Friends	3,740	-
Bridgend County Council - Training	-	3,536
Bridgend TL	-	29,686
Caerphilly County Borough Council	-	34,153
City and County of Cardiff Council	96,317	96,637
City and County of Cardiff Council - Training	7,108	6,395
Carmarthenshire County Council	46,400	47,154
Carmarthenshire OSG	31,000	-
CAVS Grant	3,500	2,069
Ceredigion County Council - OSG	24,840	34,927
Ceredigion County Council - Training	6,400	25,694
Ceredigion Well Being Grant	-	1,500
Conwy County Borough Council	43,625	43,625
Conwy County Borough Council - OSG	9,796	6,004
Conwy County Borough Council - Training	2,200	3,996
Conwy County Borough Council - Grants	71,980	73,976
Conwy NIACE	-	213
Denbighshire County Council Training	2,230	-
Flintshire County Borough Council	33,881	33,880
Flintshire County Council - Essential Training	2,000	2,000
Flintshire County Council - Grants	7,786	8,486
Flintshire County Council - OSG	7,904	9,157
Gwynedd County Borough Council	30,427	32,468
Gwynedd County Borough Council - Grants	9,000	11,000
Gwynedd County Borough Council - Training	6,000	9,850
Merthyr Tydfil County Borough Council	10,342	20,683
Merthyr Tydfil County Borough Council - OSG	9,154	18,307
Merthyr Tydfil County Borough Council - Training	1,080	295
Merthyr Tydfil County Borough Council – Childcare Contract	38,153	-
Merthyr Tydfil County Borough Council - Well Being	-	1,400
Monmouthshire County Council	27,975	27,269
Monmouthshire County Council - Grants	5,912	8,947
Monmouthshire County Council – Training	1,520	-
Neath Port Talbot County Borough Council	15,196	15,289
Newport City Council	62,714	61,588
Newport City Council - Training	4,167	-
Newport City Council - OSG Grants	89,031	94,500
NCYPP Grants	-	2,958

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements Year Ended 31 March 2013

6 REVENUE GRANTS (continued)

	Restricted Total 2013 £	Total 2012 £
Pembrokeshire County Council	21,050	15,000
Pembrokeshire Carers Grant	8,000	8,000
Powys Health & Well Being	-	2,174
Rhondda Cynon Taf – OSG	24,490	-
Rhondda Cynon Taf – OSG Training	8,470	-
Rhondda Cynon Taf - OSG Grants	23,896	-
City and County of Swansea Council	37,490	37,490
The Vale of Glamorgan County Council	20,000	25,590
Vale of Glamorgan Training	360	-
Wrexham County Borough Council	32,650	33,523
Wrexham County Borough Council - OSG	12,750	13,226
Wrexham County Borough Council - Grants	-	22,300
Apprenticeships – 2011-12	16,628	75,969
Apprenticeships – 2012-13 North	5,560	-
Apprenticeships – 2012-13 SEW	5,773	-
Caerphilly Rural Development Plan	40,758	22,013
Jobs Growth Wales – North	85,976	-
Jobs Growth Wales – Carmar	46,283	-
Fair Share	7,279	-
The Big Lottery - Way of Life	-	70,521
Skills for Care	4,950	3,300
Burns Pet Nutrition Foundation	-	812
Merthyr Rural Development Plan	6,325	6,325
WCVA - Engagement Gateway – Go Blaenau Gwent	9,477	10,484
WCVA - Engagement Gateway – Go Bridgend	(850)	12,050
WCVA - Engagement Gateway – Go Caerphilly	9,850	7,966
WCVA - Engagement Gateway – Go Cardiff	8,684	13,329
WCVA - Engagement Gateway – Go Carmarthenshire	3,023	15,383
WCVA - Engagement Gateway – Go Denbigh	7,239	10,811
WCVA - Engagement Gateway – Go Gwynedd	8,497	11,044
WCVA - Engagement Gateway – Go Newport	(1,897)	14,560
WCVA - Engagement Gateway – Go Neath Port Talbot	7,500	-
WCVA - Engagement Gateway – Go Swansea	7,331	11,417
WCVA - Engagement Gateway – Go Wrexham	(830)	16,080
WCVA - Future Jobs Fund	-	8,515
	1,284,168	1,337,315

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements Year Ended 31 March 2013

7. CHARITABLE ACTIVITIES

	Activities undertaken directly £	Grant funding of activities £	Charitable Activities & Support Costs £	2013 Total £	2012 Total £
Training	58,952	-	340,380	399,332	506,074
Grants to clubs – Note 9	-	224,831	572,127	796,958	795,054
Development and support given to clubs	14,606	-	535,917	550,523	565,448
	<u>73,558</u>	<u>224,831</u>	<u>1,448,424</u>	<u>1,746,813</u>	<u>1,866,576</u>

8. CHARITABLE ACTIVITIES AND SUPPORT COSTS

	Basis of Allocation	Training £	Grants made to clubs £	Develop- ment and support given to clubs £	2013 Total £	2012 Total £
Support costs allocated to activities						
Salaries and national insurance	Time	250,013	420,234	393,637	1,063,884	1,055,707
Pensions and health insurance	Time	13,818	23,226	21,756	58,800	64,367
National and regional office running costs	Time	73,483	123,515	115,697	312,695	310,881
Depreciation	Time	3,066	5,152	4,827	13,045	6,754
		<u>340,380</u>	<u>572,127</u>	<u>535,917</u>	<u>1,448,424</u>	<u>1,437,709</u>

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements Year Ended 31 March 2013

9 GRANTS PAYABLE

	Restricted £	Total 2013 £	Total 2012 £
Anglesey County Council	5,194	5,194	7,512
Anglesey County Council - OSG	6,108	6,108	-
Conwy County Borough Council - OSG	71,980	71,980	73,976
Denbighshire County Council - CFS	-	-	7,543
Fairshare	650	650	-
Flintshire County Council	6,911	6,911	-
Gwynedd County Borough Council	5,562	5,562	8,452
Merthyr Tydfil County Borough Council - OSG	7,402	7,402	-
Merthyr Tydfil County Borough Council - School Gates	-	-	2,328
Monmouthshire County Council	4,072	4,072	6,204
Newport City Council - OSG	89,031	89,031	94,498
Pembrokeshire Carers Grant	7,275	7,275	6,826
Rhondda Cynon Taf - OSG	20,646	20,646	-
Wrexham County Borough Council	-	-	19,820
	<u>224,831</u>	<u>224,831</u>	<u>227,159</u>

All grants are to provide support to out of school clubs in Wales. During the course of the year 430 (2012: 523) grants were made, ranging in size from £16 to £3,500 (2012: £10 to £8,500).

10. GOVERNANCE COSTS

	Unrestricted £	Total 2013 £	Total 2012 £
Auditors' remuneration	7,000	7,000	7,400
Trustees' expenses	728	728	477
Costs of Trustees' meeting	2,903	2,903	1,600
Costs of printing annual report	795	795	750
	<u>11,426</u>	<u>11,426</u>	<u>10,227</u>

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements For The Year Ended 31 March 2013

11. STAFF COSTS

	2013 £	2012 £
Wages and salaries	985,117	964,162
Social security costs	78,767	91,545
Pension costs	55,388	60,789
Medical insurance	3,412	3,578
	<u>1,122,684</u>	<u>1,120,074</u>

No employee was paid £60,000 or more during the year (2012 Nil)

The average weekly number of full time equivalent staff employed during the financial year amounted to

	2013 No	2012 No
Managers	8	9
Development officers	14	18
Training officers	4	5
Administrators	9	11
Support workers	3	7
Future jobs fund	-	3
Jobs Growth Wales	24	-
	<u>62</u>	<u>53</u>

No trustees received remuneration during the year. Eight trustees (2012 ten) were reimbursed travel and subsistence expenses for attending meetings amounting to £728 (2012 £477)

12. TANGIBLE FIXED ASSETS

	Furniture and fittings £	Computer Equipment £	Total £
COST			
At 1 April 2012	59,785	139,650	199,435
Additions	198	24,949	25,147
Disposals	(450)	(2,314)	(2,764)
At 31 March 2013	<u>59,533</u>	<u>162,285</u>	<u>221,818</u>
DEPRECIATION			
At 1 April 2012	59,395	133,754	193,149
Charge for year	461	12,584	13,045
Eliminated on disposal	(450)	(2,314)	(2,764)
At 31 March 2013	<u>59,406</u>	<u>144,024</u>	<u>203,430</u>
NET BOOK VALUE			
At 31 March 2013	<u>127</u>	<u>18,261</u>	<u>18,388</u>
At 31 March 2012	<u>390</u>	<u>5,896</u>	<u>6,286</u>

All assets held are for charitable purposes

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements For The Year Ended 31 March 2013

13. DEBTORS

	2013 £	2012 £
Amounts due within one year		
Trade debtors	20,314	13,609
Other debtors	43,690	9,337
Prepayments and accrued income	<u>15,656</u>	<u>13,792</u>
	<u>79,660</u>	<u>36,738</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2013 £	2012 £
Trade creditors	49,125	67,068
Other creditors	17,696	24,320
Social Security and other taxes	21,257	25,642
Membership subscriptions received in advance	15,026	10,758
Accrued expenses	<u>67,493</u>	<u>73,127</u>
	<u>170,597</u>	<u>200,915</u>

15. FINANCIAL COMMITMENTS

At 31 March 2013, the Trust had annual commitments under non-cancellable operating leases as follows

	2013 £	2012 £
Expiring within one year	58,473	9,576
Expiring between two and five years inclusive	11,433	5,685
Expiring in over five years	<u>-</u>	<u>-</u>
	<u>69,906</u>	<u>15,261</u>

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements For The Year Ended 31 March 2013

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total funds £
Fund balances as at 31 March 2013 are represented by			
Tangible Fixed Assets	18,388	-	18,388
Current Assets	494,171	1,443	495,614
Current Liabilities	(170,597)	-	(170,597)
	<u>341,962</u>	<u>1,443</u>	<u>343,405</u>

17. UNRESTRICTED FUNDS

	Balance at 1 April 2012 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 March 2013 £
Designated Funds					
Budget Contribution – for 2013-14 Fund	137,000	57,556	(64,508)	-	130,048
Maternity and Sickness Reserve Fund	2,334	5,000	(2,277)	-	5,057
Strategic Planning Fund	-	10,000	-	-	10,000
IT Improvement Fund	20,000	-	(20,000)	-	-
	<u>159,334</u>	<u>72,556</u>	<u>(86,785)</u>	<u>-</u>	<u>145,105</u>
General Fund	<u>228,648</u>	<u>357,186</u>	<u>(358,793)</u>	<u>(30,184)</u>	<u>196,857</u>
	<u>387,982</u>	<u>429,742</u>	<u>(445,578)</u>	<u>(30,184)</u>	<u>341,962</u>

The **Budget Contribution Fund** represents money from the general reserve set aside to finance unrestricted expenditure in 2013-14

The **Maternity And Sickness Reserve Fund** represents money set aside to cover any costs of maternity or sickness cover which are over and above the budget for 2013-14

The **Strategic Planning Fund** represents monies put aside for future strategic planning projects

The **IT Improvement Fund** represents money set aside from the general reserve, for upgrading the outdated IT system

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements For The Year Ended 31 March 2013

18. RESTRICTED FUNDS

	Sub- Note	Balance as at 1 April 2012 £	Incoming Resources £	Outgoing resources £	Transfers £	Balance as at 31 March 2013 £
Anglesey County Council	1	-	10,852	(11,872)	1,020	-
Anglesey Community Focused School (OSG)	3	-	20,000	(20,000)	-	-
Anglesey County Council – Training	4	-	1,410	(1,410)	-	-
Anglesey County Council – Grants	2	-	5,843	(5,843)	-	-
Anglesey County Council - OSG Grants	2	-	8,000	(8,000)	-	-
Blaenau Gwent County Borough Council (CBC)	1	-	18,971	(18,971)	-	-
Blaenau Gwent CBC - Training	4	-	1,352	(1,352)	-	-
Bridgend County Council	1	-	39,650	(39,650)	-	-
Bridgend County Council – Healthy Friends	4	-	3,740	(3,740)	-	-
City and County of Cardiff Council	1,3	-	96,317	(96,317)	-	-
City and County of Cardiff Council - Training	4	-	7,108	(6,444)	-	664
Carmarthenshire County Council	1	-	46,400	(46,400)	-	-
Carmarthenshire OSG	3	-	31,000	(31,000)	-	-
CAVS grant	6	-	3,500	-	-	3,500
Ceredigion County Council - OSG	3	-	24,840	(27,389)	2,549	-
Ceredigion County Council – Flying Start Training	4	3,188	-	(3,188)	-	-
Ceredigion County Council – OSG Training	4	1,333	6,400	(7,733)	-	-
Conwy County Borough Council	1	-	43,625	(43,625)	-	-
Conwy County Borough Council – OSG	3	-	9,796	(9,796)	-	-
Conwy County Borough Council – Training	4	-	2,200	(2,200)	-	-
Conwy County Borough Council - Grants	2,5	-	71,980	(71,980)	-	-
Denbighshire County Council Training	4	-	2,230	(2,230)	-	-
Flintshire County Borough Council	1	-	33,881	(33,881)	-	-
Flintshire County Council - Essential Training	4	5,491	2,000	(7,491)	-	-
Flintshire County Council - Grants	2	-	7,786	(7,786)	-	-
Flintshire County Council – OSG	3	-	7,904	(7,904)	-	-
Gwynedd County Borough Council – OSG	1,3	-	30,427	(30,427)	-	-
Gwynedd County Borough Council -Grants	4	-	9,000	(9,000)	-	-
Gwynedd County Borough Council Training	2	-	6,000	(6,000)	-	-
Merthyr Tydfil County Borough Council	1	-	10,342	(13,763)	3,421	-
Merthyr Tydfil CBC - OSG	3	-	9,154	(9,154)	-	-
Merthyr Tydfil CBC - Training	6	-	1,080	(1,080)	-	-
Merthyr Tydfil CBC – Childcare Contract	1,3	-	38,153	(41,446)	-	(3,293)
Monmouthshire County Council	1,3	-	27,975	(27,975)	-	-
Monmouthshire County Council - Grants	2	-	5,912	(5,912)	-	-
Monmouthshire County Council - Training	4	-	1,520	(1,520)	-	-
Newport City Council	1,3	-	62,714	(62,714)	-	-
Newport City Council – Training	4	-	4,167	(4,167)	-	-
Newport City Council - OSG - Grants	2,5	-	89,031	(89,031)	-	-
Neath Port Talbot County Borough Council	3	-	15,196	(15,674)	478	-

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements For The Year Ended 31 March 2013

18. RESTRICTED FUNDS (continued)

	Sub- Note	Balance as at 1 April 2012 £	Incoming Resources £	Outgoing resources £	Transfers £	Balance as at 31 March 2013 £
Pembrokeshire County Council	1	-	21,050	(21,524)	474	-
Pembrokeshire Carers Grant	2	285	8,000	(8,285)	-	-
Rhondda Cynon Taf - OSG	3	-	24,490	(24,490)	-	-
Rhondda Cynon Taf – Training	4	-	8,470	(3,280)	-	5,190
Rhondda Cynon Taf - Grants	2,5	-	23,896	(23,896)	-	-
City and County of Swansea Council	1,3	-	37,490	(37,490)	-	-
The Vale of Glamorgan County Council	1	-	20,000	(21,719)	1,719	-
The Vale of Glamorgan County Council – Training	4	-	360	(360)	-	-
Wrexham County Borough Council	1	-	32,650	(32,650)	-	-
Wrexham County Borough Council OSG	3	-	12,750	(12,750)	-	-
Apprenticeships	8	(5,871)	16,628	(46,506)	35,749	-
Apprenticeships 2012-13 North	8	-	5,560	(7,610)	-	(2,050)
Apprenticeships 2012-12 SEW	8	-	5,773	(4,193)	-	1,580
Caerphilly Rural Development Plan	4	(4,064)	40,758	(46,129)	-	(9,435)
Jobs Growth Wales – North	7	-	85,976	(87,108)	-	(1,132)
Jobs Growth Wales – Carmarthenshire	7	-	46,283	(50,030)	-	(3,747)
Fair Share	10	-	7,279	(7,279)	-	-
Skills for Care	10	1,224	4,950	(6,174)	-	-
Burns Pet Nutrition Foundation	6	702	-	(702)	-	-
Merthyr Rural Development Plan	2	6,085	6,325	(9,744)	-	2,666
WCVA - Engagement Gateway Projects						
– Go Blaenau Gwent	9	(5,889)	9,477	(4,313)	725	-
– Go Bridgend	9	2,367	*(850)	-	(1,517)	-
– Go Caerphilly	9	(1,543)	9,850	(2,417)	(5,890)	-
– Go Cardiff	9	(7,015)	8,684	(1,816)	147	-
– Go Carmarthenshire	9	2,997	3,023	(6,027)	7	-
– Go Denbigh	9	(5,161)	7,239	(1,348)	(730)	-
– Go Gwynedd	9	(2,690)	8,497	(2,607)	(3,200)	-
– Go Newport	9	6,116	*(1,897)	(4,224)	5	-
– Go Neath Port Talbot	9	-	7,500	-	-	7,500
– Go Swansea	9	(3,508)	7,331	(3,924)	101	-
– Go Wrexham	9	5,704	*(830)	-	(4,874)	-
		<u>(249)</u>	<u>1,284,168</u>	<u>(1,312,660)</u>	<u>30,184</u>	<u>1,443</u>

*The negative income streams relate to clawback of 2011/12 monies

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements For The Year Ended 31 March 2013

18. RESTRICTED FUNDS (continued)

Note 1 Staff costs

Funding to cover staff costs to support the Rates Support Grant within the Local Authority To help develop and sustain clubs offering them training on club development and policies

Note 2 Assisted Places and Extra Hands Grants

Extra Hands grants provide full or part funding for one-to-one workers for children with special needs Assisted Places grants provide for families unable to afford childcare fees Clybiau Plant Cymru Kids' Clubs manages the application, assessment, payment, and monitoring processes for the award The organisation's local Childcare Business Development Officers support clubs by advertising the grants, helping with applications, conducting monitoring and providing whatever other assistance is required Assisted Places and Extra Hands grants are important to children, parents and clubs Everyone recognises the entitlement of special needs children to support as well as the positive social and emotional benefits of inclusion for children with special needs and their peers Grants are also necessary for clubs as most childcare clubs operate 'on a shoestring' and would not otherwise be able to afford an additional worker to support one child The grants are critical to parents who need respite, need to work, want to work or attend training

Note 3 Out of School Childcare Grant (formally known as Community Focussed Schools Grant)

Funding to employ staff to support the development of new childcare

Note 4 Training

Funding to provide Playworker training courses, for Playworkers working or living within the Local Authority area to improve the skills of new and existing childcare workers in out of school childcare clubs Some courses are run as workshops in clubs with the children participating in the training workshop alongside the Playworkers

Note 5 Development Grants

Development and sustainability grants to provide development, support and a key fund grant programme, which includes equipment, for out of school childcare clubs Setting up new out of school childcare clubs, extending existing clubs

Note 6 Health and Well Being

Grants to provide training in healthy eating and increased physical activity to enable Playworkers to provide a range of accessible activities, which promote and develop skills and knowledge in healthy eating and ensure that consistent messages are delivered regarding nutrition and oral health

Note 7 Jobs Growth Wales

A project which allows Clybiau Plant Cymru Kids' Clubs to employ for 26 weeks, young people not currently in employment, education or training, to place them in Out of School Childcare Clubs and to mentor them through job competency workshops, in the hope that they will achieve the award stage of a level 1 and that the settings in which they are placed will retain them in their employ after the project

Note 8 Torfaen Training – Apprenticeships

A work based learning project training participants in CACHE level II and III in Playwork, funding is received retrospectively, the negative restricted funds brought forward depicts this

Note 9 Engagement Gateway Projects which aim to engage with and deliver training and skills to participants, to move them closer to the employment market with target outputs set for employment, further learning, volunteering, Mainstream programmes, supported programmes, and gaining qualifications The income is received on these projects retrospectively by achieving targets The projects end in June 2012 with a final payment upon successful audit

Note 10 Other General Funds

Grants for one off funding for specific projects

Restricted funds represent grants received for specific purposes When the expenditure to which these grants relate is incurred it is charged to the fund in the Statement of Financial Activities

Where an overspend occurred on a restricted fund, a transfer has been made from unrestricted funds to cover

Clybiau Plant Cymru Kids' Clubs

Notes To The Financial Statements For The Year Ended 31 March 2013

19. RELATED PARTY TRANSACTIONS

The Clubs of which K Williams, S Evans, K Maylin, A Baugh, Z Beirne, M Wilson and L Roberts (all trustees in recent years) are involved in running, received grants from the charity totalling £20,455 during the year (2012 £nil)

20. APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to assist with the preparation of the financial statements

21. SHARE CAPITAL

The company does not have a share capital, being limited by guarantee