

Statutory Accounts

Registered Charity Number
1090036

Registered Company Number
04283003

Bradford Community and Voluntary Service
Report and Consolidated Accounts
For The Year Ended
31 March 2014

FRIDAY



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**Bradford Community and Voluntary Service
Report and accounts
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**Bradford Community and Voluntary Service
Company Information**

Directors

A K Nair

C Smith

J Jewitt

Resigned 13 November 2013

A Pinder

H Siddique

G Harwood

P A Smith

T Higgins

Secretary

A Clipsom

Chief Executive Officer and Secretary

Independent Auditor

Ian Featherstone FCCA

Naylor Wintersgill Limited

Carlton House

Grammar School Street

Bradford

BD1 4NS

Bankers

Unity Trust Bank

Nine Brindleyplace

Birmingham

B1 2HB

Registered office

19 - 25 Sunbridge Road

Bradford

West Yorkshire

BD1 2AY

Registered charity number

1090036

Registered company number

04283003

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Introduction

The trustees present their annual report and accounts for the year ended 31st March 2014. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st March 2014 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006, the Statement of Recommended Practice, "Accounting and Reporting by Charities", revised in 2008.

Structure, governance and management

Bradford Community and Voluntary Service is a registered charity, constituted as a company limited by guarantee and is therefore governed by a memorandum and articles of association.

Bradford Community and Voluntary Service is also known as Bradford CVS.

The members of the management committee, who are also the directors for the purpose of company law, who served during the year are shown on page 1. No trustees are due to retire by rotation at the next annual general meeting in accordance with the Articles of Association, as the trustees elected in the relevant year have previously resigned. The strength of the Board's has consequently been maintained by co-option.

Recruitment, induction and training of trustees

The trustees are conscious of the need to ensure that they have an appropriate range of skills to manage the charity, and the need to ensure a Board which is representative of the range of members groups. To this end, the Board audits their skills on an annual basis to have a clear idea of their training needs. While recruitment of trustees is a democratic process, the trustees issue task descriptions to potential candidates to ensure they have a clear idea of the requirements of the role. The trustees also seek to co-opt new trustees to strengthen the Board in areas of perceived weakness. New trustees received induction files of general information, including structures, budgets, staff roles and policies.

All trustees give their time voluntarily. During the year the members claimed travel expenses amounting to £nil (2013 - £8).

Management

The charity is organised so that the trustees meet regularly to manage its affairs.

Day-to-day management is undertaken by the chief executive officer (C.E.O). The C.E.O. is directly accountable to the Chair and collectively to the wider board of trustees. The organisation is divided into specialist departments or teams. Each team is managed by a team leader, who is accountable to the C.E.O.

Bradford Community and Voluntary Service remains committed to the improvement and development of sound personnel management structures.

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Related Parties

Bradford CVS is involved in a number of partnerships in order to fulfil its objectives. The closest relationships exist with KIVCA (Keighley and Ilkley Voluntary and Community Action), Shipley and Bingley Voluntary Services, the Community Empowerment Network (Cnet) and Volunteering Bradford, the five organisations forming Bradford District Infrastructure Partnership (BDIP).

Volunteering Bradford and West Yorkshire Community Accounting Service have dedicated places on their trustee boards for representatives chosen by Bradford CVS. Bradford CVS is also the sole member of Bradford Community Payroll and Accounts Limited (Company number 03036613) and, in consequence, appoints the directors of that company.

Risk

A risk review continues to be an ongoing aspect of all project planning, monitoring and quality assurance. Many aspects of risk management, such as authorisation, monitoring, and reporting, staff vetting and appraisal, safety procedures for staff, property and clients, and adequate insurance cover, are embedded in our policies and operating procedures.

A summary of the objects of the charity as set out in its governing document.

The object of the charity as defined by the Memorandum of Articles of Association is 'to promote any charitable purpose for the benefit of the community in the City of Bradford and in particular the advancement of education, the protection of health and the relief of poverty, disease and sickness' through promoting, supporting and representing the interests of the voluntary sector in Bradford.

These broad objects are interpreted through the NAVCA defined 'core functions' of a CVS - (development, support, liaison, representation and partnership), which ultimately lead to two major strands of work; - work to support groups and work to create and sustain inter and intra-sectorial relationships.

The aims, objectives and activities of the charity are reviewed annually, and achievements assessed. When reviewing the aims and objectives of the charity, in planning future activities, the trustees have complied with the duty in section 4 of the Charities Act 2011 to have due regards to public benefit guidance published by the Commission.

Achievements and performance

Partnership work

Partnership work remains a key part of BCVS' work. Some of the details of this are given below, in the relevant key work areas. In addition, we have been involved in two major areas;

Development of the Bradford and District VCS Assembly:

Several staff are engaged in work in support of Bradford District Assembly, the representative VCS body for the district. Much of BCVS' strategic engagement role with Bradford Council and the Bradford District PCT is carried out through this route. Extensive work has been done by the CVS Chief Officer, Anthony Clipsom, representing the VCS in commissioning discussions and in debate about the future infrastructure needs of the local VCS.

Bradford Infrastructure Development Partnership:

Discussions have continued throughout the year on the establishment of a more formal structure for Bradford District Infrastructure Partnership. Joint meetings have taken place at trustee and managerial level. Several staff teams work together across the organisations, including the VOSO staff. There has been successful joint activity with Cnet in the development of Greenmoor Big Local Partnership.

Key Work Areas

During the year, BCVS operated a number of teams to deliver its services. The activities of these departments are summarised below:

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Community Centre Support Worker

Staff: Clive Whittaker

Brief description:

The Community Centre Support Worker provides help and advice to Voluntary Organisations that run Community Buildings. These Organisations vary in terms of size and complexity and the project works across the whole of the Bradford District. The work involves supporting management committees and employees through one to one support, networking events, an e-bulletin and sign posting to other relevant infrastructure support.

Key outcomes and achievements

- A programme of health checks on community centres. This has revealed that while there are a number of challenging issues in the short term, many centres have grown their organisational and governance capacity.
- 41 issues of Centre Forward, the e- newsletter that is circulated to over 200 organisations and 400 individuals. The newsletter includes information about training, funding, opportunities and news.
- Publicity and marketing. A number of centres have been supported to improve their marketing, in particular by working with Clive to produce radio programmes for Bradford Community Broadcasting.
- Work to resolve a number of crises at community centres.
- Further development of the Community Centres Network.
- Conference for Community Buildings held at the Carlisle Business Centre in November involving Bradford Council, looking at the future for community buildings in the district.

"CVS has been a pillow for me over the past few months at a time when we were going through a stressful time. They have helped us to get through, what, to say the least, was a hard time, they reassured me that we were doing the right thing if only we sat back and took a deep breath. I know that they are only a phone call away, and they will support us in whatever way they possibly can."

Chair of a local community association

Facts and figures

- 55 centres supported directly
- 12 centres accessing support through brokerage
- 5 events/ training courses delivered to management committees
- 7 network events facilitated

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

CVS Training

Staff: Alex Peel, Training Co-ordinator and Diane Fox, Administration and Finance Officer.

Brief description:

CVS Training is part-funded by BMDC to provide a general training programme for the voluntary and community sector across the District through short courses and tailored in-house governance sessions. We also have a grant from the Neighbourhood Learning in Deprived Communities (capacity building and citizenship strand), through Bradford College to provide a small number of short courses to staff and volunteers from VCS organisations.

Key outcomes / achievements:

We provided a broad training programme which aims to support voluntary and community sector organisations to be effective. We liaise with a range of partners including WYCAS, Fit4Funding and Bradford University to ensure we offer relevant courses that are good value. Overall courses on our Open Programme were rated as 72% Very Good and 27% Good and for our In-House Training (tailored to the group's needs) the trainer was rated 80% Very Good and 20% Good.

"The course has really helped. I've met groups since the course started and felt more confident and informed when discussing governance."

"I have gained a lot of knowledge I can use in my own organisation where I am chair of trustees."

"An excellent course incorporating a wide range of relevant issues. As a result of the information I now feel confident in my approach as a trustee."

Governance course participants

Facts and figures:

For 2013-14 we provided:

- 45 open courses
- 11 in-house courses
- 11 bespoke courses

We booked VCS staff and volunteers onto 18 First Aid courses.

We also ran 3 free, multi-day courses through the NLDC programme: Governance (April 2013), Community Development (May 2013) and Introduction to Communication and Counselling Skills (June 2013).

Health Partnership Project

Staff: Jackie Thompson (to October 2013).

Brief description:

The Health Partnership Project (HPP) facilitated communication and joint working between the emerging NHS structures in the Bradford Metropolitan District Council Area and the voluntary and community sector. Primary objectives of the project were to ensure that the VCS is appropriately involved in decision making and planning, that VCS organisations were recognised for their contribution to health and wellbeing across the district and that they were supported to remain commissionable and sustainable. The project was decommissioned by the CCGs in April 2014.

Key outcomes / achievements:

- Support for Every Baby Matters programme
- Support for Health and Well-Being Hub programme
- Briefing events for joint CCG VCS grants programme

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Information Service

Staff: Gavin Massingham (Information Officer) / Paul Colley (Publications Officer).

Brief description:

The Information Service provides information in response to enquiries from groups; developing information resources and an information strategy; maintaining information systems including a database; producing Briefing Bradford newsletter; maintaining the Bradford CVS website: www.bradfordcvs.org.uk and developing web resources.

Key outcomes / achievements:

The work of the Information Service - responding to enquiries from groups and the public, providing information through the website and in Briefing Bradford, as well as the support we provide to colleagues to aid them in their work – is key to Bradford CVS fulfilling its mission and upholding its key values. The work of the Information Service empowers the Voluntary and Community Sector of Bradford District by passing on the knowledge they need to do their work and promotes collaboration and innovation in working methods.

Development began on a new modern website for Bradford CVS that would be far more dynamic and information driven than the current site. This work is being carried out by the Information Officer Gavin Massingham and is expected to be completed summer 2014.

Initial steps were also taken towards the achievement of the long-term goal of having a shared database for infrastructure organisations in Bradford. The BDIP partners have agreed to implement this using the free and open source CiviCRM database program and development will be taking place over the coming year.

The DIVA database also increased in importance for the Information Officer this year. Funding changes have meant that DIVA has lost its dedicated staff and is now being managed by a team of Voluntary Sector workers including Gavin here at Bradford CVS and Sarah Moss and Peter Laycock at SBVS. Keeping DIVA going has been a difficult task on top of other work and Gavin would like to extend his thanks to Sarah and Peter for their ongoing support with this.

"I'd like to express my appreciation also for Briefing Bradford - amazing resource, and to point out, to anyone who may not have clicked on the link, that it's not just for 'Bradford folks'. Much of the funding and grant opportunities are county and country wide as are many of the articles in BB. I love it, read it cover to cover, always. As a Bradfordian, as a Citizen, it reminds me that I am part of a living, thriving, striving, aspiring community and that there IS lots going on."

Freelance Counsellor

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Voluntary Organisation Support Officers

Staff: BCVS has three part-time VOSOs; Peter Tate , Chris Barker, Clive Whittaker.

Brief description:

The Voluntary Organisation Support Officer (VOSO) project provides development advice and support to voluntary organisations in the constituencies of Bradford East, Bradford South and Bradford West. This includes support with developing policies, business planning, advice on employment matters, starting up, choosing the right governance structure, charity registration, becoming 'funding ready', identifying funding sources and developing funding bids.

Key outcomes and achievements:

- Supporting the development of the Big Local initiative in GreenMoor through support for the residents and participants and by supporting the development of the steering group and thematic sub groups.
- Supporting the Community First Panel Grants programme throughout the city and in particular in Great Horton and City Wards through bid assessment and grant processing.
- Provision of a broad range of support to the voluntary sector in Bradford, often aimed at the smallest and least resourced groups.
- Advice and guidance on new start – ups.
- Assisting groups to adopt a more 'socially enterprising' method to their organisations to increase their income and reduce their dependency on grants.
- Assisting groups in accessing funding from a range of sources including the Big Lottery Fund, Heritage Lottery Fund and European Social Fund.
- Supporting groups with issues around employment law, licences, insurance and eases.
- Assisted a number of groups to develop overseas aid charities.

Facts and figures:

Between April 2013 and March 2014 we delivered:

- 250 minor assists
- 38 major assists
- 16 health checks
- 13 events

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Young Lives Bradford

Staff: Kerr Kennedy and Dionne Norman. Additional administrative support is provided by Diane Fox.

Brief description:

Young Lives Bradford is a network of over 340 VCS organisations who deliver services to children and young people in the Bradford district. The network is supported by the Children and Young People's team of Bradford CVS and provides:

- Regular, up to date, information on all issues relating to children and young people's services within the District.
- Advice and guidance on a wide range of issues, resulting from the changes to service delivery – including training for staff and volunteers and information and resources on Safeguarding
- A voice for the voluntary and community sector at all levels of Bradford's Children's Trust body – The Children & Young People's Partnership, The Bradford Safeguarding Children Board and other strategic groups at local, sub-regional, regional and national levels.
- Support for capacity building and training for voluntary sector groups.
- Acts as first point of contact for other stakeholder agencies (e.g. Youth Service, Early Years and Play Service, NHS, Local Authority).

Key outcomes / achievements:

- Facilitated regular strategic forums and Safeguarding Steering Group meetings for the VCS
- Co-ordinated representation and advocacy of the children & young People's voluntary and community sector at a strategic level
- Contributed to development and implementation of Bradford Children & Young People's Plan, Child Poverty Strategy, Play Strategy, Parenting Strategy, teenage Pregnancy Strategy, and Early Help Strategy
- Contribute to the Governance and initiatives of the Bradford Children's Trust Board and the Bradford Safeguarding Children Board
- Contribute to the governance and initiatives of the Bradford VCS Assembly as one of the recognised forums
- Co-ordinated VCS input to achieving positive outcomes for children and young people through programmes including: SatNav (an ESF NEET Training Fund), the Youth Contract, Talent Match (Big Lottery) and Better Start Bradford (Big Lottery)
- Secured and administered funding support for capacity building and training for volunteers and apprentices
- Administered a £60,000 Govt. Youth Contract Grant Fund – 'Young Futures' – for the voluntary youth sector
- Launched a new company in February 2014 – Young Lives Bradford Consortium – open to local VCS organisations to win public service contracts to deliver services to children and young people
- Influenced resource distribution and local children's services policy through dialogue with partners in the public sector
- Developed and delivered valuable Safeguarding training to the VCS locally

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Support Services

Reception/admin

Staff: Admin services have three part-time staff ; Diane Fox, Cheryl Cowling, Narrinda Kaur Smith and seconded trainee Gareth Needham.

Brief description:

The team provide reception services in the office, including dealing with clients in person and on the telephone following good customer care practice, and carry out any admin tasks which are required e.g. typing letters, frank and send any outgoing post, prepare and send mail-outs out when required, filing and all other clerical work.

In addition they :

- take bookings for meeting rooms,
- assist clients and staff to use the photocopier
- operate the equipment hire system.
- supply the Training team with dedicated admin support
- manage an accounts drop off point for WYCAS

Key outcomes / achievements:

- Creating and maintaining website for Great Horton Community First
- Improved working relationship with Community Payroll and Accounts

Building

Staff: Rob Holmes (Building Manager), Dave Bogg (caretaker), Karen Carter-Wilson-Holdsworth and Glynnis Lubbock (cleaners).

Brief description:

- To provide a pleasant, safe working environment for staff, visitors and tenants (Bradford CPA, Volunteering Bradford, Bradford Rape Crisis, Making Space).
- To provide good quality meeting room facilities for voluntary organisations which meet their needs, within their budgets during the day or in the evening.
- To hire out equipment to community groups.
- Dealing with any maintenance related issues/breakdowns.
- Sourcing any materials required by CVS or the building.
- Cleaning the building on a daily basis.

Key outcomes / achievements:

Keeping the Voluntary Services centre safe and secure
No serious accidents/injuries in the building

Facts and figures:

Meeting rooms used by 31 different organisations including Speakability, Bradford Writer's Circle, Bradford Rail Users Group, Bradford CHA Rambling club, Bradford Animal Rights Group, Bradford U3A.

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Finance

Staff: Dennis Watts

Brief description:

The BCVS Finance currently consists of three days of accounts and book-keeping support. The main strands of the finance service are as follows:-

- Payment of bills (expenditure)
- Maintenance and monitoring of Petty Cash system (expenditure)
- Raising of Invoices for grants and other income
- Receipt and banking of cash and cheques (income)
- Posting of direct income and expenditure from bank statements, and bank reconciliation
- General maintenance of the accounting system (QuickBooks)
- Monitoring and maintenance of staff attendance and annual leave records
- Closing-down and preparation of final accounts in statutory form
- Assisting Director with creation of annual budgets
- Preparation of Budgetary Control Reports for staff and the Trustee Board
- Providing Director and other staff with financial input into monitoring reports for funders

Key outcomes / achievements

- Re-structuring of "Chart of Accounts" to a more understandable format.
- Re-structuring of budgeting spreadsheet, incorporating salaries analysis and summary sheets.

Financial Review

Policies on reserves

The management committee consider that they should review the level of reserves held by the charity at regular intervals. The charity's unrestricted free reserves, which have not been designated for a specific use, stood at £140,689 (2013 - £126,792). The management committee feel that reserves should equate to approximately three months running costs, currently £119,000, to ensure that adequate funds are available to allow continued furtherance of the objects of the charity in the event of temporary shortfall in incoming resources while alternate funds are sought. The management committee believe that holding adequate funds to cover three months operating costs would allow for an orderly winding up of the organisation and would also enable the organisation to be able to meet obligations towards staff and creditors in the event of there being no possibility of securing alternative longer term funding. The current reserves fall short of this target, and action is being taken and further funding sought to address this issue.

Transactions and Financial position

The financial statements are set out on pages 15 to 26. The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (revised in June 2008). The Trustees have taken action, because of their concerns about the inadequate levels of reserves, to better ensure that our financial performance will improve and be satisfactorily going forward.

The Statement of Financial Activities shows total incoming resources of £500,497 and a total resources expended of £474,613, it also show a net incoming resources for the year of £13,897 in unrestricted funds and net incoming resources of £11,987 in restricted funds, making net overall incoming resources of £25,884 (2013 - net outgoings of £4,953).

The total reserves at the year end stand at £422,936 (2013- £397,052).

Free unrestricted reserves amounted to £140,689 (2013 - £126,792).

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Funds held as custodian trustee on behalf of others

At 31 March 2014 the charity held funds as custodian on behalf of Longitudinal Research £4,645. These are held within separate bank account to ensure segregation from the charity's assets.

Plans for Future Periods

2014-15 looks to be a stable financial year, though the Health Partnership Project funding has been completely lost. However, forward planning indicates major cuts in our income in 2015-16. A number of pieces of infrastructure spend are due to be completed in 2014-15, including a new phone system, upgrading of computer stock, a new website and new database. At the same time we are planning towards increasing charged-for services in future.

The intention is to broadly structure our services according to a three part structure

- Self-service – provision of information electronically for to help groups to help themselves
- Core services – free support services providing basic one-to-one support
- Service plus – a wider range of charged for additional or specialist support

Method of preparation of accounts

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the special provisions in Part 15 of the Companies Act 2006 relating to small companies.

Statement as to disclosure of information to auditors

The trustees, in their capacity as directors, state that so far as each of the directors at the time this report was approved are aware:-

- a) There is no relevant audit information of which the auditors are unaware, and
- b) The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and establish that the auditors are aware of that information.

Bradford Community and Voluntary Service

The report of the trustees for the year ended 31 March 2014

Statement of Directors' and Trustees' Responsibilities

The trustees (who are also the directors of Bradford Community and Voluntary Services Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business; and
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

in so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is aware; and
- the trustees have taken all steps they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report was approved by the board of trustees on 8 October 2014.



C Smith
Director and Trustee

**Bradford Community and Voluntary Service
Independent Auditors' Report
Report of the Independent Auditors to the trustees of
Bradford Community and Voluntary Service
for the year ended 31 March 2014**

We have audited the financial statements of Bradford Community and Voluntary Service for the year ended 31 March 2014 as set out on pages 15 to 26. These financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees as directors and of the auditors

As explained more fully in the Trustees' Responsibilities Statement set out on page 12, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements.

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall representation of the financial statements.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's affairs as at 31 March 2014 and of the group's incoming resources and application of resources, including its income and expenditure, in the year then ended; and
- have been properly prepared in accordance with the United Kingdom Generally Accepted Accounting Practice;
- have been properly prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006.

In our opinion the information given in the Trustees Report is consistent with the financial statements.

**Bradford Community and Voluntary Service
Independent Auditors' Report
Report of the Independent Auditors to the trustees of
Bradford Community and Voluntary Service
for the year ended 31 March 2014**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- the parent charitable company has not kept adequate and sufficient accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements and the directors' report in accordance with small companies regime.



Signed by Ian Featherstone, (Senior Statutory Auditor)

on behalf of Naylor Wintersgill Limited

Chartered Accountants

Registered Auditors

Carlton House

Grammar School Street

Bradford

BD1 4NS

The date upon which our opinion is expressed is 8 October 2014

**Bradford Community and Voluntary Service
Statement of Financial Activities - Charity only
for the year ended 31 March 2014**

	Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
Notes	2014 £	2014 £	2014 £	2013 £
Incoming resources				
<i>Incoming resources from generated funds</i>				
Voluntary Income	81,839	-	81,839	62,700
Investment Income	1,534	-	1,534	2,085
<i>Incoming resources from charitable activities</i>	80,624	336,500	417,124	432,041
Total incoming resources	163,997	336,500	500,497	496,826
Resources expended				
<i>Costs of charitable activities</i>				
	146,570	322,103	468,673	496,377
<i>Governance costs</i>	3,530	2,410	5,940	5,402
Total resources expended	150,100	324,513	474,613	501,779
Net incoming resources before transfers between funds	13,897	11,987	25,884	(4,953)
Gross transfers between funds	-	-	-	-
Net movement in funds	13,897	11,987	25,884	(4,953)
Total funds brought forward	126,792	270,260	397,052	402,005
Total Funds carried forward	140,689	282,247	422,936	397,052

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 17 as required by the said statement.

All activities derive from continuing operations

There were no recognised gains and losses for 2014 and 2013 other than those included above

The notes on pages 19 to 26 form an integral part of these accounts.

**Bradford Community and Voluntary Service
Consolidated Statement of Financial Activities
(Incorporating Income and Expenditure Account)
for the year ended 31 March 2014**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2014 £	2014 £	2014 £	2013 £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary Income		66,081	-	66,081	59,677
Trading Subsidiary	18	212,988	-	212,988	184,402
Investment Income	4	7,196	-	7,196	11,934
<i>Incoming resources from charitable activities</i>		68,708	336,500	405,208	420,746
Total incoming resources		354,973	336,500	691,473	676,759
Resources expended					
<i>Costs of generating funds</i>					
Trading subsidiary operations	18	178,292	-	178,292	179,981
<i>Costs of charitable activities</i>		141,445	322,103	463,548	491,255
<i>Governance costs</i>	5	5,580	2,410	7,990	7,453
Total resources expended		325,317	324,513	649,830	678,689
Net incoming resources		29,656	11,987	41,643	(1,930)
Taxation		(3,215)	-	(3,215)	-
Net movement in funds		26,441	11,987	38,428	(1,930)
<i>Total funds brought forward</i>		204,444	270,260	474,704	476,634
Total Funds carried forward		230,885	282,247	513,132	474,704

All activities derive from continuing operations

There were no recognised gains and losses for 2014 and 2013 other than those included above

The notes on pages 19 to 26 form part of these accounts.

Bradford Community and Voluntary Service

**Balance Sheet - Charity only
as at 31 March 2014**

	Notes	2014 £	2013 £
Total fixed assets	10	1,615	4,058
Current assets			
Stocks		-	-
Debtors	11	64,872	38,041
Cash at bank and in hand		398,805	497,410
Total current assets		<u>463,677</u>	<u>535,451</u>
Creditors:-			
amounts due within one year	12	(42,356)	(142,457)
Net current assets		<u>421,321</u>	<u>392,994</u>
Total assets less current liabilities		<u>422,936</u>	<u>397,052</u>
Net assets		<u>422,936</u>	<u>397,052</u>
The funds of the charity :			
Unrestricted income funds			
Total unrestricted funds		140,689	126,792
Restricted income funds			
Total restricted funds	14	282,247	270,260
Total charity funds		<u>422,936</u>	<u>397,052</u>

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006.



C Smith
Trustee



A Pinder
Trustee

Approved by the Trustees on 8 October 2014
Company Number 04283003

The notes on pages 19 to 26 form an integral part of these accounts.

Bradford Community and Voluntary Service

Consolidated Balance Sheet as at 31 March 2014

	Notes	2014 £	2013 £
Fixed assets			
Tangible assets	10	8,283	10,663
Current assets			
Stocks		1,000	1,000
Debtors	11	82,461	62,823
Cash at bank and in hand		1,542,672	1,485,296
Total current assets		<u>1,626,133</u>	<u>1,549,119</u>
Creditors:-			
amounts falling due within one year	12	(1,121,284)	(1,085,078)
Net current assets		<u>504,849</u>	<u>464,041</u>
Total assets less current liabilities		<u>513,132</u>	<u>474,704</u>
Net assets		<u>513,132</u>	<u>474,704</u>
Unrestricted income funds			
Charity	14	140,689	126,792
Trading Subsidiary	14	<u>90,196</u>	<u>77,652</u>
Total unrestricted funds		230,885	204,444
Total restricted funds	14	282,247	270,260
Total charity funds		<u>513,132</u>	<u>474,704</u>

These financial statements were approved by the board of trustees and signed on its behalf



C Smith

Director and Trustee



A Pinder

Director and Trustee

Date: 8 October 2014

The notes on pages 19 to 26 form part of these accounts.

**Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014**

1 Accounting policies

Basis of preparation of the accounts

The financial statements have been prepared in accordance with all applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 (revised June 2008). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

Accounting convention

The financial statements are prepared, on a going concern basis, under the historical cost convention.

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

Incoming Resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measure.

Income from grants, including capital grants, is included in incoming resources when these are receivable except as follows:

when donors specify that the grant must be used in future accounting periods, the income is deferred until those periods;

when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.

Investment Income

Bank interest is included in the income and expenditure account on a receivable basis.

Deferred income

In accordance with the Statement of Recommended Practice for Accounting and Reporting (revised June 2008) issued by the Charity Commissioners for England & Wales grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

**Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014**

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (revised June 2008) issued by the Charity Commissioners for England & Wales.

Resources Expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure.

Charitable expenditure comprises of those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and cost linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Resources expended include attributable VAT which cannot be recovered.

Stocks

Stock is valued at the lower of cost or net realisable value.

Fixed assets and depreciation

Tangible fixed assets, except freehold land and buildings, are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, equipment and computer	33.3% straight line
----------------------------------	---------------------

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

Finance and operating leases

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the board of trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

Designated funds comprise funds which have been set aside at the discretion of the board of trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014

Recognition of pension costs and pension assets and liabilities

A defined contribution scheme is operated. The contributions paid into the scheme are charged to the income and expenditure in the year in which the contributions are paid.

2 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 Surplus for the financial year **2014** **2013**
£ **£**

This is stated after crediting :-

Revenue Turnover from ordinary activities	684,277	664,825
Depreciation of owned fixed assets	2,443	4,005
Pension costs	16,236	11,673
Auditors' Remuneration	7,990	7,445

4 Investment income **2014** **2013**
£ **£**

Interest receivable	7,196	11,934
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5 Governance Costs **2014** **2013**
£ **£**

	Unrestricted Funds	Restricted Funds	2014 Total	2013
	£	£	£	£
Trustees' expenses	-	-	-	8
Auditors' remuneration	5,580	2,410	7,990	7,445
	5,580	2,410	7,990	7,453

6 Expenses paid to trustees or persons connected with trustees

	2014	2013
	£	£
The aggregate amount of expenses paid to trustees was	-	8

7 Deferred Incoming Resources & Reserves- Restricted funds

	Opening Deferrals	Released from prior years	Received less released in year	Deferred at year end
	£	£	£	£
Sundry items	675	675	-	-
B.M.D.C. - Bison Commission	30,874	30,874	12,563	12,563
NLDC	4,645	-	-	4,645
Y & H Regional forum	299	299	-	-
Total	36,493	31,848	12,563	17,208

	2014	2013
	£	£
These deferrals are included in creditors	17,208	36,493

**Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014**

8 Staff Costs and Emoluments	2014	2013
	£	£
Gross Salaries	429,411	442,077
Employer's National Insurance	34,990	35,821
Pension Contributions	10,992	11,673
	<u>475,393</u>	<u>489,571</u>

Numbers of full time employees or full time equivalents	2014	2013
Management, development and support	1	1
Finance and support services	3	3
Information and library	2	2
Project staff	8	8
Trading Subsidiary	5	6
	<u>19</u>	<u>20</u>

There were no fees or other remuneration paid to the trustees

There were no employees with emoluments in excess of £60,000 per annum

9 Trustees' Remuneration

Neither the trustees nor any persons connected with them have received any remuneration, either in the current year or the prior year.

10 Tangible functional fixed assets

	GROUP Fixtures, Equipment & Computers £	CHARITY Fixtures, Equipment & Computers £
Asset cost or valuation		
At 1 April 2013	76,501	49,091
Additions	3,095	-
Disposals	(3,307)	-
At 31 March 2014	<u>76,289</u>	<u>49,091</u>
Accumulated depreciation		
At 1 April 2013	65,838	45,033
Eliminated on disposals	(3,307)	-
Charge for the year	5,475	2,443
At 31 March 2014	<u>68,006</u>	<u>47,476</u>
Net book value		
At 31 March 2014	<u>8,283</u>	<u>1,615</u>
At 31 March 2013	<u>10,663</u>	<u>4,058</u>

Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014

11 Debtors

	GROUP		CHARITY	
	2014	2013	2014	2013
	£	£	£	£
Trade debtors	74,256	56,588	60,155	35,300
Other Debtors	3,693	3,100	1,514	976
Prepaid expenses	4,512	3,135	3,203	1,765
Accrued income	-	-	-	-
	<u>82,461</u>	<u>62,823</u>	<u>64,872</u>	<u>38,041</u>

12 Creditors: amounts falling due within one year

	GROUP		CHARITY	
	2014	2013	2014	2013
	£	£	£	£
Trade creditors	20,797	45,783	17,110	38,057
Monies held on behalf of clients	1,060,578	927,679	-	-
Accrued expenses	5,940	10,689	5,940	10,689
Taxation and Social Security costs	14,663	7,216	-	-
Other creditors	2,098	57,218	2,098	57,218
Deferred income (see note 7)	17,208	36,493	17,208	36,493
	<u>1,121,284</u>	<u>1,085,078</u>	<u>42,356</u>	<u>142,457</u>

13 Operating Leases

2,014
£

2,013
£

At 31 March 2014 the charity had no commitments under non-cancellable leases (2013 - £nil)

14 Particulars of Individual Funds and analysis of assets and liabilities representing funds

At 31 March 2014	Unrestricted	Designated	Restricted	Total
GROUP	funds	funds	funds	Funds
	£	£	£	£
Tangible Fixed Assets	8,283	-	-	8,283
Current Assets	1,343,886	-	282,247	1,626,133
Current Liabilities	<u>(1,121,284)</u>	-	-	<u>(1,121,284)</u>
	<u>230,885</u>	-	<u>282,247</u>	<u>513,132</u>

Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014

The individual funds included above are :-

	Funds at 2013	Movements in Funds as below	Transfers Between funds	Funds at 2014
	£	£	£	£
Restricted Funds				
Area Investment Funding	600	-	-	600
Area Committees ("VOSO's")	39,785	2,632	-	42,417
BCVS Training Division	59,833	3,470	-	63,303
Bfunded PhaseThree	(1,292)	1,292	-	-
Children & Young Persons Team	84,081	(29,832)	-	54,249
Community Centre Support	14,505	3,775	-	18,280
Community Cascade Grant	166	(166)	-	-
Youth Contracts	-	30,000	-	30,000
District Infrastructure (C-Up) (CDF)	9,349	194	-	9,543
Health Partnership Project	5,256	(4,393)	-	863
ICT Project (Change-Up)	2,891	706	-	3,597
Membership Development Project (Cnet)	2,208	-	-	2,208
Premises Development (Change-Up)	1,570	-	-	1,570
Voluntary Youth Sector Training Fund	36,661	(5,820)	-	30,841
West Yorkshire Partnership Project	7,968	-	-	7,968
WNF Innovation Fund "Grow Your Own"	(180)	180	-	-
Youth Voice Initiative	-	10,000	-	10,000
Neighbourhood Learning in Deprived Com	6,227	(828)	-	5,399
B-Supported - Training Grant	1,409	-	-	1,409
Future Jobs Fund	(777)	777	-	-
Unrestricted Funds				
General	204,444	26,441	-	230,885
	<u>474,704</u>	<u>38,428</u>	<u>-</u>	<u>513,132</u>

Analysis of movements in funds as shown in the table above

	Incoming Resources	Outgoing Resources	Gains & Losses	Movement in funds
	£	£	£	£
Restricted Funds				
Area Investment Funding	-	-	-	-
Area Committees ("VOSO's")	68,352	65,720	-	2,632
BCVS Training Division	32,124	28,654	-	3,470
Bfunded PhaseThree	1,292	-	-	1,292
Children & Young Persons Team	74,250	104,082	-	(29,832)
Community Centre Support	34,656	30,881	-	3,775
Community Cascade Grant	2,491	2,657	-	(166)
Youth Contracts	60,000	30,000	-	30,000
District Infrastructure (C-Up) (CDF)	710	516	-	194
Health Partnership Project	17,336	21,729	-	(4,393)
Big Local Trust	22,100	21,394	-	706
Membership Development Project (Cnet)	-	-	-	-
Premises Development (Change-Up)	-	-	-	-
Voluntary Youth Sector Training Fund	-	5,820	-	(5,820)
West Yorkshire Partnership Project	-	-	-	-
WNF Innovation Fund "Grow Your Own"	180	-	-	180
Youth Voice Initiative	10,000	-	-	10,000
Neighbourhood Learning in Deprived Com	12,232	13,060	-	(828)
B-Supported - Training Grant	-	-	-	-
Future Jobs Fund	777	-	-	777
Unrestricted Funds				
General	354,973	328,532	-	26,441
	<u>691,473</u>	<u>653,045</u>	<u>-</u>	<u>38,428</u>

Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014

15 Funds continued

Area Committee ("VOSO's) - Development and support services to voluntary organisations in Bradford North, South and West constituencies, funded through Bradford MDC Neighbourhood Support Services.

BCVS Training Division - Organisation (and partial direct provision) of subsidised training to increase the capacity and effectiveness of VCS groups. Funding comes from Bradford MDC and the Big Lottery Fund.

Bfunded - Funding information, advice and support to VCS groups and social enterprises in the Bradford District. Funding has been through Safer and Stronger Communities, Bradford MDC and Fit 4 Funding. In 2009-10, funding is from the ERDF via Yorkshire Forward.

Children and Young Persons Team - The team facilitates support, information, representation and advocacy to organisations registered with the Children and Young People's VCS network, and provides administration support to the Children and Young People's VCS Forum. Funding is now mainly from Bradford MDC.

Community Care Support - A project to pull together and offer support, advice and training to community centres in Bradford District.

District Infrastructure (CDF) - The Consortium Development Fund is follow-on to the Change-Up funding which attempted to pull together Infrastructure Support Organisations in the District.

Health Network - This project has existed for some years, supporting a network of VCS health organisations across the Bradford District.

ICT Project (Change-Up) - Funding to increase and improve ICT skills in the voluntary and community sector.

Youth Voice Initiative - Is part of the "Talent Match" programme, engaging with young people and helping them to get involved both in representing their local communities and representing the views of their peers in local and national decision-making forums.

Premises Development (Change-Up) - Funding to support frontline organisations in obtaining and maintaining suitable physical bases from which to operate current and developing new services.

Voluntary Youth Sector Training Fund - A resource aimed at funding staff and volunteer training and development in the field of youth work.

West Yorkshire Partnership Project (Adding Value through Partnerships) - A Capacity Builders-funded project which commenced in the final four months of 2008-9 with the aim of supporting collaborative working in the voluntary and community sector throughout West Yorkshire. Based at Bradford CVS, a variety of different sorts of collaboration - including mergers, rescues, efficiency saving and joint ventures - are supported by commissioned consultancy.

16 Auditors' Ethical Standards

The relevant circumstances requiring disclosure in accordance with the requirements of APB Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature we use our auditors to assist with the preparation of the accounts.

17 Taxation on Profit on Ordinary Activities

	2014	2013
Domestic current year tax		
U.K. corporation tax	3,215	-
Total current tax	<u>3,215</u>	<u>-</u>
Factors affecting the tax charge for the year		
Profit/(loss) on ordinary activities before taxation	<u>15,758</u>	<u>3,023</u>
Profit/(loss) on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 20.00% (2013 - 20.00%)	<u>3,152</u>	<u>605</u>
Effects of:		
Capital allowances	(240)	(610)
Tax Losses utilised	-	(152)
Adjustment to previous year	60	-
Other tax adjustment	(364)	-
Depreciation add back	607	157
	<u>3,215</u>	<u>-</u>

Bradford Community and Voluntary Service
Notes to the Consolidated Accounts
for the year ended 31 March 2014

17 Taxation on Profit on Ordinary Activities continued

The tax charge arises in both years on that part of the profit of the subsidiary company that was not distributed by way of a gift-aid donation to Bradford CVS, its parent.

18 Subsidiary Company - Bradford Community Payroll and Accounts Limited

These consolidated accounts include the results of Bradford Community Payroll and Accounts Limited (company number 03036613), a company incorporated in England and Wales and limited by guarantee, its sole member being Bradford Community and Voluntary Service. The liability of the charity in the event of the Bradford Community Payroll and Accounts Limited being wound up is limited by a sum not exceeding £1.

The principal activity of Bradford Community Payroll and Accounts Limited is to provide services which support voluntary action, in particular payroll.

The trading results of the subsidiary company, as extracted from the audited accounts, are summarised below:

Subsidiary Company

	2014	2013
	£	£
Turnover	216,063	187,474
Operating expenses	<u>(190,208)</u>	<u>(191,276)</u>
Operating profit/(loss)	25,855	(3,802)
Investment income	5,662	9,849
Net income for year	<u>31,517</u>	<u>6,047</u>
Gift aid payment to Bradford Community and Voluntary Services	<u>(15,758)</u>	<u>(3,024)</u>
Profit on ordinary activities before taxation	15,759	3,023
Taxation on profit on ordinary activities	<u>(3,820)</u>	<u>-</u>
Retained profit	11,939	3,023
Balance at 1 April	<u>77,652</u>	<u>74,629</u>
Balance at 31 March	<u><u>89,591</u></u>	<u><u>77,652</u></u>

19 Pension

The charity operates a defined contribution stakeholder pension scheme for core activities staff, with CIS General Insurance Limited. At 31 March 2014, 4 employees were members of the scheme. The charity also manages contributions to pension schemes for project management staff in respect of 3 (2013 - 3) employees. These are accounted for on a defined contribution basis at 5% of gross salary.

The subsidiary company operates a defined benefit pension scheme. Due to the nature of the plan, the accounting charge for the period under FRS17 represents the employer contributions payable.

Pensions contributions payable for the year by the group were £10,992 (2013 - £11,673) and contributions unpaid at 31 March 2014 were £nil (2013 - £nil)

20 Contingent Liability

Bradford Community Payroll and Accounts Limited, a subsidiary of the charity has pension arrangements with The Pension Trust. The company has been notified by The Pension Trust of the estimated employer debt on withdrawal from the pension plan, based on the financial position of the plan as at 30 September 2013. At this date the estimated employer debt for Bradford Community Payroll and Accounts Limited was £26,588.

**Bradford Community and Voluntary Service
Schedule to the Statement of Financial Activities
for the year ended 31 March 2014**

	Unrestricted Funds 2014 £	Restricted Funds 2014 £	Total Funds 2014 £	Prior Period Total Funds 2013 £
Voluntary Income				
Revenue grants and donations	66,081	-	66,081	59,677
Total Gifts in kind, donated services and facilities	66,081	-	66,081	59,677
Investment Income				
Bank deposit interest received	7,196	-	7,196	11,934
Total Investment Income	7,196	-	7,196	11,934
Incoming resources from charitable activities				
Sale of Services to Community & Voluntary Organisations	32,468	-	32,468	36,049
Rental Income	36,240	-	36,240	34,531
Bradford & Airedale Teaching PCT:Health Network	-	17,336	17,336	33,430
Bradford MDC:Bison Commission:(VOSO's)	-	68,352	68,352	71,531
Bradford MDC:Community Centre Support	-	34,656	34,656	31,830
Bradford MDC:Children and Young Persons grant	-	74,250	74,250	74,250
Bradford MDC:Training Division grants	-	32,124	32,124	34,133
Bradford MDC:Youth Contracts	-	60,000	60,000	60,000
Bradford MDC:Youth Voice Initiative	-	10,000	10,000	-
Bradford MDC:Working Neighbourhoods' Fund	-	180	180	-
Big Local Trust	-	22,100	22,100	20,000
CNET - Children and Young Persons Grant	-	-	-	1,000
District Infrastructure (C-Up) (CDF)	-	710	710	-
ERDF:Bfunded	-	1,292	1,292	-
Future Jobs	-	777	777	-
Fit for Funding:Community Cascade grant	-	2,491	2,491	4,134
Neighbourhood Learning in Deprived Communities:Training	-	12,232	12,232	19,858
Payroll and Management Fees	212,988	-	212,988	184,402
Total Incoming resources from charitable activities	281,696	336,500	618,196	605,148
Total Incoming Resources	354,973	336,500	691,473	676,759

Bradford Community and Voluntary Service

Appendix 1

Analysis of Resources Expended
for the year ended 31 March 2014

	Basis of Allocation	Core Activities		Trading Subsidiary	Health Team	Children and Young People	Training	Other Activities	Governance Costs	2014	2013
		£	£							Total	Total
Costs directly allocated to activities											
Staff and Related Costs	Direct	100,202		155,444	18,932	85,268	41,767	73,780	-	£	£
Building and Premises Costs	Direct	10,494		2,908	234	556	214	494	-	£	£
Supplies and Services	Direct	9,094		10,859	1,816	14,878	15,127	20,191	-	£	£
Transport and Travel Costs	Direct	273		371	-	621	93	376	-	£	£
Establishment Cost	Direct	4,433		1,243	222	556	244	4,570	-	£	£
Grants Payable	Direct	-		-	-	30,000	-	-	-	£	£
Other Expenses	Direct	12,104		4,435	525	2,203	10,567	1,271	-	£	£
Depreciation Costs	Direct	2,443		3,032	-	-	-	-	-	£	£
Support Costs allocated to Activities											
Administration and Management Staff Costs	Staff Time	-		-	-	-	-	-	7,990	£	£
Building and Premises Costs	Usage	-		-	-	-	-	-	-	£	£
Supplies and Services	Usage	-		-	-	-	-	-	-	£	£
Depreciation Costs	Usage	-		-	-	-	-	-	-	£	£
Costs of charitable activities		139,043		178,292	21,729	134,082	68,012	100,682	7,990	£	£
										649,830	678,689