

Company registration number: 04244661

Charity registration number: 1089635

# Ashfield Voluntary Action

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL



## **Ashfield Voluntary Action**

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## **Ashfield Voluntary Action**

### **Reference and Administrative Details**

<b>Trustees</b>	Margaret Frances Gregory, Chair Philip Marshall Ken Bradshaw Patrizia Canova Jac Lemmen Peter Robinson
<b>Senior Management Team</b>	Teresa Jackson, Manager
<b>Principal Office</b>	Ashfield Health And Well Being Centre Portland Street Kirkby-In-Ashfield Nottingham NG17 7AE
<b>Company Registration Number</b>	04244661
<b>Charity Registration Number</b>	1089635
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **Ashfield Voluntary Action**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2021.

#### **Trustees**

Margaret Frances Gregory, Chair

Philip Marshall

Ken Bradshaw (appointed 24 May 2020)

Patrizia Canova

Jac Lemmen

Peter Robinson

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 2 July 2001. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

##### ***Recruitment and appointment of trustees***

Potential trustees complete an application form and an interview. Two references are required and an agreement to have a DBS check. If acceptable, the new Trustee is then invited to a Trustee meeting as an observer so they can see the procedure. Following this a vote is taken and if accepted, they are placed on the Trustee register on the Charity Commission website.

#### **Objectives and activities**

##### ***Objects and aims***

To promote any charitable purpose for the benefit of the community in the local government district of Ashfield (the area of benefit) and, in particular, the advancement of education, the protection of health, and the relief of poverty, distress and sickness.

To promote and organise co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit.

## **Ashfield Voluntary Action**

### **Trustees' Report**

#### ***Objectives, strategies and activities***

Ashfield Voluntary Action provides projects and services for the benefit of people living in the Ashfield District of Nottinghamshire.

We continue to develop new working relationships with organisations across Nottinghamshire to enhance the projects and services we provide, which are:

- Infrastructure support providing governance support to the local voluntary sector.
- Volunteer support programme: the recruitment and training of people interested in providing support to the community across the Ashfield Area.
- A public and patient engagement programme on behalf of the NHS Clinical Commissioning Group/ Integrated Care Partnership.
- Living Well Hub - support for people over 60years- to improve their mental health & well-being and social inclusion through group activities.
- Step By Step support for people with health issues, to improve their well-being and social inclusion. This included craft groups, various talking groups, garden group.
- In Touch, support for people to learn and improve digital skills.
- Ashfield Community Enterprise, a fledgling social enterprise supporting people with learning difficulties and mental health difficulties, to learn new skills and produce articles from refurbished wood which provides an income to cover the groups costs.

We are currently restructuring the organisation in line with transformation programmes which will impact on our work programmes, so applying our attention to fundraising for the new programmes.

A special thanks to our current funders:

The Big Lottery Fund;  
Mid Nottinghamshire Clinical Commissioning Group (ICP);  
Nottinghamshire County Council Local Resilience Funds;  
NET Funds;  
CAF Bank Foundation;  
Ashfield District Council Community Support;  
Ashfield District Council Business Award;  
Margaret Gregory;  
The Jones Trust;  
Thomas Farr Trust;  
Bright Idea Fund;  
Notts Get Connected Trust;  
Active Partnership Trust;  
People's Postcode Lottery.

#### ***Public benefit***

Ashfield Voluntary Action continues to offer a range of services to the people of Ashfield, linked to social engagement; health and well being improvement; digital inclusion. Through partnership working we contribute to the delivery of family support through the Ashfield and Mansfield Emergency Foodbank. These activities all contribute to improving individual well-being and also lead to a more healthy and vibrant community.

A big thank you to all our volunteers who give their time to support the delivery of our projects and services.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **Ashfield Voluntary Action**

### **Trustees' Report**

#### **Achievements and performance**

The Trustees have formed a united stable platform of support to the staff during the delivery of humanitarian aid throughout the Covid pandemic and lockdown. All our Trustees are fully engaged in the work we do. We are now able to make progress in re-establishing Ashfield Voluntary Action as an Infrastructure Support Organisation, providing vital support to the community and voluntary groups across Ashfield.

We have strategically aligned our work to key priorities within the Local and County Authorities and NHS strategic plans; and continue to support the NHS through their transformation plans to develop a people-centred service through an Integrated Care Programme with the voluntary sector as a joint partner in the development, which will go live in April 2022.

We have recruited and worked with 40 new volunteers this year. Helping AVA to deliver Humanitarian aid to our community.

Building on the Mid Notts Alliance with the Clinical Commissioning Group we now have five Notts CVSs included in the Alliance, to help secure contracts and funds. The NottsTogether Programme has developed into a Compact with the County Council as we progress towards the Integrated Care Programme. We are now tasked with supporting community groups to be able to provide support to the ICP.

#### **Financial review**

We continue to work with Community Accounting Plus to provide a monthly book keeping service. This is proving to be very successful and is saving money by not employing a staff member. Our accounts are on QuickBooks, they provide transparent accountability.

As we were unable to deliver many of the project activities, we have held this money over until the next financial year, when we will be able to deliver programmes activity. We are able to run the Step by Step programme for an additional year as we could not deliver it in 2020-2021.

#### **Policy on reserves**

Our intention is to keep £7,000 to cover costs of possible redundancies. We built up reserves to ensure we have three months operational costs, as a cushion to funding loss, giving time to secure further funds. We have managed to produce reserves of £25,000 this year. The reserves are now above the target of £50,000. This proved vital as at the beginning of this year we had lost contract funding, but our reserves meant we could bid for other available funding opportunities to secure our financial position and maintain staffing levels.

#### **Principal risks and uncertainties**

##### **Financial risk**

Our biggest financial risk is to maintain the level of funds we secured last year. Our future with the ICP still remains uncertain as we rapidly progress towards the Integrated Care Service in April 2022.

We need to continue to seek new funding contracts to be able to maintain programmes and find new funds to deliver new programmes. It is harder to secure funds with everyone chasing ever decreasing funding opportunities.

Continued reductions in statutory funds have reduced our ability to deliver community programmes. We spend a large proportion of development time chasing smaller pots of grant funding. Staff turnover and the difficulty in recruiting staff proves an ongoing problem.

## Ashfield Voluntary Action

### Trustees' Report

#### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Ashfield Voluntary Action for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:


- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 25.10.21 and signed on its behalf by:

  
.....  
Margaret Frances Gregory  
Trustee

## Ashfield Voluntary Action

### Trustees' Report

#### *Objectives, strategies and activities*

Ashfield Voluntary Action provides projects and services for the benefit of people living in the Ashfield District of Nottinghamshire.

We continue to develop new working relationships with organisations across Nottinghamshire to enhance the projects and services we provide, which are:

- Infrastructure support providing governance support to the local voluntary sector.
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Margaret Gregory;  
The Jones Trust;  
Thomas Farr Trust;  
Bright Idea Fund;  
Notts Get Connected Trust;  
Active Partnership Trust;  
People's Postcode Lottery.

#### *Public benefit*

Ashfield Voluntary Action continues to offer a range of services to the people of Ashfield, linked to social engagement; health and well being improvement; digital inclusion. Through partnership working we contribute to the delivery of family support through the Ashfield and Mansfield Emergency Foodbank. These activities all contribute to improving individual well-being and also lead to a more healthy and vibrant community.

A big thank you to all our volunteers who give their time to support the delivery of our projects and services.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.



## Ashfield Voluntary Action

### Independent Examiner's Report to the trustees of Ashfield Voluntary Action

#### Independent examiner's report to the trustees of Ashfield Voluntary Action ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021.

#### Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

Date:

10/11/21

## Ashfield Voluntary Action

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	40,361	-	40,361	9,422
Charitable activities	3	6,053	173,687	179,740	168,419
Investment income	5	82	-	82	180
Total Income		<u>46,496</u>	<u>173,687</u>	<u>220,183</u>	<u>178,021</u>
<b>Expenditure on:</b>					
Charitable activities	6	<u>(4,328)</u>	<u>(148,633)</u>	<u>(152,961)</u>	<u>(141,522)</u>
Total Expenditure		<u>(4,328)</u>	<u>(148,633)</u>	<u>(152,961)</u>	<u>(141,522)</u>
Net income		42,168	25,054	67,222	36,499
Transfers between funds		<u>(16,327)</u>	<u>16,327</u>	-	-
Net movement in funds		25,841	41,381	67,222	36,499
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>61,720</u>	<u>64,002</u>	<u>125,722</u>	<u>89,223</u>
Total funds carried forward	17	<u>87,561</u>	<u>105,383</u>	<u>192,944</u>	<u>125,722</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 17.

# Ashfield Voluntary Action

## Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	9,422	-	9,422
Charitable activities	3	840	167,579	168,419
Investment income	5	180	-	180
Total income		<u>10,442</u>	<u>167,579</u>	<u>178,021</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>(41,232)</u>	<u>(100,290)</u>	<u>(141,522)</u>
Total expenditure		<u>(41,232)</u>	<u>(100,290)</u>	<u>(141,522)</u>
Net (expenditure)/income		(30,790)	67,289	36,499
Transfers between funds		<u>34,900</u>	<u>(34,900)</u>	-
Net movement in funds		4,110	32,389	36,499
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>57,610</u>	<u>31,613</u>	<u>89,223</u>
Total funds carried forward	17	<u><u>61,720</u></u>	<u><u>64,002</u></u>	<u><u>125,722</u></u>

**Ashfield Voluntary Action**  
**(Registration number: 04244661)**  
**Balance Sheet as at 31 March 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	12	-	922
<b>Current assets</b>			
Debtors	13	1,004	-
Cash at bank and in hand	14	211,872	145,254
		212,876	145,254
<b>Creditors: Amounts falling due within one year</b>	15	(19,932)	(20,454)
<b>Net current assets</b>		192,944	124,800
<b>Net assets</b>		192,944	125,722
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	17	105,383	64,002
<b>Unrestricted income funds</b>			
Unrestricted funds		87,561	61,720
<b>Total funds</b>	17	192,944	125,722

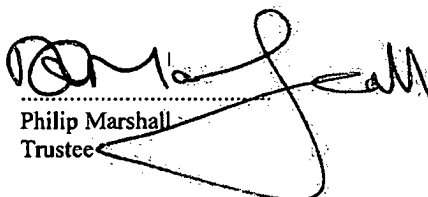
For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 20 were approved by the trustees, and authorised for issue on 27.10.2021 and signed on their behalf by:

  
Philip Marshall  
Trustee

# Ashfield Voluntary Action

## Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

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All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 17.

## **Ashfield Voluntary Action**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### **Basis of preparation**

Ashfield Voluntary Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture & equipment	20% straight line
IT equipment	33% straight line

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

## 2 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2021	2020
		£	£
Donations and legacies;			
Donations from companies, trusts and similar proceeds	29,436	29,436	5,542
Grants, including capital grants;			
Government grants	4,557	4,557	3,880
Grants from other charities	6,368	6,368	-
	<u>40,361</u>	<u>40,361</u>	<u>9,422</u>



## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 3 Income from charitable activities

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	General £	£	£	£
Grants & donations	-	173,071	173,071	167,579
Fees	1,442	-	1,442	702
Sundry income	2,725	-	2,725	138
Contracts	1,857	-	1,857	-
Fundraising	29	616	645	-
	<u>6,053</u>	<u>173,687</u>	<u>179,740</u>	<u>168,419</u>

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
National Lottery Community Fund	-	67,777	67,777
Active Partners Trust	-	5,656	5,656
Charities Aid Foundation	28,345	-	28,345
Nottinghamshire County Council	-	15,104	15,104
Ashfield District Council	3,500	4,000	7,500
Sundry donations	1,091	4,136	5,227
Enable	3,368	-	3,368
Get Nottinghamshire Connected	-	5,000	5,000
Groundwork UK	-	14,988	14,988
HMRC JRS	1,057	-	1,057
Nottinghamshire Community Foundation - NET	-	10,000	10,000
Mansfield CVS	-	833	833
NAVCA	3,000	-	3,000
NHS Nottingham & Nottinghamshire CCG	-	30,577	30,577
People's Postcode Trust	-	15,000	15,000
	<u>40,361</u>	<u>173,071</u>	<u>213,432</u>

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 5 Investment income

	Unrestricted funds	Total 2021	Total 2020
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	82	82	180

#### 6 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	General £	£	£	£
Wages NI & pensions	14,792	83,480	98,272	102,955
Payroll service	271	1,708	1,979	2,101
Travel & subsistence	431	741	1,172	2,002
Training & conference	-	768	768	50
Volunteer expenses	-	1,030	1,030	3,250
Rent & services	8,618	8,311	16,929	16,034
Insurance	532	-	532	533
Telephone & internet	1,885	553	2,438	1,715
Postage, printing & stationery	1,260	1,530	2,790	4,548
Publications & subscriptions	120	143	263	155
Equipment, repairs & renewals	3,724	2,133	5,857	285
Legal & professional	3,833	326	4,159	2,640
Depreciation	922	-	922	922
Bank charges	70	-	70	60
Publicity and promotion	-	100	100	405
IT	816	4,279	5,095	3,860
Utilities	8	839	847	7
Freelance	-	2,500	2,500	-
Secondment charge	3,368	3,870	7,238	-
Internal management charges	(36,322)	36,322	-	-
	4,328	148,633	152,961	141,522

#### 7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	922	922

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

**Margaret Frances Gregory**

£242 (2020: £261) of travel expenses were reimbursed to Margaret Frances Gregory during the year.

**Peter Robinson**

£20 (2020: £Nil) of travel expenses were reimbursed to Peter Robinson during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 9 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2021 £	2020 £
Independent examination	950	950
Other financial services	1,430	1,115
	<u>2,380</u>	<u>2,065</u>

#### 10 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
<b>Staff costs during the year were:</b>		
Wages and salaries	92,903	97,842
Social security costs	1,691	3,324
Pension costs	2,818	1,789
Compensation payments	860	-
	<u>98,272</u>	<u>102,955</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021 No	2020 No
Average number of employees	<u>7</u>	<u>8</u>

3 (2020 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £2,818 (2020 - £1,789).

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £18,476 (2020 - £18,671).

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 12 Tangible fixed assets

	Furniture and equipment £	Computer equipment £	Total £
<b>Cost</b>			
At 1 April 2020	5,389	6,322	11,711
At 31 March 2021	5,389	6,322	11,711
<b>Depreciation</b>			
At 1 April 2020	4,467	6,322	10,789
Charge for the year	922	-	922
At 31 March 2021	5,389	6,322	11,711
<b>Net book value</b>			
At 31 March 2021	-	-	-
At 31 March 2020	922	-	922

#### 13 Debtors

	2021 £	2020 £
Trade debtors	833	-
Prepayments	171	-
	1,004	-

#### 14 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	959	621
Cash at bank	210,913	144,633
	211,872	145,254

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 15 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	6,631	19,314
Other creditors	13,301	1,140
	<u>19,932</u>	<u>20,454</u>

#### 16 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### 17 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	54,720	46,496	(4,328)	(16,327)	80,561
<i>Designated</i>					
Redundancy Fund	7,000	-	-	-	7,000
<b>Total Unrestricted funds</b>	<u>61,720</u>	<u>46,496</u>	<u>(4,328)</u>	<u>(16,327)</u>	<u>87,561</u>
<b>Restricted funds</b>					
Ashfield Well Hub	21,250	23,616	(26,743)	-	18,123
CVS Alliance	4,232	-	(4,232)	-	-
Social Prescribing	7,778	-	(7,778)	-	-
Step by Step	30,742	67,777	(45,419)	-	53,100
Ashfield Community Enterprise	-	16,124	(5,427)	-	10,697
Mid Notts PPE contract	-	30,577	(30,577)	-	-
Inspiring Ashfield	-	-	-	9,760	9,760
Covid 19 Response	-	27,656	(24,457)	-	3,199
Ashfield Community Support	-	4,000	(4,000)	-	-
Volunteering	-	3,937	-	6,567	10,504
<b>Total restricted funds</b>	<u>64,002</u>	<u>173,687</u>	<u>(148,633)</u>	<u>16,327</u>	<u>105,383</u>
<b>Total funds</b>	<u>125,722</u>	<u>220,183</u>	<u>(152,961)</u>	<u>-</u>	<u>192,944</u>

## **Ashfield Voluntary Action**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

The transfer from the General fund to the Volunteering fund represents funds which should have been allocated in prior period.

The transfer from the General fund to the Inspiring Ashfield fund represents requirement for 20% match fund. Grant is awarded in the next financial period.

The specific purposes for which the funds are to be applied are as follows:

**Ashfield Living Well Hub** – The Living Well Hub provides friendly and tailored support for people who are lonely or isolated. The service helps to build people's confidence and reduce feelings of isolation by providing support for everyone.

**CVS Alliance** – Ashfield Voluntary Action and the Mid Nottinghamshire CVS's work together closely to deliver services across the Districts. This allows a consistency of approach, whilst taking into consideration the unique characteristics of each area. The alliance is growing in strength and this has enabled us to access funding in a highly competitive and funding environment.

**Social Prescribing** – Funded by the CCG, AVA supported the new Social Prescribing Link Workers to find groups and support the groups to prepare for the referral of people who were in need of socially inclusive activities.

**Step by Step** - a 5-year project funded through the Big Lottery, Reaching Communities fund. The project provides peer support and a channel into a wide-range of activities for adults who would like to improve their mental health and wellbeing. The goal of the project is to reduce the isolation and exclusion of adults in Ashfield by providing activities in supportive and positive environments.

**Covid 19 response** - Funds secured from various grants and donations for the purpose of providing humanitarian aid to the people of Ashfield. Shopping, collection of pharmaceuticals, meals for those who couldn't cook, food bank access, check and chat phone calls, information dissemination, digital access, help response, book and jigsaw library.

**Inspiring Ashfield** - establishment of a programme of social prescribing support activities to encourage people to re-engage with their community.

**Mid Notts PPE contract** - Public and Patient Engagement programme to encourage feedback to the CCG on their medical interaction experience.

**Ashfield Community Enterprise**- volunteer-led social enterprise that makes items from refurbished wood and is sold in the community. The project also teaches woodwork skills.

**Ashfield Community Support**- Support to voluntary and community groups and enterprise in the Ashfield area to ensure they have the correct governance and help to secure funds.

**Volunteering**- recruitment, administration and coordination of volunteers. Ensuring volunteers are DBS checked and trained. We also act as a broker for volunteers to other organisations, such as the vaccination programme.

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

These are the figures for the previous accounting period and are included for comparative purposes:

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	50,610	10,442	(41,232)	34,900	54,720
<i>Designated</i>					
Redundancy Fund	7,000	-	-	-	7,000
<b>Total unrestricted funds</b>	<u>57,610</u>	<u>10,442</u>	<u>(41,232)</u>	<u>34,900</u>	<u>61,720</u>
<b>Restricted funds</b>					
Ashfield Well Hub	-	4,977	-	16,273	21,250
Health & Wellbeing Officer	-	41,633	(27,009)	(14,624)	-
CVS Alliance	-	5,672	(1,440)	-	4,232
Social Prescribing	-	11,667	(3,889)	-	7,778
Step by Step	23,129	61,630	(44,601)	(9,416)	30,742
Life Styles	-	38,000	(11,727)	(26,273)	-
Ashfield Community Support	-	4,000	(4,000)	-	-
Radiotherapy car scheme	4,627	-	(2,148)	(2,479)	-
Access & Beyond	3,857	-	(5,476)	1,619	-
<b>Total restricted funds</b>	<u>31,613</u>	<u>167,579</u>	<u>(100,290)</u>	<u>(34,900)</u>	<u>64,002</u>
<b>Total funds</b>	<u><u>89,223</u></u>	<u><u>178,021</u></u>	<u><u>(141,522)</u></u>	<u><u>-</u></u>	<u><u>125,722</u></u>

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 18 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	2021 Total funds
	General £	£	£
Current assets	100,853	112,023	212,876
Current liabilities	(13,292)	(6,640)	(19,932)
Total net assets	<u>87,561</u>	<u>105,383</u>	<u>192,944</u>

	Unrestricted funds	Restricted funds	2020 Total funds
	General £	£	£
Tangible fixed assets	922	-	922
Current assets	81,252	64,002	145,254
Current liabilities	(20,454)	-	(20,454)
Total net assets	<u>61,720</u>	<u>64,002</u>	<u>125,722</u>

#### 19 Related party transactions

There were no related party transactions in the year.

#### 20 3rd party funds

	Opening balances £	Incoming resources £	(Resources expended) £	Total £
Ashfield Community Enterprise	802	-	(958)	(156)
Military Community Network Group	-	7,164	(2,765)	4,399
Bumps Babies and Beyond	-	100	-	100
Food Bank	-	1,250	-	1,250
	<u>802</u>	<u>8,514</u>	<u>(3,723)</u>	<u>5,593</u>