

REGISTERED COMPANY NUMBER. 4241376 (England and Wales)
REGISTERED CHARITY NUMBER: 1092017

Report of the Trustees and
Unaudited Cessation Financial Statements For The Period 1 April 2010 to
30 September 2011

for

South Gloucestershire Crossroads Caring
for Carers

Tony Dicker Ltd
29 Courtenay Road
Keynsham
Bristol
BS31 1JU

THURSDAY



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COMPANIES HOUSE

South Gloucestershire Crossroads Caring
for Carers

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for the Period 1 April 2010 to 30 September 2011

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South Gloucestershire Crossroads Caring
for Carers

Report of the Trustees
for the Period 1 April 2010 to 30 September 2011

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 April 2010 to 30 September 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
4241376 (England and Wales)

Registered Charity number
1092017

Registered office
Unit 6 The Vassall Centre
Gill Avenue
Fishponds
Bristol
BS16 2QQ

Trustees

M Bennett	
N J C West	- resigned 13 9 10
A Begley	- resigned 29 11 10
S Jackson	
W Kwok	- resigned 31 1 11
D Bradley	- resigned 25 10 10
K Doyle	
M P Hatch	- appointed 13 9 10
G P Hunt	- appointed 13 9 10
J A Dillamore	- appointed 25 7 11

The Trustees have, as is permissible, resolved that no Company Secretary be appointed, the responsibilities of Company Secretary being shared jointly by all Trustees.

Independent Examiner

Tony Dicker Ltd
29 Courtenay Road
Keynsham
Bristol
BS31 1JU

Advisers

Bankers

National Westminster Bank plc
Bristol City Office
PO Box 238
32 Corn Street
Bristol
BS99 7UG

CESSATION OF TRADING

On 26th April 2011 the Trustees took the decision, for a number of financial reasons, to close the Charity. The Trustees attempted to organise as orderly a handover of clients to other providers as it reasonably could and employees were declared redundant. The Charity ceased to provide a service for clients on 9th September 2011, declared its final employee redundant on 31st October 2011 and has been dormant since that date. The charitable company ceased activities on 9 September 2011.

South Gloucestershire Crossroads Caring
for Carers

Report of the Trustees
for the Period 1 April 2010 to 30 September 2011

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is a company limited by guarantee, as defined by the Companies Act 1985 and is governed by its Memorandum & Articles of Association. The Company was incorporated on 26 June 2001 and registered as a charity on 14 May 2002.

Recruitment and appointment of new trustees

Appointment of Trustees is governed by the Memorandum & Articles of Association. The Board of Trustees is authorised to appoint new Trustees to fill vacancies arising through resignation, or the death of an existing Trustee.

Organisational structure

The scheme is now dormant and a resolution to close and dissolve the scheme is to be put to an EGM.

Related parties

The Charity is a Branch Scheme member of Crossroads Association, a national charity also incorporated as a company limited by guarantee.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have considered potential risks to which the Charity may be exposed and have plans in place to protect its assets.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal objective of the Charity was to promote, offer, support and deliver a high quality of service to carers, recognising their individual needs and involving them in the development of those services. Such support was provided as a means of relieving the stresses experienced by carers, and children and adults who have care needs, as a result of disability, illness or age by offering a respite service through the provision of community-based support workers.

South Gloucestershire Crossroads was committed to treating carers and people with care needs with respect and sensitivity, recognising the dignity and value of each person for whom a service was provided.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our grant aided funding decreased slightly during the year to 31 March 2011, from which date grant funding was replaced by individual contracts. Care hours provided to clients remained reasonably consistent but then reduced from late 2010.

Fundraising activities

Although the charity did not undertake direct fundraising activities it remained grateful to those supporters who donated additional funds to the charity. This amounted to £2,508 during the year (2010 - £1,817).

Investment performance

The Memorandum & Articles of Association authorise the trustees to make and hold investments using the general funds of the charity. Currently the trustees hold funds on deposit in a business reserve account held at NatWest bank. Such funds were held in readiness to meet the day to day needs of the Charity.

FINANCIAL REVIEW

Reserves policy

The Trustees determined that reserves should be at least at the level to fund an orderly closure of the scheme. This is likely to be achieved.

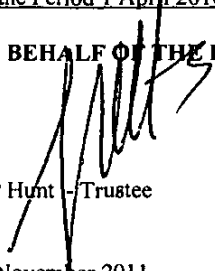
Principal funding sources

The principal source of funding of the charity's activities was South Gloucestershire Council Community Care and Housing Department and South Gloucestershire Primary Care Trust. A breakdown of grants received from those sources is shown in note 2 to these financial statements.

South Gloucestershire Crossroads Caring
for Carers

Report of the Trustees
for the Period 1 April 2010 to 30 September 2011

ON BEHALF OF THE BOARD



G P Hunt - Trustee

20 November 2011

Independent Examiner's Report to the Trustees of
South Gloucestershire Crossroads Caring
for Carers

I report on the accounts for the period 1 April 2010 to 30 September 2011 set out on pages five to eleven

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Tony Dicker Ltd
29 Courtenay Road
Keynsham
Bristol
BS31 1JU

20 November 2011

South Gloucestershire Crossroads Caring
for Carers

Statement of Financial Activities
for the Period 1 April 2010 to 30 September 2011

				Period 1 4 10 to 30 9 11	Year Ended 31 3 10
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	201,984	-	201,984	204,326
Activities for generating funds	3	600,340	-	600,340	366,126
Investment income	4	49	-	49	45
Other incoming resources		2,400	-	2,400	-
Total incoming resources		804,773	-	804,773	570,497
RESOURCES EXPENDED					
Charitable activities					
Care sold		909,038	-	909,038	585,886
Membership		-	-	-	1,072
Governance costs		-	-	-	2,680
Total resources expended		909,038	-	909,038	589,638
NET INCOMING/(OUTGOING) RESOURCES					
		(104,265)	-	(104,265)	(19,141)
RECONCILIATION OF FUNDS					
Total funds brought forward		108,494	1,645	110,139	129,280
TOTAL FUNDS CARRIED FORWARD		4,229	1,645	5,874	110,139

The notes form part of these financial statements

South Gloucestershire Crossroads Caring
for Carers

Balance Sheet
At 30 September 2011

	Notes	Unrestricted funds £	Restricted funds £	30 9 11 Total funds £	31 3 10 Total funds £
CURRENT ASSETS					
Debtors	8	13,995	-	13,995	41,871
Cash at bank and in hand		95,653	1,645	97,298	158,484
		<u>109,648</u>	<u>1,645</u>	<u>111,293</u>	<u>200,355</u>
CREDITORS					
Amounts falling due within one year	9	(105,419)	-	(105,419)	(90,216)
NET CURRENT ASSETS		<u>4,229</u>	<u>1,645</u>	<u>5,874</u>	<u>110,139</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>4,229</u>	<u>1,645</u>	<u>5,874</u>	<u>110,139</u>
NET ASSETS		<u>4,229</u>	<u>1,645</u>	<u>5,874</u>	<u>110,139</u>
FUNDS	10				
Unrestricted funds				4,229	108,494
Restricted funds				<u>1,645</u>	<u>1,645</u>
TOTAL FUNDS				<u>5,874</u>	<u>110,139</u>

The notes form part of these financial statements

South Gloucestershire Crossroads Caring
for Carers

Balance Sheet - continued
At 30 September 2011

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 30 September 2011

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 30 September 2011 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Board of Trustees on 20 November 2011 and were signed on its behalf by



G P Hunt - Trustee

The notes form part of these financial statements

South Gloucestershire Crossroads Caring
for Carers

Notes to the Financial Statements
for the Period 1 April 2010 to 30 September 2011

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

Taxation

The charity is exempt from corporation tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

2. VOLUNTARY INCOME

	Period 1 4 10 to 30 9 11 £	Year Ended 31 3 10 £
Donations	2,508	1,817
Grants	199,476	202,509
	<u>201,984</u>	<u>204,326</u>
Grants	2011 £	2010 £
South Gloucestershire Mainstream Funding and Carers Grant	135,873	137,455
South Gloucestershire PCT Mainstream Funding (Adults)	63,603	65,054
	<u>199,476</u>	<u>202,509</u>

South Gloucestershire Crossroads Caring
for Carers

Notes to the Financial Statements - continued
for the Period 1 April 2010 to 30 September 2011

3. ACTIVITIES FOR GENERATING FUNDS

	Period 1 4 10 to 30 9 11 £	Year Ended 31 3 10 £
Care sold	592,580	355,928
Membership	195	170
Mileage reimbursed	7,565	10,028
	<u>600,340</u>	<u>366,126</u>

4 INVESTMENT INCOME

	Period 1 4 10 to 30 9 11 £	Year Ended 31 3 10 £
Deposit account interest	<u>49</u>	<u>45</u>

5 TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 30 September 2011 nor for the year ended 31 March 2010

Trustees' Expenses

There were no trustees' expenses paid for the period ended 30 September 2011 nor for the year ended 31 March 2010

South Gloucestershire Crossroads Caring
for Carers

Notes to the Financial Statements - continued
for the Period 1 April 2010 to 30 September 2011

6 STAFF COSTS

	Period 1 4 10 to 30 9 11 £	Year Ended 31 3 10 £
Wages and salaries	638,891	427,394
Social security costs	41,892	27,250
	<u>680,783</u>	<u>454,644</u>

The average monthly number of employees during the period was as follows

	Period 1 4 10 to 30 9 11	Year Ended 31 3 10
Management and administration -full time	4	4
Management and administration -part time	1	1
Care support workers	27	27
	<u>32</u>	<u>32</u>

7. EX GRATIA PAYMENTS

There were no ex-gratia payments made during this period (2010 £nil)

8. DEBTORS. AMOUNTS FALLING DUE WITHIN ONE YEAR

	30 9 11 £	31 3 10 £
Trade debtors	<u>13,995</u>	<u>41,871</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30 9 11 £	31 3 10 £
Trade creditors	34,470	5,520
Taxation and social security	-	7,756
Other creditors	70,949	76,940
	<u>105,419</u>	<u>90,216</u>

South Gloucestershire Crossroads Caring
for Carers

Notes to the Financial Statements - continued
for the Period 1 April 2010 to 30 September 2011

10. MOVEMENT IN FUNDS

	At 1 4 10 £	Net movement in funds £	At 30 9 11 £
Unrestricted funds			
General fund	108,494	(104,265)	4,229
Restricted funds			
Kate Jenkins Memorial Fund	1,645	-	1,645
TOTAL FUNDS	<u>110,139</u>	<u>(104,265)</u>	<u>5,874</u>

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	804,773	(909,038)	(104,265)
TOTAL FUNDS	<u>804,773</u>	<u>(909,038)</u>	<u>(104,265)</u>

11. KATE JENKINS MEMORIAL FUND

The Kate Jenkins Memorial Fund was set up with a fundraising effort which generated £7,865 in 1997. The purpose of this fund is to provide for expenses to enable young carers to attend trips out and social events such as meals out, and cinema and theatre trips.

South Gloucestershire Crossroads Caring
for Carers

Detailed Statement of Financial Activities
for the Period 1 April 2010 to 30 September 2011

	Period 1 4 10 to 30 9 11 £	Year Ended 31 3 10 £
INCOMING RESOURCES		
Voluntary income		
Donations	2,508	1,817
Grants	199,476	202,509
	<u>201,984</u>	<u>204,326</u>
Activities for generating funds		
Care sold	592,580	355,928
Membership	195	170
Mileage reimbursed	7,565	10,028
	<u>600,340</u>	<u>366,126</u>
Investment income		
Deposit account interest	49	45
Other incoming resources		
Sundry income	2,400	-
	<u>804,773</u>	<u>570,497</u>
Total incoming resources		
RESOURCES EXPENDED		
Charitable activities		
Wages	638,891	427,394
Social security	41,892	27,250
Travel	99,296	73,417
Affiliation	3,548	10,945
Team training	8,509	3,229
Payroll bureau	1,766	776
	<u>793,902</u>	<u>543,011</u>
Support costs		
Management		
Insurance	8,781	3,392
Telephone	10,880	7,672
Postage and stationery	8,978	5,326
Sundries	3,763	2,600
Recruitment costs	-	1,990
Computer maintenance & support	23,273	16,300
Bank charges	1,584	817
Accountancy	6,000	3,140
Legal fees	-	2,576
Carried forward	63,259	43,813

This page does not form part of the statutory financial statements

South Gloucestershire Crossroads Caring
for Carers

Detailed Statement of Financial Activities
for the Period 1 April 2010 to 30 September 2011

	Period 1 4 10 to 30 9 11 £	Year Ended 31 3 10 £
Management		
Brought forward	63,259	43,813
Criminal records registration	-	260
Care Standards Agency regn	1,242	-
Furniture & equipt replacement	220	-
Staff uniforms	3,079	2,554
Bad debt provision	(1,127)	-
Redundancy provision	44,263	-
Sundry closure costs	4,200	-
	<u>115,136</u>	<u>46,627</u>
Total resources expended	909,038	589,638
Net expenditure	<u>(104,265)</u>	<u>(19,141)</u>

This page does not form part of the statutory financial statements