

**COMPANY REGISTRATION NUMBER: 04226477**  
**CHARITY REGISTRATION NUMBER: 1100716**

**Patch Resource Services**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 March 2021**

**A I GROMAN FCA**  
**Groman & Company**  
**Chartered Accountants**  
**5 Violet Hill**  
**St. John's Wood**  
**London**  
**NW8 9EB**

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**Patch Resource Services**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**Year ended 31 March 2021**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

**Reference and administrative details**

<b>Registered charity name</b>	Patch Resource Services
<b>Charity registration number</b>	1100716
<b>Company registration number</b>	04226477
<b>Principal office and registered office</b>	Sidings Community Centre 150 Brassey Road London NW6 2BA
<b>The trustees</b>	John Foley Elizabeth Pearson
<b>Company secretary</b>	Sue Measures
<b>Independent examiner</b>	A.I. Groman FCA Groman & Company Chartered Accountants 5 Violet Hill St. John's Wood London NW8 9EB

**Structure, governance and management**

**Governing Document**

The charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association, dated 31 May 2001 and also registered with the Charity Commissioners.

**Appointment, induction & training of Trustees**

All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed.

# **Patch Resource Services**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

#### **Year ended 31 March 2021**

As Trustees/Directors are elected representatives of the individual member charities, they should be familiar with their legal obligations under charity and company law following induction processes within the individual member Charitable organisations. Prior to taking up positions as Real Resources Board Members, Trustees/Directors should be given information on the role and function of Real Resources (Patch Resource Services) and have access to Induction Documentation containing the Memorandum and Articles of Association, the committee and decision making processes, policies and procedures, and information on the recent financial performance of the charity. All Board Members are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role. Members' Trustees receive updated reports from the Operations team over the year on items of significance.

#### **Organisation**

The charity is organised so that the directors meet/communicate during the course of the year to ensure management of its affairs. The business of the organisation is overseen by the Company Secretary with organisational representatives taking nominated responsibilities. Co-ordination and development of services is implemented by the Operations team representing the individual member organisations, who advise the Board on operational issues and future strategic direction. The Board is responsible for overall policy and decision-making for significant developments..

#### **Risk management**

The trustees have a risk management strategy which comprises:

- an annual review of the risks the charity may face (reviewed by Ops Team and Board), establishing a low risk approach as a key priority;
- the establishment of systems and procedures to mitigate any risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise;
- ensuring any grants or incoming resources have provision for administration to cover essential management costs;
- establishing clear Service Level Agreements for delivery of all projects undertaken on behalf of group members, or outside agencies. All member organisations will be required to evidence up to date policies and procedures, insurance and relevant legal compliance, particularly when committing to any Service Level Agreements with Real Resources.

#### **OBJECTIVES AND ACTIVITIES FOR PUBLIC BENEFIT**

The Charity (Patch Resource Services) is a consortium of the community centres in the Kilburn, West Hampstead and Fortune Green areas of the London Borough of Camden. The Charity provides a constituted framework for the member partners to pool expertise, share skills and resources, fund-raise for and manage projects, which benefit the community in the wider area around Kilburn and West Hampstead and which as individual organisations would not be achievable. This might include acting as a fund-holder on behalf of smaller grass-roots community groups.

# **Patch Resource Services**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

#### **ACHIEVEMENTS AND PERFORMANCE**

In 2020-21, the main activities of the consortium included the following:

- shared promotion and partnership links to increase access and extend the use of services by hard-to-reach sections of the community
- exploring potential shared action regarding fund-raising for future services, principally now in partnership with the larger Camden-wide Camden Community Centre Consortium (C4).
- Sharing information on:
  - \* Quality Assurance
  - \* Policies and procedures to develop a best practice culture
  - \* Training & funding
  - \* Local initiatives which help to benefit our member organisations and the community.

#### **FINANCIAL REVIEW**

The Statement of Financial Activities shows total income of £360 (2020: £720) and total expenditure of £499 (2020: £613). Unrestricted reserves carried forward as of 31st March 2021 were £4,950 (2020: £5,089).

#### **INCOME**

During the financial year ended 31st March 2021, the organisation's only real financial income was from subscriptions from each of the constituent members. The value of the consortium has been the sharing of in-kind resources and expertise plus local representation to promote our services, which has benefitted all members. This year we have not had any grant aid from external sources due to shared and individual commitments elsewhere.

#### **EXPENDITURE**

Similar to the previous year, the Real (Patch) Resources consortium has had a year of low financial activity. A large part of this was due to the inevitable impact of the COVID pandemic. Individual member organisations became involved in rapidly evolving local response initiatives and also participating in new pan-Camden networks to help develop collective response services to those suffering unduly from the pandemic. This enabled wider partnerships to take advantage of more substantial funding programmes on a larger scale with infrastructural support larger than that offered by small local partnerships such as Patch Resources. As such our level of spend remained low dealing only with essential spend for compliance requirements and activity benefits were of a more in-kind nature.

#### **Reserves**

The Trustees considered that the present level of funding is adequate to support the running of the charity for the year ahead on the current level of minimal spend, although the level of reserves should be closely monitored to help ensure key obligations are met. It is unlikely that there will be any significant threat to our current reserve levels as commitments will continue to remain at a minimum level during the next 12 months, with corresponding low levels of spend. Members' contributions enable the Board to conduct basic administrative and financial duties in a satisfactory manner to meet legal requirements.

# **Patch Resource Services**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 March 2021**

#### **PLANS FOR FUTURE PERIODS**

Member centres will continue to effectively pool advice and expertise, promote services and share networking representation in the interests of the community within the wider neighbourhood we cover. However, as member resources are increasingly being directed to other Camden-wide networks and partnerships, Directors/Trustees and partner members have agreed that unless any significant opportunities for fundraising or other major strategic benefit emerged during the course of the coming year, that it would be realistic to conclude that the natural life cycle of Real (Patch) Resources in its present form had come to an end. Whilst the COVID pandemic put a pause on action for many small charities during 20/21, it is likely that members may opt to close as a company and charity during the next 12 months, ensuring all correct procedures to meet necessary requirements are followed.

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

The trustees' annual report was approved on .....17/12/2021 and signed on behalf of the board of trustees by:

A handwritten signature in black ink, appearing to read 'S. Measures', with a stylized flourish at the end.

Sue Measures  
Charity Secretary

# **Patch Resource Services**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Patch Resource Services**

**Year ended 31 March 2021**

I report to the trustees on my examination of the financial statements of Patch Resource Services ('the charity') for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A.I. Groman FCA  
Independent Examiner

24/1/2022

Groman & Company, Chartered Accountants  
5 Violet Hill  
St. John's Wood  
London  
NW8 9EB

**Patch Resource Services**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 31 March 2021**

		2021		2020
		Unrestricted	Total funds	Total funds
	Note	funds £	£	£
<b>Income and endowments</b>				
Other income	5	360	360	720
<b>Total income</b>		<u>360</u>	<u>360</u>	<u>720</u>
<b>Expenditure</b>				
Expenditure on charitable activities	6,7	499	499	613
<b>Total expenditure</b>		<u>499</u>	<u>499</u>	<u>613</u>
<b>Net (expenditure)/income and net movement in funds</b>		<u>(139)</u>	<u>(139)</u>	<u>107</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		5,089	5,089	4,982
<b>Total funds carried forward</b>		<u>4,950</u>	<u>4,950</u>	<u>5,089</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 8 to 10 form part of these financial statements.

**Patch Resource Services**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**31 March 2021**

	Note	2021 £	£	2020 £
<b>Current assets</b>				
Cash at bank and in hand		9,965		9,551
<b>Creditors: amounts falling due within one year</b>	10	<u>(5,015)</u>		<u>(4,462)</u>
<b>Net current assets</b>			<b>4,950</b>	<b>5,089</b>
<b>Total assets less current liabilities</b>			<b>4,950</b>	<b>5,089</b>
<b>Net assets</b>			<b>4,950</b>	<b>5,089</b>
<b>Funds of the charity</b>				
Unrestricted funds			<b>4,950</b>	<b>5,089</b>
<b>Total charity funds</b>	11		<b>4,950</b>	<b>5,089</b>

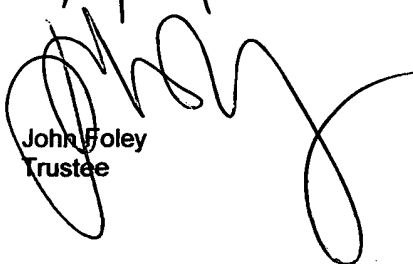
For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 17/12/2021 and are signed on behalf of the board by:

  
John Foley  
Trustee

The notes on pages 8 to 10 form part of these financial statements.



**Patch Resource Services**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements**  
**Year ended 31 March 2021**

**1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Sidings Community Centre, 150 Brassey Road, London, NW6 2BA.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Patch Resource Services

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 3. Accounting policies *(continued)*

##### Financial instruments *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### 4. Limited by guarantee

The company is limited by guarantee of £1 per member without share capital.

#### 5. Other income

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	£	£	£	£
Membership subscriptions	<u>360</u>	<u>360</u>	<u>720</u>	<u>720</u>

#### 6. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2021	Unrestricted Funds	Total Funds 2020
	£	£	£	£
Support costs	<u>499</u>	<u>499</u>	<u>613</u>	<u>613</u>

# Patch Resource Services

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

#### 7. Expenditure on charitable activities by activity type

	Support costs	Total funds	Total fund
	2021	2021	2020
	£	£	£
Principal Activity	13	13	13
Governance costs	486	486	600
	<u>499</u>	<u>499</u>	<u>613</u>

#### 8. Staff costs

The average head count of employees during the year was Nil (2020: Nil).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

#### 9. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

#### 10. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	<u>5,015</u>	<u>4,462</u>

#### 11. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2020	Income	Expenditure	At 31 March 2021
	£	£	£	£
General funds	<u>5,089</u>	<u>360</u>	<u>(499)</u>	<u>4,950</u>

	At 1 April 2019	Income	Expenditure	At 31 March 2020
	£	£	£	£
General funds	<u>4,982</u>	<u>720</u>	<u>(613)</u>	<u>5,089</u>

**Patch Resource Services**  
**Company Limited by Guarantee**  
**Management Information**  
**Year ended 31 March 2021**

**The following pages do not form part of the financial statements.**

**Patch Resource Services**  
**Company Limited by Guarantee**  
**Detailed Statement of Financial Activities**  
**Year ended 31 March 2021**

	2021 £	2020 £
<b>Income and endowments</b>		
<b>Other income</b>		
Membership subscriptions	360	720
	<u>          </u>	<u>          </u>
<b>Total income</b>	<u>360</u>	<u>720</u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Legal and professional fees	480	540
Other office costs	13	13
Other interest payable and similar charges	6	60
	<u>499</u>	<u>613</u>
	<u>          </u>	<u>          </u>
<b>Total expenditure</b>	<u>499</u>	<u>613</u>
	<u>          </u>	<u>          </u>
<b>Net (expenditure)/income</b>	<u>(139)</u>	<u>107</u>

# **Patch Resource Services**

## **Company Limited by Guarantee**

### **Notes to the Detailed Statement of Financial Activities**

**Year ended 31 March 2021**

	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
<b>Expenditure on charitable activities</b>		
<b>Principal Activity</b>		
<b>Support costs</b>		
Other office costs	<b>13</b>	<b>13</b>
	<hr/>	<hr/>
<b>Governance costs</b>		
Accountancy fees	<b>480</b>	<b>540</b>
Bank charges	<b>6</b>	<b>60</b>
	<hr/>	<hr/>
	<b>486</b>	<b>600</b>
	<hr/>	<hr/>
<b>Expenditure on charitable activities</b>	<b>499</b>	<b>613</b>
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