

**FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**  
**(Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2007**

**Registered Number : 04152175**



**SPAIN BROTHERS**  
CHARTERED ACCOUNTANTS

THURSDAY



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COMPANIES HOUSE

# **FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**

## **(Limited by Guarantee)**

### **ANNUAL REPORT AND FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31ST MARCH 2007**

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<p><b>FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED</b> <b>(Limited by Guarantee)</b></p>
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**COMPANY INFORMATION**  
**FOR THE YEAR ENDED 31ST MARCH 2007**

Incorporated in England and Wales on 1st February 2001

**DIRECTORS**

A F Beggs  
P C Fawcett  
I R Fell  
R Joyce  
P Hobbs  
Mrs L P Grover  
N G Jones

**SECRETARY**

Mrs L P Grover  
B Sharp

**REGISTERED OFFICE**

29 Manor Road  
Folkestone  
Kent  
CT20 2SE

**BANKERS**

HSBC Bank  
41 Sandgate Road  
Folkestone  
Kent  
CT20 1SA

**AUDITORS**

Spain Brothers & Co  
Chartered Accountants  
29 Manor Road  
Folkestone  
Kent  
CT20 2SE

**COMPANY NUMBER**

04152175

# **FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**

## **(Limited by Guarantee)**

### **ANNUAL REPORT OF THE DIRECTORS AND TRUSTEES**

#### **FOR THE YEAR ENDED 31ST MARCH 2007**

The directors present their report together with the audited financial statements for the year ended 31st March 2007

#### **PRINCIPAL ACTIVITIES AND BUSINESS REVIEW**

The principal activity of the company is the promotion of the town centre of Folkestone

#### **DIRECTORS**

The directors who served during the year were as follows -

A F Beggs  
P C Fawcett  
I R Fell  
R Joyce  
P Hobbs  
N Instrall (Resigned 1st July 2007)  
Mrs L P Grover  
N G Jones

#### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for ensuring that the annual report and financial statements are prepared in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (UK GAAP)

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that year. In preparing these financial statements, the directors are required to -

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in operation

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors so far as they are aware know of no relevant audit information of which the Company's auditors are unaware and each director has taken all steps that they ought to have taken as directors to make themselves aware of any relevant audit information and to establish that the Company's auditors are

**FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**  
**(Limited by Guarantee)**

**ANNUAL REPORT OF THE DIRECTORS AND TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2007 (Continued)**

**AUDITORS**

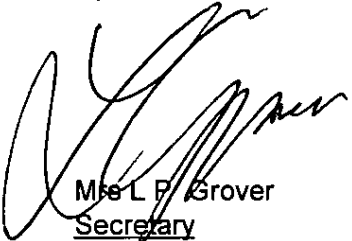
A resolution to re-appoint the Company's auditor, Spain Brothers & Co , will be proposed at the Annual General Meeting

**SMALL COMPANY EXEMPTIONS**

The above report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

This report was approved by the Board on 28th September 2007.

**By Order of the Board**

  
Mrs L P Grover  
Secretary

29 Manor Road  
Folkestone  
Kent  
CT20 2SE

28th September 2007

# **FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**

## **(Limited by Guarantee)**

### **INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**

#### **FOR THE YEAR ENDED 31ST MARCH 2007**

We have audited the financial statements of Folkestone Town Centre Management Limited for the year ended 31st March 2007 which comprises the Income and Expenditure Account, Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the Company members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Company members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS**

As described in the Statement of Directors' Responsibilities the Company's Directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 and our opinion as to whether the information given in the Directors' Report is consistent with the financial statements. We also report to you, if in our opinion, the Company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Directors' remuneration and other transactions is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**  
**(Limited by Guarantee)**

**INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF**  
**FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**  
**FOR THE YEAR ENDED 31ST MARCH 2007 (Continued)**

**OPINION**

In our opinion the financial statements

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the Company's affairs as at 31st March 2007 and of its deficit for the year then ended
- and have been properly prepared in accordance with the Companies Act 1985

In our opinion the information given in the Directors' Report is consistent with the financial statements



**SPAIN BROTHERS & CO.**  
**Folkestone**  
**Chartered Accountants**  
**Registered Auditors**

29 Manor Road  
Folkestone  
Kent  
CT20 2SE

28th September 2007

# FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED

## (Limited by Guarantee)

### INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2007

**Note**

	<u>Total</u> <u>2007</u>	<u>Total</u> <u>2006</u>
<b><u>INCOME</u></b>	264,573	340,329
<b><u>INTEREST RECEIVED</u></b>	483	51
<b><u>COST OF SALES</u></b>	(2,037)	(5,445)
<b><u>NET (DEFICIT) ON PROJECTS</u></b>	(28,719)	(50,819)
<b><u>MANAGEMENT AND ADMINISTRATION COSTS</u></b>	(233,289)	(279,669)
<b><u>EXCESS OF INCOME OVER EXPENDITURE FOR THE YEAR</u> <u>AND OPERATING SURPLUS FOR THE YEAR</u></b>	1,011	4,447
Deficit Brought Forward	(22,235)	(26,682)
6. <b><u>(DEFICIT) CARRIED FORWARD</u></b>	<b>(£21,224)</b>	<b>(£22,235)</b>

#### **CONTINUING OPERATIONS**

None of the Company's activities were acquired or discontinued during the above two years

#### **TOTAL RECOGNISED GAINS AND LOSSES**

The Company has no recognised gains or losses other than the results for the above two financial years

The notes on pages 6 to 8 form part of these financial statements

# FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED

## (Limited by Guarantee)

### **BALANCE SHEET** **AS AT 31ST MARCH 2007**

**Note**

	<b><u>2007</u></b>	<b><u>2006</u></b>
<b><u>FIXED ASSETS</u></b>		
3. Tangible Assets	29,689	27,668
<b><u>CURRENT ASSETS</u></b>		
4. Debtors and Prepayments	16,719	48,923
Cash at Bank	8	155,425
Cash in Hand	62	1,308
	16,789	205,656
5 <b><u>CREDITORS</u></b> - Amounts falling due within one year	(67,702)	(255,559)
<b><u>NET CURRENT (LIABILITIES)</u></b>	(50,913)	(49,903)
<b><u>NET (LIABILITIES)</u></b>	(£21,224)	(£22,235)
<b><u>CAPITAL AND RESERVES</u></b>		
6. General Fund (Deficit)	(17,648)	(10,406)
6. Folkestone Area Partnership Against Crime Fund (Deficit)	(36,767)	(11,118)
6. Discover Folkestone Partnership Fund Surplus/(Deficit)	33,191	(711)
	(£21,224)	(£22,235)

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies

Approved by the Board on 28th September 2007 and signed on their behalf by:-

A. Beggs - Director



The notes on pages 6 to 8 form part of these financial statements

# **FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED**

## **(Limited by Guarantee)**

### **NOTES FORMING PART OF THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST MARCH 2007**

#### **1 ACCOUNTING POLICIES**

The Company's financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards

The principal accounting policies adopted are as follows -

##### **Cash Flow Statement**

The Company qualifies as a small company under the Companies Act 1985. The directors have elected to take advantage of the exemption under FRS1 not to prepare a Cash Flow Statement

##### **Provisions**

Provisions are set up only where it is probable that a present obligation exists as a result of an event prior to the Balance Sheet date and that a payment will be required in settlement that can be reliably estimated

##### **Depreciation of Tangible Fixed Assets**

Depreciation is provided on all tangible fixed assets at annual rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life as follows -

Christmas Lights	- 33% On Cost
Radios	- 33% On Reducing Balance
Computer Equipment	- 33% On Reducing Balance

##### **Grants**

Grants are recognised as income over the periods necessary to match them with the related costs

##### **Going Concern**

The financial statements are prepared on the basis that the Company will continue in operational existence for the foreseeable future. This means, in particular, that the Income and Expenditure Account and Balance Sheet assume no intention or necessity to liquidate or curtail significantly the scale of the operation. The financial statements have been prepared on this basis given the continuing financial support of the directors

#### **2. OPERATING SURPLUS**

Operating Surplus is stated after charging -  
Depreciation of Fixed Assets  
Auditors' Remuneration

<b><u>2007</u></b>	<b><u>2006</u></b>
£18,002	£13,834
£2,271	£3,294

# FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED

## (Limited by Guarantee)

### NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2007 (Continued)

#### 3. TANGIBLE FIXED ASSETS

##### Cost

At 1st April 2006

Additions

Disposals

At 31st March 2007

##### Depreciation

At 1st April 2006

Charge for the Year

Eliminated on Disposal

At 31st March 2007

##### Net Book Value

At 31st March 2007

At 31st March 2006

<u>Radios</u>	<u>Christmas Lights</u>	<u>Computer Equipment</u>	<u>TOTAL</u>
28,695	18,960	11,204	58,859
19,596	-	427	20,023
(1,600)	-	-	(1,600)
£46,691	£18,960	£11,631	£77,282
17,577	6,320	7,294	31,191
10,237	6,320	1,445	18,002
(1,600)	-	-	(1,600)
£26,214	£12,640	£8,739	£47,593
£20,477	£6,320	£2,892	£29,689
£11,118	£12,640	£3,910	£27,668

#### 4. DEBTORS AND PREPAYMENTS

Trade Debtors

Provision for Bad Debts

Other Debtors and Prepayments

VAT

<u>2007</u>	<u>2006</u>
15,578	19,118
(1,298)	-
1,200	29,805
1,239	-
£16,719	£48,923

#### 5. CREDITORS - Amounts falling due within one year

Trade Creditors

Other Loan

Kent Peoples Trust Loan Account

Taxation and Social Security

Contribution from Channel Tunnel Group for 2006/2007

Other Creditors and Accruals

Bank Overdraft

Petty Cash

Commercial Cards

VAT

<u>2007</u>	<u>2006</u>
2,805	15,728
-	8,000
10,000	15,000
3,243	2,936
-	150,000
36,467	40,723
14,099	423
926	-
162	1,898
-	20,851
£67,702	£255,559

# FOLKESTONE TOWN CENTRE MANAGEMENT LIMITED

## (Limited by Guarantee)

### **NOTES FORMING PART OF THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31ST MARCH 2007 (Continued)**

#### **6. MOVEMENT ON RESERVES**

	<b><u>General Fund</u></b>	<b><u>FAPAC</u></b>	<b><u>Discover Folkestone Partnership</u></b>	<b><u>Total 2007</u></b>	<b><u>Total 2006</u></b>
Funds Brought Forward	(10,406)	(11,118)	(711)	(22,235)	(26,682)
Excess of Expenditure Over (Income)/Income Over Expenditure for the Year and Operating (Deficit)/Surplus for the Year	(22,242)	(25,649)	48,902	1,011	4,447
Transfer Between Funds	15,000	-	(15,000)	-	-
(Deficit)/Surplus for the Year	(£17,648)	(£36,767)	£33,191	(£21,224)	(£22,235)

#### **7. RELATED PARTY**

During the year J Barber, The Folkestone Town Centre Manager and employee of Folkestone Town Centre Management Limited, donated £6,200 (2006 £Nil) which is included within income in the General Fund

The loan granted to the Folkestone Town Centre Management Limited by J Barber in 2006 was repaid in the year

#### **8. MEMBERS GUARANTEE**

The company does not have share capital Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up such amounts as may be required not exceeding two pounds