



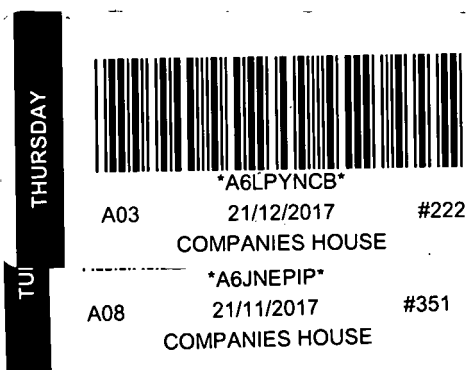
## ISLE OF WIGHT YOUTH TRUST

A Company Limited by Guarantee

### TRUSTEES REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED

31 MARCH 2017



**Isle of Wight Youth Trust  
Company Limited by Guarantee  
Trustees Report and Unaudited Accounts for the year ended 31 March 2017**

**REFERENCE AND ADMINISTRATIVE INFORMATION**

|                              |   |
|------------------------------|---|
| <b>Trustees</b>              | E Allen<br>J Dear<br>K Dueck<br>T Flower<br>T Howland<br>S Nuttall                      |
| <b>Secretary:</b>            | M Healy – appointed 07/02/2017  |
| <b>Charity Number:</b>       | 1087163   |
| <b>Company Number:</b>       | 04149036  |
| <b>Principal address:</b>    | 1 St John's Place<br>Newport<br>Isle of Wight<br>PO30 1LH                               |
| <b>Registered Office:</b>    | 1 St John's Place<br>Newport<br>Isle of Wight<br>PO30 1LH                               |
| <b>Contact details:</b>      |   |
| Tel:                         | 01983 529569  |
| Email:                       | <a href="mailto:info@iowyouthtrust.co.uk">info@iowyouthtrust.co.uk</a>                  |
| Website                      | <a href="http://www.iowyouthtrust.co.uk">www.iowyouthtrust.co.uk</a>                    |
| <b>Bankers:</b>              | NatWest<br>107 St James Street<br>Newport<br>Isle of Wight<br>PO30 1XH                  |
| <b>Independent Examiner:</b> | Moore Stephens (South) LLP<br>9 St John's Place<br>Newport<br>Isle of Wight<br>PO30 1LH |
| <b>Governing Instrument:</b> | Memorandum and Articles of Association dated 29 January 2001                            |

**Isle of Wight Youth Trust  
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**Isle of Wight Youth Trust  
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Trustees Report and Unaudited Accounts for the year ended 31 March 2017**

**TRUSTEES REPORT**

The trustees present their report and accounts for the year ended 31 March 2017.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust's Articles and Memorandum, the Companies Act 2006 and the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) (applicable January 2015).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is controlled by its governing document, the Memorandum and Articles. The Charity is a company limited by guarantee, as defined by the Companies Act 2006 and has no share capital. In the event of a winding up the members (Trustees) have to contribute a sum up to £10.

For the year ending 31 March 2017, there were nine Trustees who constituted the Board of the company.

The Trustees have a wide range of relevant experience and skills with backgrounds in medicine, mental health, commerce, local government, property, charities, law, fundraising and education.

The Trustees, who are also the Directors of the company, who served in the year, were: -

E Allen  
J Dear  
S Dear – resigned 10/04/2017  
K Dueck  
B Dyer – resigned 10/04/2017  
T Flower  
T Howland  
J Moore – resigned 28/11/2016  
S Nuttall

The Company Secretary and Executive Director, Eileen Monks resigned her role on 14<sup>th</sup> February 2017. Mairead Healy was appointed to this role on the same date.

Candidate Trustees with relevant skills are identified by the Trust's day to day manager ("Director") or the existing Trustees. Candidates meet the Director and the Chair of Trustees before being invited as an observer to a business meeting where Trustees vote on the appointment of the candidate as a new Trustee and Director of the charitable company. Subject to the outcome of a Disclosure and Barring Service check and informal references, the new Trustee is provided with a Welcome Pack (Memorandum and Articles of Association, Trustee's Responsibilities, Business Plan) and invited to join the next meeting of the Trustees.

The day to day management of the charity is delegated to the Director, Eileen Monks. Eileen Monks was the Director until 14<sup>th</sup> February 2017, when Mairead Healy assumed the position. The Director meets bi-monthly or at least quarterly with at least three Trustees to conduct business relevant to the administration of the charity. Each Trustee assumes responsibility for:

- Development of strategy and plans
- Approval of policies
- Appointment of the day to day manager ("Director")
- Monitoring performance

Trustees may from time to time form sub-committees to work with the Director on specific projects and make recommendations to the Board of Trustees for final decisions.

There are no transactions with related parties.

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finances of the Trust, and are satisfied that systems are in place to mitigate any exposure to the major risks associated with existing or new contracts. Budgets are set annually and monitored by the Trustees.

**Isle of Wight Youth Trust  
Company Limited by Guarantee  
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**TRUSTEES REPORT (continued...)**

**Staff**

During the year under review, the Youth Trust employed seven members of staff, including the Director, an Operations Manager, two Counsellors, a Fundraiser and two Administrators. A new Director was appointed in February 2017. The position of Senior Therapist has been vacant during the year but the position was covered from March 2017 through an interim job share arrangement with two existing sessional counsellors.

In addition, the Trust had agreements with an average of 10 qualified sessional counsellors to provide increased choice for clients and a flexible response to variations in demand, as well as an external counselling Supervisor. The latter provided counselling staff with clinical supervisory input to their caseload.

A financial advisor is appointed on a contractor basis to provide bookkeeping services to the Youth Trust.

The Trustees would like to take this opportunity to thank all employees and sessional workers for their valuable contribution to the well-being of the children and young people of the Isle of Wight over the past year.

**OBJECTIVES AND ACTIVITIES**

The objects of the charity are to advance the education and training of young people on the Isle of Wight through the relief of poverty, distress and sickness. The charity seeks to meet the need for an independent service which bridges the gap in the network of care provided for young people by the statutory agencies in the Isle of Wight. To achieve this, the Isle of Wight Youth Trust:

- Provides a confidential and independent counselling and advice service for young people under 25.
- Offers advice, information and family counselling to the parents and guardians of young people.
- Contributes to the health education programmes and activities run by the statutory authorities and schools.
- Co-operates and works in partnership with statutory and charitable bodies engaged in work with young people.
- Promotes the study of and research into all aspects of the problems faced by young people and disseminates results appropriately.
- Organises or contributes to exhibitions, meetings, lectures, seminars and other activities involving young people as appropriate.

In setting the charity's objectives and planning activities, trustees have considered the Charity Commission's general guidance on public benefit.

**2016-17 Activities**

The Youth Trust has continued to deliver a confidential and free-to-clients counselling service for under-25s at its headquarters, two GP surgeries and several secondary schools around the Isle of Wight. The Trust also continued to pilot a family counselling service, provided a specialist drug and alcohol counselling service and provided welfare services at several music festivals and developed its fundraising activities. In addition, in September 2016, the Youth Trust piloted a counselling service in two primary schools on the Island.

Our activities are provided for the 29,500 5-24 year olds on the Isle of Wight (2011 Census), particularly those who are struggling with their emotional and mental health in the face of a wide variety of difficult issues affecting their lives. As a point of reference, NHS England has estimated that around 10% of this population or approximately 2,900 individuals a year will experience some degree of poor mental health for which counselling may offer an effective intervention.

The Youth Trust employs a range of qualified and experienced counsellors, both on a permanent and sessional basis, to provide clients with an appropriate range of expertise. This includes counsellors with specialist training for working with children under 13 years of age and for working with family groups. All staff and sessional counsellors are DBS (Disclosure and Barring Service) checked and undergo training aimed specifically at safeguarding children.

**Isle of Wight Youth Trust  
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**Individual Counselling Services**

This service is designed to give each client a safe, confidential space in which to experience a therapeutic counselling relationship. Where safeguarding concerns arise, as per our obligations, we will contact the appropriate authorities to protect the client or others.

Clients may refer themselves or may be referred by a GP, a parent, their school or others, although it is important that the client wishes to engage with counselling. Last year, 28% of our clients were referred to the Trust by a parent, 24% by a GP, another 24% by their school, 14% referred themselves and 2% were referred by Children's Services. A handful were referred by other professionals working with children and young people, other family members or peers.

Clients under the age of 18 may be referred to the Trust for counselling under the terms of a contract with the local NHS Clinical Commissioning Group which funds some of the costs of this work. All other costs are covered by donations from companies, individuals, groups, charitable trusts and the Trust's fundraising activities.

Clients aged 13 years and older are seen on their own by a counsellor, whereas clients aged under 13 are initially seen with their parent or guardian present, then usually seen on their own until the final counselling session which may again include the parent or guardian. This gives the child the confidence to engage in the process and the opportunity to talk on a one-to-one basis with a counsellor.

The most frequent reasons for clients accessing the counselling service are anxiety, depression and problematic family relationships. Other issues include anger, poor peer relationships, behavioural problems, self-harming, bullying, bereavement, low self-esteem, suicidal thoughts and physical abuse.

The age profile of our individual counselling clients was much the same as the year before with 30% aged 5-12, 52% aged 13-17 and 18% aged 18-25.

Clients are initially offered up to six counselling sessions through our service. In some cases, the counselling period may be extended to work with more complex issues. Where appropriate, the client will be referred to a more specialised service. Clients are always made aware that they can return to the Youth Trust should they need further support.

The Youth Trust delivered individual counselling services at its own premises in Newport and at 8 Isle of Wight schools: Carisbrooke College, Cowes Enterprise College, Medina College, Christ the King College, Ryde School, Sandown Bay Academy, Oakfield primary school and Barton primary school. In addition, two local GP practices provided counselling space: Tower House Medical Centre in Ryde and Sandown Health Centre.

Counselling appointments are available Monday to Saturday from 9 am to early evening. Adding Saturday appointments in recent years has increased access and flexibility for our clients.

**Family Counselling Service**

The Trust is piloting a family counselling service to support young clients where it appears that broader family issues need to be addressed to enable the client to make progress. This pilot was enabled by a generous donation of funds by a Youth Trust supporter and the provision of additional premises by Hose Rhodes Dickson in Quay Street, Newport. The service was not available for the full year due to a shortage of suitably qualified counsellors for several months.

**Specialist Drugs Counselling**

The Specialist Drug and Alcohol Counsellor provides targeted counselling for substance misuse problems and/or access to specialist local treatment providers if needed.

**Pilot Primary school programme**

A pilot programme was launched in two primary schools in September 2016, which provides Youth Trust counsellors in both primary schools seeing children ages 5-11.

**Isle of Wight Youth Trust**  
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**Trustees Report and Unaudited Accounts for the year ended 31 March 2017**

**TRUSTEES REPORT (continued ...)**

**Music Festival Welfare Services**

The Youth Trust continued to work closely with the organisers of the Bestival, Camp Bestival and Common People festivals, providing high quality welfare services to festival-goers. These include services such as Lost Property, Lost Children, Decanting, a 'Crash Tent' and providing information and advice to festival goers. The Trust engages volunteers to assist with these services and the organisers pay the Trust for the provision of welfare services.

**Fundraising Activities**

The Isle of Wight Youth Trust relies increasingly on fundraising and donations/legacies to meet the growing demand for its counselling services. The full-time fundraiser works with a highly supportive voluntary Fundraising Group to identify new opportunities and promote activities. We promoted our October "Bite the Wight" initiative encouraging restaurants, pubs, local food producers, schools, groups and individuals to celebrate families and friends eating together and raising money for the Youth Trust. We also continued to promote our corporate sponsorship programme among businesses serving the local community.

**ACHIEVEMENTS AND PERFORMANCE**

**Individual Counselling**

Demand for Youth Trust individual counselling reached another new record. A total of 895 clients were referred (up 10% on the year before) and another record 4532 counselling appointments were offered (up 15%). The total number of counselling sessions attended also reached a new record of 3570 (up 17%).

Client satisfaction remained high and improved on the year before with 65% of those completing their outcome survey saying they rated their overall experience at 4 out of 4 on a scale of 1-4, with 4 being the highest score. 97% of respondents rated the service at either 3 or 4 (2% increase). These are very positive outcomes, although the Trust will continue to seek ways in which these can be improved further for every client.

**Family Counselling**

During the year 11 families attended over 38 sessions.

**Income Generation**

With a 12% decrease in total income on the previous year, the Youth Trust received: £293,609. Of this, we received £124,283 from direct income generation, mainly from our NHS contracts, a slight increase from the previous year.

Our donation/legacy income decreased by 8% to £142,432. A large proportion of this continued to be provided by two key corporate supporters: the Sunday Best organisation and the Royal Hotel in Ventnor and we are very grateful to them for their continuing and instrumental support of the Youth Trust's work.

Fundraising activities generated £25,693 (a decrease of 22%) and is an area we are continuing to develop with our corporate sponsorship initiative, Bite the Wight and other community fundraising initiatives.

**Isle of Wight Youth Trust  
Company Limited by Guarantee  
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**TRUSTEES REPORT (continued ...)**

**FINANCIAL REPORT**

Total expenditure increased to £297,874 (2016 - £259,960) with additional funds being spent on counselling services.

The net surplus of income over expenditure for the year was £11,009 after transfers from restricted funds for the purchase of IT works and computers.

The Trust has free reserves of £148,103 (2016 - £202,164). Free reserves are general funds after allowing for the funds tied up in assets. The Trustees have also designated £60,000 to a building renewal fund – and this would leave approximately six months running costs in free reserves. The Trust is operating in a more uncertain world for funding and therefore the Trustees believe that nine – twelve months of reserve funds would be a more suitable level for the medium term.

**TRUSTEES RESPONSIBILITIES**

The trustees (who are also the Directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees and signed on its behalf:



Ken Dueck  
Chair of Trustees

Dated:

17/7/2017



**Isle of Wight Youth Trust**  
**Company Limited by Guarantee**  
**Trustees Report and Unaudited Accounts for the year ended 31 March 2017**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ISLE OF WIGHT YOUTH TRUST**

I report on the accounts for the year ended 31 March 2017 set out on pages 7 to 14 and the related notes.

This report is made solely to the Charity's Trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011. My examination has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my examination, for this report, or for the opinions I have formed.

**Respective responsibilities of Trustees and Examiner**

The trustees who are also the directors of the Isle of Wight Youth Trust for the purposes of company law are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Kevin R Cooper (perth) CB*

Kevin R Cooper BA FCA DChA  
For and on behalf of  
**Moore Stephens (South) LLP**  
Chartered Accountants  
9 St John's Place  
Newport  
Isle of Wight  
PO30 1LH

Dated: *17 November 2017*

**Isle of Wight Youth Trust  
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**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
For the year ended 31 March 2017**

|  | Notes    | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2017<br>£      | Total<br>2016<br>£      |
|--|----------|----------------------------|--------------------------|--------------------------|-------------------------|-------------------------|
| <b>INCOME:</b>   | <b>2</b> |                            |                          |                          |                         |                         |
| Donations and legacies   |          | 29,676                     |                          | 3,300                    | 32,976                  | 38,210                  |
| Donations re Bestival  |          | <u>19,000</u>              | <u>      </u>            | <u>      </u>            | <u>19,000</u>           | <u>47,000</u>           |
| Total Donations  |          | 48,676                     |                          | 3,300                    | 51,976                  | 85,210                  |
| Income from charitable activities  |          | 124,283                    |                          | -                        | 124,283                 | 119,851                 |
| Income from other trading activities:<br>Activities for generating funds |          | 116,149                    |                          | -                        | 116,149                 | 130,787                 |
| Investment income  |          | <u>1,201</u>               | <u>-</u>                 | <u>-</u>                 | <u>1,201</u>            | <u>52</u>               |
| <b>TOTAL INCOME</b>  |          | <u>290,309</u><br>=====    | <u>      </u><br>=====   | <u>3,300</u><br>=====    | <u>293,609</u><br>===== | <u>335,900</u><br>===== |
| <b>EXPENDITURE</b>   | <b>3</b> |                            |                          |                          |                         |                         |
| Costs of raising funds   |          |                            |                          |                          |                         |                         |
| Costs of fundraising   |          | 36,273                     | -                        | -                        | 36,273                  | 31,023                  |
| Charitable activities:   |          |                            |                          |                          |                         |                         |
| Counselling services   |          | <u>254,763</u>             | <u>-</u>                 | <u>6,838</u>             | <u>261,601</u>          | <u>228,937</u>          |
| <b>TOTAL EXPENDITURE</b>   |          | <u>291,036</u><br>=====    | <u>-</u><br>=====        | <u>6,838</u><br>=====    | <u>297,874</u><br>===== | <u>259,960</u><br>===== |
| <b>NET INCOME / EXPENDITURE<br/>BEFORE TRANSFERS</b>                     |          | (727)                      |                          | (3,538)                  | (4,265)                 | 75,940                  |
| Transfer between funds - Designated                                      |          | (58,431)                   | 58,431                   | -                        | -                       | -                       |
| Gross transfers between funds  |          | <u>10,167</u>              | <u>-</u>                 | <u>(10,167)</u>          | <u>-</u>                | <u>-</u>                |
| <b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>                                |          | (48,991)                   | 58,431                   | (13,705)                 | (4,265)                 | 75,940                  |
| <b>FUND RECONCILIATION</b>   |          |                            |                          |                          |                         |                         |
| Fund balances as at 1 April 2016   |          | <u>275,373</u>             | <u>52,000</u>            | <u>29,219</u>            | <u>356,592</u>          | <u>280,652</u>          |
| Fund balances at 31 March 2017   |          | <u>226,382</u><br>=====    | <u>110,431</u><br>=====  | <u>15,514</u><br>=====   | <u>352,327</u><br>===== | <u>356,592</u><br>===== |

The results for the year derive from continuing operations, and there are no gains or losses other than those shown above.

The notes on pages 9 to 15 form an integral part of these financial statements.

**Isle of Wight Youth Trust  
Company Limited by Guarantee  
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**BALANCE SHEET  
At 31 March 2017**

|   | Notes | £              | 2017<br>£               | £              | 2016<br>£               |
|---|-------|----------------|-------------------------|----------------|-------------------------|
| <b>FIXED ASSETS</b>                           |       |                |                         |                |                         |
| Tangible assets                               | 7     |                | 78,279                  |                | 73,209                  |
| <b>CURRENT ASSETS</b>                         |       |                |                         |                |                         |
| Debtors                                       | 8     | 26,648         |                         | 23,232         |                         |
| Cash at bank                                  |       | <u>255,732</u> |                         | <u>266,235</u> |                         |
|   |       | 282,380        |                         | 289,467        |                         |
| Creditors amounts falling due within one year | 9     | <u>(8,332)</u> |                         | <u>(6,084)</u> |                         |
| <b>NET CURRENT ASSETS</b>                     |       |                | <u>274,048</u>          |                | <u>283,383</u>          |
| <b>TOTAL NET ASSETS</b>                       |       |                | <u>352,327</u><br>===== |                | <u>356,592</u><br>===== |
| <b>INCOME FUNDS</b>                           |       |                |                         |                |                         |
| Unrestricted funds                            |       |                | 226,382                 |                | 275,373                 |
| Designated funds                              | 10    |                | 110,431                 |                | 52,000                  |
| Restricted funds                              | 11    |                | <u>15,514</u>           |                | <u>29,219</u>           |
|   |       |                | <u>352,327</u><br>===== |                | <u>356,592</u><br>===== |

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required to company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 8 to 15 were approved by the Board of Trustees and signed on its behalf by:

  
K Dueck, Trustee

Dated: 17/2/17

Company Registration Number: 04149036

The notes on pages 9 to 15 form an integral part of these financial statements

**Isle of Wight Youth Trust**  
**Company Limited by Guarantee**  
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**NOTES TO THE FINANCIAL STATEMENTS**

**1. ACCOUNTING POLICIES**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

**Basis of accounting**

The Isle of Wight Youth Trust is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activity is providing counselling services to young people in the Isle of Wight.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity, and rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and there are no specific adjustments in respect of the transition.

**Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of a grant.
- Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

**Income recognition policies**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of donations, legacies and gifts and are included in full in the Statement of Financial Activities when the Charity has control over the income, any conditions placed are met, the receipt is probable, and that it can be measured reliably.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant and as the charity earns the right to income through delivery of services.
- Donated services and facilities (Gifts in kind) are included at the value to the charity only where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when received.

**Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**Resources expended**

Expenditure is recognised on an accruals basis as the liability is incurred. All costs are shown in full and no netting off with income occurs. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting donations and other voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis. Salaries are allocated by reviewing time spent by each employee on the activities and attributing cost accordingly.

**Isle of Wight Youth Trust**  
**Company Limited by Guarantee**  
**Trustees Report and Unaudited Accounts for the year ended 31 March 2017**

**NOTES TO THE FINANCIAL STATEMENTS**

**1. ACCOUNTING POLICIES (continued ...)**

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due can be measured reliably.

**Allocation of support costs and Governance**

Support costs are those functions that assist the work of the charity, but do not directly undertake charitable activities. Costs are allocated to charitable activities on the basis that this is the main activity, and there are minimal costs attributable to fundraising. Governance includes independent examination and any costs in connection with running the Trustees, and are also allocated to the main activity as shown in note 3.

**Financial assets and liabilities**

The Trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**Tangible Fixed Assets and Depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Assets below £250 are not treated as capital. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

|                                 |     |                  |
|---------------------------------|-----|------------------|
| Freehold buildings              | 2%  | Straight line    |
| Office equipment                | 20% | Reducing balance |
| Computer equipment and database | 50% | Straight line    |

**Financial Instruments**

The Trust only has financial instruments that qualify as basic financial instruments, which are recognised at transaction value.

**Taxation**

No corporation tax has been provided in these accounts because the income of the charity is within the exemption granted by Section 505 of the Income and Corporation Taxes Act 1988 to the extent that these funds are applied to Charitable objects.

**Pensions**

The Trust operates a defined contribution stakeholder pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

**Judgements and key sources of estimation uncertainty**

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Going concern**

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

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**2 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES**

As required by SORP FRS102, the comparative SOFA information is produced below.

|  | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Designated<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>Total<br/>2016<br/>£</b> |
|--|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b>INCOME:</b>                                       |                                     |                                   |                                   |                             |
| Donations and legacies                               | 28,210                              | 10,000                            | -                                 | 38,210                      |
| Donations re Bestival                                | <u>47,000</u>                       | <u>-</u>                          | <u>-</u>                          | <u>47,000</u>               |
| Total Donations                                      | 75,210                              | 10,000                            | -                                 | 85,210                      |
| Income from charitable activities                    | 119,851                             | -                                 | -                                 | 119,851                     |
| Income from other trading activities:                |                                     |                                   |                                   |                             |
| Activities for generating funds                      | 130,787                             | -                                 | -                                 | 130,787                     |
| Investment income                                    | <u>52</u>                           | <u>-</u>                          | <u>-</u>                          | <u>52</u>                   |
| <b>TOTAL INCOME</b>                                  | <b>325,900</b>                      | <b>10,000</b>                     | <b>-</b>                          | <b>335,900</b>              |
|  | =====                               | =====                             | ===                               | =====                       |
| <b>EXPENDITURE</b>                                   |                                     |                                   |                                   |                             |
| Costs of raising funds                               |                                     |                                   |                                   |                             |
| Costs of fundraising                                 | 31,023                              | -                                 | -                                 | 31,023                      |
| Charitable activities:                               |                                     |                                   |                                   |                             |
| Counselling services                                 | <u>222,448</u>                      | <u>-</u>                          | <u>6,489</u>                      | <u>228,937</u>              |
| <b>TOTAL EXPENDITURE</b>                             | <b>253,471</b>                      | <b>-</b>                          | <b>6,489</b>                      | <b>259,960</b>              |
|  | =====                               | ===                               | =====                             | =====                       |
| <b>NET INCOME / EXPENDITURE<br/>BEFORE TRANSFERS</b> | <b>72,429</b>                       | <b>10,000</b>                     | <b>(6,489)</b>                    | <b>75,940</b>               |
| Gross transfers between funds                        | <u>-</u>                            | <u>-</u>                          | <u>-</u>                          | <u>-</u>                    |
| <b>NET SURPLUS/(DEFICIT) FOR THE YEAR</b>            | <b>72,429</b>                       | <b>10,000</b>                     | <b>(6,489)</b>                    | <b>75,940</b>               |
|  | =====                               | =====                             | =====                             | =====                       |
| <b>FUND RECONCILIATION</b>                           |                                     |                                   |                                   |                             |
| Fund balances as at 1 April 2015                     | <u>202,944</u>                      | <u>42,000</u>                     | <u>35,708</u>                     | <u>280,652</u>              |
| Fund balances at 31 March 2016                       | <u>275,373</u>                      | <u>52,000</u>                     | <u>29,219</u>                     | <u>356,592</u>              |
|  | =====                               | =====                             | =====                             | =====                       |

| <b>2. INCOME</b>                         | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Designated<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>Total<br/>2017<br/>£</b> | <b>Total<br/>2016<br/>£</b> |
|--|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|-----------------------------|
| <u>Donations and legacies</u>            |                                     |                                   |                                   |                             |                             |
| Donations                                | 29,676                              | -                                 | 3,300                             | 32,976                      | 38,210                      |
| Bestival ticket donations                | <u>19,000</u>                       | <u>-</u>                          | <u>-</u>                          | <u>19,000</u>               | <u>47,000</u>               |
|  | 48,676                              | -                                 | 3,300                             | 51,976                      | 85,210                      |
|  | =====                               | ===                               | =====                             | =====                       | =====                       |
| <u>Income from Charitable Activities</u> |                                     |                                   |                                   |                             |                             |
| Counselling service level agreement      | 124,283                             | -                                 | -                                 | 124,283                     | 119,851                     |
|  | =====                               | ==                                | ==                                | =====                       | =====                       |
| <u>Activities for raising funds</u>      |                                     |                                   |                                   |                             |                             |
| Special Event Income:                    |                                     |                                   |                                   |                             |                             |
| Bestival and Camp Bestival               | 35,159                              | -                                 | -                                 | 35,159                      | 33,492                      |
| Gala Dinner fundraising                  | 55,297                              | -                                 | -                                 | 55,297                      | 54,276                      |
| Other fundraising                        | 25,693                              | -                                 | -                                 | 25,693                      | 33,349                      |
| Gift Aid                                 | <u>-</u>                            | <u>-</u>                          | <u>-</u>                          | <u>-</u>                    | <u>9,670</u>                |
|  | 116,149                             | -                                 | -                                 | 116,149                     | 130,787                     |
|  | =====                               | ==                                | ==                                | =====                       | =====                       |
| <u>Investment Income</u>                 |                                     |                                   |                                   |                             |                             |
| Bank interest                            | 1,201                               | -                                 | -                                 | 1,201                       | 52                          |
|  | =====                               | ==                                | ==                                | =====                       | ==                          |
| <b>TOTAL</b>                             | <b>290,309</b>                      | <b>-</b>                          | <b>3,300</b>                      | <b>293,609</b>              | <b>335,900</b>              |
|  | =====                               | ==                                | =====                             | =====                       | =====                       |

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**3. EXPENDITURE**

|  | <b>Unrestricted<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>Total<br/>2017<br/>£</b> | <b>Total<br/>2016<br/>£</b> |
|--|-------------------------------------|-----------------------------------|-----------------------------|-----------------------------|
| Fundraising costs:                     |                                     |                                   |                             |                             |
| Direct costs                           | 10,273                              | -                                 | 10,273                      | 8,306                       |
| Wages allocation                       | <u>26,000</u>                       | <u>-</u>                          | <u>26,000</u>               | <u>22,717</u>               |
|  | 36,273                              | -                                 | 36,273                      | 31,023                      |
|  | =====                               | ====                              | =====                       | =====                       |
| Charitable Activities:                 |                                     |                                   |                             |                             |
| Counselling services:                  |                                     |                                   |                             |                             |
| Wage costs                             | 131,947                             | 6,838                             | 138,785                     | 136,749                     |
| Sessional fees                         | 79,197                              | -                                 | 79,197                      | 62,953                      |
| Direct costs                           | 14,105                              | -                                 | 14,105                      | 8,765                       |
| Support costs                          | <u>27,514</u>                       | <u>-</u>                          | <u>27,514</u>               | <u>18,470</u>               |
|  | 252,763                             | 6,838                             | 259,601                     | 226,937                     |
| Governance costs:                      |                                     |                                   |                             |                             |
| Accounting and Independent Examination | <u>2,000</u>                        | <u>-</u>                          | <u>2,000</u>                | <u>2,000</u>                |
|  | 254,763                             | 6,838                             | 261,601                     | 228,937                     |
|  | =====                               | =====                             | =====                       | =====                       |
| <b>TOTAL</b>                           | <b>291,036</b>                      | <b>6,838</b>                      | <b>297,874</b>              | <b>259,960</b>              |
|  | =====                               | =====                             | =====                       | =====                       |

**4. ADMINISTRATIVE EXPENSES**

|   | <b>2017<br/>£</b> | <b>2016<br/>£</b> |
|---|-------------------|-------------------|
| The (deficit)/surplus is stated after charging: |                   |                   |
| Accountancy (including previous under accrual)  |                   |                   |
| Independent examination                         | 2,000             | 2,000             |
| Other services                                  | 1,402             | 1,126             |
| Depreciation of owned fixed assets              | 7,901             | 1,981             |
|   | =====             | =====             |

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**5. STAFF COSTS**

|                       | 2017<br>£    | 2016<br>£    |
|-----------------------|--------------|--------------|
| Wages and salaries    | 152,999      | 146,700      |
| Social Security costs | 10,190       | 10,184       |
| Pension costs         | <u>4,067</u> | <u>4,649</u> |
|                       | 167,256      | 161,533      |
|                       | =====        | =====        |

The average weekly number of employees during the period was as follows:

|                                   | 2017 | 2016 |
|-----------------------------------|------|------|
| Project and office administration | 7    | 7    |
|                                   | ==   | ==   |

No employee received remuneration in excess of £60,000 (2016 - Nil). No remuneration was paid to Trustees during the year. No Trustees were reimbursed expenses during the period. (2016 - £NIL).

**6. PENSIONS**

The charity operates a defined contribution pension scheme – the assets of which are held separate to the Trust's assets. No amounts were due at the year end (2016 – nil). The contributions for the year are shown in note 5. The Charity is enrolling with The Peoples Pension in 2017 to meet its obligations under "Auto-Enrolment".

**7. TANGIBLE FIXED ASSETS**

|                                 | Land &<br>Buildings<br>£ | Office<br>Equipment<br>£ | Total<br>£    |
|---------------------------------|--------------------------|--------------------------|---------------|
| Cost at 1 April 2016            | 78,424                   | 26,847                   | 105,271       |
| Additions                       | <u>-</u>                 | <u>12,971</u>            | <u>12,971</u> |
| At 31 March 2017                | 78,424                   | 39,818                   | 118,242       |
|                                 | =====                    | =====                    | =====         |
| Depreciation at 1 April 2016    | 6,275                    | 25,787                   | 32,062        |
| Charge for the period           | <u>1,569</u>             | <u>6,332</u>             | <u>7,901</u>  |
| At 31 March 2017                | 7,844                    | 32,119                   | 39,963        |
|                                 | =====                    | =====                    | =====         |
| Net Book Value at 31 March 2017 | 70,580                   | 7,699                    | 78,279        |
|                                 | =====                    | =====                    | =====         |
| Net Book Value at 31 March 2016 | 72,149                   | 1,060                    | 73,209        |
|                                 | =====                    | =====                    | =====         |



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8. DEBTORS

|   | 2017<br>£  | 2016<br>£ |
|---|------------|-----------|
| Other debtors – service level agreement | 26,014     | 23,232    |
| Prepayments                             | <u>634</u> | <u>-</u>  |
|   | 26,648     | 23,232    |
|   | =====      | =====     |

9. CREDITORS

|                                     | 2017<br>£    | 2016<br>£    |
|-------------------------------------|--------------|--------------|
| Amounts falling due within one year |              |              |
| Amounts received on account         | 1,300        | -            |
| Trade creditors                     | 1,293        | 91           |
| Accruals                            | 2,951        | 2,935        |
| Taxation - PAYE                     | <u>2,788</u> | <u>3,058</u> |
|                                     | 8,332        | 6,084        |
|                                     | =====        | =====        |

10. DESIGNATED FUNDS

|   | 2017<br>£     | 2016<br>£     |
|---|---------------|---------------|
| The Trustees have designated the following funds: |               |               |
| Computer renewal and database project             | 10,431        | 12,000        |
| Buildings project                                 | 60,000        | -             |
| Development of services                           | <u>40,000</u> | <u>40,000</u> |
|   | 110,431       | 52,000        |
|   | =====         | =====         |

The Trust has designated the above funds towards projects aimed at the development and longer term delivery of services to support the Charitable objectives.

11. RESTRICTED FUNDS

The Drugs and Alcohol Service formerly "The Works" is a restricted fund counselling project and abstinence based alcohol and drug rehabilitation program for young people under 25 on the Isle of Wight. A grant to support staff costs for this project, is being expended over the life of the project.

The Trust received a donation towards renewal of computer equipment, and development of the database. During the current year £3,300 was received from Wight Aid for the purchase of notebooks to assist with youth work. Notebooks and work on the database was purchased in the year.

|                           | At<br>1 April 2016<br>£ | Income<br>£  | Expended<br>£ | Fund<br>Transfer<br>£ | At<br>31 March 2017<br>£ |
|---------------------------|-------------------------|--------------|---------------|-----------------------|--------------------------|
| Drugs and Alcohol Service | 22,352                  | -            | (6,838)       | -                     | 15,514                   |
| Computer renewal project  | <u>6,867</u>            | <u>3,300</u> | <u>-</u>      | <u>(10,167)</u>       | <u>-</u>                 |
|                           | 29,219                  | 3,300        | (6,838)       | (10,167)              | 15,514                   |
|                           | =====                   | =====        | =====         | =====                 | =====                    |

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**NOTES TO THE FINANCIAL STATEMENTS**

**12. ANALYSIS OF NET ASSETS BY FUNDS**

|                       | <b>Unrestricted<br/>&amp; Designated<br/>Funds<br/>£</b> | <b>Restricted<br/>Funds<br/>£</b> | <b>2017<br/>£</b> | <b>2016<br/>£</b> |
|-----------------------|--|-----------------------------------|-------------------|-------------------|
| Tangible fixed assets | 78,279   | -                                 | 78,279            | 73,209            |
| Current assets        | 266,866  | 15,514                            | 282,380           | 289,467           |
| Creditors             | <u>(8,332)</u>   | <u>-</u>                          | <u>(8,332)</u>    | <u>(6,084)</u>    |
|                       | <b>336,813</b>   | <b>15,514</b>                     | <b>352,327</b>    | <b>356,592</b>    |
|                       | <b>=====</b>   | <b>=====</b>                      | <b>=====</b>      | <b>=====</b>      |

**13. RELATED PARTIES**

The charity is controlled by the board of Trustees.