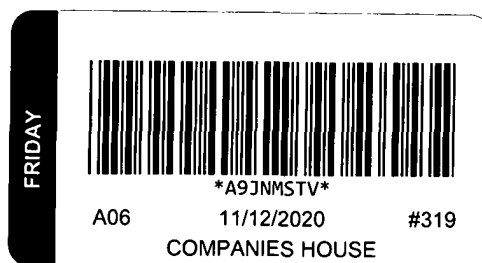


Registered number
04146484
Registered in England & Wales

Tassibee Project
(Company limited by guarantee, with no shared capital)

Financial Statements for the year ended 31st March 2020

Charity number : 1091559



Tassibee Project
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For the year ended 31st March 2020

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Tassibee Project
Administrative details
For the year ended 31st March 2020

Registered Charity number 1091559

Registered Company number 04146484

Directors (Trustees)

S Begum
S Afzal
K Begum
S Mir
R Midgley
K Gilson
H Ilyas
A Butt

Company Secretary K Luqman

Registered Office

36 Godstone Road
Rotherham
South Yorkshire
S60 2PU

Bankers

Yorkshire Bank Plc
1 Frederick Street
Rotherham
South Yorkshire
S60 1QP

Accounting Practice

Flex Accounting Services Ltd
Magna 34 Business Park
Building A06
Temple Road
Rotherham
South Yorkshire
S60 1FG

TASSIBEE PROJECT
(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2020

The Directors present their report and accounts for the year ended 31 March 2019.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the company's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice "Accounting and Reporting by Charities", issued in March 2005.

Structure, governance, and management

The charity is a company limited by guarantee, with no share capital. It is governed by a Memorandum and Articles of Association. The company was incorporated on 23 January 2001 and was granted charitable status on 8 April 2002.

The directors who served during the year were:

- Sughra Begum
- Summeera Mir
- Khatija Begum
- Shabina Afzal
- Ruth Midgley
- Keith Gilson
- H Ilyas
- Ayesha Butt

Potential trustees are often service users or community partners of the Tassibee Project and have an interest in the aims of the charity. An initial meeting takes place with the directors, then, if successful, the trustee is taken round the premises. They are then given an application form and if successful, they are introduced to the rest of the staff and taken through the charity's policies and procedures and the charity's Memorandum and Articles of Association.

None of the directors has any beneficial interest in the company. All directors are members of the company and guarantee to contribute £1 in the event of a winding up.

The directors are responsible for the employment of all staff and as a result must ensure the charity complies with all the relevant employment legislation. In addition to this the directors must also ensure that the Tassibee Project complies with all other relevant legislation.

The directors have assessed the major risks to which the company is exposed, and are satisfied that systems are in place to

Recruitment and Appointment of Trustees

Trustees are recruited and appointed in line with Tassibee's Memorandum of Articles of Association. Recruitment for potential new Trustees is conducted via Tassibee's newsletters, word of mouth and the website. Role descriptions exist for Trustee positions. Elections to the Trustee Board take place at a Board Meeting after interview and recommendation by existing Trust Board Members. All new Trustee appointments are then ratified at the AGM.

limited by guarantee and all Trustees are notified as directors to The Charity Commission and Companies House.

Objectives and Activities

The focus of our activities continues to be that of the education, training and the social welfare of Asian women and their This benefits women within the Asian community by providing various classes and language courses to enable personal and professional development and to help towards achieving personal goals. The Tassibee project aims to increase the capacity and opportunities for, isolated and socially excluded Asian women to:-

- i. Participate in outreach and capacity building initiatives that are targeted to meet the needs of isolated, non-literate,
- ii. Participate in learning opportunities that have been specifically developed to increase confidence, knowledge, and
- iii. Take part in volunteering, learning and employment opportunities that provide opportunities for progression into
- iv. Actively contribute to the development of the project at every stage, including as a member of the management
- v. Contribute to the development of accessible and appropriate health, social care and education services and other local

TASSIBEE PROJECT
(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)
DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

At present Tassibee are running the following projects:

1. Tassibee Advocacy Community Services – Health and Wellbeing Programme
2. Direct Payments RMBC – providing support to vulnerable clients.
3. Luncheon club, outreach, and capacity building
4. Level 2 Classes in association with YFL
5. Quranic Classes
6. Provision of a mobile creche to support English (ESOL) classes within the community to other groups
7. IT classes - very beginners, beginners and Intermediate

Achievements and performance

1. Working with external consultant to develop Business Development Plan
2. Partnership with Voluntary Action Rotherham
3. Continuation of the luncheon club supported by Tassibee
4. Level 2 Classes – in partnership with Yorkshire Fitness Limited
5. Develop the Volunteer pool and increase the capacity to offer work experience – Tassibee now has a bank of over 35 regular volunteers.
6. Continued professional development for Staff and Volunteers – Dementia, Safeguarding, Health & Safety, Equalities and Diversity, First Aid, Manual Handling, Food Hygiene.
7. Successful working partnership with South Yorkshire Fire Service, Voluntary Action Rotherham, YFL
8. Advocacy Support and Training.
9. Became a dementia friendly centre
10. Became a hate crime reporting centre
11. Relaxation and Pamper room for the benefit of service users and their families

Financial Review

Tassibee has continued to secure funding which has enabled the project to expand its training provision, in addition to this Tassibee is responsible for its own finances reporting directly to funding organisations.

It is the policy of the company that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to a minimum of three month's expenditure. The directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the company's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year.

Future Plans

Tassibee's plan for the future is to continue to focus on its core areas of expertise:

Mental Health and Well-being

- a) Continue to establish links with mainstream mental health services to support individuals.
- b) Mental health promotion of vulnerable groups, lone parents, carers, women with learning disabilities disabled women and
- c) Healthy Lifestyles
- d) Health promotion, healthy living, and well-being.
- e) Promote access to appropriate health and social care services.
- f) Set up a Pilot Dementia Café
- g) Life after CSE Pilot Programme

Capacity building and outreach with excluded groups and individuals

- a) Provide Information and Training on Safeguarding to individuals
- b) Organise cultural events.
- c) Develop volunteering opportunities.
- d) Develop the sewing group at the ladies request

TASSIBEE PROJECT
(A COMPANY LIMITED BY GUARANTEE WITH NO SHARE CAPITAL)
DIRECTORS' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020

Developing the capacity of the charity

- I. Continue to develop systems for monitoring and evaluating all work.
- II. Continue to adapt the business model for individual budget – direct payments, where necessary.
- III. Improve marketing and Social Media presence to generate more income, e.g. room hire
- IV. Continue with staff appraisal and personal and professional development plans.
- V. Continue to develop training and support for volunteers.
- vi. Introduce a volunteer coordinator into the organisation, voluntary/staff - subject to funding

By the end of the next year to have secured funding for:

- a) Befriender/Volunteer Coordinator
- b) Core Funding
- c) Working with older people and mental health advocacy
- d) Support Volunteers – to increase and train
- e) To update the training programme for the staff and Board Members
- f) Capacity Building of the Organisation.
- g) Increase activities for service users with dementia

Objectives and Activities for Public Benefit

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public Tassibee's activities benefit the public of Rotherham Metropolitan Borough and its surrounding area, in particular the

On behalf of the board of directors

Ayesha Butt
Acting Treasurer/Director



.....
Dated 20th October 2020

Tassibee Project
Independent Report to the Trustees
For the year ended 31st March 2020

I report on the accounts of the Tassibee Project for the year ended 31 March 2020 which are set out on pages 6-7

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to :

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

1. Which gives me reasonable cause to believe that, in any material respect, the requirements :

- to keep accounting records in accordance with section 130 of the 2011 Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Beverley Flanagan
MAAT, ACPA, ICPA
Flex Accounting Services Ltd
Magna 34 Business Park
Building A06
Temple Road
Rotherham
S60 1FG

Date : 20th October 2020

Tassibee Project
Statement of Financial Activities
For the year ended 31st March 2020

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	2019 Total £
INCOMING RESOURCES	NOTES					
Incoming resources from generated funds						
Donations	2	451	-	-	451	1,046
Investment						
Income	3	-	-	-	-	-
Incoming resources from charitable activities						
activities	4	110,548		91,613	202,161	210,549
Other Income	5	293	-		293	
TOTAL INCOMING RESOURCES		111,292	-	91,613	202,905	211,595
EXPENDED RESOURCES						
Charitable activities						
Direct charitable expenses	6		4,567	159,220	163,787	169,669
Governance						
Costs		594			594	594
TOTAL EXPENDED RESOURCES		594	4,567	159,220	164,381	170,263
NET INCOMING/EXPENDED RESOURCES		-	-	-	-	-
TRANSFER BETWEEN FUNDS						
NET INCOMING/EXPENDED RESOURCES AFTER TRANSFERS		594	4,567	159,220	164,381	170,263
FUND BALANCE AT 1 APRIL 2019		110,698	-	67,607	38,524	41,332
FUND BALANCE AT 31ST MARCH 2020		108,557	52,894	102,111	263,561	222,229
		219,255	48,327	34,504	302,085	263,561

Tassibee Project
Balance Sheet
For the year ended 31st March 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets	9		178,137		182,704
Current assets					
Debtors	10	30,361		12,084	
Cash at bank and in hand		<u>193,567</u>		<u>184,302</u>	
		223,928		196,386	
Liabilities					
Creditors: amounts falling due within one year	11	<u>(5,686)</u>	218,242	<u>(9,800)</u>	186,586
Net current assets			<u>396,379</u>		<u>369,290</u>
Creditors - amount due more than one year	12		(94,293)		(105,730)
Net assets			<u>302,086</u>		<u>263,560</u>
Funds of the company					
Unrestricted funds					
Designated funds	13		64,263		52,894
Other charitable funds			214,234		108,557
Restricted funds	13		23,589		102,109
Total funds			<u>302,086</u>		<u>263,560</u>

For the period ended 31st March 2020, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- a) ensuring the company keeps accounting records which comply with section 386, and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the Companies Act 2006 relating to accounts, so far as is applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed:

Ayesha

Name and position:

Ayesha Butt
AButt

Date:

19/11/2020

Acting Treasurer

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2020

1 Accounting Policies

1.1 Basis of preparation

These financial statements have been prepared under the historical cost basis and in accordance with the statement of recommended practice (Charities SORP 2005 and the Financial Reporting Standards for Smaller Enterprises (FRSSE)).

1.2 Incoming resources

These are included in the Income and Expenditure account, incoming resources are recognised when :

- the company becomes entitled to the resources
- the directors are virtually certain they will receive the resources, and
- the monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund raising or contract income) the incoming resources and related expenditure are reported gross in the income and expenditure account.

Grants and donations are only included in the incoming and expenditure account when the company has unconditional entitlement to the resources.

Contractual income is only included in the income and expenditure account once the related goods or performance related services have been delivered.

Investment income is included in the accounts when received.

1.3 Expenditure

Expenditure is charged to the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of staff.

Governance costs include those costs associated with meeting constitutional and statutory requirements, including accountancy fees.

1.4 Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. *Unrestricted funds* are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5 Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £600. They are valued at cost, or, if gifted, at the value to the company on receipt.

The rates applicable are :

Freehold land	is not depreciated
Freehold buildings	2% straight line

1.6 Taxes

The company is not VAT registered. As a charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

1.7 Pensions

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged to the statement of financial activities in accordance with FRS 17.

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2020

2 Donations	2020	2019
		£
Donations and gifts	451	1,046

3 Investment income	2020	2019
	£	£
Interest received	293	-

4 Incoming resources from charitable activities	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Grants receivable	110,548	91,613	202,161	210,549

5 Other incoming resources	2020	2019
	£	£
Other income	-	-

6 Total resources expended	Staff Costs	Depreciation	Other costs	Total 2020	Total 2019
	£	£	£	£	£
Charitable activities					
Direct charitable activities	136,939	4,567	22,281	163,787	169,669
Governance costs			594	594	594
	136,939	4,567	22,875	164,381	170,263

Direct charitable expenses include payments to the accountants of £594.00 (2018 : £594.00)

7 Directors remuneration

No remuneration was received by any directors (or any person connected to them) during the period and no expenses incurred were reimbursed by the charity

8 Employees and staff costs

Number of employees

During the period of the accounts the average number of employees was :

	2020	2019
Directors	8	6
Other staff	13	13
	21	19

Employment costs	Total 2020	Total 2019
	£	£
Wages and salaries	126,727	119,905
Social security costs	3,891	7,092
Other pension costs	6,321	6,953
	136,939	133,950

No employee earned £60,000 or more in the period of these accounts (2019 :None)

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2020

	Freehold building
9 Fixed assets	
Cost	£
	228,374
Additions	-
Disposals	-
At 31st March 2020	228,374
Depreciation	
At 1st April 2020	45,670
Charge this period	4,567
At 31st March 2019	50,237
Net book value as at 31st March 2020	178,137

	2020	2019
10 Debtors	£	£
Trade debtors	29,159	11,872
Other debtors	1,202	212
	30,361	12,084

	2020	2019
11 Creditors - falling due within one year	£	£
Bank loans		
Trade creditors	2,534	6,559
Social security costs	2,377	2,420
Accruals	776	821
	5,687	9,800

	2020	2019
12 Creditors - falling due after more than one year	£	£
Bank loans	94,293	105,730
	94,293	105,730
Analysis of loan		
Not wholly repayable within five years by instalments	84,133	95,570
Wholly repayable within five years	10,160	10,160
	94,293	105,730
Included in current liabilities	- 3,401 -	3,401
	90,892	102,329
Loan maturity analysis		
Not wholly repayable within five years by instalments	84,133	95,570

The above loan is secured over the property of Godstone Road, Rotherham. The outstanding liability represents 41.288% of the net book value of the property.

The loan will be repaid over 25 years at an interest rate of 6%.

Tassibee Project
Notes to the Financial Statements
For the year ended 31st March 2020

13 Movement of funds

	Opening balance £	Incoming resources £	Resources expended £	Transfers £	Closing balance £
Unrestricted funds					
General funds	153,695	96,292	-	35,754	214,233
* Designated funds					
Property	52,525		4,567		57,092
Activities	7,171				7,171
	59,696	-	4,567	-	64,263
** Restricted funds					
					-
Brelms Trust	1,000	-	1,000		-
Garfield Weston	-	15,000	15,000		-
South Yorkshire Community Foundation - IT Classes		4,954	3,154		1,800
Big Lottery - Awards for All	-	9,757	-		9,757
TACS - Reaching Communities	45,430	76,402	109,800		12,032
Rotherham CCG - IT Café	2,700	500	3,200		-
Community Leadership Fund	540	-	540		-
Building Stronger Communities	500	-	500		-
					-
					-
	50,170	106,613	133,194	-	23,589
Total funds	263,561	202,905	164,381	-	302,085

*** Designated funds**

The designated property fund represents the net book value of the property, 36 Godstone Road, Rotherham less the mortgage outstanding on such property.

The designated activities fund has been set aside by the trustees in order to continue to fund certain activities of the charity in the future.

**** Restricted funds**

Reaching Communities – TACS Project - £76402 year two funding to support the Tassibee Advocacy Community Support Services for those aged 50 and over. This new funding programme started in April 2019 and will run to March 2022.

South Yorkshire Community Foundation - IT - to run very beginners, beginners, and intermediate IT classes for men and women

Rotherham CCG IT Café - 10 weeks of IT Café's to help men with mental health problems

Big Lottery - Awards for All - pilot to help those affected by the Child Exploitation Scandal

Garfield Weston - contribution of £15,000 towards general running costs and including salaries

14 Analysis by net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds £
Fund balance at 31 March 2020 are represented by :				
Tangible assets		178,137		178,137
Current assets	223,927			223,927
Creditors : amounts due within one year	5,686			5,686
Creditors : amounts due after more than one year	-	94,293	-	94,293
	218,241	83,844	-	302,085