

REGISTERED COMPANY NUMBER: 04102882 (England and Wales)  
REGISTERED CHARITY NUMBER: 254642-1

**Report of the Trustees and  
Financial Statements for the Year Ended 30 September 2015  
for  
The Oxfordshire Animal Sanctuary**

Cunnington & Co Ltd  
Edward House  
Grange Business Park  
Whetstone  
Leicestershire  
LE8 6EP

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**The Oxfordshire Animal Sanctuary**  
**Contents of the Financial Statements**  
**for the Year Ended 30 September 2015**

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**The Oxfordshire Animal Sanctuary**  
**Report of the Trustees**  
**for the Year Ended 30 September 2015**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

04102882 (England and Wales)

**Registered Charity number**

254642-1

**Registered office**

Seacourt Tower  
West Way  
Botley  
Oxford, OX2 0FB

**Trustees**

The trustees serving during the year and since the year end were as follows:-

Mrs D.H.K. Heath (Chairman)  
Mr K.E. Cross  
Mrs S.M. Hodby (Secretary)  
Mr C. McCreedy  
Mr C. M. Andrews  
Ms C Markew (Appointed 1 October 2014)

**Company Secretary**

Linnells Secretarial Services Limited

**Auditors**

Cunnington & Co Ltd  
Edward House  
Grange Business Park  
Whetstone  
Leicestershire  
LE8 6EP

**Solicitors**

Blake Lapthorn,  
Seacourt Tower,  
West Way,  
Botley,  
Oxford, OX2 0FB

**Bankers**

Barclays Bank plc  
211-213 Banbury Road,  
Oxford, OX2 7HH

**Treasurer**

Mr S Allen

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Oxfordshire Animal Sanctuary is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. The company was incorporated on 6 November 2000 and registered as a charity on 14 April 2003.

**The Oxfordshire Animal Sanctuary**  
**Report of the Trustees**  
**for the Year Ended 30 September 2015**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

When a vacancy arises new trustees are appointed by the existing trustees. The new trustee is generally only selected on the basis of his or her known support for the aims of the charity and typically this support will have existed for a number of years.

**Induction and training of new trustees**

The induction and training of new trustees involves making them aware of their responsibilities, the governing document and the administrative procedures of the charity.

**Organisational structure**

The charity is managed by a management committee appointed by the trustees. The charity employs a warden to run the Sanctuary with a body of employees to look after the animals. Managers are employed to run each of the shops. Volunteer staff are also utilised to assist the warden and shop managers. A manager is employed with responsibility for the day to day management at Stadhampton as well as other operational duties.

**Risk management**

The trustees actively review the major risks the charity faces on a regular basis and believe that by maintaining reserves at current levels and combining this with an annual review of the controls over key financial systems, sufficient resources will be available to meet adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The objects of the charity are the establishment and maintenance of a Sanctuary where unwanted or stray animals of all kinds can be received at all times and to find good permanent homes for such animals or, if unsuccessful, to keep them in the sanctuary for the rest of their lives so long as it is practicable so to do.

The policy of the charity continues to be to seek the necessary finance and support to continue to operate the Sanctuary so as to comply with the above objects.

**Public benefit**

Our stated objectives and activities deliver public benefit by promoting human morality through the encouragement of kindness to animals and discouraging cruelty to animals. By rehoming animals we seek to create happy homes for humans and animal alike.

We have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing our aims and objectives in planning our future activities.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

The trustees consider that the overall performance of the charity during the year has been satisfactory. Over the period 136 dogs were taken in and 124 were adopted. 235 cats arrived and 267 were found new homes. New arrivals of guinea pigs and rabbits totalled 30, those re-housed totalled 20.

A total of 411 animals were therefore successfully re-housed. The staff at the Sanctuary should again be congratulated on their continuing level of hard work in their care of the animals.

The charity would not be able to provide the service of caring for animals without the valuable assistance of the numerous willing supporters and volunteers.

**The Oxfordshire Animal Sanctuary**  
**Report of the Trustees**  
**for the Year Ended 30 September 2015**

**FINANCIAL REVIEW**

**Current year**

Total incoming resources amounted to £1,191,779 of which legacies accounted for £721,196. The total realised gain on share investments amounted to £437. Total resources expended were £800,240 and this has resulted in a surplus for the year of £391,102. In the previous year there had been a surplus of £411,482.

The surplus for the year has increased the charity's reserves as closing net current assets have increased from £1,003,149 to £1,265,314.

**Reserves policy**

Given the unpredictable nature of incoming resources relating to legacies, it is now the policy of the charity to aim to maintain unrestricted funds at a level which equates to at least 36 months unrestricted expenditure. This should then provide sufficient funds to cover management and administrative support costs.

**Investment policy and objectives**

Apart from a small amount of UK equities gifted by donors in previous years, the bulk of the charity's investment funds are held in the form of a bank base rate tracker deposit account. This provides for immediate access to these monies in the form of periodic transfers to the current bank account, at the same time ensuring a reasonable rate of interest on the deposit funds held. It is intended that this policy will be reviewed after taking the appropriate professional advice.

**FUTURE DEVELOPMENTS**

Fund raising and publicity initiatives are planned in order to continue to spread the word regarding the valuable work of the charity in these difficult economic times.

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of The Oxfordshire Animal Sanctuary for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

**AUDITORS**

The auditors, Cunnington & Co Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 26 MAY 2016 and signed on its behalf by:



Mrs S M Hodby - Trustee



# Cunningtons

Chartered Certified Accountants & Registered Auditors

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE OXFORDSHIRE ANIMAL SANCTUARY**

We have audited the financial statements of The Oxfordshire Animal Sanctuary for the year ended 30 September 2015 on pages six to fourteen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of directors and auditors**

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

- 
- Cunnington & Co Limited
  - Chartered Certified Accountants
  - Edward House, Grange Business Park  
Whetstone, Leicester, LE8 6EP
  - Tel: 0116 2782380 Fax: 0116 2782381
  - Email: admin@cunnington-130.co.uk
  - www.cunnington-130.co.uk
  - Registered in England & Wales. No. 07786141
  - Director Graham Smith FCCA, CMgr FCMl



# Cunningtons

Chartered Certified Accountants & Registered Auditors

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF THE OXFORDSHIRE ANIMAL SANCTUARY**

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 30 September 2015 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

Graham Smith FCCA (Senior Statutory Auditor)  
for and on behalf of Cunnington & Co Limited  
Statutory Auditors  
Edward House  
Grange Business Park  
Whetstone  
Leicester  
LE8 6EP

Date: 8<sup>th</sup> June 2016

- Cunnington & Co Limited
- Chartered Certified Accountants
- Edward House, Grange Business Park  
Whetstone, Leicester, LE8 6EP
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- Director Graham Smith FCCA, CMgr FCMI

**The Oxfordshire Animal Sanctuary**

**Statement of Financial Activities  
for the Year Ended 30 September 2015**

	Notes	Unrestricted funds £	Restricted funds £	30.9.15 Total funds £	30.9.14 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	893,131	3,296	896,427	866,051
Activities for generating funds	3	269,799	-	269,799	293,039
Investment income	4	2,106	-	2,106	1,316
<b>Incoming resources from charitable activities</b>					
Animal welfare income	5	23,447	-	23,447	28,382
<b>Total incoming resources</b>		<b>1,188,483</b>	<b>3,296</b>	<b>1,191,779</b>	<b>1,188,788</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Fundraising trading: cost of goods sold and other costs	6	139,882	-	139,882	133,981
<b>Charitable activities</b>					
Animal welfare costs	7	406,086	1,465	407,551	443,771
Sanctuary establishment costs		85,733	-	85,733	64,978
<b>Governance costs</b>	8	<b>166,181</b>	<b>893</b>	<b>167,074</b>	<b>134,715</b>
<b>Total resources expended</b>		<b>797,882</b>	<b>2,358</b>	<b>800,240</b>	<b>777,445</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>		<b>390,601</b>	<b>938</b>	<b>391,539</b>	<b>411,343</b>
<b>Gross transfers between funds</b>	17	<b>(1,000)</b>	<b>1,000</b>	<b>-</b>	<b>-</b>
<b>Net incoming/(outgoing) resources before other recognised gains and losses</b>		<b>389,601</b>	<b>1,938</b>	<b>391,539</b>	<b>411,343</b>
<b>Other recognised gains/losses</b>					
Gains/losses on investment assets		(437)	-	(437)	139
<b>Net movement in funds</b>		<b>389,164</b>	<b>1,938</b>	<b>391,102</b>	<b>411,482</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>1,408,644</b>	<b>7,730</b>	<b>1,416,374</b>	<b>1,004,892</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,797,808</b>	<b>9,668</b>	<b>1,807,476</b>	<b>1,416,374</b>

The notes form part of these financial statements



**The Oxfordshire Animal Sanctuary**

**Balance Sheet  
At 30 September 2015**

	Notes	Unrestricted funds £	Restricted funds £	30.9.15 Total funds £	30.9.14 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	12	535,503	5,057	540,560	411,186
Investments	13	1,602	-	1,602	2,039
		<u>537,105</u>	<u>5,057</u>	<u>542,162</u>	<u>413,225</u>
<b>CURRENT ASSETS</b>					
Debtors	14	762,119	-	762,119	677,496
Cash at bank and in hand		544,590	4,610	549,200	366,229
		<u>1,306,709</u>	<u>4,610</u>	<u>1,311,319</u>	<u>1,043,725</u>
<b>CREDITORS</b>					
Amounts falling due within one year	15	(46,006)	1	(46,005)	(40,576)
<b>NET CURRENT ASSETS</b>		<u>1,260,703</u>	<u>4,611</u>	<u>1,265,314</u>	<u>1,003,149</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,797,808</u>	<u>9,668</u>	<u>1,807,476</u>	<u>1,416,374</u>
<b>NET ASSETS</b>		<u><u>1,797,808</u></u>	<u><u>9,668</u></u>	<u><u>1,807,476</u></u>	<u><u>1,416,374</u></u>
<b>FUNDS</b>	17				
Unrestricted funds:					
General fund				1,797,808	1,408,644
Restricted funds:					
Dog Kennel				3,560	2,780
Cat Area				1,050	-
Exercise Area				5,058	4,950
				<u>9,668</u>	<u>7,730</u>
<b>TOTAL FUNDS</b>				<u><u>1,807,476</u></u>	<u><u>1,416,374</u></u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 26 MAY 2016 and were signed on its behalf by:



Ms D H K Heath -Trustee

The notes form part of these financial statements

## **The Oxfordshire Animal Sanctuary**

### **Notes to the Financial Statements for the Year Ended 30 September 2015**

#### **1. ACCOUNTING POLICIES**

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of legacies, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

##### **Resources expended**

Expenditure is recognised on an accruals basis as a liability when incurred.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Expenditure on management and administration of the charity includes all expenditure not directly related to the company's charitable activity.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 4% on cost
Motor vehicles	- 25% on reducing balance
Equipment & kennels	- 15% on reducing balance

Freehold land is not depreciated.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Value added tax**

Value added tax is recoverable by the charity, and as such is excluded from the relevant income and costs in the Statement of Financial Activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# The Oxfordshire Animal Sanctuary

## Notes to the Financial Statements - continued for the Year Ended 30 September 2015

### 1. ACCOUNTING POLICIES - continued

#### Investments

Investments held as fixed assets are revalued at mid-market value at the balance sheet date. The Statement of Financial Activities includes the net gains or losses arising on revaluation.

#### Operating Leases

Rentals payable under operating leases are charged in the Statement of Financial Activities on a straight line basis over the lease term.

### 2. VOLUNTARY INCOME

	30.9.15	30.9.14
	£	£
Legacies	721,196	717,310
Subscriptions and donations	175,231	148,741
	<u>896,427</u>	<u>866,051</u>

### 3. ACTIVITIES FOR GENERATING FUNDS

	30.9.15	30.9.14
	£	£
Shop income	<u>269,799</u>	<u>293,039</u>

### 4. INVESTMENT INCOME

	30.9.15	30.9.14
	£	£
Deposit account interest	2,070	1,300
UK listed investments	36	16
	<u>2,106</u>	<u>1,316</u>

### 5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	30.9.15	30.9.14
	£	£
Takings - stadhampton	<u>23,447</u>	<u>28,382</u>
Activity		
Animal welfare income		

**The Oxfordshire Animal Sanctuary**

**Notes to the Financial Statements - continued  
for the Year Ended 30 September 2015**

**6. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS**

	30.9.15	30.9.14
	£	£
Staff costs	59,634	54,826
Rent of shops and storage	57,375	58,925
Rates - shops	4,231	2,487
Light & heat - shops	2,517	3,862
Telephone - shops	1,501	993
Insurance - shops	3,662	3,201
Repairs & Maintenance - shops	3,080	2,936
Waste disposal - shops	5,986	5,496
General expenses - shops	1,896	1,255
	<u>139,882</u>	<u>133,981</u>

**7. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Totals
	£	£
Animal welfare costs	407,551	407,551
Sanctuary establishment costs	85,733	85,733
	<u>493,284</u>	<u>493,284</u>

**8. GOVERNANCE COSTS**

	30.9.15	30.9.14
	£	£
Staff costs	2,414	6,380
Audit	5,000	4,500
Legal & professional	7,638	8,888
Secretarial and bookkeeping	36,000	36,000
Postage, printing & stationery	3,733	2,450
Motor & travelling expenses	12,934	13,516
Sundry expenses	12,035	8,614
Bank charges	4,777	5,555
Fundraising & PR	20,662	20,250
Website & Marketing	20,800	12,800
Depreciation	41,081	15,762
	<u>167,074</u>	<u>134,715</u>

**9. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	30.9.15	30.9.14
	£	£
Depreciation - owned assets	<u>41,082</u>	<u>15,762</u>

# The Oxfordshire Animal Sanctuary

## Notes to the Financial Statements - continued for the Year Ended 30 September 2015

### 10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2015 nor for the year ended 30 September 2014.

#### Trustees' expenses

Expenses were reimbursed to trustees amounting to, £967 (2014 £204) Payments of £939 and £28 were made to Mrs D Heath and Mr K Cross respectively in relation to hall hire, lotteries registration, road fund licences and postage costs.

### 11. STAFF COSTS

	30.9.15 £	30.9.14 £
Wages and salaries	327,759	343,949
Social security costs	14,984	15,862
	<u>342,743</u>	<u>359,811</u>

The average monthly number of employees during the year was as follows:

	30.9.15	30.9.14
Sanctuary	18	18
Shop management	4	4
Business development manager	1	1
Shop operational	4	2
	<u>27</u>	<u>25</u>

No employees received emoluments in excess of £60,000.

### 12. TANGIBLE FIXED ASSETS

	Freehold property £	Motor vehicles £	Equipment & kennels £	Totals £
<b>COST</b>				
At 1 October 2014	480,404	8,895	40,645	529,944
Additions	3,095	8,800	158,561	170,456
	<u>483,499</u>	<u>17,695</u>	<u>199,206</u>	<u>700,400</u>
<b>DEPRECIATION</b>				
At 1 October 2014	92,113	5,669	20,976	118,758
Charge for year	11,340	3,007	26,735	41,082
	<u>103,453</u>	<u>8,676</u>	<u>47,711</u>	<u>159,840</u>
<b>NET BOOK VALUE</b>				
At 30 September 2015	<u>380,046</u>	<u>9,019</u>	<u>151,495</u>	<u>540,560</u>
At 30 September 2014	<u>388,291</u>	<u>3,226</u>	<u>19,669</u>	<u>411,186</u>

Included in cost of freehold property is freehold land of £200,000 (2014 - £200,000) which is not depreciated.

# **The Oxfordshire Animal Sanctuary**

## **Notes to the Financial Statements - continued for the Year Ended 30 September 2015**

### **12. TANGIBLE FIXED ASSETS - continued**

The Trustees are of the opinion that the current market value of freehold land and buildings is greater than the carrying value in the accounts. However, as no imminent sale of these assets is anticipated, the Trustees consider that obtaining a current market value would incur additional costs which would not benefit the operational capacity of the charity.

### **13. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1 October 2014 and 30 September 2015	4,429
<b>PROVISIONS</b>	
Provision b/f	2,390
Provision for year	437
At 30 September 2015	2,827
<b>NET BOOK VALUE</b>	
At 30 September 2015	1,602
At 30 September 2014	2,039

There were no investment assets outside the UK.

### **14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.9.15 £	30.9.14 £
Other debtors	725,257	641,064
VAT	9,291	7,148
Prepayments and accrued income	19,446	20,409
Rent deposits	8,125	8,875
	<u>762,119</u>	<u>677,496</u>

Other debtors includes a legacy of £27,377 represented by a share in a property which is subject to a life tenancy.

### **15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.9.15 £	30.9.14 £
Trade creditors	34,978	27,520
Social security and other taxes	4,131	3,287
Other creditors	-	3,769
Accrued expenses	6,896	6,000
	<u>46,005</u>	<u>40,576</u>

**The Oxfordshire Animal Sanctuary**

**Notes to the Financial Statements - continued  
for the Year Ended 30 September 2015**

**16. OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year:

	30.9.15 £	30.9.14 £
Expiring:		
Within one year	14,500	-
Between one and five years	42,875	57,375
	<u>57,375</u>	<u>57,375</u>

**17. MOVEMENT IN FUNDS**

	At 1.10.14 £	Net movement in funds £	Transfers between funds £	At 30.9.15 £
<b>Unrestricted funds</b>				
General fund	1,408,644	390,164	(1,000)	1,797,808
<b>Restricted funds</b>				
Dog Kennel	2,780	780	-	3,560
Cat Area	-	1,050	-	1,050
Exercise Area	4,950	(892)	1,000	5,058
	<u>7,730</u>	<u>938</u>	<u>1,000</u>	<u>9,668</u>
<b>TOTAL FUNDS</b>	<u>1,416,374</u>	<u>391,102</u>	<u>-</u>	<u>1,807,476</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	1,188,483	(797,882)	(437)	390,164
<b>Restricted funds</b>				
Dog Kennel	2,245	(1,465)	-	780
Cat Area	1,050	-	-	1,050
Exercise Area	1	(893)	-	(892)
	<u>3,296</u>	<u>(2,358)</u>	<u>-</u>	<u>938</u>
<b>TOTAL FUNDS</b>	<u>1,191,779</u>	<u>(800,240)</u>	<u>(437)</u>	<u>391,102</u>

Restricted funds - These are from specific donations to the charity. The Dog Kennel fund is for the future building of the Dog Kennels, this had not commenced on 30th September 2015. The Cat area fund was for the maintenance of the Cat area and the Exercise Area fund was for the building of a new animal enclosure.

**The Oxfordshire Animal Sanctuary**

**Notes to the Financial Statements - continued  
for the Year Ended 30 September 2015**

**18. CAPITAL COMMITMENTS**

	30.9.15	30.9.14
	£	£
Contracted but not provided for in the financial statements	<u>54,900</u>	<u>40,500</u>

**19. RELATED PARTY DISCLOSURES**

The charitable company is a subsidiary charity of the Oxfordshire Animal Sanctuary Society and shares the same trustees. On 1 October 2003 the assets of the Oxfordshire Animal Sanctuary Society were gifted to, and the activities transferred to, the charitable company.



**The Oxfordshire Animal Sanctuary**  
**Detailed Statement of Financial Activities**  
**for the Year Ended 30 September 2015**

	30.9.15 £	30.9.14 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Legacies	721,196	717,310
Subscriptions and donations	175,231	148,741
	<hr/> 896,427	<hr/> 866,051
<b>Activities for generating funds</b>		
Shop income	269,799	293,039
<b>Investment income</b>		
Deposit account interest	2,070	1,300
UK listed investments	36	16
	<hr/> 2,106	<hr/> 1,316
<b>Incoming resources from charitable activities</b>		
Takings - stadhampton	23,447	28,382
	<hr/>	<hr/>
<b>Total incoming resources</b>	1,191,779	1,188,788
<b>RESOURCES EXPENDED</b>		
<b>Fundraising trading: cost of goods sold and other costs</b>		
Wages	58,780	54,345
Social security	854	481
Rent of shops and storage	57,375	58,925
Rates - shops	4,231	2,487
Light & heat - shops	2,517	3,862
Telephone - shops	1,501	993
Insurance - shops	3,662	3,201
Repairs & Maintenance - shops	3,080	2,936
Waste disposal - shops	5,986	5,496
General expenses - shops	1,896	1,255
	<hr/> 139,882	<hr/> 133,981
<b>Charitable activities</b>		
Stadhampton wages	266,576	283,286
Social security	14,119	15,319
Rates - Stadhampton	877	5,105
Insurance - sanctuary	11,323	11,298
Light and heat - sanctuary	14,790	14,981
Telephone	2,314	2,673
Advertising - sanctuary	8,889	2,990
Animal food and bedding	38,272	49,873
Outside kennels boarding fees	715	1,683
Veterinary fees and medicines	87,869	93,540
Hire of plant and machinery	358	841
Carried forward	446,102	481,589

This page does not form part of the statutory financial statements

# **The Oxfordshire Animal Sanctuary**

## **Detailed Statement of Financial Activities for the Year Ended 30 September 2015**

	30.9.15 £	30.9.14 £
<b>Charitable activities</b>		
Brought forward	446,102	481,589
Repairs and Maintenance - Stadhampton	19,780	4,764
Waste disposal - sanctuary	24,596	19,469
Cleaning and laundry	2,806	2,927
	<u>493,284</u>	<u>508,749</u>
<b>Governance costs</b>		
Business manager wages	2,403	6,318
Social security	11	62
Audit	5,000	4,500
Legal & professional	7,638	8,888
Secretarial and bookkeeping	36,000	36,000
Postage, printing & stationery	3,733	2,450
Motor & travelling expenses	12,934	13,516
Sundry expenses	12,035	8,614
Bank charges	4,777	5,555
Fundraising & PR	20,662	20,250
Website & Marketing	20,800	12,800
Depn of freehold property	11,340	11,216
Depn of motor vehicles	3,006	1,075
Depn of equipment & kennels	26,735	3,471
	<u>167,074</u>	<u>134,715</u>
<b>Total resources expended</b>	<u>800,240</u>	<u>777,445</u>
<b>Net income before gains and losses</b>	391,539	411,343
<b>Realised recognised gains and losses</b>		
Realised gains/(losses) on fixed asset investments	(437)	139
<b>Net income</b>	<u><u>391,102</u></u>	<u><u>411,482</u></u>

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