Report of the Trustees and Financial Statements for the Year Ended 31 March 2023

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ANDERSON BARROWCLIFF LLP Chartered Accountants

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Report of the Trustees for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and activities

The main objectives were set by Trustees in the 2022-23 Business Plan, agreed by Trustees in March 2021. The business plan was discussed with VCSE partners through the Council of Interest and their comments were made known to the Board. The Business Plan contains an overall mission statement: Catalyst is a forward thinking and modern strategic infrastructure organisation, facilitating leadership for the voluntary, community & social enterprise sector (VCSE) in Stockton-on-Tees.

In 2022/23, the mission statement was underpinned by the following strategic objectives:

- To enable organisations in the VCSE sector in Stockton to work in close partnership, so that services are designed, implemented and governed on a multi-agency basis where possible, maximising income, the use of resources, and the benefits to local communities;
- To represent and champion the VCSE effectively in discussions with partners from other sectors, from within and outside Stockton;
- To take a strategic approach to volunteering in Stockton, so that the number of volunteers increases. Coordinate a large number of volunteering opportunities across a wide partnership of VCSE organisations and promote the StocktonVolunteers website and the new volunteering strategy;
- To work with commissioners and VCSE partners to identify opportunities for developing the market of VCSE services in the Borough, and to work with partners to develop services to fill gaps in the market;
- To support VCSE organisations in the Borough to thrive, in accordance with good practice and in compliance with legal and financial requirements;
- To manage our performance and financial position effectively;
- Attainment of Trusted Charity Status and Investing in Volunteering status in 2022/23.

An updated Business Plan was agreed in March 2023 for the 2023/24 financial year.

Volunteers

All Catalyst Trustees are volunteers. In addition, Catalyst was working with 90-100 volunteers in 2022-23, each deployed for several hours each week, on duties which included:

- Mentoring young people in schools;
- Supporting vulnerable people to engage in social activities;
- Taking phone calls in the Community Hub;

Performance Management

Catalyst operates a Performance Management framework, enabling each member of staff to have a set of performance objectives, a training and development plan, and regular review meetings with their manager, at which 360 degree feedback is provided. Expected performance outputs and outcomes are set in the annual business plan, and each officer's objectives are derived from the organisational objectives in the Business Plan.

Report of the Trustees for the Year Ended 31 March 2023

Public Benefit Statement

As the VCSE infrastructure organisation for Stockton-on-Tees our existence is predicated on the belief that a strong and sustainable voluntary, community and social enterprise sector has significant, positive impact on the lives of people who live, visit and work in the borough. The business of Catalyst is to ensure that other agencies have the necessary support and resources to support and improve the lives of people across the borough, especially those living in significant need and under the pressures caused by economic deprivation. Catalyst is monitored by the VCSE through a Council of Interest to ensure it continues to serve in this capacity in addition to requirements of funders and other external partners.

Achievements and Performance

- 1 Representation: Catalyst represents the VCSE sector in Stockton at the Health and Well Being Board, Safer Stockton Partnership, Adult Care Partnership, Children's Services Partnership, and at Tees Valley level on the Tees Adult Safeguarding Board and the Combined Authority's Education, Employment and Skills Board and ESIF Committee and Shared prosperity Fund Partnership Group. Representation at Tees Valley level also includes on the Police and Crime Commissioner's Governance Group for the Cleveland Unit of the Reduction of Violence:
- 2 Engagement: That representation is made meaningful because Catalyst takes advice from the sector at ten different VCSE thematic forums that it coordinates on behalf of the sector. The Forums also provide opportunities for colleagues to develop joint-projects, funding bids, and to engage with commissioners and others on strategic matters. Catalyst also engages daily with the sector on social media, and produces a weekly e-bulletin with a mailing list of over 1000 people in Stockton;
- 3 Support: Catalyst supports the sector through a comprehensive programme of training, and also supports colleagues to identify funding sources for the work that they do, or plan to do. Catalyst also offers support around governance for VCSE partners. A specific area of support is for groups working with refugees and asylum seekers, for whom the above support is customised to their needs;
- 4 Volunteering: This has become a mainstream activity for Catalyst, Catalyst has engaged some 90-100 volunteer, on duties which included taking phone calls in the Community Hub, collecting shopping and prescriptions for households, spreading messages about healthy lifestyles, mentoring young people in schools, and working with vulnerable or isolated people;
- 5 Specific services: Catalyst also operated a number of specific services in 2022/23 including Holiday Activities Programmes, working with partners to provide activities and food for school age children during holiday periods, and a Community Health Ambassador programme whereby volunteers worked with local communities to convey messages around healthy lifestyles;
- 6 Catalyst received and disbursed significant funding to partners in the sector, including for holiday activities programmes, and to enhance individuals' mental health, and to support people from diverse background who experienced domestic abuse.

Report of the Trustees for the Year Ended 31 March 2023

FINANCIAL REVIEW

The amount held in unrestricted reserves at the year end has increased to £373,866 from £373,205 in 2022. Catalyst is focusing on cost savings, increased income, and sound management of the organisation's finances. Catalyst's reserves policy is to hold sufficient free reserves to close the organisation, should that be necessary, and also to hold designated reserves to cover the cost of essential maintenance, or short-term loss of income. In July 2023 the Board decided that the total of free and designated reserves should be £120,000, and that this would be kept under review. Currently unrestricted reserves are £373,866 of which free reserves are £150,192. Fixed assets are £223,525 and programme related investments are £149. Restricted reserves at the year end amounted to £49,421 (2022: £187,748).

RISKS

A risk register is discussed and updated each year by the Board of Catalyst. The main risks to the future of the organisation both in terms of running smoothly and developing into the future are:

- Loss of confidence from core funders: Catalyst has to deliver quality services for funders, and to be seen to do so;
- Failure to monitor financial performance adequately. The CEO and Catalyst Board receives management accounts reports every two months. In April 2022 Catalyst contracted with Lyons Accountants to produce monthly management accounts, and to advise;
- Loss of respect as VCSE strategic lead from Public Sector partners. The CEO has developed strong working relationships with partners;
- Inability to provide quality support services to VCSE clients. Catalyst is committed to delivering quality infrastructure services to the satisfaction of colleagues in all sectors, to mitigate this risk.

Principal Funding Sources

The main themes for all sources of funding as represented in the accounts are:-

- Core Funding: grants paid from public bodies (local authority), charitable trusts, and from income from rent for
 rooms at Catalyst House. Catalyst is sustainable and able to act efficiently as the VCSE infrastructure body for
 Stockton-on-Tees which is its core charitable purpose. In addition, Catalyst routinely charges at 15%
 management fee for projects, and this contributes to funding core costs;
- Project income: fees derived from delivering projects commissioned by a range of bodies, to enhance the VCSE sector and strengthen relationships with public sector partners both key parts of the charitable objectives of Catalyst; the National Lottery has become a key funder for Catalyst over the past two years;
- Rent, room hire & services to tenants: derives income that can be used to offer enhanced services and support for the VCSE such as purchasing fundraising resources and hiring specific expertise to support the VCSE.

Report of the Trustees for the Year Ended 31 March 2023

PLANS FOR FUTURE PERIODS Current & Future Developments

Catalyst will continue to deliver a range of services, grouped into four categories:

Community Projects and services

- Representation: a core function of Catalyst is to represent the sector in dialogue with colleagues in other sectors. Catalyst is the VCSE representative on the Health and Well Being Board, Community Safety Partnership, and a number of other multi-agency partnerships;
- Forums: a range of thematic groups, where VCSOs meet to discuss matters of mutual interest. Typically, these groups can identify needs, develop projects to meet those needs, and provide briefing to the Catalyst colleague who represents the sector at relevant committees and Boards;
- Grantfinder: Catalyst's subscription to Grantfinder enables us to work with VCSE partners to help identify funding that can help and support them;
- Governance support: Catalyst advises colleagues in the sector on all issues relating to their Governance, from constitutional issues, to Trustee recruitment;
- Conference and Awards: Catalyst's annual conference is attended by several hundred people from across the sector, and is a chance to hear about recent developments, plan for the future, and is a great networking opportunity; it is also where the annual Catalyst Achievement Awards are made to colleagues in the sector;
- Bulletin: Every week Catalyst sends an e-bulletin to the sector, which contains news and information that's relevant to them, including the availability of new sources of funding;
- Bidding for funding: Catalyst can act as the lead body on applications for funding from partnerships of VCSE organisations in Stockton; once the funding has been secured, Catalyst acts as the managing agent, and is an interface between delivery partners and the funder.

Training and Market Development

Subject to annual agreement from the commissioner, Stockton on Tees Borough Council, this programme will operate for the next three years and into the future.

- Training programme: Catalyst is funded by the Local Authority to provide training opportunities to the sector. The programme runs to an academic year timetable, and each course is delivered by skilled and experienced trainers. Wherever possible the courses are delivered at no cost to the organisations taking part and organisations working or based in Stockton-on-Tees have access to a Professional Development Bursary of £500 per organisation each year.
- Market development programme: linked to the Training Programme, above, Catalyst works with Commissioners and VCSE partners to identify gaps in the provision of VCSE services in Stockton. The aim is to enable Commissioners to contract with local organisations to deliver services wherever possible, and Catalyst uses the training programme, grantfinder and governance support to enable organisations to reach a position where they can deliver additional services to fill gaps. In 2022/23 this work linked closely to the Council's Fairer Stockton-on-Tees programme

Volunteering

Volunteering Strategy: Catalyst coordinated and developed a volunteering strategy for Stockton, in June 2021. The Strategy includes the following aims:

- Increase the number of people committing to volunteering from all communities;
- Promote good practice in volunteering and volunteer management;
- Develop a model of flexible volunteering, including corporate volunteering, for use across the Borough;
- Ensure organisations across all sectors know how volunteering could work for and benefit them;
- Champion volunteers, recognising and celebrating the social and economic impact they have on the Borough.

The Strategy is delivered through a multi-agency Volunteer Coordinators Forum, which liaises closely with Stockton Council's Community Engagement Team. Catalyst also delivers a number of volunteering programmes including:

- Delivering food and prescription services to isolated members of the community;
- Mentoring for young people in schools;
- Support to vulnerable and isolated people to undertake social activities;
- Messages around healthy lifestyles.

Catalyst also has a list of volunteers, through the Good Neighbours programme, who are available to take on a range of tasks and roles for the community.

Report of the Trustees for the Year Ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Catalyst has a traditional structure for a small charity:

Board - has governance and strategic responsibility

Chief Executive - has executive responsibility to run operations and is the Company Secretary.

Senior Management Team - two people responsible for Community Projects, and Volunteering and Equalities.

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Trustee Recruitment

Trustees are recruited in order to ensure that the skills needed on the Board are present. These are identified using a skills and experience matrix which was refreshed in February 2022.

There is an open application process which anyone can use to apply to be a Trustee. The Board reserve the right to accept or reject an application based on:

- Whether there is an obvious vacancy;
- Skills and experience of the person applying being needed on the Board;
- Availability and commitment of the person applying.

REFERENCE AND ADMINISTRAVIVE DETAILS

Registered Company number

04016295 (England and Wales)

Registered Charity number

1083231

Registered office

Catalyst House 27 Yarm Road Stockton-On-Tees Cleveland TS18 3NJ

Trustees

G D Naidoo Chair

L Cooke (resigned 17.2.23)

C D Marshall

Dr H D Dudiak

Dr M Fearn

V Wilkinson

A Carlton

N Stephenson (appointed 26.5.22)

S I Nelson (resigned 26.5.22)

J Healey Charity Worker (appointed 17.2.23)

P A Wales (appointed 17.2.23)

The directors of the charitable company are its trustees for the purposes of charity law.

Company Secretary

J Carling

Auditors

Anderson Barrowcliff LLP Statutory Auditors Chartered Accountants 3 Kingfisher Court Bowesfield Park Stockton on Tees TS18 3EX

Report of the Trustees for the Year Ended 31 March 2023

REFERENCE AND ADMINISTRAVIVE DETAILS Chief Executive

Jon Carling

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Catalyst Stockton-On-Tees Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditors

The auditors, Anderson Barrowcliff LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 14/09/2023 and signed on its behalf by:

G D Naidoo - Trustee

Report of the Independent Auditors to the Members of Catalyst Stockton-On-Tees Limited

Opinion

We have audited the financial statements of Catalyst Stockton-On-Tees Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Report of the Independent Auditors to the Members of Catalyst Stockton-On-Tees Limited

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

Based on our understanding of the charity, we have considered applicable laws and regulations which may be fundamental to the charity's ability to operate or to avoid a material penalty, and we considered the extent to which non-compliance might have a material effect on the financial statements. We considered management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to the posting of inappropriate manual journal entries to manipulate financial performance, management bias in significant accounting estimates and any significant one-off or unusual transactions.

We discussed among the audit engagement team the opportunities and incentives that may exist within the organisation for fraud and how and where fraud might occur in the financial statements.

Report of the Independent Auditors to the Members of Catalyst Stockton-On-Tees Limited

Auditors' responsibilities for the audit of the financial statements (continued)

Audit procedures performed by the engagement team included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims.
- Enquiry of entity staff in tax and compliance functions to identify any instances of non-compliance with laws and regulations.
- Reviewing minutes of meetings of those charged with governance.
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness, and evaluating the business rationale of significant transactions outside the normal course of business.
- Challenging estimates and judgements made by management in their significant accounting estimates.
- Revenue recognition; agreeing a sample of revenue transactions to gain assurance over the occurrence and accuracy of revenue and also to ensure revenue has been recognised in the correct period.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. The risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Andrew Dewing FCCA, ACA (Senior Statutory Auditor) for and on behalf of Anderson Barrowcliff LLP Statutory Auditors
Chartered Accountants
3 Kingfisher Court
Bowesfield Park
Stockton on Tees
TS18 3EX

Date: 12 October 2023

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies	3	134,679	349	135,028	114,635
Charitable activities Community Projects Training and development Core and organisational management Volunteering Management	6	103,878 - 6,105	1,333,141 29,900 - 51,598	1,437,019 29,900 6,105 51,598	1,143,596 26,667 6,105 113,964
Other trading activities Investment income	4 5	32,948 1,406	<u>-</u>	32,948 1,406	28,897 674
Total		279,016	1,414,988	1,694,004	1,434,538
EXPENDITURE ON Raising funds	7	10,622	-	10,622	7,222
Charitable activities Community Projects Training and development Core and organisational management Volunteering Management	8	- 229,392	1,470,590 21,090 15,925 60,051	1,470,590 21,090 245,317 60,051	1,022,772 23,035 180,524 100,437
Total		240,014	1,567,656	1,807,670	1,333,990
NET INCOME/(EXPENDITURE) Transfers between funds Other recognised gains/(losses)	19	39,002 (17,341)	(152,668) 17,341	(113,666)	100,548
Gains/(losses) on revaluation of fixed assets		(21,000)		(21,000)	-
Net movement in funds		661	(135,327)	(134,666)	100,548
RECONCILIATION OF FUNDS Total funds brought forward		373,205	184,748	557,953	457,405
TOTAL FUNDS CARRIED FORWARD		373,866	49,421	423,287	557,953

Company Number: 04016295

Catalyst Stockton-On-Tees Limited

Balance Sheet 31 March 2023

		Unrestricted funds	Restricted funds	2023 Total funds	2022 Total funds
	Notes	£	£	£	£
FIXED ASSETS		000 505		222 525	047.454
Tangible assets	15	223,525	-	223,525	247,454
Social investments	. 16	<u>149</u>		<u> 149</u>	149
		223,674	-	223,674	247,603
CURRENT ASSETS					
Debtors	17	70,010	77,290	147,300	438,057
Cash at bank and in hand		123,099	<u>547,192</u>	670,291	335,962
		193,109	624,482	817,591	774,019
CREDITORS					
Amounts falling due within one year	18	(42,917)	(575,061)	(617,978)	(463,669)
NET CURRENT ASSETS		150,192	49,421	199,613	310,350
TOTAL ASSETS LESS CURRENT LIABILITIES		373,866	49,421	423,287	557,953
NET ASSETS		373,866	49,421	423,287	557,953
FUNDS	19				
Unrestricted funds				373,866	373,205
Restricted funds				49,421	184,748
TOTAL FUNDS				423,287	557,953

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

G D Naidoo - Trustee

Cash Flow Statement for the Year Ended 31 March 2023

	Notes	2023 £	2022 £
Cash flows from operating activities Cash generated from operations Interest paid	22	333,364 (441)	(13,258) <u>437</u>
Net cash provided by/(used in) operating	activities	332,923	(12,821)
Cash flows from investing activities Interest received Net cash provided by investing activities			<u>674</u>
Change in cash and cash equivalents in the reporting period Cash and cash equivalents at the		334,329	(12,147)
beginning of the reporting period		335,962	348,109
Cash and cash equivalents at the end of the reporting period	f	670,291	335,962

Notes to the Financial Statements for the Year Ended 31 March 2023

1. STATUTORY INFORMATION

Catalyst Stockton On Tees Limited is a private charitable company, limited by guarantee, registered in England and Wales. The company's registered number and registered office address can be found in the Trustees' Report.

The financial statements are presented in sterling which is the functional currency of the charitable company and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The financial statements are prepared on a going concern basis under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to the accounts. The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue grants', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Room hire and printing income is recognised in the period the income relates to.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Support costs have been allocated between governance cost and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2023

2. ACCOUNTING POLICIES - continued

Allocation and apportionment of costs

Governance costs and supports costs relating to charitable activities have been apportioned based on an estimate of staff time spent on that activity. The allocation of support and governance costs is analysed in note 10.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property

- not provided

Plant and machinery

- 33% on reducing balance

Tangible fixed assets are stated at cost or deemed cost less accumulated depreciation and accumulated impairment losses.

Freehold property is measured on a fair value basis at each reporting date with changes in fair value recognised in the Statement of Financial Activities.

Social investments

Social investments are included in the balance sheet at market value.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of one year or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

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Notes to the Financial Statements - continued for the Year Ended 31 March 2023

3. DONATIONS AND LEGACIES

	Donations Grants Kickstart Scheme Coronavirus Job Retention Scheme (CJRS)	Unrestricted funds £ 152 117,000 17,527	Restricted funds £ 349	2023 Total funds £ 501 117,000 17,527	2022 Total funds £ 97,000 17,071 564 114,635
	Grants received, included in the above, are as f	ollows:			
	Stockton Borough Council Garfield Weston Foundation			2023 £ 97,000 20,000 117,000	2022 £ 97,000
4.	OTHER TRADING ACTIVITIES Room hire, printing etc	Unrestricted funds £ 32,948	Restricted funds	2023 Total funds £ 32,948	2022 Total funds £ 28,897
5.	INVESTMENT INCOME Bank account interest	Unrestricted funds £ 1,406	Restricted funds £	2023 Total funds £ 1,406	2022 Total funds £ 674

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

6. INCOME FROM CHARITABLE ACTIVITIES

7.

INCOME FROM CHAI	KITABLE ACTIVITI	ro			
				2023	2022
_	Activity			£	£
Grants	Community Proje			415,707	317,221
Project income	Community Proje			923,138	748,751
Management income	Community Proje			98,174	77,624
Project income	Training and dev			29,900	26,667
Grants	Core and organisation		nent	6,105	6,105
Grants	Volunteering Ma			36,215	70,491
Project income	Volunteering Man	nagement		15,383	43,473
				1,524,622	1,290,332
Grants received, included	in the above, are as follows:	lows:			•
				2023	2022
				£	£
Stockton Borough Counci				86,013	92,679
Big Local - National Lotte				72,223	27,702
Tees Valley Community F				10,000	1,000
County Durham Commun	ity Foundation			9,660	1,500
Teesside University				-	3,227
National Lottery Commun	ity Fund			101,729	70,257
NHS Tees Valley CCG				128,402	197,452
The Neighbourly Sainsbur	ys Grant			500	-
Police and Crime Commis	soner for Cleveland			34,500	-
ERDF				5,000	-
YPF Trust			•	10,000	
				458,027	393,817
RAISING FUNDS					
Other trading activities					2022
		Y Y	D	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
CL CC		£	£	£	£
Staff costs		5,147		5,147	3,693
Insurance		585	-	585	701
Premises costs		4,554	-	4,554	2,294
Office Costs		336		336	534
		10,622		10,622	

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Notes to the Financial Statements - continued for the Year Ended 31 March 2023

8.	CHARITABLE ACTIVITIES COSTS			
		Direct	Support	
		Costs (see	costs (see	
		note 9)	note 10)	Totals
		£	£	£
	Community Projects	1,470,590	-	1,470,590
	Training and development	21,090	-	21,090
	Core and organisational management	3,343	241,974	245,317
	Volunteering Management	60,051	-	60,051
				
		1,555,074	241,974	1,797,048
				
9.	DIRECT COSTS OF CHARITABLE ACTIVITIES			
•	DAGGI COSIS OF CHARACTERINE INCITATION		2023	2022
			£	£
	Staff costs		296,212	230,454
	Insurance		192	250,454
	Telephone		1,898	1,209
	Staff training		10,664	5,418
	Office costs		10,004	1,362
	Publicity, advertising & event			3,506
	Other project costs		117,418	73,340
	Sub contracted work		1,126,592	836,208
	Staff travel	•		
	Start davet		2,098	1,052
			1,555,074	1,152,815
10.	SUPPORT COSTS			
			Governance	
	•	Management	costs	Totals
		£	£	£
	Core and organisational management	<u>199,720</u>	42,254	241,974
	Support costs, included in the above, are as follows:			
	Management			
	<u> </u>		2023	2022
			Core and	
			organisational	Total
			management	activities
			£	£
	Wages		95,016	73,254
	Social security		28,507	19,526
	Pensions		14,231	9,251
	Insurance		1,924	2,308
	Telephone		5,518	3,958
	Premises costs		36,799	12,548
	Office costs		12,176	19,330
	Staff travel		60	69
	Subscriptions		2,119	2,476
	Depreciation of tangible assets		2,130	3,178
			<u>~</u>	
	Carried forward		198,480	145,898

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

10. **SUPPORT COSTS - continued**

Management - continued

	2023	2022
	Core and organisational	Total
	management	activities
	. £	£
Brought forward	198,480	145,898
Loss on sale of tangible fixed assets	799	-
Bank charges	441	(437)
	199,720	145,461
Governance costs		
	2023	2022
	Core and	
	organisational	Total ·
	management	activities
	£	£
Wages	17,641	18,297
Social security	1,556	1,493
Pensions	664	599
Auditors' remuneration	8,400	7,250
Accountancy and legal fees	13,993	<u>853</u>
	42,254	28,492
NET INCOME/(EXPENDITURE)		
Net income/(expenditure) is stated after charging/(crediting):		

11.

	2023	2022
	£	£
Auditors' remuneration	8,400	7,250
Depreciation - owned assets	2,130	3,178
Deficit on disposal of fixed assets	799	_
-		

12. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

13. STAFF COSTS

	2023	2022
·	£	£
Wages and salaries	414,016	325,697
Social security costs	30,063	21,019
Other pension costs	14,895	9,850
	458,974	356,566

The total amount of employee benefits received by key management personnel is £117,611 (2022 - £116,444). The Charity considers its key management personnel comprise the Chief Executive, Community Projects Manager, and Volunteering and Equalities Manager.

The average monthly number of employees during the year was as follows:

		2023	2022
Office staff	•	21	18

No employees received emoluments in excess of £60,000.

14. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

COMPARATIVES FOR THE STATEMENT OF FINANCIA			
	Unrestricted	Restricted	Total
•	funds	funds	funds
	£	£	£
INCOME AND ENDOWMENTS FROM		•	
Donations and legacies	114,635	-	114,635
Charitable activities			
Community Projects	77,622	1,065,974	1,143,596
Training and development	26,667	-	26,667
Core and organisational management	6,105	_	6,105
Volunteering Management	1,000	112,964	113,964
Other trading activities	28,897	-	28,897
Investment income	674		674
Total	255,600	1,178,938	1,434,538
EXPENDITURE ON			
Raising funds	7,222	· -	7,222
Charitable activities			
Community Projects	-	1,022,772	1,022,772
Training and development	23,035	-	23,035
Core and organisational management	180,524	-	180,524
Volunteering Management		100,437	100,437
Total .	210,781	1,123,209	1,333,990
NET INCOME	44,819	55,729	100,548
Transfers between funds	(516)	516	<u> </u>
Net movement in funds	44,303	56,245	100,548

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

14.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL	L ACTIVITIE Unrestricted funds £	S - continued Restricted funds £	Total funds £
	RECONCILIATION OF FUNDS Total funds brought forward	328,902	128,503	457,405
	TOTAL FUNDS CARRIED FORWARD	373,205	184,748	557,953
15.	TANGIBLE FIXED ASSETS	F 1 11	DI . 1	
		Freehold property £	Plant and machinery £	Totals £
	COST OR VALUATION			
	At 1 April 2022	241,000	184,279	425,279
	Disposals	-	(147,018)	(147,018)
	Revaluations	(21,000)		(21,000)
	At 31 March 2023	220,000	37,261	257,261
	DEPRECIATION	·		
	At 1 April 2022	-	177,825	177,825
	Charge for year	_	2,130	2,130
	Eliminated on disposal		(146,219)	(146 <u>,219</u>)
	At 31 March 2023		33,736	33,736
	NET BOOK VALUE			
	At 31 March 2023	220,000	3,525	223,525
	At 31 March 2022	241,000	6,454	247,454
	Cost or valuation at 31 March 2023 is represented by:			;
		Freehold property £	Plant and machinery	Totals £
	Valuation in 2014	£ (11,668)	-	£ (11,668)
	Valuation in 2018	(11,000) $(1,000)$	-	(11,000) $(1,000)$
	Valuation in 2023	(21,000)	-	(21,000)
	Cost	253,668	37,261	290,929
		220,000	<u>37,261</u>	<u>257,261</u>

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

15. **TANGIBLE FIXED ASSETS - continued**

If freehold property had not been revalued they would have been included at the following historical cost:

			2023	2022
	•	•	£	£
Cost			<u>253,668</u>	253,668
Aggregate depreciation		•	<u>185,673</u>	<u>185,673</u>

The Charitable company had the freehold property revalued by Browns Chartered Surveyors in February 2023. The trustees believe the valuation still accurately reflects its fair value at 31 March 2023.

16.	SOCIAL INVESTMENTS		Programme related investments equity
	MARKET VALUE		
	At 1 April 2022 and 31 March 2023		149
	NET BOOK VALUE		
	At 31 March 2023		149
	At 31 March 2022		149
17.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2023	2022
	Tuo do debtoro	£ 67,090	£
	Trade debtors Prepayments and accrued income	67,089 80,211	401,845 36,212
	1 repayments and accruca meome		
		147,300	438,057

continued...

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

•	2023	2022
	€	£ .
Trade creditors	17,261	4,961
Social security and other taxes	8,682	6,038
Other creditors	2,515	21,081
Accruals and deferred income	589,520	431,589
	617,978	463,669

Deferred income amounting to £560,891 (2022:£414,614) included within accruals and deferred income, comprises funding received in advance and funding for projects over a specific period which overlaps the year end.

19. MOVEMENT IN FUNDS

		Net	Transfers	
		movement	between	At
	At 1.4.22	in funds	funds	31.3.23
	£	£	£	£
Unrestricted funds				
General fund	200,200	39,002	(17,341)	221,861
Revaluation Reserve	173,005	(21,000)	-	152,005
	373,205	18,002	(17,341)	373,866
Restricted funds	,	•		ŕ
Training & Marketing Development	-	8,810	-	8,810
Big Local Trust	21,243	(16,481)	-	4,762
Jill Franklin Trust	2,150	· · ·	(2,150)	-
Community Health Ambassadors	, -	1,202	-	1,202
0-19 Workforce Development	44,914	(44,914)	-	-
Refugees & Asylum Seekers	13,646	(14,691)	1,045	-
Our Voice Our Rights	5,746	-	-	5,746
Community Hub	2,103	492	-	2,595
Volunteer Manager	10,850	(8,946)	-	1,904
School Impact Officer	22,598	(3,196)	-	19,402
Adult Care Pathfinder	-	(956)	956	-
NHS Resilience Fund	15,169	(15,035)	(134)	-
Food Power Network	10,331	(12,848)	2,517	-
Holiday Activities and Food	, -	(15,085)	15,085	-
Catalyst House Renovations	13,565	(13,565)	•	
RAS Mapping and Scoring	19,500	(14,500)	-	5,000
Palcall	2,933	(2,933)	_	-
RTC North	-	(22)	22	
	184,748	(152,668)	17,341	49,421
TOTAL FUNDS	557,953	<u>(134,666)</u>	<u> </u>	423,287

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Gains and losses £	Movement in funds
Unrestricted funds				
General fund	279,015	(240,014)	-	39,002
Revaluation Reserve	-	-	(21,000)	(21,000)
		 		
	279,016	(240,014)	(21,000)	18,002
Restricted funds	,	(, , ,	. , ,	ŕ
Training & Marketing Development	29,900	(21,090)	-	8,810
Big Local Trust	72,221	(88,702)	-	(16,481)
Community Health Ambassadors	16,752	(15,550)	. -	1,202
0-19 Workforce Development	6,149	(51,063)	-	(44,914)
Refugees & Asylum Seekers	11,751	(26,442)	-	(14,691)
Community Hub	18,257	(17,765)	-	492
Volunteer Manager	33,340	(42,286)	-	(8,946)
School Impact Officer	56,014	(59,210)	-	(3,196)
Adult Care Pathfinder	30,050	(31,006)	-	(956)
NHS Resilience Fund	111,650	(126,685)	-	(15,035)
Food Power Network	19,409	(32,257)	-	(12,848)
Holiday Activities and Food	847,387	(862,472)	-	(15,085)
Catalyst House Renovations	2,360	(15,925)	-	(13,565)
Mind the GAP	4,349	(4,349)	-	-
RAS Mapping and Scoring	-	(14,500)	-	(14,500)
Palcall	-	(2,933)	-	(2,933)
Bridging the GAP	34,500	(34,500)	-	-
RTC North	5,000	(5,022)	-	(22)
Health Equality	74,168	(74,168)	-	-
Wellbeing Hub	18,465	(18,465)	-	-
Youth Service Strategy	23,266	(23,266)		
	1,414,988	(1,567,656)		(152,668)
TOTAL FUNDS	1,694,004	(1,807,670)	(21,000)	(134,666)

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Notes to the Financial Statements - continued for the Year Ended 31 March 2023

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

		Net movement	Transfers between	At
	At 1.4.21	in funds	funds	31.3.22
	£	£	£	£
Unrestricted funds				
General fund	155,897	44,819	(516)	200,200
Revaluation Reserve	173,005	<u> </u>	 .	173,005
	328,902	44,819	(516)	373,205
Restricted funds				
TVCF	5	-	(5)	-
Big Local Trust	53,452	(32,209)	-	21,243
Jill Franklin Trust	2,150	-	-	2,150
Community Health Ambassadors	-	3	(3)	-
0-19 Workforce Development	48,385	(3,471)	-	44,914
Care Home Navigator	4,696	(4,744)	48	-
Refugees & Asylum Seekers	14,069	(4,623)	4,200	13,646
Our Voice Our Rights	5,746	-	-	5,746
Community Hub	-	2,103	-	2,103
Volunteer Manager	-	10,850		10,850
School Impact Officer	-	22,598	-	22,598
Food Parcels	-	200	(200)	-
Adult Care Pathfinder	-	(424)	424	-
NHS Resilience Fund	-	15,169	-	15,169
Food Power Network	-	10,331	-	10,331
BAME Covid Fund	-	(252)	252	-
Catalyst House Renovations	-	13,565	• -	13,565
Mind the GAP	-	4,200	(4,200)	-
RAS Mapping and Scoring	-	19,500	-	19,500
Palcall		2,933		2,933
	128,503	55,729	516	184,748
TOTAL FUNDS	457,405	100,548		557,953

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	255,599	(210,780)	44,819
Restricted funds			
Big Local Trust	27,702	(59,911)	(32,209)
Community Health Ambassadors	16,752	(16,749)	3
0-19 Workforce Development	-	(3,471)	(3,471)
Care Home Navigator	-	(4,744)	(4,744)
VONNE Safeguarding Project	13,487	(13,487)	-
Holiday Enrichment	126,364	(126,364)	-
Refugees & Asylum Seekers	25,833	(30,456)	(4,623)
Community Hub	34,642	(32,539)	2,103
Volunteer Manager	48,322	(37,472)	10,850
School Impact Officer	72,679	(50,081)	22,598
Tackling Inequalities Fund	3,227	(3,227)	-
Food Parcels	, -	200	200
Digital Inclusion	13,085	(13,085)	-
Adult Care Pathfinder	30,000	(30,424)	(424)
NHS Resilience Fund	150,700	(135,531)	15,169
Food Power Network	23,625	(13,294)	10,331
BAME Covid Fund	20,000	(20,252)	(252)
Holiday Activities and Food	526,171	(526,171)	` -
Catalyst House Renovations	16,036	(2,471)	13,565
Mind the GAP	4,380	(180)	4,200
Arqiva Bilsdale Recovery Fund	1,500	(1,500)	
RAS Mapping and Scoring	21,500	(2,000)	19,500
Palcall	2,933		2,933
	1,178,938	(1,123,209)	55,729
TOTAL FUNDS	1,434,537	(1,333,989)	100,548

Transfers between funds

Transfers from restricted funds to unrestricted funds are amounts to reclassify expenditure included within unrestricted funds.

Transfers from unrestricted funds to restricted funds are transfers to cover an overspend on the restricted fund.

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

20. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a contributory defined contribution pension scheme for all employees. The charge for the year amounted to £14,895 (2022: £9,850). The amount outstanding at 31 March 2023 was £2,516 (2022: £1,745).

21. RELATED PARTY DISCLOSURES

Information about related party transactions and outstanding balances is outlined below:

	Income £	Expenditure £	Outstanding balances £	
Stockton Borough Council - Trustees S Nelson / N		-	-	
Stephenson are Council members of Stockton Borough				
Council				
At 31 March 2023	979,643	16,794	65,150	
At 31 March 2022	1,008,500	21,222	280,867	
Eastern Ravens Trust - Trustee L Cooke(resigned				
17/02/2023) is a Trustee of Eastern Ravens Trust				
At 31 March 2023	-	61,976	-	
At 31 March 2022	-	22,598	(700)	

Outstanding balances due to / (from) the charity are unsecured and the nature of the consideration to be provided in settlement is under normal commercial

22. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023	2022
	£	£
Net (expenditure)/income for the reporting period (as per the		
Statement of Financial Activities)	(113,666)	100,548
Adjustments for:		
Depreciation charges	2,130	3,178
Loss on disposal of fixed assets	799	-
Interest received	(1,406)	(674)
Interest paid	441	(437)
Decrease/(increase) in debtors	290,757	(143,241)
Increase in creditors	154,309	27,368
Net cash provided by/(used in) operations	333,364	(13,258)

23. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23
Net cash Cash at bank and in hand	335,962	334,329	670,291
	335,962	334,329	670,291
Total	335,962	334,329	670,291