

# **THE PRIESTLY FRATERNITY OF SAINT PETER**

**A Private Company limited by Guarantee  
Coy Regn No 04010393  
Charity No 1083419**

## **Report of the Directors and Financial Statements for the Year ended 30 June 2009**



SCT      \*S7PCQIQY\*      30/03/2010      1303  
COMPANIES HOUSE

**Registered Office:  
Newbury House  
20 Kings Road West  
NEWBURY  
Berkshire RG14 5XR**

# **THE PRIESTLY FRATERNITY OF SAINT PETER**

## **Company Information**

### **Directors**

Julian Chadwick  
Duncan Gallie  
Rev John Emerson

### **Secretary**

Julian Chadwick (appointed 7 October 2009)

### **Registered Office**

Newbury House  
20 Kings Road West  
Newbury  
Berkshire RG14 5XR

<b>Registered Number</b>	4010393 (England)
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Charity Number (England & Wales)	1083419
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### **Solicitors**

Thomas Eggar LLP  
Newbury House  
20 Kings Road West  
Newbury  
Berkshire RG14 5XR

### **Bankers**

Allied Irish Bank (GB)  
City Branch  
Old Jewry  
London

# **THE PRIESTLY FRATERNITY OF SAINT PETER**

## **Report of the Directors For the year ended 30 June 2009**

The directors present their report with the financial statements for the year to 30 June 2009

### **ADMINISTRATIVE DETAILS**

The details required are shown on page 1 of these Financial Statements. The Directors in the year under review and at the date of this report are

Julian Chadwick

Duncan Gallie

Rev John Emerson

There have been no other directors

### **STRUCTURE, GOVERNANCE & MANAGEMENT**

The Company is limited by guarantee

The management is carried out entirely by the Directors, with the assistance of the Company Secretaries

The Directors have reviewed the major risks to which the charity is exposed and are satisfied that they have taken the appropriate steps to minimise these risks

The company has been granted charitable status and is exempt from taxation under Section 105 ICTA 1988 and Section 145 CGTA 1979. The company is not registered for VAT

### **OBJECTIVES AND ACTIVITIES**

The objective of the charity is the advancement of the Roman Catholic Faith. Currently, the charity supports the Roman Catholic society called the Priestly Fraternity of St Peter ("the Fraternity") in its work in the United Kingdom, although there is no direct obligation to do so. The core work of the charity is the support of the mission of Father John Emerson in Edinburgh and the maintenance of the Fraternity's house there. The English and Scottish missions of the Fraternity have been separated. The charity concentrates its efforts on supporting the work of Father Emerson in Edinburgh, and the Fraternity does not expect any support or subventions from the charity for its work in London or Reading.

### **ACHIEVEMENTS AND PERFORMANCE**

When planning our activities for the year, the directors have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The charity provides for the upkeep of 6 Belford Park, which is its principal asset. This property is both a residence for the priest of the FSSP working in Scotland, and a public chapel. The priests of the FSSP (in this case Fr John Emerson) provide Mass and the other sacraments of the Roman Catholic Church in the so-called Extraordinary Rite, that is, in Latin and according to "the liturgical books of 1962". These are not the texts used in the vast majority of Catholic Churches: those Roman Catholics who wish to attend services in this form must seek out parishes or chapels whose priests use this form. Fr Emerson is the only priest in the Edinburgh archdiocese who provides this.

Masses are said on Sundays and Holy Days in the Church of St Andrew, and on all other days in the chapel at 6 Belford Park. These services are always open to all. Because of the particular nature of the services, and their unavailability elsewhere in the archdiocese on a regular basis, worshippers come from all over the archdiocese to attend these services. The average Sunday attendance is between 50 and 60, with numbers going up considerably for festal periods such as Christmas and Easter.

The charity also makes the house and chapel at 6 Belford Park available for services other than daily Mass. Baptisms, receptions of adults into the Church, religious vows, etc., have all taken place in the chapel over the past few years. Once again, these ceremonies are always open to all.

The chapel and sacristy at 6 Belford Park are on the ground floor. There is a large drawing room on the first floor which is made available for concerts and lectures. These events take place regularly and are free of charge. They are advertised within our own community, but anyone is free to attend them. Numbers present at these

**THE PRIESTLY FRATERNITY OF SAINT PETER**  
**Report of the Directors For the year ended 30 June 2009**

have averaged around twenty to thirty (which is about the limit of what the room will comfortably hold) The charity publishes a quarterly review, which is distributed free to our immediate community and is mailed out to around two hundred subscribers Although there is no subscription fee, donations are solicited for the work of the charity in Scotland

The attic flat of the Edinburgh property has now been refurbished and is let, producing useful income for the charity The level of income from donations and rental income is likely to prove sufficient to support the activities of the charity in the year in question and the small loss is, in fact, attributable to depreciation However, funding is likely to be tighter in future years because of the division of the apostolate of the Fraternity, and the fact that donors south of the border may well, in future, support the London and Reading mission rather than the activities of Father Emerson in Edinburgh

### **FINANCIAL REVIEW**

The year to the 30 June 2009 has proved satisfactory However, for reasons mentioned above, it is likely that greater efforts will have to be made to raise funds in order to sustain the activities of the charity in the future The informal arrangement, whereby the apostolate of Father Emerson is confined to Scotland, does not apply to the ability of the charity to raise funds wherever it wishes

### **PLAN FOR FUTURE PERIODS**

The directors will have to consider quite carefully the financial position of the charity and the likely future flow of funds The bequest of Miss Neilson to the charity was extremely generous, but the house presents a continuing major liability in terms of upkeep and refurbishment

### **STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The directors (who are also trustees for the purposes of charity law) are responsible for preparing the directors' report and the financial statements in accordance with applicable law and regulations

Company law and the law applicable to charities in England and Wales requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period In preparing those financial statements the directors are required to

- select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to comply with the Companies Act 2006, the Charities Act 1983, and the Charity (Accounts and Reports) Regulations 2008 They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities

This report has been prepared in accordance with the special provisions of relating to small companies within part 15 of the Companies Act 2006

ON BEHALF OF THE BOARD

DIRECTOR 

Father John Emerson

Date 29.11.2010

# **PRIESTLY FRATERNITY OF SAINT PETER**

## **Income & Expenditure Account for the Year to 30 June 2009**

	Notes		2009 £	2008 £
<b>INCOME</b>				
Donations			13,231	25,598
Legacies			-	-
Income Tax recoverable			1,242	1,284
Interest Received			362	245
Rental Income			1,995	4,700
			<u>16,830</u>	<u>31,827</u>
<b>EXPENDITURE</b>				
Charitable Payments	4	14,304		22,457
Building & Furniture renovation		376		
Fundraising costs	3	711		1,792
Administration		420		410
Legal Expenses		863		2,200
Independent examiners fee		575		575
Depreciation	7	9,408		9,488
			<u>26,657</u>	<u>36,922</u>
<b>SURPLUS/ (LOSS FOR PERIOD)</b>			<b><u>(9,827)</u></b>	<b><u>( 5,096)</u></b>

## **Statement of Financial Activities for the Year to 30 June 2009**

		General Fund <i>unrestricted</i>	Property Fund <i>restricted</i>	2009 £	2008 £
<b>INCOMING RESOURCES</b>					
Donations		13,231		13,231	25,598
Legacies		-		-	-
Income Tax Recoverable		1,242		1,242	1,284
Interest Received		362		362	245
Rental Income		1,995		1,995	4,700
<b>TOTAL INCOMING RESOURCES</b>		<u>16,830</u>	<u>-</u>	<u>16,830</u>	<u>31,827</u>
<b>RESOURCES EXPENDED</b>					
Costs of generating voluntary income	3	711		711	1,792
Charitable Activities	4	17,555	6,533	24,088	31,945
Investment management costs		420		420	410
Governance costs	5	1,438		1,438	2,776
<b>TOTAL RESOURCES EXPENDED</b>		<u>20,124</u>	<u>6,533</u>	<u>26,657</u>	<u>36,922</u>
<b>NET (OUTGOING) INCOMING RESOURCES</b>		<b>(3,294)</b>	<b>(6,533)</b>	<b>(9,827)</b>	<b>(5,096)</b>
Balance at beginning of the year		36,837	622,530	659,367	664,460
Transfer between funds		-	-	-	-
Total		<u>38,837</u>	<u>622,530</u>	<u>659,367</u>	<u>664,460</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>33,543</u></b>	<b><u>615,997</u></b>	<b><u>649,540</u></b>	<b><u>659,367</u></b>

The Notes in pages 6 and 7 form part of these accounts

# PRIESTLY FRATERNITY OF SAINT PETER

## Balance Sheet as at 30 June 2009

	Notes	2009 £	2008 £
<b>Fixed assets:</b>	7		
Heritable Property		615,997	622,530
Motor Cars		-	1,749
Furniture & fittings		7,060	4,409
Computer Equipment		-	1
Vestments etc		2,605	2,661
		<u>625,662</u>	<u>631,350</u>
<b>Current assets:</b>			
Debtors & Prepayments	8	10,463	10,638
Loan to FSSP Ireland	8	8,518	8,518
Cash at Bank		8,092	10,802
		<u>27,073</u>	<u>29,958</u>
<b>Creditors:</b>			
Amounts falling due within one year	9	3,195	1,941
<b>Net current assets</b>		23,878	28,017
<b>Total assets less current liabilities</b>		<u><u>649,540</u></u>	<u><u>659,367</u></u>
<b>Capital and reserves:</b>	10		
General Fund		33,543	36,837
Property Fund (restricted)		615,997	622,530
<b>Total charitable funds</b>		<u><u>649,540</u></u>	<u><u>659,367</u></u>

### The Notes in pages 6 and 7 form part of these accounts

In preparation of these financial statements

- (a) The directors are of the opinion that the company is entitled to the exemption from statutory audit conferred by Section 477 of the Companies Act 2006,
- (b) No notice has been deposited under Section 476 of the Companies Act 2006, and
- (c) The directors acknowledge their responsibilities for
  - (i) ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act, and
  - (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit for the financial year in accordance with the requirement of Section 394 and 395, and which otherwise comply with the requirements of this Act relating to the accounts, so far as applicable to the company

These financial statements have been prepared in accordance with the special provisions within Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

On behalf of the Board

Director 

Father John Emerson

Approved by the Board on 29.11.2010

# **THE PRIESTLY FRATERNITY OF SAINT PETER**

## **Notes to the Financial Statements For the year ended 30 June 2009**

### **1 STATUS OF COMPANY**

The Company is limited by guarantee and has no share capital. It has charitable status.

### **2 ACCOUNTING POLICIES**

#### **Accounting Convention**

The Financial Statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and with the Statement of Recommended Practice – Accounting by Charities (2005).

#### **Tangible Fixed Assets**

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life:

Property	over 100 years
Furniture & Fittings	over 10 years
Computer equipment	over 4 years
Vestments etc	over 50 years
Motor Cars	over 5 years

#### **Taxation**

As the company is exempt under Section 105 ICTA 1988, there is no taxation charge.

### **3 COST OF GENERATING FUNDS**

On an ongoing basis half the cost of the periodic newsletter is treated as a cost of fundraising.

### **4 CHARITABLE ACTIVITIES**

The Catholic Priestly Society of St Peter currently runs a mission in Edinburgh to which the company made grants of £112,603 in the year.

Included in its direct activities are costs in connection with the dwelling house in Edinburgh, which in terms of the bequest must be used for the purposes of the charity. No notional rent is charged to the Edinburgh Mission because of the restrictions on use.

### **5 GOVERNANCE COSTS**

These consist of legal fees, and independent examiner's fees.

No trustee claimed or received any expenses in the period.

No staff were employed.

The reporting accountants undertook no other work for the Company, their fee was £575.

In future it is proposed to apply all funds towards supporting the Edinburgh apostolate of Father Emerson.

### **6 OTHER RESOURCES EXTENDED**

The Edinburgh property includes a letting property in the attic story of the building.

The refurbished property has the ability to produce a reasonable income stream.

# THE PRIESTLY FRATERNITY OF SAINT PETER

## Notes to the Financial Statements For the year ended 30 June 2009

### 7 FIXED ASSETS

	Heritable Property	Furniture & Fittings	Computer Equipment	Vestments etc	Motor Cars	Total
	£	£	£	£	£	£
COST						
At 30 June 2008	653,276	6,968	1,808	2,827	8,745	673,624
Acquired in Year	-	3,720	-	-	-	3,720
Disposals						
At 30 June 2009	653,276	10,688	1,808	2,827	8,745	677,344
DEPRECIATION						
At 30 June 2008	30,746	2,559	1,807	166	6,996	42,274
Charge for year	6,533	1,069	1	56	1,749	9,408
On Disposals						-
At 30 June 2009	37,279	3,628	1,808	222	8,745	51,682
Net Book Value 2009	615,997	7,060	-	2,605	-	625,662
2008	622,530	4,409	1	2,661	1,749	631,350

### 8 DEBTORS

	2009	2008
	£	£
Income Tax Recoverable		
In respect of the current year	1,242	1,284
In respect of previous years	9,221	9,354
	<u>10,463</u>	<u>10,638</u>

The loan of £8,518 to FSSP Ireland is repayable on demand. FSSP Ireland is a registered charity in Ireland

### 9 CREDITORS – amounts due within one year

	£	£
Accrued expenses	<u>3,195</u>	<u>1,941</u>

### 10 RESERVES

The General Fund is unrestricted. The legacy of the dwelling house came subject to a condition that it may not be sold for 50 years from 12 September 2002 and subject to conditions regarding the use of certain parts of the property. In view of the 50-year period, the directors consider this fund as restricted.

### 11 CONNECTED PERSONS

Mr Julian Chadwick is a partner in Thomas Eggar LLP who act as solicitors to the Company and, through Pennsec Ltd, as company secretary. In the period under review his firm received fees totalling £863.

### 12 COMMITMENTS

i Capital Expenditure	-	none
ii Charitable expenditure	-	none



## **THE PRIESTLY FRATERNITY OF SAINT PETER**

### **Independent Examiner's report to the trustees**

I report on the accounts of the company for the year ended 30 June 2009, which are set out on pages 4 to 7

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) or under Regulation 10 (1)(a) to (c) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered accountants of Scotland.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 43 of the 1993 Act) and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 (the 2005 Act),
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission and is in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 386 of the Companies Act 2006 and section 44(1)(a) of the 2005 Act, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006, section 44(1)(b) of the 2005 Act and Regulation 8 of the 2006 Accounts Regulations, and
- which are consistent with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities

have not been met, or

**THE PRIESTLY FRATERNITY OF SAINT PETER**

**Independent Examiner's report to the trustees (Cont'd)**

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Ross McKay CA  
Institute of Chartered Accountants of Scotland  
Johnston Smillie Ltd  
Chartered Accountants

Date

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Edinburgh  
EH12 8HQ