

Return of Final Meeting in a Members' Voluntary Winding Up

S.94

Pursuant to Section 94 of the Insolvency Act 1986

To the Registrar of Companies

Company no

03905989

Name of Company

(a) Insert name
of company

(a) Gradeglobal Limited

(b) Insert full
name & addressI/We (b) J Walters & J J Beard of Begbies Traynor (Central) LLP, 2/3 Pavilion Buildings,
Brighton, East Sussex BN1 1EE

(c) Delete as
applicable
(d) Insert date
(e) The copy
account must be
authenticated by
the written
signature(s) of
the liquidator(s)
(f) Insert venue
of the meeting

1 give notice that a general meeting of the company was duly (c) held on ~~summoned for~~ (d) 08
December 2016 to Section 94 of the Insolvency Act 1986, for the purpose of having an account
(of which a copy is attached) (e) laid before it showing how the winding up of the company has
been conducted, and the property of the company has been disposed of and (c) that the same
was done accordingly ~~[no quorum was present at the meeting]~~.

The meeting was held at (f) 2/3 Pavilion Buildings, Brighton, East Sussex BN1 1EE

The report covers the period from (d) 15 December 2015 (opening of winding up) to (d)
08 December 2016 (close of winding up)

The outcome of the meeting (including any resolutions passed at the meeting) was as follows

The report and account previously circulated to members was laid before the meeting

The following resolutions were duly passed by a majority in value

1 That the company records be held for a period of 15 months following the final meetings of
members and thereafter be destroyed

2 That the liquidator's final report and account of receipts and payments be approved and the
liquidator be authorised to file at Companies House the final liquidation return and to conclude
the liquidation

Signed

Date 08 December 2016

Presenter's
name, address
and reference
(if any)

Begbies Traynor (Central) LLP
2/3 Pavilion Buildings
Brighton
East Sussex
BN1 1EE
REF GR244MVL / SRP

SATURNAL



A21 *A5LK4LZ6* 10/12/2016 #177
COMPANIES HOUSE

Gradeglobal Limited (In Members' Voluntary Liquidation)

Final report and account of the liquidation

Period: 15 December 2015 to 08 December 2016

Important Notice

This report has been produced solely to comply with our statutory duty to report to members of the Company pursuant to Section 94 of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by members for any purpose other than this report to them or by any other person for any purpose whatsoever.

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1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Gradeglobal Limited (In Members' Voluntary Liquidation)
"the liquidators", "we", "our" and "us"	John Walters of Begbies Traynor (Central) LLP, 2/3 Pavilion Buildings, Brighton, East Sussex BN1 1EE and Jonathan James Beard of Begbies Traynor (Central) LLP, 2/3 Pavilion Buildings, Brighton, East Sussex BN1 1EE
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency Rules 1986 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act), and (ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditors"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

2. COMPANY INFORMATION

Trading name(s)	Gradeglobal Limited
Company registered number	03905989
Company registered office	2/3 Pavilion Buildings, Brighton, East Sussex BN1 1EE
Former trading address	6 Floor Queens House, 55-56 Lincoln's Inn Fields, London WC2A 3LJ

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced	15 December 2015
Date of liquidators' appointment	15 December 2015
Changes in liquidator (if any)	None

4. PROGRESS SINCE APPOINTMENT

This is our final report and account of the liquidation

Receipts and Payments

Attached at Appendix 1 is our abstract of receipts and payments for the period 15 December 2015 to 08 December 2016

The declaration of solvency showed no assets and no liabilities

What work has been done in the period of the report, why was that work necessary and what has been the financial benefit (if any) to members?

Details of the types of work that generally fall into the headings mentioned below are available on our firm's website - <http://www.begbies-traynorgroup.com/work-details> Under the following headings we have explained the specific work that has been undertaken on this case. Not every piece of work has been described, but we have sought to give a proportionate overview which provides sufficient detail to allow members to understand what has been done, why it was necessary and what financial benefit (if any) the work has provided to members.

The costs incurred in relation to each heading are set out in the Time Costs Analysis which is attached.

General case administration and planning

Insolvency Practitioners are required to maintain records to demonstrate how the case was administered and to document the reasons for any decisions that materially affect the case.

Compliance with the Insolvency Act, Rules and best practice

Appointment documentation and advertising must be filed with the Registrar of Companies and the London Gazette within 15 days and 14 days from the date of appointment respectively. Insolvency Practitioners are required to hold an insurance bond based on the value of the Company's assets and to review that the asset level has not increased, thus having to increase the bond, on a regular basis. A final report of the liquidation calling a final meeting must also be prepared and sent to the members. This meeting must also be advertised in the London Gazette giving 31 clear days' notice of the conclusion date. The final report must then be filed with Companies House within 7 days of the final meeting. Within 3 months of Companies House receiving this report the Company will be removed from the register.

Investigations

No investigations have been carried out in this case as it is a solvent liquidation.

Realisation of assets

The declaration of solvency showed that there were no assets to realise.

Trading

The Company had ceased to trade prior to the joint liquidators' appointment

Dealing with all creditors' claims (including employees), correspondence and distributions

There were no creditor claims or distribution to members

Other matters which includes meetings, tax, litigation, pensions and travel

In order to conclude a solvent liquidation tax clearance must be received from H M Revenue & Customs ("HMRC") for corporation tax, PAYE and VAT Corporation Tax returns and payments, if necessary, are also required for the pre and post appointment periods. The Company was only registered for corporation tax and all required returns were prepared and filed

5. OUTCOME FOR CREDITORS

As in any liquidation, in a members' voluntary liquidation creditors are required to prove their claims and the liquidators must examine the proofs and the particulars of the claims and admit them, in whole or in part, or reject them. The liquidators must then settle the priorities of the creditors (as between secured, preferential, and unsecured) before paying them in full with statutory interest.

The statement of the Company's assets and liabilities embodied within the statutory declaration of solvency sworn by the directors indicated that there were no outstanding creditors. We have obtained clearance from HM Revenue & Customs that no further amounts are due in respect of Corporation Tax.

6. DISTRIBUTIONS TO MEMBERS

No distributions have been made to members

7. REMUNERATION & DISBURSEMENTS

Our remuneration has been fixed by a resolution of the members of the Company by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP in attending to matters arising in the liquidation, subject to us having agreed that our remuneration shall not exceed the sum of £2,500.00 plus VAT in circumstances where the value of time given by us and our staff in attending to matters arising in the winding up exceeds this sum.

We are also authorised to draw disbursements for services provided by our firm and / or entities within the Begbies Traynor group, in accordance with our firm's policy, details of which were presented to the general meeting of the Company at which various resolutions, including the special resolution that the Company be wound up voluntarily, were passed and which are attached at Appendix 2 of this report.

Our time costs for the period from 15 December 2015 to 08 December 2016 amount to £2,925.50 which represents 13.2 hours at an average rate of £221.63 per hour.

The following further information in relation to our time costs and disbursements is set out at Appendix 2

- ☐ Time Costs Analysis for the period 15 December 2015 to 08 December 2016
- ☐ Begbies Traynor (Central) LLP's charging policy

Our fixed fee of £2,500 plus VAT and our net disbursements of £552.26 plus will be settled by a third party. Unbilled time costs of £425.50 have been written off as irrecoverable.

The Time Costs Analysis for the period of this report attached at Appendix 2 shows the time spent by each grade of staff on the different types of work involved in the case, and gives the total costs and average hourly rate charged for each work type.

Please note that the analysis provides details of the work undertaken by us and our staff following our appointment only.

Category 2 Disbursements

No Category 2 disbursements have been incurred in this case.

8. UNREALISABLE ASSETS

There are no assets that have proved to be unrealisable.

9. CONCLUSION

This report and account of receipts and payments was laid before a final meeting of the Company held on 08 December 2016 in accordance with Section 94 of the Act.

Should you require further explanation of any matters contained within this report, you should contact our office and speak to the case manager, Sara Page in the first instance, who will be pleased to assist.


J Walters
Joint Liquidator

Dated 08 December 2016

ACCOUNT OF RECEIPTS AND PAYMENTS

Period: 15 December 2015 to 08 December 2016

Gradeglobal Limited
In Members Voluntary Liquidation

Liquidator's account of Receipts and Payments for
the period 15 December 2015 to 08 December 2016

	Estimated to realise as per Declaration of Solvency £	Transactions in current period 15 12.15 to 08.12.16 £	Total Receipts & Payments £
<u>RECEIPTS</u>			
	<u>0 00</u>	<u>0 00</u>	<u>0 00</u>
<u>PAYMENTS</u>			
		<u>0 00</u>	<u>0 00</u>
<u>Balance in hand</u>			<u>0 00</u>

TIME COSTS AND DISBURSEMENTS

- a Begbies Traynor (Central) LLP's charging policy and
- b Time Costs Analysis for the period from 15 December 2015 to 08 December 2016

BEGGIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of a solvent estate and seeks member approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to members regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where member approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. Best practice guidance² indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF SOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF SOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories:

- *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval):

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100,
- Car mileage is charged at the rate of 45 pence per mile,
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates.

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales (Effective 6 April 2010)

² Ibid 1

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*

- Telephone and facsimile
- Printing and photocopying
- Stationery

HOURLY CHARGE OUT RATES

	Standard 1 May 2011 – until further notice Regional
Partner	395
Director	345
Senior Manager	310
Manager	265
Assistant Manager	205
Senior Administrator	175
Administrator	135
Trainee Administrator	110
Support	110