Registered number: 3902118 Charity number: 1079042

## **STAR (STUDENT ACTION FOR REFUGEES)**

(A company limited by guarantee)

## **UNAUDITED**

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

A30

08/12/2016 **COMPANIES HOUSE** 

(A company limited by guarantee)

## CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2 - 8
Independent examiner's report	9 - 10
Statement of financial activities	11
Balance sheet	12
Notes to the financial statements	13 - 17

(A company limited by guarantee)

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 30 JUNE 2016

Trustees Dave Garratt, Chair from 18 January 2016

Professor John Akker, MBE, Chair until 18 January 2016

James Osborne, Treasurer

Beryl Randall Alice Welsh

Gamuchirai Sadomba (resigned 8 June 2016)

Shrouk El-Attar Jan Shaw

Olivia Pattison (appointed 7 November 2015) Tessa Eeles (appointed 7 November 2015)

Company registered

number

3902118

**Charity registered** 

number

1079042

Registered office

356 Holloway Road

London N7 6PA

**Chief Executive** 

Emma Williams

Independent Examiner

Simon Erskine FCA FCIE DChA

MHA MacIntyre Hudson Chartered Accountants New Bridge Street House 30-34 New Bridge Street

London EC4V 6BJ

**Bankers** 

The Co-operative Bank PLC

PO Box 101 1 Balloon Street Manchester M60 4EP

CAF Bank Ltd 25 Kings Hill Avenue

Kings Hill West Mailing

Kent ME19 4JQ

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2016

The Board of Trustees, who are also directors of the Charity for the purposes of the Companies Act, submit their annual report and the financial statements of STAR (Student Action for Refugees) for the year ended 30 June 2016. The Board of Trustees confirms that the annual report and financial statements of the Charity comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (Charity SORP (FRSSE)) effective January 2015.

### Structure, governance and management

STAR was established in 1994 by students at Nottingham University and registered as a charitable company limited by guarantee in January 2000. It was established under a Memorandum of Association, which establishes the objects and powers of the charitable company and is governed by the Articles of Association. The Charity's objects are:

- To relieve sickness, hardship, poverty and distress particularly by the provision of a trained student network of volunteers and helpers to assist in all aspects of refugee assistance
- To advance the education of the public in general about the issues relating to refugees and the role of students.

## Organisational structure

STAR is a registered charity and a company limited by guarantee, the Trustees of the charity are also directors of the limited company. STAR is a membership organisation with the STAR groups as its members. STAR groups are student union societies which are constituted within their university's student union and then affiliated to the STAR national charity.

STAR's student members meet annually at the AGM in November at which they elect Trustees, view the Annual Accounts and plan STAR's work for the coming year. The Trustees are ultimately responsible for governance and oversight of the charity, they ensure that STAR fulfils its legal obligations and carries out activities to fulfil its aims for the public benefit; they also oversee strategy and resources. The Trustees delegate responsibility for running the charity to the Chief Executive and meet quarterly as well as attending the AGM and annual student Committee Training in June.

## Staff

The work is undertaken by the network of thousands of student volunteers, refugees and paid and volunteer staff. STAR's national office is in London with additional staff at three regional host organisations in Leeds, Manchester and Birmingham. STAR's team this year was:

Paid staff

Emma Williams Chief Executive Emily Crowley Deputy Director

Jack Hansen Student Network Co-ordinator
Katie Hall Student Network Co-ordinator
Madeleine Robinson Student Network Co-ordinator
Alicia Coupland Equal Access Co-ordinator

Jonathan Waring Administrator

Estelle Worthington RAA Co-ordinator North West Julia Savage RAA Co-ordinator North West

Lorna Gledhill RAA Co-ordinator Yorkshire & Humberside Emma Birks RAA Co-ordinator West Midlands

RAA Co-ordinator West Midlands
& Conversation Club ESOL Specialist

Catherine Tonge Conversation Club ESOL Specialist
Jane Tooby Conversation Club ESOL Specialist
Di Larkin Conversation Club ESOL Specialist

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2016

Jayne De Sliva Karen Knight Conversation Club ESOL Specialist Conversation Club ESOL Specialist

## **National Volunteers**

Tanya Das, Amira Rady, Ismail Moussa, Esrael Asefaw, Annie Rose Peterman, Claudia Thompson Shaw, Tara Grimm, Megan Cowley, Coralie James, Helen Tsehay, Max Fyldes and Natalia Cordeschi.

### Recruitment and induction of Trustees

New Trustees are elected by the STAR membership at the AGM. Candidates are asked to submit a written application to Trustees and, if selected, will be co-opted by the Board to serve until the following AGM. We also have three places reserved for STAR student members who are elected by the membership at the AGM.

### Risk Management

As part of an ongoing process of review, the Trustees identify major risks to STAR and put in place methods to monitor and minimize the potential impact of those risks.

#### Public Benefit

When planning activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit and are satisfied that the Charity's activities met the principles laid out in that guidance.

### STAR's Vision and Work

STAR's vision is of a UK society that welcomes and supports refugees. We have witnessed that there are significant barriers to this welcome posed in part by lack of resources, negative public attitudes driven by lack of understanding and the challenging nature of accessing refugee protection. Our experience is that an informed and enthusiastic network of students has the energy and commitment to give immediate assistance to refugees by volunteering to provide services such as English Conversation Clubs while improving the long term reception of refugees by educating their peers and campaigning for change.

We work to achieve this by:

- Engaging and empowering students at universities across the UK through the network of STAR student union societies
- Engaging and empowering refugees, asylum seekers and supporters in the North West, Yorkshire & Humberside and the West Midlands through the Regional Asylum Activism project
- Collaborating with agencies across the refugee, human rights and student fields to achieve the most positive outcome for refugees and asylum seekers in the UK

Our work empowers students, refugees and supporters to take positive action for refugees by:

- Volunteering to support refugees and asylum seekers in the community
- Campaigning to change policies that adversely affect the lives of refugees and asylum seekers
- Educating people about asylum in the UK
- Fundraising to support STAR's work

## The Work of the Charity This Year

"It's been the best thing I've been involved in while at University. It's amazing to know you're actively working to improve the lives of others, through campaigning, fundraising, and attending the classes." Leeds STAR member

This year the STAR Network has grown again, increasing the number of student activists to 26,942 from 18,000 last year. The increased membership is due in part to to the unprecedented arrival of over a million refugees to Europe which has focussed people's attention on the need to provide welcome and support to refugees, and has

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2016

enabled us to deliver more vital work. STAR has been at the forefront of providing welcome to refugees and advocating for a greater response from the UK. We organised the Safe Routes Save Lives campaign which saw students and refugees create and deliver 3,772 paper boats to Downing Street representing each refugee life lost in the Mediterranean. STAR has worked with a higher number of universities than ever to develop new scholarships for refugees through our Equal Access campaign. At the same time we have continued to deliver and grow our vital direct services to refugees in our local communities through which 3,085 refugees have been supported to settle into their new home by 1,180 STAR student volunteers. Many former STARs have travelled to France and Greece to help those unable to reach the UK and we have used our tested models of volunteering with refugees to provide support to help them work safely and effectively.

### The overview of our achievements

- Supported and empowered 26,942 STAR members to welcome refugees through STAR
- Worked at 44 universities in England, Scotland, Northern Ireland and Wales
- Provided training sessions to 1,443 student activists
- Provided intensive support to 464 lead student activists, empowering them to be STAR group leaders
- Provided direct support to 3,085 refugees and asylum seekers at 65 refugee projects
- Ran 394 educational events about refugees attended by 25,454 people
- Ran 36 training courses for refugees and local refugee advocates on campaigning and asylum issues

### **STAR Students**

This year the number of students joining STAR has increased to 26,942, our largest membership ever.

"STAR has made me a better person in so many ways. Before I joined in 2013, I was entirely unaware of what the issues were and had no understanding of the value of volunteering. I now know that I personally have had a positive impact on people's lives, and have helped others do the same." Surrey STAR, President

The staff team enable STAR groups to recruit new members and run effective societies. This year we provided 464 lead STAR activists with training and ongoing 1:1 coaching to enable them to be STAR Group Presidents, Volunteering Co-ordinators, Campaigners and Events Managers, plus 1,443 STAR members received training to enable them to welcome refugees to the UK by learning about asylum in the UK, barriers for asylum seekers accessing university, running volunteering projects, campaigning and empowering refugees to speak English.

#### **Volunteering at Refugee Projects**

STAR students provide the backbone to refugee projects across the UK by working as volunteer staff. This year we enabled 65 refugee projects to deliver really excellent services to their local community by recruiting, training and supporting 1,180 student volunteers. The projects assisted 3,085 refugees and asylum seekers, providing really practical support and helping people to learn English, IT skills, prepare for school exams, get access to basic necessities like food and clothing and, very importantly, to relax, have fun and feel welcomed to the UK.

"Working with STAR has been nothing short of life changing. I have been able to communicate with people I would not have met and I have more insight into how asylum in the UK works." Warwick STAR member

## English conversation clubs

Our unique conversation club model was launched in 2011 with the aim of using the rich resource of university student volunteers to promote the integration of refugees and asylum seekers though:

- Improved verbal English communication skills
- Improved understanding of life in the UK
- Developing understanding, friendships and shared experiences with local university students

The clubs have developed and grown hugely with the generous support of the Henry Smith Charity and International House London language training centre which has provided pro bono professional training and advice to both staff and volunteers. A great indicator of our success is the consistent and growing attendance by

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2016

refugees and asylum seekers. In 2011 we set up 7 conversation clubs, attended by 205 refugees and asylum seekers who were supported by 140 volunteers and now, in 2016 we are running 12 clubs attended by 1,251 refugees and asylum seekers who are supported by 525 volunteers. All these refugees and asylum seekers have been able to practice English with native speakers in a professional, welcoming and friendly environment where they can feel safe, make friends, learn about the UK and feel able to ask questions about British culture and customs. Refugees who have been part of our clubs have made real progress:

- 96% improved their spoken English
- 81% know more about British culture, customs and their local area
- 75% are more confident in making friends

## Liverpool STAR's conversation club

The club is open twice a week and at each session 25 student volunteer work with up to 90 refugees. There have been many successes from the club, for example this year a refugee learner was supported by the club to prepare for his college interview which went so well he is now enrolled to study A-levels in Science. The students also worked with the university to enable several refugees to join the university library.

"He now studies at the library most days in the week, I have never seen anyone so happy to have a sociology textbook!" Liverpool STAR, Conversation Club Co-ordinator

## **Educating about Refugees**

"STAR has been an amazing opportunity to make a change around the local area whilst campaigning for wider issues. Prior to STAR, I was not aware of the problems faced by asylum seekers and the process in general but being involved has opened my eyes especially when it links into healthcare especially around East London. Therefore I believe that all the students at our university who are involved in healthcare fields should have an understanding. Also I have met some great friends and had an enjoyable time!" Barts & the London School of Medicine & Dentistry, STAR member

STAR students educate about refugee protection and the experiences of refugees and asylum seekers in the UK. We do this by giving a platform to speakers, film makers, artists and academics on university campuses. STAR students also stage their own events including concerts where students are able to experience the cultural riches brought to the UK by refugees. This year STAR students staged 394 educational events attended by 25,454 people including 32 street actions, 31 concerts and parties and 28 speaker events.

## Cardiff STAR's Refugee Rhythms

"This is our annual celebration of all things Cardiff STAR, our aim is for as many non-STARs to come and meet asylum seekers and refugees somewhere where everyone is on a level playing field, i.e. no one is volunteering/giving a service, but people can just dance, eat and listen to great music! Lots of people asked to write about the event and I did an interview on Xpress Radio and Capital FM to help advertise the event to university students and managed to have a good chat about STAR. Five hundred people attended this event and on the night the first to arrive were 150 asylum seekers and refugees. The music was fantastic and lots of refugees performed to the crowd. There was such a great blend between the cultures that refugees come from and their hidden talents – for instance one of the DJs spontaneously asked a rapper (an asylum seeker from Sudan) to start rapping on top of his DJ-ing. We really left a STAR mark at the SU. We even won an award at the societies ball for the event, beating a society that had over 3000 people attend their event. As if the night could not be any better, we received a letter from an asylum seeker saying it was the best day they had had in Cardiff since they had come because it was the only day they had the opportunity to forget was happening and laugh and dance! I do not think we could have asked for anything more – it is one of my proudest achievements" Cardiff STAR, President

## **Refugee Students**

As a student led charity STAR is able to use our knowledge of the university sector to empower refugees to access higher education. As well as our Equal Access campaign for scholarships we work with young refugees

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2016

who cannot yet access university. We are building a community of students and potential students who will work together to educate about asylum and inspire their peers to welcome refugees.

## Croydon College STAR

Croydon College was set up this year by young refugees and is our first non-university group. They held a lively debate on the UK's response to the refugee crisis with their local Tory MP and STAR's CEO, set up a conversation club for ESOL students at the college and baked spectacular cakes for a Bakeoff fundraiser.

"Setting up STAR at Croydon College is giving a voice to refugees and letting them see that there are people out there that care about them, that's what it meant for me when I found out about it. I've really enjoyed it, I'm the leader so it has been hard but I like helping other people especially with their education, given my own experience of being an ESOL student. I'm also running the English Conversation Club where I can get teaching skills which is great because I want to be a teacher. I've gained a lot of skills from being involved in STAR like event planning and also learning about my rights." Croydon STAR, President

## **Fundraising**

STAR is supported by our own members who raise vital funds to run the charity as well as the very generous support of the following trusts and foundations: The Paul Hamlyn Foundation, The Esmee Fairbairn Foundation, Unbound Philanthropy, The Sam and Bella Sebba Charitable Trust, The Henry Smith Charity and Network for Social Change.

## Surrey STAR's Dance-a-thon

Surrey University STAR raised £500 for STAR with a 24 hour Dance-a-thon for 100 people, organised with dance societies.

"The 24-hour dance-a-thon was thought up by one of our committee members who was also part of the Salsa Society. The idea was to have 24 back-to-back dance classes and workshops, including ballet, belly dancing and Bollywood, which people could "check in" for. People could enter individually or relay as a team, and the person/team that clocked up the most hours won. It was really fun, and was a great way to get lots of different people involved; some of the classes were run by dance students, others by societies and several by professional teachers. With ticketed entry and through selling snacks at the event we managed to raise over £500 for STAR." Surrey STAR, President

## Campaigns

The European refugee crisis has meant that the need to advocate for refugees is greater than ever, we have been overwhelmed by the surge in positive support from students across the UK under the banner "Refugees Welcome Here". Our campaigning has seen real positive change including:

## **Equal Access**

"I'm from Syria and I have only been in the UK for 5 months. I didn't speak English before I came this is very important to me as I want to study at university again here." Refugee member of a STAR project

Equal Access is STAR's campaign to open up colleges and universities to people who are in the UK seeking refugee protection. People who are waiting for a decision on their asylum application, or have been granted Discretionary Leave to Remain or Humanitarian Protection, are not classed as home students, meaning they are charged higher international fees and don't get student loans and grants.

STAR works locally, asking universities to use their discretion to charge home fees and create scholarships for those who need them and nationally calling for government policy change. Our campaign is in partnership with the National Union of Students, we also convene a coalition of agencies working on improving access called the Access to Higher Education Working Group. This year we've seen brilliant progress in the campaign. 39 universities now offer scholarships and some also offer home fees and once we have secured the scholarships we work across the refugee and education sectors to promote these to potential students.

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2016

We also worked with City of Sanctuary to support the development of Universities of Sanctuary which will bring even more universities into the movement for Equal Access for refugees and asylum seekers.

## Protecting Refugees Fleeing to Europe #Safe Routes Save Lives

We have worked all year to educate about the European refugee crisis and advocate for the UK to provide greater protection. We have called our work "Safe Routes Save Lives". The staff team have worked with the media both briefing about the refugee crisis and demonstrating that there is strong support from the student community to welcome refugees to the UK. In turn we received assistance from the media, both The Sunday Times and The Guardian did pieces on STAR encouraging students to join and support refugees. In March we held a national week of action calling on the UK to ensure routes to safety for refugees by:

- Allowing refugees to safely and legally join family members in the UK
- Providing sanctuary to our fair share of refugees arriving in Europe
- Significantly increasing the number of resettlement places available to refugees
- · Helping ensure there are adequate search and rescue operations in the Mediterranean

All our groups held events to educate and engage fellow students to become part of the movement to welcome refugees, while the staff team worked in Calais with refugees to bring their voices to the campaign. Together we made 3,776 paper boats, one for each refugee lost in the Mediterranean in 2015. Students and child refugees in Calais wrote personal messages to the Prime Minister on the boats and we delivered them together with a letter and petition to 10 Downing Street.

"We deserve life Sir" "Please David Cameron, help us"

Messages written by child refugees on paper boats delivered to 10 Downing Street

## **Destitution**

Asylum seekers are not permitted to work while they await the outcome of their application for refugee protection; those that have no savings must apply for financial support from the Home Office. The amount of money given to a single adult asylum seeker is £36.95 a week, half of the amount given to people on income support. STAR has been advocating to increase this support and to give asylum seekers the right to work and support themselves. In addition to university based campaigns such as sleep outs and petitions, we worked with lawyers to challenge the low level of cash support given to asylum seekers. Students worked with the staff team and the lawyers to collect evidence of the detrimental effects of living on so little and we submitted this as evidence to the government consultation on reforms to asylum support.

"Setting up a STAR group has been one of the most worthwhile things I have done in my life!" Reading STAR President

## Regional Asylum Activism

STARs work to welcome refugees has been expanded beyond universities into refugee communities and their supporters through the Regional Asylum Activism Project (RAA). Launched in 2012, RAA employs three co-ordinators in Leeds, Birmingham and Manchester to:

- Build the voice of refugees
- Create positive attitudes to refugees
- Advocate for improved policies in the reception and support of refugees

The RAA Co-ordinators work closely with STAR groups to ensure students can take a really active and practical role in campaigning. The project's achievements this year include:

- 36 training courses for refugees and local refugee advocates on campaigning and asylum issues
- 11 Action stalls to educate the public about asylum
- Quarterly newsletter to supporters giving information on campaigning and asylum

(A company limited by guarantee)

## TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2016

 11 submissions of evidence from refugees and local refugee advocates to government inquiries on asylum

"RAA gives a friendly face to challenging issues, which helps enormously for people seeking asylum putting their trust in them" Refugee Project Director, Manchester

### Advocating for Safe Housing for Asylum Seekers

RAA in the West Midlands collected testimonies from asylum seekers who had been housed in very overcrowded, poor hotel accommodation in Birmingham. Vulnerable people demonstrated that they were given no choice but to live with several hundred others in a hotel with inadequate food, dirty rooms and no laundry facilities. In addition the media were running stories about local people being scared of the refugees which led to community tensions. RAA took the evidence given to them by the asylum seekers to the council and worked with the council to ask the Home Office to intervene and help people live in safety. The work was successful, all vulnerable women and children are now given safer accommodation while the hotel in question has ceased to house asylum seekers entirely.

## Reaching local people with the voice of local refugees through the radio

RAA in the North West created a set of five audio-recordings based on the stories of five refugee women from a local community group called United for Change. The piece was aired on Oldham Community Radio, North Manchester FM, Reform Radio and Salford City Radio during Refugee Week and produced live at two events in the city.

## Supporting Advocates to Show their Support for Refugees

RAA Yorkshire and Humberside worked with the Yorkshire Ecumenical Council to celebrate Ash Wednesday with a public statement in support of refugees from key church leaders. The statement called for safe and legal routes to the UK for those seeking refugee protection and improved support for those who are here. The statement was promoted to churches across the region and carried in the local media.

## **Empowering Refugee Activists**

RAA North West supported Mariam Yusuf to become Refugee Woman of the Year at the UNHCR Women on the Move Awards.

"We've been to Formby, the Wirral, famous places in the city, it helps us feel better. The discussions in the group help us to understand British culture so we can integrate." Refugee member of a STAR project

## Financial review

The Charity's funding has mainly come in the form of grants raised for the activities described above. During the year, incoming resources totalled £373,025 and resources expended £292,832. At the year end the Charity held unspent restricted reserves of £101,040 and unspent general funds (or 'free' reserves) of £79,469.

## Reserves policy

The Charity is in the process of developing a reserves policy to be implemented during the forthcoming year. In the meantime the board has reviewed the level of reserves held at the year end and consider them adequate for the charity's forthcoming plans.

### Preparation of the report

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

This report was approved and authorised for issue by the Board of Trustees on 4 October 2016 and signed on its behalf by:

Dave Garratt Chair 12/11/16

(A company limited by guarantee)

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 JUNE 2016

## Independent examiner's report to the Trustees of STAR (Student Action for Refugees)

I report on the financial statements of the Charity for the year ended 30 June 2016 which are set out on pages 11 to 17.

This report is made solely to the Charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

## Respective responsibilities of Trustees and examiner

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. The Charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the Charity is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

## Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare financial statements which accord with the accounting records and comply with the
    accounting requirements of section 396 of the Companies Act 2006 and with the methods and
    principles of the Statement of Recommended Practice: Accounting and Reporting by Charities
    have not been met; or

## INDEPENDENT EXAMINER'S REPORT (continued) FOR THE YEAR ENDED 30 JUNE 2016

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated:

Simon Erskine FCA FCIE DChA

MHA MacIntyre Hudson Chartered Accountants New Bridge Street House 30-34 New Bridge Street London EC4V 6BJ

# STATEMENT OF FINANCIAL ACTIVITIES (incorporating Income and Expenditure Account) FOR THE YEAR ENDED 30 JUNE 2016

-	11			
	Unrestricted	Restricted	2016	2015
	funds £	funds £	£	£
INCOMING DESCUIDCES	L	£		
INCOMING RESOURCES				
Donations	7,666	-	7,666	4,220
Gifts in kind	9,565	-	9,565	12,914
Grants (Note 2)	118,000	236,787	354,787	302,084
Events income	1,004	-	1,004	608
Interest receivable	3	-	3	10
TOTAL INCOMING RESOURCES	136,238	236,787	373,025	319,836
RESOURCES EXPENDED			-	
Volunteer costs	6,028	4,912	10,940	13,855
Printing	-	679	679	1,540
Educational resources	627	2,800	3,427	660
Professional fees	151	707	858	11,838
Regional Asylum Activism Grants	3,000	6,750	9,750	15,550
Rent, rates and room hire	6,881	6,500	13,381	12,946
Insurance	133	900	1,033	554
Telephone and internet	270	1,605	1,875	1,593
Postage and courier	-	501	501	424
Office supplies	-	805	805	556
Computer and IT	96 102	809	905	855 188
Subscriptions and membership fees Bank charges	136	100 316	202 452	140
Evaluation	130	3,000	3,000	7,144
Staff costs	71,982	155,637	227,619	245,170
Staff training and recruitment	644	4,802	5,446	1,183
Staff travel and subsistence	-	6,671	6,671	7,475
Independent examiner's fees	600	3,600	4,200	3,960
Other governance costs	646	442	1,088	1,068
TOTAL RESOURCES EXPENDED	91,296	201,536	292,832	326,699
Net income/ (expenditure)	44,942	35,251	80,193	(6,863
TOTAL FUNDS AT 1 JULY 2015	34,527	65,789	100,316	107,179

The notes on pages 13 to 17 form part of these financial statements.

(A company limited by guarantee) REGISTERED NUMBER: 3902118

## BALANCE SHEET AS AT 30 JUNE 2016

	Note		2016	C	2015
	Note	£	£	£	£
Fixed assets					
Tangible assets	5		1		1
Current assets					
Cash at bank and in hand		271,949		165,465	
Creditors: amounts falling due within one year	6	(91,441)		(65, 150)	
Net current assets			180,508		100,315
Total assets less current liabilities		-	180,509	_	100,316
Charity funds					
Restricted funds	7		101,040		65,789
Unrestricted funds	7		79,469	_	34,527
Total funds		-	180,509	_	100,316
		=		=	

The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the Charity as at 30 June 2016 and of its net incoming resources for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the Charity.

The financial statements have been prepared in accordance with the provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Trustees on 4 October 2016 and signed on their behalf, by:

**Dave Garratt, Chair** 

James Osborne, Treasurer

The notes on pages 13 to 17 form part of these financial statements.

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

## 1. ACCOUNTING POLICIES

## 1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (effective 1 January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

### 1.2 COMPANY STATUS

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

#### 1.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

## 1.4 INCOMING RESOURCES

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Donated services are included in income at the estimate value to the Charity, when quantifiable and measurable. No income is recognised for services donated by volunteers.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

### 1.5 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £500 are capitalised.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures and fittings

(A company limited by guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

## 1. ACCOUNTING POLICIES (continued)

## 1.6 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

## 2. GRANTS RECEIVABLE

	2016	2015
•	£	£
Network for Social Change	150,327	138,207
Paul Hamlyn Foundation	50,000	50,000
The Henry Smith Charity	41,200	40,400
Unbound Philanthropy	35,000	20,417
Sam and Bella Sebba Charitable Trust	30,000	27,500
Equal Access Project	24,700	-
Esmee Fairbairn Foundation	20,000	-
International House	3,560	3,560
Trust for London	•	20,500
HT & LB Cadbury Trust	•	1,500
Total	354,787	302,084

## 3. NET INCOMING RESOURCES / (RESOURCES EXPENDED)

This is stated after charging:

	2016	2015
	£	£
Independent examiner's fees including accounts production	4,200	3,960
Pension contributions	9,236	7,408

During the year, no Trustees received any remuneration (2015 - £NIL). During the year, no Trustees received any benefits in kind (2015 - £NIL).

5 Trustees received reimbursement of subsistence expenses amounting to £740 in the current year, (2015 - 7 Trustees - £807).

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

L	STAFF COSTS		
•			
	Staff costs were as follows:		
		2016 £	2015 £
	Wages and salaries	198,881	218,222
	Social security costs	19,502	19,540
	Other pension costs	9,236	7,408
		227,619	245,170
	The average monthly number of employees during the year was as fo	ollows:	
		2016	2015
		No.	No.
		7	7

No employee received remuneration amounting to more than £60,000 in either year.

Included in wages and salaries in 2016 is £6,084 relating to 6 Conversation Club ESOL Specialists who are not employees of the Charity.

## 5. TANGIBLE FIXED ASSETS

	fittings £
COST	
At 1 July 2015 and 30 June 2016	14,565
DEPRECIATION At 1 July 2015 and 30 June 2016	14,564
NET BOOK VALUE	
At 30 June 2016	1
At 30 June 2015	1

Fixtures and

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

6.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEA	R			
				2016 £	2015 £
	Trade creditors			1,839	3,547
	Other taxation and social security			3,037	4,646
	Other creditors			4,372	1,797
	Accruals and deferred income			82,193 	55, 160 
		·		91,441 ———————	65,150
					£
	DEFERRED INCOME				
	Deferred income at 1 July 2015				51,200
	Amounts released from previous year				(51,200) 43,410
	Network for Social Change Unbound Philanthropy				14,583
	Esmee Fairbairn				20,000
	Deferred income at 30 June 2016			. =	77,993
7.	STATEMENT OF FUNDS	Brought	Incoming	Resources	Carried
		Forward £	resources £	Expended £	Forward £
	DESIGNATED FUNDS				
	Designated fixed assets fund	1		-	1
	GENERAL FUND				
	General fund	34,526	136,238	(91,296)	79,468
-	Total Unrestricted funds	34,527	136,238	(91,296)	79,469
	RESTRICTED FUNDS				
	Network for Social Change	17,903	117,327	(97,806)	37,424
	The Henry Smith Charity	15,365	41,200	(43,334)	13,231
		2,318	3,560	(3,084)	2,794
	International House		50,000	(53,047)	27,156
	International House Paul Hamlyn Foundation	30,203	00,000		
		30,203	24,700	(4,265)	20,435
	Paul Hamlyn Foundation	30,203 - - 			

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

## 7. STATEMENT OF FUNDS (continued)

Network for Social Change awarded 2 grants for the Regional Asylum Activism project. The first grant was for £146,471 of which the final two tranches totalling £73,237 were received during the year, of which £15,000 was unrestricted. Secondly, a renewed grant of £154,000 was awarded, with £77,000 recognised during the year, £18,000 of which was unrestricted.

The Henry Smith Charity awarded a three year grant of £121,200 towards the running costs of the English Conversation Clubs across the UK. The current grant totals £121,200 and is paid in three tranches, this year the final tranche of £41,200 was received.

International House awarded a grant of £7,120 towards the costs of engaging tutors to support the English Conversation Clubs, of which the final £3,560 was received during the year.

The Paul Hamlyn Foundation awarded a grant of £150,000 over three years to support the STARs of the World project, this year the charity received the second tranche of £50,000.

A private donor awarded a grant of £24,700 for one year to employ the Equal Access to Higher Education Co-ordinator, which was all recieved during the year.

## **SUMMARY OF FUNDS**

	Brought Forward £	Incoming resources	Resources Expended £	Carried Forward £
Designated funds General fund	1 34,526	- 136,238	- (91,296)	1 79,468
	34,527	136,238	(91,296)	79,469
Restricted funds	65,789	236,787	(201,536)	101,040
	100,316	373,025	(292,832)	180,509