

CH03

Change of secretary's details



Companies House

You can use the WebFiling service to file this form online
Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form to change
the details of an individual who is a
secretary

☐ **What this form is NOT for**
You cannot use this form if you are
changing the details of a corporate
secretary. To do this, please use
form CH04 'Change of corporate
secretary's details'

For further information, please
refer to our guidance at
www.companieshouse.gov.uk

1 Company details	
Company number	0 3 8 6 2 3 7 3
Company name in full	WORTHINGTON INDUSTRIAL PRODUCTS LIMITED

FRIDAY



A4JLGF36
A21 06/11/2015 #61
COMPANIES HOUSE

2 Secretary's current details on the Register ¹	
Title*	MISS
Full forename(s)	CLARE MAJORIE
Surname	CORDON

1 Current details
This information is used to identify
your details on the public record

3 Date of change of details																	
Date of change of details	<table><tr><td>d</td><td>1</td><td>d</td><td>7</td><td>m</td><td>0</td><td>m</td><td>9</td><td>y</td><td>2</td><td>y</td><td>0</td><td>y</td><td>1</td><td>y</td><td>5</td></tr></table>	d	1	d	7	m	0	m	9	y	2	y	0	y	1	y	5
d	1	d	7	m	0	m	9	y	2	y	0	y	1	y	5		
Please complete the appropriate sections to indicate which of your details have changed																	

4 Change of name details	
Please enter your new name	
Title*	MRS
Full forename(s)	CLARE MAJORIE
Surname	BOURNE

5 Change of service address ²	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	

2 Service address
This is the address that will appear
on the public record. This does not
have to be your usual residential
address.

Please state 'The Company's
Registered Office' if your service
address is recorded in the company's
register of secretaries as the
company's registered office.

If you provide your residential
address here it will appear on the
public record.

CH03

Change of secretary's details

6

Signature

I am signing this form on behalf of the company

Signature

Signature

X

CMB

X

This form may be signed by
Director¹, Secretary, Person authorised², Administrator, Administrative receiver,
Receiver, Receiver manager, Charity commission receiver and manager,
CIC manager, Judicial factor

¹ Societas Europaea

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership

² Person authorised

Under either section 270 or 274 of the Companies Act 2006

CH03

Change of secretary's details

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Ref PAS/ W23

Address

Shepson House

Stockwell Street

Post town

Leek

County/Region

Staffordshire

Postcode

Country

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have entered in section 3 the date of change of details
- ☐ You have entered the relevant change of details
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number
- ☐ You have signed the form

**Important information**

Please note that all information on this form will appear on the public record

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

