

GAMELEA COUNTRYSIDE TRAINING TRUST**(Company Limited by Guarantee)****REPORT AND FINANCIAL STATEMENTS****YEAR ENDED 31 OCTOBER 2011****Charity No: 1084168****Company No: 3862097**

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TRUSTEES' REPORT

For the Year ended 31 October 2011

The trustees, who are also directors, present their report and the unaudited financial statements for the year ended 31 October 2011

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees of the Charity and Directors of the Company

Mr R Gill (resigned 22/4/2011)
Mrs K M. Brown (resigned 5/10/11)
Ms G Parker (appointed 22/4/2011)
Mr N E Platt (appointed 22/4/2011)
Ms J White (appointed 22/4/2011)

Company secretary

Mrs E Hill

Registered office

Riddings Farm
Old Brampton
Chesterfield
Derbyshire
S42 7JH

Principal address

Gamelea Farm
Eastmoor
Chesterfield
Derbyshire
S42 7BB

Independent Examiner

A M J Ball,
Chartered Accountant
75, Banner Cross Road,
Sheffield,
S11 9HQ

Bankers

Unity Trust Bank plc ,
Nine Brindleyplace,
Birmingham,
B1 2HB

TRUSTEES' REPORT

For the Year ended 31 October 2011 cont..

STRUCTURE GOVERNANCE AND MANAGEMENT

Constitution

The organisation is a charitable company limited by guarantee, incorporated on 20 October 1999 and registered as a charity on 19 December 2000. The company was established under a Memorandum of Association which sets out the objects and the powers of the company and is governed under its Articles of Association. Under those articles one third of the trustees retire by rotation at the AGM and the company seeks to appoint people with a variety of skills and experience who will contribute to the further development of the activities. New trustees are appointed by the Board of Trustees.

Organisation

The charity is managed on a voluntary basis on behalf of the trustees and there is a small paid staff to deliver the services.

Risk policy

The trustees regularly review the risks to which the charity is exposed and procedures have been established to mitigate those risks. The trustees are particularly mindful that they are dealing regularly with young and vulnerable people in a setting where there are animals and agricultural machines.

OBJECTIVES AND ACTIVITIES

The company is a charity and was established for the advancement of public education through the training of young people and adults in a variety of skills including those related to the countryside. The principal activity to achieve this is the provision of vocational training which includes training in rural crafts and other skills in order to enhance employment opportunities.

The Trustees consider that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charities Commission and that the rest of this report amply demonstrates that the trust delivers public benefit.

ACHIEVEMENTS AND PERFORMANCE

The Trust has continued to attract further self-funded clients and offered therapeutic and vocational activities to people with learning disabilities and young people in danger of exclusion from school. This has ensured that children and young people have experience of accessing the country, and handling animals. Individual training is also provided such as digital music, catering, woodwork, horticulture and animal care.

TRUSTEES' REPORT

For the Year ended 31 October 2011 cont.

ACHIEVEMENTS AND PERFORMANCE cont

The Trust secretary has continued to develop links and partnership working with other organisations such as the Derbyshire Learning and Development Consortium, the steering group of East Midlands Care Farm Association and the National Farm Care Initiative. More recent links have been developed with groups assisting ex service personnel and the trustees particularly appreciate funding provided by The Royal British Legion towards a rehabilitation residential course for an individual.

FINANCIAL REVIEW

The results for the year are shown on page 7. These show that the Trust has generated a small surplus towards building up unrestricted funds.

Main External funding sources

The main external funding sources are shown in note 3 to the financial statements, and the trustees are very appreciative of those organisations which are continuing to support the Gamelea projects.

Investment policy

Under the Memorandum and Articles and the Trustee Act 2000, the charity has the power to make any investment which the trustees see fit. During the year most free funds have been required for current operations.

Reserves policy

The free reserves target has been set at around £50,000 which represents approximately 6 months ongoing expenditure in line with good governance as recommended by the Charity Commission. At 31/10/11 the free reserves were £12,000, and the Board of Trustees is continuing to take action to increase this level in line with their target.

PLANS FOR FUTURE PERIODS

The Trust will continue to market its skills and facilities to schools and be in a position to access more people with personal budgets. The Trust will continue to work with special schools, and will further develop links with organisations helping ex service personnel. At the year end, funds were being used to develop a volunteer run cafe in Heanor, known as Help for Heroes, and also a residential property in the town as a hostel to assist veterans who may have difficulty reintegrating in wider society.

TRUSTEES' REPORT

For the Year ended 31 October 2011 cont.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Independent Examiner

The directors determined that an audit was not required for the year and appointed AMJ Ball as Independent Examiner instead

The report of the trustees has been prepared in accordance with the special provisions of the Companies Act 2006

By order of the trustees

G Parker Trustee 23 July 2012



Independent Examiner's Report to the Trustees of Gamelea Countryside Training Trust

I report on the accounts of the company for the year ended 31 October 2011 which are set out on pages 6 to 12

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under section 145 of the 2011 Act,
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006, and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charitieshave not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

A M J Ball

A M J Ball
Chartered Accountant
Sheffield

23 July 2012

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income & Expenditure Account)

For the Year ended 31 October 2011

	Note	Unrestricted Funds £	Restricted Funds £	Total 2011 £	Total 2010 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	704		704	1,520
Incoming resources from charitable activities	3	99,390	8,000	107,390	106,882
Other incoming resources		1		1	45
Total incoming resources		<u>100,095</u>	<u>8,000</u>	<u>108,095</u>	<u>108,447</u>
RESOURCES EXPENDED					
Charitable activities	4	96,215	8,000	104,215	81,011
Governance costs	5	950		950	1,000
Total resources expended		<u>97,165</u>	<u>8,000</u>	<u>105,165</u>	<u>82,011</u>
NET INCOMING RESOURCES					
NET INCOME FOR THE YEAR	6	2,930		2,930	26,436
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>12,889</u>	<u>2,000</u>	<u>14,889</u>	<u>(11,547)</u>
Total funds carried forward		<u>15,819</u>	<u>2,000</u>	<u>17,819</u>	<u>14,889</u>

All of the company's operations are classed as continuing. The company had no recognised gains or losses other than the net incoming resources for the year.

GAMELEA COUNTRYSIDE TRAINING TRUST

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BALANCE SHEET

Company No: 3862097

At 31 October 2011

	Note	2011 £	2010 £
FIXED ASSETS			
Tangible assets	8	1,920	314
CURRENT ASSETS			
Debtors	9	22,126	8,244
Cash at bank and in hand		<u>11,388</u>	<u>11,487</u>
		33,514	19,731
CREDITORS amounts falling due within one year	10	<u>17,615</u>	<u>5,156</u>
NET CURRENT ASSETS		15,899	14,575
TOTAL ASSETS LESS CURRENT LIABILITIES		<u><u>17,819</u></u>	<u><u>14,889</u></u>
THE FUNDS OF THE CHARITY			
Unrestricted funds		15,719	12,889
Restricted funds	11	<u>2,000</u>	<u>2,000</u>
		<u><u>17,719</u></u>	<u><u>14,889</u></u>

For the year ending 31 October 2011 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

Directors' responsibilities,

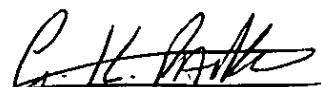
The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act in respect to accounting records and the preparation of the accounts

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small company regime

The financial statements on pages 6 to 12 were approved by the directors on 23 July 2012 and are signed on their behalf by

G Parker - director and trustee



NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31 October 2011

1. Accounting Policies

Basis of preparation

The financial statements have been prepared on the going concern basis which assumes that the charity will continue in operational existence for the foreseeable future

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005), the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are as follows:

Donations, legacies and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, which is when the charity becomes entitled to the resource except as follows

- When donors specify that donations and grants given to the charity must be used in future periods, the income is deferred until those periods
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the conditions for use have been met

When donors specify that donations and grants, including capital grants, are for particular restricted purposes which do not amount to conditions regarding entitlement, this income is included in incoming resources when receivable.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or distribution being received

Where donations have been received as goods or in kind, a reasonable estimate of cost is included as a donation.

Interest receivable

Interest is included when receivable by the charity

NOTES TO THE FINANCIAL STATEMENTS**For the Year Ended 31 October 2011****1. Accounting Policies - continued****Resources expended**

Resources expended are included in the Statement of Financial Activities on the accruals basis, inclusive of any VAT which cannot be recovered

Certain expenditure is directly attributable to specific activities and has been included in those cost categories

General establishment and administrative costs, which are attributable to more than one activity, are treated initially as support costs and are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities

Fund raising costs are those incurred in seeking voluntary contributions.

Governance costs are those costs specifically required to comply with constitutional and statutory requirements.

Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

Fixed assets and depreciation

Fixed assets are recorded at cost

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Motor vehicles	-	20% straight line
Equipment and furniture	-	10% - 20% straight line
Livestock	-	20% straight line

Fund accounting

Funds held by the charity are:

Unrestricted general funds – these are general funds which can be used in accordance with the charitable objects at the discretion of the trustees

Designated funds – these are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can be used only for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31 October 2011

	2011 £	2010 £
2 Voluntary Income		
Donations	<u>704</u>	<u>1,520</u>
3 Incoming fees from charitable activities		
Grant from Royal British Legion	8,000	0
Attendance fees	<u>99,390</u>	<u>106,882</u>
	<u>107,390</u>	<u>106,882</u>
Attendance fees are mostly funded by Derbyshire County Council		
4 Costs of charitable activities		
Personnel and teaching costs	42,334	42,446
Establishment expenses	36,389	25,713
Depreciation	2,579	7,942
General expenses	<u>22,913</u>	<u>4,910</u>
	<u>104,215</u>	<u>81,011</u>
5 Governance costs		
Examiner's fee	950	1,000
	<u>950</u>	<u>1,000</u>
6 Net incoming resources		
These are stated after charging		
Depreciation of owned fixed assets	<u>2,579</u>	<u>7,942</u>

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31 October 2011

	2011 £	2010 £
7 Staff costs and trustees' remuneration		
Staff costs during the year were as follows		
Wages and salaries	40,060	39,890
Social security costs	2,274	2,556
	<u>42,334</u>	<u>42,446</u>

The average number of employees on a full time equivalent basis was 3 (2011 3)

No employee received emoluments of more than £60,000

The trustees were not paid or reimbursed for expenses during the year

8 Tangible fixed assets

	Equipment & furniture £	Livestock £	Total £
Cost			
At 1 November 2010	52,286	1,890	54,176
Additions	4,185	0	4,185
At 31 October 2011	<u>56,471</u>	<u>1,890</u>	<u>58,361</u>
Depreciation			
At 1 November 2010	51,972	1,890	53,862
Charge for the year	2,579	0	2,579
At 31 October 2011	<u>54,551</u>	<u>1,890</u>	<u>56,441</u>
Net book value			
At 31 October 2011	<u>1,920</u>	<u>0</u>	<u>1,920</u>
At 31 October 2010	<u>314</u>	<u>0</u>	<u>314</u>

9 Debtors

	2011 £	2010 £
Trade debtors	5,134	8,030
Advances on rent and salary	12,155	0
Other debtors and prepayments	4,837	214
	<u>22,126</u>	<u>8,244</u>

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 31 October 2011

		2011	2010
		£	£
10	Creditors: amounts falling due within one year		
	Trade creditors	5,319	726
	Deferred income	10,000	0
	Other taxes and social security	596	2,730
	Other creditors and accruals	1,700	1,700
		<u>17,615</u>	<u>5,156</u>
11	Restricted Funds		
	At 1 November		At 31 October
	2010	Income	2011
	£	£	£
	Thomas Wall Trust	0	1,000
	The Ashby Trust	0	1,000
	Royal British Legion	8,000	0
	<u>2,000</u>	<u>0</u>	<u>2,000</u>

Ashby Trust and Thomas Wall Trust

These funds are to finance the provision of a dog creche and assist with the upgrading of facilities for dogs

The Royal British Legion has provided funds for the training and rehabilitation of ex servicemen

12 **Related Party Transactions****Mr E A Hill**

The company paid £28,000 to Mr E A Hill, the husband of Mrs E Hill, company secretary, in respect of rent At the year end, no amounts were owed to Mr Hill

13 **Analysis of net assets between funds**

	Restricted	Unrestricted	Total
	Funds	Funds	
	£	£	£
Tangible fixed assets	0	1	1
Current assets	2,000	31,514	33,514
Current liabilities	0	(17,615)	(17,615)
	<u>2,000</u>	<u>13,900</u>	<u>15,900</u>