

Bootle Community 200 at St. Matthew's

Annual Report and Financial Statements

For the Year ended

31st December 2004



Registered Office: 410 Stanley Road, Bootle, Liverpool L20 5AE

Registered Charity No. 1074022

"Bootle Community 200 at St. Matthew's" is registered in England as a
Company Limited by Guarantee No. 3696698

Bootle Community 200 at St. Matthew's

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Bootle Community 200 at St. Matthew's

Committee

Officers

Chair: Rev. Roger Driver

Vice Chair: Alan Roper

Treasurer: Mrs Mary Ferris

Company
Secretary: Mr Stan Ferris

Trustees

Alan Roper
Barbara Browne

Valerie Kennedy
Martin Ferris
Eric Storey
Rev. Roger Driver
Rev Janet Bissex
Mary Ferris
Thomas Louis

Objects of the Charity

1. To promote for the benefit of the public with particular emphasis on the inhabitants of South Sefton, Merseyside (the "Area of Benefit") without distinction of sex, race, political, religious or other opinion by the provision or assistance in the provision of:
 - A venue for educational and training opportunities with special emphasis on providing access to such opportunities for people who are by reason of social or economic disadvantage otherwise unable to gain such access.
 - Facilities in the interests of social welfare for recreation and other leisure time occupations, with the object of improving the conditions of life and personal development for the inhabitants of the area of Benefit
 - Advice, information and assistance so as to develop their capacity and potential as individuals and members of society and that their conditions of life may be improved.
2. To promote the Christian religion and in particular to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish of St. Matthew in the County of Merseyside.
3. To carry out such other charitable objects that can advantageously be carried out in conjunction with the objectives first and secondly described.

Provided always the Charity shall be non-party in politics and shall promote equality of opportunity.

Chairs Report

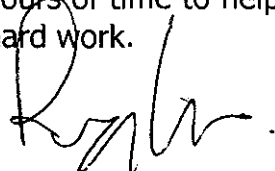
Building on the developments of previous years we are pleased to present the annual report and accounts. It has been a good year with 100% occupancy of the offices and a high usage of the main meeting room. We are now five years on since the beginning of Bootle Community 200 at St Matthew's and we are developing well.

Sefton Older Persons Enabling Project and Forum Support are the main occupiers of space and the central users of the building. In an average week this means at least 100 people use or access one of the organisations and facilities that we offer. On top of this are a variety of groups who use the meeting room in a regular or in an 'add hoc' way for a range of activities from adult education to a art and painting group. The building continues to bring tangible benefits to the local and wider communities.

We still need to keep on top of the maintenance of the building and in light of this began a decorating and refurbishment plan. This included replacement of the carpets in the offices and small hall as well as repainting those space as well. The intention is to keep this up with a rolling programme over a five year cycle. We still are also aimed to purchase new equipment to enhance the small room as a potential meeting venue for new groups, this will include projection and audiovisual equipment.

The wider Bootle Team Ministry took up the employment of an administrator, for which the charity has also benefited, enabling some of the administrative tasks to be shared. We are grateful for he Team for allowing their employee to be used in this way, and hope that such partnership work will be built on for the future.

We have been grateful to the Trustees and members of the management committee who have worked so hard throughout the year. The committee have met regularly, and have worked well. I am particularly and personally grateful to the treasurer and the small band of volunteers who have put in hours of time to help with the running of the charity. We are grateful for your hard work.



Rev. Roger Driver

May 2005

BOOTLE COMMUNITY 200 AT ST MATTHEWS**REPORT OF THE TRUSTEES'**
FOR THE YEAR ENDED 31 DECEMBER 2004**LEGAL AND FINANCIAL INFORMATION****Status**

The Bootle Community 200 at St. Matthews is registered as a company limited by guarantee (without share capital) number 3696698 and a charity number 1074022. Its governing instrument is its memorandum and articles of association. Every member of the Charity undertakes to contribute to its assets, in the event of its being wound up while s/he is a member, such amount, as may be required not exceeding £1.

Registered Office:

410 Stanley Road
Bootle
Liverpool
L20 5AE

Trustees:

Rev Roger Driver
Rev Janet Bissex
Barbara Browne
Martin Ferris
Stanley Ferris
Mary Ferris
Valerie Mary Kennedy
Thomas Louis
Alan Roper
Eric Storey

Bankers:

HSBC
46 Westway
Maghull
Merseyside
L31 0AD

Auditors:

Andrew D Kilshaw
Chartered Accountants
99 Stanley Road
Bootle
Liverpool
L20 7DA

REPORT TO THE TRUSTEES

The Trustees (who are the directors of the Charity for company law purposes) present their report and accounts for the year ended 31 December 2004.

BOOTLE COMMUNITY 200 AT ST MATTHEWS
REPORT OF INDEPENDENT EXAMINER TO THE MEMBERS OF
BOOTLE COMMUNITY 200 AT ST MATTHEWS

The financial statements on pages 3 to 8 have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, under the historical cost convention and with the accounting policies set out on page five.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts, The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 43(3)(a) of the Act);
- Follow the procedures laid down in General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination no other, matter has come to my attention.

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act

have not been met ; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andrew D Kilshaw
Chartered Accountant
And Registered Auditor
99 Stanley Road, Bootle,
Liverpool L20 7DA



Date: 3/3/05

BOOTLE COMMUNITY 200 AT ST MATTHEWS

INCOME EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2004

	Unrestricted Funds	Restricted Funds	Total	2003
INCOME:				
Grants Receivable	715	-	715	-
Investment Income	4	-	4	4
Other Income	10,338	-	10,338	13,316
Total Incoming Resources	<u>11,057</u>	<u>-</u>	<u>11,057</u>	<u>13,320</u>
RESOURCES EXPENDED				
Administration of Charity	12,489	-	12,489	12,796
Depreciation	181	11,367	11,548	11,857
	<u>12,670</u>	<u>11,367</u>	<u>24,037</u>	<u>24,653</u>
NET INCOMING/(OUTGOING) RESOURCES	<u>(1613)</u>	<u>(11367)</u>	<u>(12980)</u>	<u>(11,333)</u>
Funds Balance b/f 1.1.04	<u>2,049</u>	<u>286,630</u>	<u>288,679</u>	<u>300,012</u>
Funds Balance c/f 31.12.04	<u>436</u>	<u>275,263</u>	<u>275,699</u>	<u>288,679</u>

The notes form part of the financial statement

All gains and losses arising in the year have been recognised in the Income and Expenditure Account.

Stanley James
SEC

BOOTLE COMMUNITY 200 AT ST MATTHEWS

BALANCE SHEET AS AT
31 DECEMBER 2004

	£	£	<u>2003</u>
<u>FIXED ASSETS</u>			
Tangible Assets		273,842	284,278
CURRENT ASSETS			
Cash in Bank	2,092		4,636
Less: CREDITORS - Amounts falling due within one year	<u>235</u>	<u>1,857</u>	<u>235</u> <u>4,401</u>
TOTAL NET ASSETS LESS CURRENT LIABILITIES		<u>275,699</u>	<u>288,679</u>
FUNDS:			
Restricted		275,263	286,630
Unrestricted		<u>436</u>	<u>2,049</u>
		<u>275,699</u>	<u>288,679</u>

For the year ended 31 December 2004 the company was entitled to exemption under section 249(A) of the Companies Act 1985. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 249B(2).

The Directors acknowledge their responsibility for: (i) Ensuring the company keeps accounting records which comply with section 221; and (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

ON BEHALF OF THE BOARD

A. Raper

Approved by the Board on 6th June 2005

The notes form part of these financial statements.

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities and comply with the requirements of the Statement of Recommended Practice, Accounting by Charities.

Income and expenditure are accounted for on an accruals basis, except for voluntary donations which are taken to income when received.

Costs are allocated, where appropriate, to direct charitable expenditure and to other expenditure.

Fundraising and Publicity costs include advertising and promotional events to raise awareness of its aims, and those of its projects throughout the Parish of St Matthews.

Management and Administration represents costs attributable to the management of the charity's assets, organisational administration and compliance with constitutional and statutory requirements.

Income is stated net of VAT where applicable. Grants are accounted for in the period specified for their use by donors.

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

2. INCOMING RESOURCES

2003

Other Grants & income:

Grants Received	715	-
Donations	808	-
Fund Raising	-	16
Investment Income	4	4
Sundry Income	-	13
PCC Share of gas	-	1,000
Rent	<u>9,530</u>	<u>12,287</u>
	<u>11,057</u>	<u>13,320</u>
	<u>11,057</u>	<u>13,320</u>

Investment Income consists of:

Bank Interest Receivable	<u>4</u>	<u>4</u>
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3. DIRECT CHARITABLE EXPENDITURE

	Unrestricted Funds	Restricted Funds	Total 2004	2003
Fundraising	-	-	-	-
Postage	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Stanley Jones
SEC

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2004

4. MANAGEMENT & ADMINISTRATION OF THE CHARITY

	Unrestricted Funds	Restricted Funds	Total 2004	2003
Audit Fee	235	-	235	235
Depreciation	180	11,367	11,547	11,857
Other Costs	12,255	-	12,255	12,561
	<u>12,670</u>	<u>11,367</u>	<u>24,037</u>	<u>24,653</u>

5. TOTAL RESOURCES EXPENDED

	Depreciation	Other Costs	Total 2004	2003
Direct Charitable Expenditure	-	-	-	-
Management & Administration of the Charity	11,547	12,490	24,037	24,653
	<u>11,547</u>	<u>12,490</u>	<u>24,037</u>	<u>24,653</u>

STAFF COSTS:

	2004	2003
Wages & Salaries	2,455	2,375

6. NET INCOMING RESOURCES

	2004	2003
Net Incoming Resources stated after charging:		
Auditors Remuneration	235	235
Depreciation on Owned Assets	<u>11,547</u>	<u>11,857</u>

7. TRANSFERS BETWEEN FUNDS

	2004	2003
	<u>NIL</u>	<u>NIL</u>

8. TANGIBLE FIXED ASSETS

	Leasehold Property	Fixtures & Fittings	Total
Cost at 1.1.04	334,588	183	334,771
Added in year		1,111	1,111
Cost at 31.12.04	<u>334,588</u>	<u>1,294</u>	<u>335,882</u>
Dep. At 1.1.04	50,406	87	50,493
Depreciation for year	11,367	180	11,547
Depreciation at 31 December 2004	<u>61,773</u>	<u>267</u>	<u>62,040</u>
Net Book Value 31 December 2004	<u>272,815</u>	<u>1,027</u>	<u>273,842</u>

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

9. CREDITORS: Amounts falling due within one year

	2004	2003
Accrual	<u>235</u>	<u>235</u>

10. UNRESTRICTED FUNDS

	Balance 31.12.03	Movements Incoming	Resources Outgoing	Balance 31.12.04
General Funds	<u>2,049</u>	<u>11,057</u>	<u>12,670</u>	<u>436</u>

11. RESTRICTED FUNDS

Leasehold Property Development	<u>286,630</u>	<u>-</u>	<u>11,367</u>	<u>275,263</u>
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12. ANALYSIS OF NET ASSETS
BETWEEN FUNDS

	Tangible Fixed Assets	Net Current Assets	Total 31.12.04	31.12.03
<u>Restricted Funds</u>				
Leasehold Property Development	272,815	2,788	275,603	286,630
<u>Unrestricted Funds</u>	<u>1,027</u>	<u>(931)</u>	<u>96</u>	<u>2,049</u>
	<u>273,842</u>	<u>1,857</u>	<u>275,699</u>	<u>288,679</u>

13. OTHER FINANCIAL COMMITMENTS

The company has no other financial commitments

Stanley J. Jones
SEC

BOOTLE COMMUNITY 200 AT ST MATTHEWS

INCOME EXPENDITURE
FOR THE YEAR ENDED
31 DECEMBER 2004

INCOME	£	£	2003
Grant Received	715	-	-
Bank Interest	4	4	4
Donations	808	-	-
Rent of Room	9,530	12,300	12,300
PCC Share of gas	-	1,000	1,000
Fund Raising	-	16	16
	<u>11,057</u>	<u>13,320</u>	
EXPENDITURE			
Office & Secretarial Services	-	-	-
Post & Stationary	15	115	115
Wages and Cleaner	2,455	2,375	2,375
Insurance	1,022	933	933
Rates and Rent	3,336	3,442	3,442
Electricity and Gas	3,361	4,441	4,441
Accountancy & Auditors Rem.	235	235	235
Depreciation - Leasehold Property	11,367	11,840	11,840
- Fixtures & Fittings	180	17	17
Repairs and Renewals	<u>2,066</u>	<u>1,255</u>	<u>1,255</u>
	<u>24,037</u>	<u>24,653</u>	
<u>NET INCOMING/OUTGOING RESOURCES</u>	<u>(12,980)</u>	<u>(11,333)</u>	

This page does not form part of the statutory financial statements

Stanley Jones
SEC