

Bootle Community 200 at St. Matthew's

Annual Report and Financial Statements

For the Year ended

31st December 2003



Registered Office: 410 Stanley Road, Bootle, Liverpool L20 5AE

Registered Charity No. 1074022

"Bootle Community 200 at St. Matthew's" is registered in England as a
Company Limited by Guarantee No. 3696698

Bootle Community 200 at St. Matthew's

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Bootle Community 200 at St. Matthew's

Committee

Officers

Chair: Rev. Roger Driver

Vice Chair: Alan Roper

Treasurer: Mrs Mary Ferris

Company

Secretary: Mr Stan Ferris

Trustees

Alan Roper

Barbara Browne

Mary Owens

Valerie Kennedy

Martin Ferris

Eric Storey

Rev. Roger Driver

Mary Ferris

Thomas Louis

Objects of the Charity

1. To promote for the benefit of the public with particular emphasis on the inhabitants of South Sefton, Merseyside (the "Area of Benefit") without distinction of sex, race, political, religious or other opinion by the provision or assistance in the provision of:
 - A venue for educational and training opportunities with special emphasis on providing access to such opportunities for people who are by reason of social or economic disadvantage otherwise unable to gain such access.
 - Facilities in the interests of social welfare for recreation and other leisure time occupations, with the object of improving the conditions of life and personal development for the inhabitants of the area of Benefit
 - Advice, information and assistance so as to develop their capacity and potential as individuals and members of society and that their conditions of life may be improved.
2. To promote the Christian religion and in particular to further the religious and other charitable work of the Church of England in the Ecclesiastical Parish of St. Matthew in the County of Merseyside.
3. To carry out such other charitable objects that can advantageously be carried out in conjunction with the objectives first and secondly described.

Provided always the Charity shall be non-party in politics and shall promote equality of opportunity.

Chairs Report - 2004

The past year has been very good with the building being used extensively. Most of the activity is around our permanent residents who occupy the office space. Although there has been changes in the organisations, we have had almost 100% take-up of the office space during the year putting us in good financial stead.

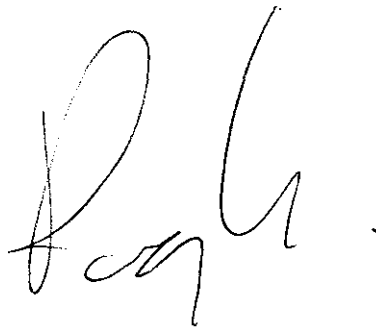
Sefton Older Persons Enabling Project now use the room next to them following the departure of the Sefton Pensioner Advocacy organisation. The third office was used by two Health Visitors who were doing Public Health work in the area under the auspices of South Sefton Primary Care Trust. They have relocated, but the anticipation is that this will be used by the Forum Support Staff who now also occupy the top hall. This is an organisation, Government funded, who are setting up patient forums across the areas, and thus it is very positive that we have been able to offer them the use of the building, as they will be bringing tangible benefits to the local and wider communities.

We still need to keep on top of the maintenance of the building and the plan is to at least start a decorating programme some time this year, as well as continuing to improve the building with the addition of new equipment etc.

We now know that it will be very difficult to raise enough revenue from just the rent to pay a Site Manager, but this is still something that the Trustees will need to consider as we look at the ongoing management of the building. One possibility previously mentioned is the possibility of a shared role with the wider Bootle Team Ministry. This hopefully will have happened by the end of the current year.

We have been grateful to the Trustees and members of the management committee who have worked so hard throughout the year. The management committee have met regularly, and have worked well. I am particularly and personally grateful to the treasurer and the small band of volunteers who have put in hours of time to help with the running of the charity. We are grateful for your hard work.

Rev. Roger Driver
June 2004



BOOTLE COMMUNITY 200 AT ST MATTHEWS

REPORT OF THE TRUSTEES' **FOR THE YEAR ENDED 31 DECEMBER 2003**

LEGAL AND FINANCIAL INFORMATION

Status

The Bootle Community 200 at St. Matthews is registered as a company limited by guarantee (without share capital) number 3696698 and a charity number 1074022. Its governing instrument is its memorandum and articles of association. Every member of the Charity undertakes to contribute to its assets, in the event of its being wound up while s/he is a member, such amount, as may be required not exceeding £1.

Registered Office: 410 Stanley Road
Bootle
Liverpool
L20 5AE

Trustees: Rev Roger Driver
Rev Janet Bissex
Barbara Browne
Martin Ferris
Stanley Ferris
Mary Ferris
Valerie Mary Kennedy
Thomas Louis
Alan Roper
Eric Storey

Bankers: HSBC
46 Westway
Maghull
Merseyside
L31 0AD

Auditors: Andrew D Kilshaw
Chartered Accountants
99 Stanley Road
Bootle
Liverpool
L20 7DA

REPORT TO THE TRUSTEES

The Trustees (who are the directors of the Charity for company law purposes) present their report and accounts for the year ended 31 December 2003.

BOOTLE COMMUNITY 200 AT ST MATTHEWS

REPORT OF AUDITORS TO THE MEMBERS OF BOOTLE COMMUNITY 200 AT ST MATTHEWS

I have audited the financial statements on pages 3 to 8 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, under the historical cost convention and the accounting policies set out on page five.

Respective responsibilities of trustees and auditor

As described on page one the trustees are responsible for the preparation of financial statements. It is my responsibility to form an independent opinion, based on my audit, on those statements and to report my opinion to you.

Basis of opinion

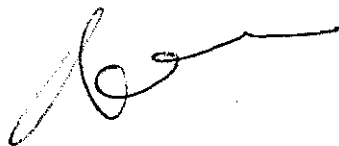
I conducted my audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statement.

Opinion

In my opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 2003 and of its income and expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Andrew D Kilshaw
Chartered Accountant
And Registered Auditor
99 Stanley Road, Bootle,
Liverpool L20 7DA



Date: 16th April 2004

BOOTLE COMMUNITY 200 AT ST MATTHEWS

INCOME EXPENDITURE FOR THE YEAR ENDED 31 DECEMBER 2003

	Unrestricted Funds	Restructured Funds	Total	2002
INCOME:				
Grants Receivable	-	-	-	-
Investment Income	4	-	4	4
Other Income	13,316	-	13,316	9,514
Total Incoming Resources	<u>13,320</u>	<u>-</u>	<u>13,320</u>	<u>9,518</u>
RESOURCES EXPENDED				
Administration of Charity	12,796	-	12,796	8,386
Depreciation	17	11,840	11,857	12,354
	<u>12,813</u>	<u>11,840</u>	<u>24,653</u>	<u>20,740</u>
NET INCOMING/(OUTGOING) RESOURCES	<u>507</u>	<u>(11,840)</u>	<u>(11,333)</u>	<u>(11,222)</u>
Funds Balance b/f 1.1.03	<u>1,542</u>	<u>298,470</u>	<u>300,012</u>	<u>311,234</u>
Funds Balance c/f 31.12.03	<u>2,049</u>	<u>286,630</u>	<u>288,679</u>	<u>300,012</u>

The notes form part of the financial statement

All gains and losses arising in the year have been recognised in the Income and Expenditure Account.

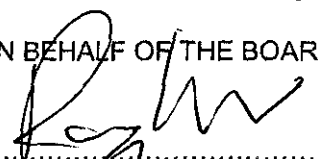
BOOTLE COMMUNITY 200 AT ST MATTHEWS

BALANCE SHEET AS AT
31 DECEMBER 2003

	£	£	<u>2002</u>
<u>FIXED ASSETS</u>			
Tangible Assets		284,278	296,135
<u>CURRENT ASSETS</u>			
Cash in Bank	4,636		4,112
Less: CREDITORS - Amounts falling due within one year	<u>235</u>	<u>4,401</u>	<u>235</u> <u>3,877</u>
TOTAL NET ASSETS LESS CURRENT LIABILITIES		<u>288,679</u>	<u>300,012</u>
FUNDS:			
Restricted		286,630	298,470
Unrestricted		<u>2,049</u>	<u>1,542</u>
		<u>288,679</u>	<u>300,012</u>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

ON BEHALF OF THE BOARD


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Approved by the Board on14.6.04.....

The notes form part of these financial statements.

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 DECEMBER 2003**

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities and comply with the requirements of the Statement of Recommended Practice, Accounting by Charities.

Income and expenditure are accounted for on an accruals basis, except for voluntary donations which are taken to income when received.

Costs are allocated, where appropriate, to direct charitable expenditure and to other expenditure.

Fundraising and Publicity costs include advertising and promotional events to raise awareness of its aims, and those of its projects throughout the Parish of St Matthews.

Management and Administration represents costs attributable to the management of the charity's assets, organisational administration and compliance with constitutional and statutory requirements.

Income is stated net of VAT where applicable. Grants are accounted for in the period specified for their use by donors.

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2003

2. INCOMING RESOURCES

2002

Other Grants & income:

Fund Raising	16	-
Investment Income	4	4
Sundry Income	13	16
PCC Share of gas	1,000	-
Rent	12,287	9,498
	<u>13,320</u>	<u>9,518</u>
	<u>13,320</u>	<u>9,518</u>

Investment Income consists of:

Bank Interest Receivable	<u>4</u>	<u>4</u>
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3. DIRECT CHARITABLE EXPENDITURE

	Unrestricted Funds	Restricted Funds	Total 2003	2002
Fundraising	-	-	-	-
Postage	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2003

4. MANAGEMENT & ADMINISTRATION OF THE CHARITY

	Unrestricted Funds	Restricted Funds	Total 2003	2002
Audit Fee	235	-	235	235
Depreciation	17	11,840	11,857	12,354
Other Costs	12,561	-	12,561	8,151
	<u>12,813</u>	<u>11,840</u>	<u>24,653</u>	<u>20,740</u>

5. TOTAL RESOURCES EXPENDED

	Depreciation	Other Costs	Total 2003	2002
Direct Charitable Expenditure	-	-	-	-
Management & Administration of the Charity	11,857	12,796	24,653	20,740
	<u>11,857</u>	<u>12,796</u>	<u>24,653</u>	<u>20,740</u>

STAFF COSTS:

	2003	2002
Wages & Salaries	2,375	1,821

6. NET INCOMING RESOURCES

	2003	2002
Net Incoming Resources stated after charging:		
Auditors Remuneration	235	235
Depreciation on Owned Assets	<u>11,857</u>	<u>12,334</u>

7. TRANSFERS BETWEEN FUNDS

	2003	2002
	<u>NIL</u>	<u>NIL</u>

8. TANGIBLE FIXED ASSETS

	Leasehold Property	Fixtures & Fittings	Total
Cost at 1.1.03	334,588	183	334,771
Cost at 31.12.03	<u>334,588</u>	<u>183</u>	<u>334,771</u>
Dep. At 1.1.03	38,566	70	38,636
Depreciation for year	<u>11,840</u>	<u>17</u>	<u>11,857</u>
Depreciation at 31 December 2003	<u>50,406</u>	<u>87</u>	<u>50,493</u>
Net Book Value 31 December 2003	<u>284,182</u>	<u>96</u>	<u>284,278</u>

BOOTLE COMMUNITY 200 AT ST MATTHEWS

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2003

9. CREDITORS: Amounts falling due within one year

	2003	2002
Accrual	<u>235</u>	<u>235</u>

10. UNRESTRICTED FUNDS

	Balance 31.12.02	Movements Incoming	Resources Outgoing	Balance 31.12.03
General Funds	<u>1,542</u>	<u>13,320</u>	<u>12,813</u>	<u>2,049</u>

11. RESTRICTED FUNDS

Leasehold Property Development	<u>298,470</u>	<u>-</u>	<u>11,840</u>	<u>286,630</u>
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12. ANALYSIS OF NET ASSETS
BETWEEN FUNDS

	Tangible Fixed Assets	Net Current Assets	Total 31.12.03	31.12.02
<u>Restricted Funds</u>				
Leasehold Property Development	284,182	2,448	286,630	298,470
<u>Unrestricted Funds</u>	<u>96</u>	<u>1,953</u>	<u>2,049</u>	<u>1,542</u>
	<u>284,278</u>	<u>4,401</u>	<u>288,679</u>	<u>300,012</u>

13. OTHER FINANCIAL COMMITMENTS

The company has no other financial commitments

BOOTLE COMMUNITY 200 AT ST MATTHEWS

INCOME EXPENDITURE
FOR THE YEAR ENDED
31 DECEMBER 2003

INCOME	£	£	2002
John Moores			-
Sarfield Weston			-
Bank Interest	4		4
Donations			16
Rent of Room	12,300		9,498
PCC Share of gas	1,000		-
Fund Raising	16		-
		13,320	9,518
EXPENDITURE			
Office & Secretarial Services	-		60
Post & Stationary	115		42
Wages and Cleaner	2,375		1,821
Insurance	933		834
Rates and Rent	3,442		2,277
Electricity and Gas	4,441		338
Accountancy & Auditors Rem.	235		235
Depreciation - Leasehold Property	11,840		12,334
- Fixtures & Fittings	17		20
Repairs and Renewals	1,255		2,779
		24,653	20,740
<u>NET INCOMING/OUTGOING RESOURCES</u>		<u>(11,333)</u>	<u>(11,222)</u>

This page does not form part of the statutory financial statements