

# **PUMP AID**

Report and Accounts for the  
period ended 31 March 2000

Registered Number 3661446



## PUMP AID

### REPORT OF THE DIRECTORS FOR THE PERIOD ENDED 31 MARCH 2000

The directors present their first annual report together with the accounts for the period ended 31 March 2000.

### REVIEW OF ACTIVITIES

Pump Aid was incorporated as a company limited by guarantee on 4 November 1998. The company was registered as a charity with the Charity Commission (registration number 1077889) on 21 October 1999 with the purpose to relieve financial hardship in rural African communities by improving the availability and quality of water for irrigation and domestic uses by building high quality but low technology water pumps. The company is continuing work started in Zimbabwe which has included a 3 year field trial of 50 pumps during which time the design of the pump has evolved to ensure very low maintenance requirements whilst producing high water yield.

During the period from 4 November 1998 to 31 March 2000 78 pumps were built in Zimbabwe. These included 8 pumps at schools which use the water for drinking and irrigation of small vegetable plots which help to raise funds to assist in the payment of school fees for those whose families would otherwise be unable to fund their education.

To the end of the financial period funding of the work has been primarily by personal donations and fund-raising via coffee mornings and talks. Whilst such funding has enabled the work of pump building to continue this type of funding is irregular and can not be relied on to let the work expand significantly. Therefore work is ongoing to try to secure one or more long term grants from organisations which fund development work in Africa to enable the pump building to expand beyond the rate achieved in the financial period. The directors believe that once funding is available the infrastructure is already in place to allow pump building to move to a rate of at least 200 pumps a year at fairly short notice. As a result of the pump building activity being at below the optimal level, management and fund-raising costs have been a relatively high proportion of the total costs incurred in the period. However thanks to a specific donation these indirect costs have been fully covered in the period such that all other donations have been available to be spent 100% on the direct work of pump building.

The financial results for the period are contained in the Income and Expenditure Account on page 3.

### REGISTERED OFFICE

The registered office and principal address is:

52 Priory Road  
Loughborough  
Leicestershire  
LE11 3PP

### FIXED ASSETS

The movements on Fixed Assets are shown in note 4 to the Accounts.

## REPORT OF THE DIRECTORS (Continued)

### DIRECTORS

The directors of the Company and, where applicable, from 21 October 1999 the trustees of the Charity during the period were:

J.M. Graham (appointed 4 November 1998, 9 April resigned 1999)  
G. MacLennan (appointed 4 November 1998, 9 April resigned 1999)  
B.J.A. Nealon (Chairman) (appointed 9 April 1999)  
J.A. Pickford (appointed 9 April 1999)  
A.J. Thorpe (appointed 9 April 1999)  
A.E. Butterworth (appointed 31 July 1999)  
V. Scoon (appointed 6 May 2000)

### DIRECTORS' INTERESTS

The directors as members of the company have each agreed to guarantee £1 on the winding up of the company.

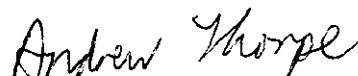
### DIRECTORS RESPONSIBILITIES

The directors are required by UK company law to prepare accounts for each financial period that give a true and fair view of the state of affairs of the company as at the end of the financial period and of the income and expenditure of the company for that period.

The directors confirm that suitable accounting policies have been used and applied consistently and reasonable and prudent judgements and estimates have been made in the preparation of the accounts for the period ended 31 March 2000. The directors also confirm that applicable accounting standards have been followed and that the accounts have been prepared on the going concern basis.

The directors are responsible for keeping proper accounting records, for taking reasonable steps to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

BY ORDER OF THE BOARD



A.J. Thorpe  
Company Secretary

52 Priory Road  
Loughborough  
Leicestershire  
LE11 3PP

12 September 2000

**PUMP AID****INCOME AND EXPENDITURE ACCOUNT  
FOR THE PERIOD ENDED 31 MARCH 2000**

				<u>17 Months to 31 March 2000</u>
	<u>Notes</u>	Unrestricted Funds £	Restricted Funds £	Total Funds £
<b>Income:</b>				
Donations		18,457	9,500	27,957
Income Tax Receivable		2,315	-	2,315
<b>Total Income from Continuing Operations</b>		<u>20,772</u>	<u>9,500</u>	<u>30,272</u>
<b>Operating Expenditure:</b>				
Pump Building		15,953	-	15,953
Management/Fund-raising		-	7,925	7,925
<b>Total Operating Expenditure</b>	2	<u>15,953</u>	<u>7,925</u>	<u>23,878</u>
<b>Operating surplus on ordinary activities before interest</b>		<u>4,819</u>	<u>1,575</u>	<u>6,394</u>
Interest receivable		18	-	18
<b>Surplus for the financial period</b>	10	<u>4,837</u>	<u>1,575</u>	<u>6,412</u>

The company has no recognised gains and losses other than those included in the income and expenditure account above and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the surplus for the period stated above, and the historical cost equivalent.

The accompanying notes on pages 5 to 7 form an integral part of these accounts.

**PUMP AID**

**BALANCE SHEET  
31 MARCH 2000**

	<u>Notes</u>	<u>2000</u> £
Fixed assets:		
Tangible assets	4	<u>573</u>
Current assets:		
Stock	5	707
Debtors	6	2,579
Cash at bank and in hand		<u>3,838</u>
		7,124
Creditors: amounts falling due within one year	7	<u>(1,285)</u>
Net current assets		<u>5,839</u>
<b>Net Assets</b>		<b><u>6,412</u></b>
<b>Funds:</b>		
Unrestricted		4,837
Restricted	9	1,575
<b>Surplus of Income over Expenditure</b>	10	<b><u>6,412</u></b>

For the period ended 31 March 2000 the company was entitled to exemption under section 249A(1) of the Companies Act 1985

No notice from members requiring an audit has been deposited under section 249B(2)

The directors acknowledge their responsibilities for:

- i) Ensuring the company keeps accounting records which comply with section 221; and
- ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its income and expenditure for the financial period in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

Signed on behalf of the Board



J.A. Pickford - Director  
12 September 2000

The accompanying notes on pages 5 to 7 form an integral part of these accounts.

## **PUMP AID**

### **NOTES TO THE ACCOUNTS**

#### **1 Accounting Policies**

The accounts have been prepared in accordance with applicable Accounting Standards in the United Kingdom and the Statement of Recommended Practice (No.2) for Accounting by Charities. A summary of the more important accounting policies, which have been applied consistently throughout the period, is set out below.

a) **Basis of accounting**

i) The accounts have been prepared under the going concern concept as it is felt that the company will be able to meet its debts as they fall due for the foreseeable future.

ii) The accounts have been prepared under the historical cost convention.

b) **Fixed Assets**

Depreciation is charged on all fixed assets on a straight line basis over their effective lives.

Straight line depreciation rates for office equipment are 20% - 33% per annum.

c) **Stocks**

Stocks are stated at cost.

d) **Foreign Currency Translation**

Transactions in foreign currencies are translated into sterling at an average rate of exchange. Exchange differences are taken into account in arriving at the excess of income over expenditure.

e) **Fund Accounting**

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. The fund comprises the accumulated surpluses and deficits of unrestricted income and expenditure.

f) **Cash Flow**

The company is a small company as defined by the Companies Act 1985. Consequently, the company is exempt under the terms of Financial Reporting Standard No. 1 from preparing a cash flow statement.

#### **2. Operating Expenses**

The following amount is included in operating expenses:

	<u>17 Months to</u>
	<u>31 March</u>
	<u>2000</u>
	£
Depreciation of Office Equipment	<u>53</u>

## **PUMP AID**

### **NOTES TO THE ACCOUNTS (Continued)**

#### **3. Employees and Directors**

	<u>17 Months to</u> <u>31 March</u> <u>2000</u> £
a) Staff Costs	
Wages and Salaries	7,400
Social Security Costs	<u>546</u>
	<u>7,946</u>
b) Average number of persons employed	1
c) Total emoluments of directors	£NIL

#### **4. Tangible Fixed Assets**

	<u>Office</u> <u>Equipment</u> £
<b>Cost:</b>	
Additions	<u>626</u>
At 31 March 2000	<u>626</u>
<b>Depreciation:</b>	
Provided for during the period	<u>53</u>
At 31 March 2000	<u>53</u>
<b>Net book value:</b>	
At 31 March 2000	<u>573</u>

#### **5. Stock**

	<u>2000</u> £
Pump Materials	<u>707</u>

#### **6. Debtors**

	<u>2000</u> £
Prepayments	264
Reclaimable income tax on gift aid donations	<u>2,315</u>
	<u>2,579</u>

## **PUMP AID**

### **NOTES TO THE ACCOUNTS (Continued)**

#### **7. Creditors: Amounts Falling Due Within One Year**

	<u>2000</u>
	£
Accruals	147
Income tax and social security	<u>1,138</u>
	<u>1,285</u>

#### **8. Called up Share Capital**

The company is limited by guarantee. Throughout the period the members of the company had each promised to guarantee payment of £1 if the company was wound up.

#### **9. Restricted Funds**

	<u>Opening</u> <u>Balance</u> £	<u>Movement in Resources</u> <u>Incoming</u> £	<u>Outgoing</u> £	<u>Closing</u> <u>Balance</u> £
Management/Fund-raising costs	<u>-</u>	<u>9,500</u>	<u>7,925</u>	<u>1,575</u>

#### **10. Analysis of Net Assets Between Funds**

The company's reserves, all of which are undistributable and are to be used for the restricted purpose they were donated for or the charitable purposes of the company, are split between the following asset classes:

	<u>Tangible</u> <u>Fixed Assets</u> £	<u>Net Current</u> <u>Assets</u> £	<u>Total</u> <u>Reserves</u> £
Restricted	-	1,575	1,575
Unrestricted	<u>573</u>	<u>4,264</u>	<u>4,837</u>
	<u>573</u>	<u>5,839</u>	<u>6,412</u>

#### **11. Contingent Liabilities and Financial Commitments**

There are no contingent liabilities which the directors consider require disclosure in these accounts.