Report and Financial Statements

31 December 2003

Registered Number: 3517639





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Registered No. 3517639

### **DIRECTORS**

Larry J Towe John P Gillies Michael Volkommer Walter Korchun

#### **SECRETARY**

**David Mott** 

### **AUDITORS**

Ernst & Young LLP One Colmore Square Birmingham B4 6HQ

### **BANKERS**

Barclays Plc, PO Box 190 Barclays House East Parade Leeds LS1 2UX

### **SOLICITORS**

DLA Victoria Square House Victoria Square Birmingham B2 4DL

### **REGISTERED OFFICE**

Tricorn House 51/53 Hagley Road Edgbaston Birmingham B16 8TO

### DIRECTORS' REPORT

The directors present their report and financial statements for the year ended 31 December 2003.

#### PRINCIPAL ACTIVITY AND REVIEW OF THE BUSINESS

The company's principal activity during the year continued to be the processing of store cards and related services.

Turnover has reduced by 5% during the year however profitability has improved due to the improvement in gross profit margins and a reduction in administrative expenses.

#### **RESULTS AND DIVIDENDS**

The profit for the year, after taxation, was £92,190 (2002; loss of £51,263). The directors do not recommend the payment of an ordinary dividend (2002; £Nil).

#### **DIRECTORS AND THEIR INTERESTS**

The directors who served during the year were as follows:

Larry J Towe Jerry Marshall John P Gillies

(resigned 11 August 2003) (appointed 11 August 2003)

Michael Volkommer Walter Korchun

The directors in office at the end of the year held no interests in the shares of the company at either their date of appointment or at 31 December 2003.

There are no other interests required to be disclosed by section 234 of the Companies Act 1985.

#### **EMPLOYEE INVOLVEMENT**

The company places considerable value on the involvement of its employees and has continued its previous practice of keeping them informed on matters affecting them as employees and on the various factors affecting the performance of the company. This is achieved through formal and informal meetings.

#### **EMPLOYMENT OF DISABLED PERSONS**

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Applications for employment by disabled persons are always fully considered, bearing in mind the aptitudes of the applicant concerned. In the event of members of staff becoming disabled every effort is made to ensure that their employment with the company continues and that appropriate training is arranged. It is the policy of the company that the training, career development and promotion of disabled persons should, as far as is possible, be identical with that of other employees.

#### **AUDITORS**

A resolution to re-appoint Ernst & Young LLP as auditors will be put to the members at the Annual General Meeting.

By order of the board

Director

October 2004

# STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CERTEGY CARD SERVICES LIMITED

We have audited the company's financial statements for the year ended 31 December 2003 which comprise the profit and loss account, balance sheet and the related notes 1 to 18. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of the financial statements in accordance with applicable United Kingdom law and accounting standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company as at 31 December 2003 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Ernst & Young LLP Registered Auditor Birmingham

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12\_ October 2004

# PROFIT AND LOSS ACCOUNT for the year ended 31 December 2003

	Notes	2003 £	2002 £
TURNOVER	2	25,042,795	26,291,518
Cost of sales		(11,871,112)	(12,861,578)
GROSS PROFIT		13,171,683	13,429,940
Administrative expenses		(13,124,619)	(13,446,913)
OPERATING PROFIT / (LOSS)	3	47,064	(16,973)
Bank interest receivable Interest payable and similar charges	6	92,886 (47,760)	13,707 (47,997)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION		92,190	(51,263)
TAX ON PROFIT/(LOSS) ON ORDINARY ACTIVITIES	7		_
PROFIT/(LOSS) FOR THE FINANCIAL YEAR, RETAINED AND TRANSFERRED TO RESERVES	14	92,190	(51,263)

There are no recognised gains or losses for the current financial year and preceding financial year, other than the profits/(losses) shown above.

# BALANCE SHEET at 31 December 2003

	Notes	2003 £	2002 £
FIXED ASSETS Tangible assets	8	6,858,528	7,158,082
CURRENT ASSETS Stocks Debtors Cash at bank and in hand	9 10	839,666 5,578,408 3,235,760 9,653,834	1,215,310 6,460,109 2,956,838 10,632,257
CREDITORS: Amounts falling due within one year	11	(5,829,700)	(6,149,866)
NET CURRENT ASSETS		3,824,134	4,482,391
Total assets less current liabilities		10,682,662	11,640,473
Creditors: Amounts falling due after more than one year	12	(15,244,986)	(16,294,987)
NET LIABILITIES		(4,562,324)	(4,654,514)
CAPITAL AND RESERVES Called -up share capital Capital contribution Profit and loss account	13 14 14	1,000 4,295,488 (8,858,812)	1,000 4,295,488 (8,951,002)
EQUITY SHAREHOLDERS' DEFICIT	14	(4,562,324)	(4,654,514)

These financial statements were approved by the Board of Directors on October 2004.

Signed on behalf of the Board of Directors

Director

Lan Torse 10/12/04

The accompanying notes are an integral part of this balance sheet.

# NOTES TO THE ACCOUNTS at 31 December 2003

#### ACCOUNTING POLICIES

#### Basis of Preparation

The accounts are prepared under the historical cost convention and in accordance with applicable UK accounting standards.

As permitted by FRS1 "Cash flow statements (Revised 1996)", a cash flow statement has not been prepared because its ultimate parent company, Certegy Inc.has prepared consolidated financial statements of the company, which contains a cash flow statement and which are publicly available.

The accounts have been prepared on a going concern basis as Certegy Limited has committed to support the company to meet its commitments as and when they fall due.

#### Tangible fixed assets

Fixed assets are shown at cost, net of depreciation and any provision for impairment.

Costs of software developed to enable the company to provide services to third parties are capitalised. These costs include internal staff time, charges from other group companies and third party invoices.

#### Depreciation

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost or valuation, less estimated residual value based on prices prevailing at the date of acquisition or revaluation, of each asset evenly over its expected useful life, as follows:

Office equipment

over 3 to 10 years

Software development costs

over 3 to 8 years

#### Stocks

Stocks are stated at the lower of cost incurred in bringing each product to its present location and condition, and net realisable value as follows:

Raw materials, consumables and

goods for resale

purchase cost on a first-in, first-out basis.

Contract work in progress

cost of direct materials and labour.

Net realisable value is based on estimated selling price less any further costs expected to be incurred to completion and disposal.

The stock includes card, statements, letters etc, which be used in the management of the store card processing. It also includes contract costs incurred, but not yet billed, in the establishment of services to clients.

# NOTES TO THE ACCOUNTS at 31 December 2003

#### 1. ACCOUNTING POLICIES (continued)

#### **Deferred Taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

#### Foreign currencies

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are retranslated at the rate of exchange ruling at the balance sheet date.

All differences are taken to the profit and loss account.

#### Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the company, are capitalised in the balance sheet and are depreciated over their useful lives.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

#### **Pensions**

The company is part of the Certegy Retirement Savings Plan defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

# NOTES TO THE ACCOUNTS at 31 December 2003

#### 2. TURNOVER

Turnover, which is stated net of value added tax, represents amounts invoiced to third parties.

Turnover is attributable to sales and services in the normal course of business.

An analysis of turnover by geographical market is given below:

2003	2002
£	£
23,336,470	25,469,380
1,706,325	822,138
25,042,795	26,291,518
	£ 23,336,470

### 3. OPERATING PROFIT/(LOSS)

This is stated after charging/(crediting):

	2003	2002
	£	£
Auditors' remuneration - audit	25,000	25,000
Auditors' remuneration - taxation	0	4,000
Depreciation of owned fixed assets	1,980,672	1,562,540
Operating lease rentals – plant and machinery	294,875	290,204
Operating lease rentals – land and buildings	369,288	412,369
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#### 4. DIRECTORS' EMOLUMENTS

The directors' were not paid any remuneration by Certegy Card Services Ltd during either the current or prior year.

#### . STAFF COSTS

	2003 £	2002 £
Wages and salaries	6,898,666	7,397,398
Social security costs	623,934	568,853
Pension costs	191,935	263,228
	7,714,535	8,229,479

The average weekly number of employees during the year was as follows:

	2003 No.	2002 No.
Operations Administration	332 35	316 43
	367	359

# NOTES TO THE ACCOUNTS at 31 December 2003

### . INTEREST PAYABLE

7.

	2003	2002
	£	£
On loans due to parent undertakings	44,445	43,747
Bank charges / Interest	3,315	4,250
	47.760	47.007
	47,760	47,997
	**********	71,0

## TAX ON PROFIT / (LOSS) ON ORDINARY ACTIVITIES

## a) Analysis of charge in period

	2003	2002
Current tax	£	£
UK Corporation tax	_	-
b) Factors affecting tax charge for period		<del>-</del>
	2003 £	2002 £
Profit/(loss) on ordinary activities before tax	92,190	(51,263)
Tax at 30% thereon (2002 30%)	27,657	(15,379)
Effects of:		
Expenses not deductible for tax purposes	11,187	17,462
Capital allowances in excess of depreciation	(71,096)	(297,959)
Movement in short term timing differences	-	3,976
Surrendered for Group Relief	32,252	291,909
Corporation Tax charge for the period		

### c) Factors that may affect future tax charges

At 31 December 2003 the company has tax losses of approximately £4.0m (2002: £4.0m) carried forward for offset against future taxable profits of the company.

#### d) Deferred tax

As at 31 December 2003 the company had an unrecognised deferred tax asset of £1,280,948 (2002: £1,352,044). A deferred tax asset has not been recognised as it is not regarded as more likely than not that suitable taxable profits will arise in the short term against which these losses can be offset.

# NOTES TO THE ACCOUNTS at 31 December 2003

### TANGIBLE FIXED ASSETS

8.

		Software development costs £	Office equipment £	Total £
	Cost	~	-	~
	At 1 January 2003 Additions	10,793,559 765,429	1,481,146 915,689	12,274,705 1,681,118
	At 31 December 2003	11,558,988	2,396,835	13,955,823
	<b>Depreciation</b> At 1 January 2003 Charge	4,148,519 1,633,464	968,104 347,208	5,116,623 1,980,672
	At 31 December 2003	5,781,983	1,315,312	7,097,295
	Net book value At 31 December 2003	5,777,005	1,081,523	6,858,528
	At 31 December 2002	6,645,040	513,042	7,158,082
9.	STOCKS	<del></del>		
			2003 £	2002 £
	Stocks of stationery and cards Contract work-in-progress		286,749 552,917	248,171 967,139
			839,666	1,215,310
	DEBTORS			
0.	DEBTORS		2003 £	2002 £
	Trade debtors		4,576,989	3,606,610
	Other debtors		359,023	1,210,613
	Prepayments and accrued income Amounts owed by group undertakings		565,793	895,602
	Amounts owed by group undertakings		76,603	747,284
			5,578,408	6,460,109

Included in other debtors is an amount of £40,461 which is due after more than one year (2002 – £140,347 ).

# NOTES TO THE ACCOUNTS at 31 December 2003

## 11. CREDITORS: amounts falling due within one year

	Ç ,	2003 £	2002 £
	Trade creditors	102,889	106,531
	Other taxes and social security costs	42,302	3,788
	Amounts owed to group undertakings	2,168,653	1,968,431
	Other creditors	398,222	340,319
	Accruals	3,117,634	3,730,797
		5,829,700	6,149,866
12.	CREDITORS: amounts falling due within one year		
		2003 £	2002 £
	Loans from parent undertakings	11,230,000	12,280,000

4,014,986

15,244,986 16,294,987

4,014,987

None of the loans from the parent undertaking are interest bearing (2002 - £1,050,000).

Group undertakings have confirmed that amounts included above will not be recalled within 1 year.

### 13. SHARE CAPITAL

Authorised, allotted, called up and not paid

Amounts owed to group undertakings

	2003	2002
	£	£
510 A ordinary shares of £1 each	510	510
490 B ordinary shares of £1 each	490	490
	<del></del>	
	1,000	1,000
	<del></del>	

The two classes of shares rank pari passu in all respects.

### 4. RECONCILIATION OF SHAREHOLDERS' DEFICIT AND MOVEMENTS ON RESERVES

	Share capital £	Capital contribution £	Profit and loss account £	Total £
At 1 January 2002 Retained loss for the year	1,000	4,295,488	(8,899,739) (51,263)	(4,603,251) (51,263)
At 1 January 2003 Retained profit for the year	1,000	4,295,488	(8,951,002) 92,190	(4,654,514) 92,190
At 31 December 2003	1,000	4,295,488	(8,858,812)	(4,562,324)

#### . CAPITAL COMMITMENTS

# NOTES TO THE ACCOUNTS at 31 December 2003

Capital commitments as at 31 December 2003 totalled £23,194 (2002 - £194,089).

## PENSION COMMITMENTS

The company is a member of the Certegy Retirement Savings Plan. This is a defined contribution scheme, which represents the main scheme of the group and is funded by contributions from the employer and the employee, for the benefit of individual members.

The pension charge for the year was £191,935 (2002 - £263,228) and the year end accrual for pension costs is £29,346 (2002: £42,169).

#### 17. OTHER FINANCIAL COMMITMENTS

At 31 December 2003 the company had annual commitments under non-cancellable operating leases as set out below:

	Land and Buildings		Other	
	2003	2002	2003	2002
	£	£	£	£
Operating lease which expire				
- within 1 year	44,016	124,264	77,971	8,379
- within 2 - 5 years	260,025	44,013	17,471	67,354
- in more than 5 years	-	260,025		
	304,041	428,302	95,442	75,733

#### 18. IMMEDIATE PARENT UNDERTAKING AND RELATED PARTY DISCLOSURES

The smallest group in which the company is consolidated is that headed by Certegy Limited, where financial statements are available at the registered office at Tricorn House, 51/53 Hagley Road, Edgbaston, Birmingham, B16 8TO.

The largest group in which they are consolidated is that headed by the ultimate parent undertaking, Certegy Inc, 11720 Amber Park Drive, Suite 600, Alpharetta, Georgia, 30004 and copies of the group financial statements are available from this address.

As a subsidiary undertaking of Certegy Limited, the company has taken advantage of the exemption in FRS 8 'Related Party Disclosures' not to disclose transactions with other members of the group headed by Certegy Limited.