

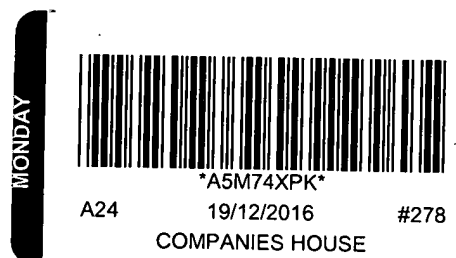
URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

Company Number 3446256

Registered Charity No. 1092258

DIRECTORS' AND TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2016



ELLIOT, WOOLFE & ROSE

Chartered Accountants

Registered Auditors

London

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016

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URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

YEAR ENDED 31ST MARCH 2016

LEGAL AND ADMINISTRATIVE INFORMATION

Incorporation Number: 3446256

Registered Charity Number: 1092258

Trustees/Directors: H. Audley
B. Ali
M. Camacho
F. Chen
R. Farrar resigned 30th November 2015
H. Hanlan
A. Nadeem
G. Poku
M. Rooney
K. Sanghani
E. Sutherland
C. Tragni

Company Secretary and
Chief Executive A. Sharpe

Registered Office: Masbro Centre,
87, Masbro Road,
London W14 0LR

Auditors: Elliot, Woolfe & Rose,
Chartered Accountants
Equity House, 128-138 High Street,
Edgware, Middlesex HA8 7TT

Solicitors: Russell-Cooke Solicitors
2 Putney Hill
London SW15 6AB

Bankers: HSBC
16 Shepherds Bush Green
London W12 8PT

Governing Document: Memorandum and Articles of Association
dated 8th October 1997

Urban Partnership Group

(A Company limited by Guarantee)

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2016

The Directors and trustees present the annual report and the financial statements for the year ended 31st March 2016

LEGAL AND ADMINISTRATIVE DETAILS

Urban Partnership Group is incorporated under the Companies Act 2006 as a company Limited by Guarantee. The Company obtained charitable status with the Charity Commission on 29th May 2002 under registration number 1092258. Only members of the Company may be appointed Directors/Trustees. New Trustees go on an Induction Course when first appointed.

The following Directors who are regarded as trustees of Urban Partnership Group held office during the year 31st March 2016.

H. Audley
B. Ali
M. Camacho
F. Chen
R. Farrar resigned 30th November 2015
H. Hanlan
A. Nadeem
G. Poku
M. Rooney
K. Sanghani
E. Sutherland
C. Tragni

TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with the applicable law and regulations

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association; and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Have due regard to guidance published by the Charity Commissioners on public benefit;
- Prepare the financial statements on the going concerns basis unless it is inappropriate to presume that the company will continue in business.

Urban Partnership Group

(A Company limited by Guarantee)

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2016 **(continued)**

The trustees are responsible for keeping proper accounting records that disclose with the reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with normally accepted accounting conventions. They are also responsible steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate financial information included on the company's website. None of our Trustees receive remuneration or other benefit from the Charity.

Statement as to disclosure to our auditors

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware, and
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that they are obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Mission Statement and Public Benefit

UPG is a registered charity and company limited by guarantee. It is funded principally by London Borough of Hammersmith and Fulham with additional support from central government agencies, grant making trusts, foundations and local businesses. UPG is run by a board of directors that meet every two to three months to agree the strategic direction of the organisation.

The overall mission of the Urban Partnership Group is to build community involvement in the economic, social and environmental regeneration in the London Borough of Hammersmith & Fulham and surrounding areas.

Aims

- Enhance and promote the health, leisure, social welfare and community environment of people in the Borough of Hammersmith and Fulham and surrounding areas.
- Reduce inequalities and remove discrimination and other cause of social exclusion in disadvantaged groups and communities in order to ensure that Hammersmith & Fulham is a place where everyone has the opportunity to live healthy and prosperously in tolerant, caring communities.
- Rebuild communities and improve opportunities for disadvantaged people to participate in work and other aspects of community life.
- Continually improve the delivery of services and implement innovative solutions to meet changing local needs and community aspirations.

Urban Partnership Group

(A Company limited by Guarantee)

DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2016 **(continued)**

Review of Progress and Achievements

In these difficult times, it is important to provide services that respond to local needs. Through the Masbro Centre we have a unique environment with a multi faceted programme of service delivery which adapts to changing needs and helps people fulfil their dreams and ambitions.

The holistic ethos of the organisation has been retained with an ongoing commitment to work with marginalised sections of the community.

Putting children and families first is part of the ethos through our Children's Centre hub and spoke model that not only includes Masbro but Masbro Brook Green Family Centre, Avonmore Neighbourhood Family Centre and Edward Woods Community Centre. We have over 1800 children under the age of five registered and our programme, of services and activities, is a holistic model delivering a targeted programme of evidence based interventions. The service has an outreach team of three staff engaging with 'hard to reach' families in the local area. A vibrant programme of activities is run from all the four centres including learn and play, baby information workshops, legal and advice sessions, birth registrations, developmental checks and much more. We work closely with a range of partners from health services, statutory authorities to third sector groups. We also have a policy of encouraging parents to have a real say in the planning and delivery of services. This has been further enhanced through the two-year-old nursery offer which started in September 2014.

To complement our children's services, we have been running evidence-based parenting programme and in April 2015 we secured a further 3 years funding from the Big Lottery "Reaching Communities Fund". The Confident Parent Happy Child parenting programme has built on the last three years funding to develop a comprehensive range of parenting approaches from Triple P, Strengthening Families, Strengthening Communities, Mellow and Boys Development, to enable local people to build on their parenting skills and work together to develop programmes in their communities. Since Confident Parent Happy Child started in April 2015 the programme has delivered 42 parenting courses and worked with 347 parents in the last 18 months. This project also trains parents as facilitators in evidence based parenting programmes, leaving a legacy of parents skilled and confident in providing parenting advice to their peers. 46 parents have been trained since the project started in 2012. The project is a model of best practise and an empowering scheme for lone parents and low income families to acquire training and employment opportunities.

Youth provision is an important component of the service delivery plan. Activities range from discussions on social issues such as crime and sexual health to trips to the cinema, theatre and dance showcases. The youth was awarded the London Youth bronze quality mark and 19 young people received awards for volunteering, project and participation work.

The Masbro Older People's access service continues to grow and provides a valuable service to many isolated older people in our community. The support ranges from one to one home visits from volunteers/befrienders to an afternoon tea club, outing and celebrations such as Christmas lunch, a summer BBQ event and a day trip to the seaside. This project has secured the Approved Provider Standard from the Mentoring and Befriending Foundation.

Another important area for the Urban Partnership Group is employment and training. Considerable progress has been made in these areas thorough developing partnerships and contracts with London Borough of Hammersmith & Fulham and Paddington Development Trust(PDT). We are adult learning partners with the London Borough of Hammersmith & Fulham providing literacy, numeracy and IT.

Urban Partnership Group

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DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2016 **(continued)**

A successful ESOL project funded by City Bridge came to a close in September 2016. For the final year of this funding 84 students enrolled (against a target of 70), and of those, 59 achieved an ESOL qualification or a functional skills qualification in English. We are actively seeking further funding for another ESOL project as demand is very high, as few funders are supporting this kind of work. Two ESF projects came to an end during the financial year Raise and West Works. We worked with 293 unemployed people helping nearly half into training, 80 into volunteering and 102(35%) into jobs. In partnership with PDT we have secured two further ESF contracts running until September 2019. A successful Careers advancement project funded by Trust for London has been extended for a further 2 years. UPG is a London Living Wage Employer and this year renewed the Matrix and Customer First quality marks.

The Masbro Centre is a unique community resource with indoor sports pitch, gym, dance studio, pottery and art workshops, training rooms, exhibition space, reception areas, offices, crèche, children's centre and youth facilities. With over 100 activities a week and footfall of over 3000 people a week this is a "one stop shop" for services to the local community. The Centre offers a holistic programme of sports, leisure and learning activities for people of all ages and abilities complementing the Children's Centre and parenting programmes. These include:

Arts and pottery classes
Careers Advice and Guidance
Employment and training services
Events

Health & Fitness
Older People Services
Volunteering
Youth Services

In addition, the Masbro outreach programme brings both information and services directly to communities in Hammersmith and Fulham ensuring equal access for residents, borough-wide.

The Community Champions project on the Edward Woods estate has led to a number of healthy eating sessions and health promotion campaigns. A creative writing course has been a source of inspiration and confidence to residents living on the estate and surrounding area. A youth project initiated by the programme has been a huge support to family and friends of Fola Orebiyi who tragically died after suffering a knife attack in Portobello Road in July culminating in a memorial trip to Lyme Regis. Through the success of Edward Wood Project, we have now secured 5-year funding for a neighbourhood project - Addison Community Champions which started in August. It's first task has been to support the displaced families from the fire in Shepherds Court.

Our annual summer party was a huge success with over 200 families attending. The theme this year was Super Heroes which went down a storm with children and adults! Activities included face painting, a bouncy castle, arts and crafts workshops, circus skills and a still walking balloon bender! Our Masbro team of face painters are in demand and supported the W12 and Brook Green festivals.

Volunteering is a key element of service delivery and we have been ably supported by an army of volunteers for big events such as our hugely successful Masbro Family Centre summer party, delivering befriending and outings for isolated older people, and office and administrative support. Another feature has been the support of local businesses who have taken on challenges such as helping to organise the Christmas Party for older people.

Urban Partnership Group

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DIRECTORS AND TRUSTEES REPORT FOR THE YEAR ENDED 31ST MARCH 2016 **(continued)**

Maintaining the fabric of the building has been an important focus of our efforts in the last year and we have installed a new boiler to improve the heating system in the building. Our designated building fund has been increased this year to undertake further works such as a new Richard Joseph (sic Milson Road) entrance plus new pipework and radiators, and £90,000 has been authorised in principle for these works.

Future Work

We are hoping to extend our services in the future – particularly on the Edward Woods estate through the establishment of a Children's Centre spoke to compliment the Community Health Champions work. Other key development would be to establishment of a full-time Nursery at Masbro Brook Green. These initiatives are linked to community assets giving the organisation a financial base to invest in the future, whilst securing our use of them.

Key features of future years' work will be the development of our health, wealth and wellbeing model with a portfolio of services delivered through the Children's Centre, parenting and youth provision. Our Older People's programme, adult learning and employment support service, health, sports, leisure activities will keep the Masbro Centre at the cutting edge of social entrepreneurship delivering services both responsive and receptive to the emerging needs of local residents.

UPG provides holistic solutions to complex problems based on mixed communities and cultural diversity. In difficult times the ability to provide opportunities and make a difference is central to our work at the Masbro Centre and beyond.

Risk Management

The Board of Trustees has concentrated on those areas where the charity is potentially at risk, and includes continuation of funding to ensure solvency. Public liability, employee liability, and volunteers' personal risk when on site all have insurance cover. The security of all members of the communities we serve and our staff are of paramount importance.

Reserves Policy

The Board of Trustees review regularly the adequacy of reserves to ensure solvency and continuity of operations. It is always an aspiration to have at least six months or more operating costs readily available as reserves, whilst continuing to maintain and improve the facilities we provide.

Andy Sharpe
Company Secretary & Chief Executive
24th October 2016

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF URBAN PARTNERSHIP GROUP

We have audited the financial statements of Urban Partnership Group Ltd for the year ended 31st March 2016 which comprise of the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 2, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
URBAN PARTNERSHIP GROUP

(continued)

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2016 its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Trustees' Annual Report

S. N. Seifert

S.N. Seifert B.A. F.C.A.
(Statutory Auditor)

24th October, 2016

For and on behalf of
Elliot, Woolfe & Rose, Statutory Auditor
Equity House, 128-138 High Street,
Edgware, Middlesex HA8 7TT

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES
AND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2016**

	Note	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
<u>INCOMING RESOURCES</u>					
<u>Incoming Resources for Generating Funds</u>					
Voluntary Income	2	—	133,100	133,100	125,689
Activities for Generating Funds	2	113,075	—	113,075	209,872
Investment Income		5,887	—	5,887	27,831
<u>Incoming Resources from Charitable Activities</u>					
For Service Contracts	2	—	484,678	484,678	531,608
Other Charitable Activities	2	139,581	183,408	322,989	343,611
<u>TOTAL INCOMING RESOURCES</u>		<u>£258,543</u>	<u>£801,186</u>	<u>£1,059,729</u>	<u>£1,238,611</u>
<u>RESOURCES EXPENDED</u>					
<u>Costs of Generating Funds</u>					
Fundraising Costs	3	43,774	—	43,774	66,459
Costs of Core Grants	3	115,180	86,617	201,797	321,177
Costs of providing Services	3	—	95,781	95,781	84,071
<u>Costs of Charitable Activities</u>					
Direct Charitable Costs	3	—	633,208	633,208	679,727
Governance Costs	3	23,326	—	23,326	24,257
<u>NET RESOURCES EXPENDED</u>		<u>£182,280</u>	<u>£815,606</u>	<u>£997,886</u>	<u>£1,175,691</u>
Net Incoming Resources before Designated Account transfers		76,263	(14,420)	61,843	62,920
Costs Charged to Designated Fund		(45,500)	—	(45,500)	—
Total Funds brought forward		<u>457,477</u>	<u>30,717</u>	<u>488,194</u>	<u>425,274</u>
<u>TOTAL REVENUE FUNDS CARRIED FORWARD</u>		<u>£488,240</u>	<u>£16,297</u>	<u>£504,537</u>	<u>£488,194</u>

The Notes on pages 10 to 20 form part of the Financial Statements.
There are no recognised gains or losses other than the surplus for the year.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

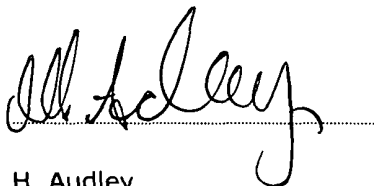
BALANCE SHEET AS AT 31ST MARCH 2016

	Note	<u>2016</u>		<u>2015</u>	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Fixed Assets	6		12,788		17,321
<u>CURRENT ASSETS</u>					
Debtors	7	28,519		128,453	
Cash at Bank and In Hand		<u>556,671</u>		<u>517,569</u>	
		585,190		646,022	
<u>CURRENT LIABILITIES</u>					
Creditors: amounts falling due within one year	8	<u>(93,441)</u>		<u>(175,149)</u>	
<u>NET CURRENT ASSETS</u>			491,749		470,873
Provision for Liabilities and Charges			—		—
NET ASSETS			<u><u>£504,537</u></u>		<u><u>£488,194</u></u>
<u>FUNDS EMPLOYED</u>					
Restricted Funds	11	16,297		30,717	
Unrestricted Funds	12	288,240		332,477	
Designated Funds	12	<u>200,000</u>		<u>125,000</u>	
			<u><u>£504,537</u></u>		<u><u>£488,194</u></u>

The Notes on pages 10 to 20 form part of the Financial Statements.

These Financial Statements have been prepared in accordance with the Companies Act 2006 relating to Small Companies.

Approved by the Trustees/Directors on 24th October 2016 and signed on their behalf by:



H. Audley
Trustee

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016

1. ACCOUNTING POLICIES

Accounting Policies

The Financial Statements of the Charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" 2005, issued by the Charity Commission, the Companies Act 2006 and comply with the Company's Memorandum and Articles of Association, and are drawn up on the historical cost accounting basis.

Fund Accounting

Grants and other Income are accounted for on a receivable basis.

Income Streams will be identified as either Restricted or Unrestricted and reported in the Financial Statements appropriately.

Restricted Funds are monies raised for and their use restricted to a specific purpose or Grants subjected to donor imposed conditions.

Unrestricted Funds comprise those monies which may be used towards meeting the Charitable Objectives of the Charity at the discretion of the Trustees.

All Income, including Grants is credited to the Statement of Financial Activities on a receivable basis. Restricted Income is credited to the Statement of Financial Activities irrespective of the period to which it relates, and any unspent monies are carried forward as Restricted Funds

Direct Charitable expenditure comprises direct expenses incurred on the defined charitable purposes of the Charity and includes staff costs attributable to the activity. Other costs are charged to the Statement of Financial Activity and allocated between all activities, both restricted and unrestricted on an appropriate basis.

Tangible Fixed Assets and Amortization

Tangible fixed assets are included in the balance sheet at cost and include any incidental expenses relating to refurbishment works to the Opportunities Centre and the acquisition of other furniture and office equipment.

The Company was given guaranteed funding for three years, and a Capital grant to refurbish office premises. The refurbishment costs and the Capital grants were amortised over the three years and now have nil net book values. The Opportunities Centre lease was surrendered during the year, and the cost and depreciation will be removed from the Financial Statements next year.

Depreciation

In order to match the useful life of the funding with its Assets, the following Depreciation policy has been used:

- 1) For assets acquired under short life projects, the amortization period is the time span of the project.
- 2) For all other assets, three years on the straight-line basis.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016
(continued)

1. ACCOUNTING POLICIES (continued)

Leased Assets

Rentals applicable to operating Leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged to the Statements of Financial Activities on a straight-line basis over the term of the lease.

Pension Costs

Staff who previously worked for the Council continued to subscribe to the Local Government pension scheme operated by Hammersmith & Fulham Council. The employers' contributions to the scheme are funded by the Urban Partnership Group.

Pension Costs in the current year were £69,313 (2015 – £61,381).

Taxation

UPG is a registered charity and not subject to Income or Corporation tax on its Income or Activities provided that resources are expended on the defined Charitable Activities.

Cash Flow

The Company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it qualifies for exemption as a small company.

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016

(continued)

	<u>2016</u> <u>£</u>	<u>2015</u> <u>£</u>
2. <u>INCOMING RESOURCES</u>		
(a) <u>FOR GENERATING FUNDS</u>		
<u>Core Grant (Restricted)</u>		
London Borough of Hammersmith and Fulham	<u>£133,100</u>	<u>£125,689</u>
<u>Activities (Unrestricted)</u>		
West Works and Raise	47,001	157,004
Rental Income	14,040	14,040
DBS Income	3,705	4,011
Parenting & Childcare Fees	41,180	23,937
Other Income	7,149	10,880
	<u>£113,075</u>	<u>£209,872</u>
(b) <u>FOR CHARITABLE ACTIVITIES</u>		
<u>Service Contracts (All Restricted)</u>		
LBHF – Sure Start	323,000	323,000
LBHF – Adult Learning Contract	42,680	72,042
LBHF – Youth S.L.A.	49,998	50,000
LBHF – White City	–	25,426
LBHF – Community Champions	69,000	61,140
	<u>£484,678</u>	<u>£531,608</u>
<u>Charitable Activities (Restricted)</u>		
City Bridge Trust	21,785	25,988
Trusts and Businesses - Other	8,004	44,836
Big Lottery Fund	90,619	77,786
John Lyons Charity	33,000	28,000
Trust for London	30,000	22,500
	<u>£183,408</u>	<u>£199,110</u>
<u>Charitable Activities (Unrestricted)</u>		
Masbro Income	81,526	80,077
Course Fees	56,010	64,029
Entrance Fees	110	205
Other Income	1,935	190
	<u>£139,581</u>	<u>£144,501</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016

(continued)

3(a) TOTAL RESOURCES EXPENDED

	<u>Staff Costs</u>	<u>Depreciation</u>	<u>Other Costs</u>	<u>Total 2016</u>	<u>Total 2015</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Fundraising and Publicity	16,213	—	27,561	43,774	66,459
Direct Charitable Expenditure	381,900	4,532	245,641	632,073	679,727
Costs re Providing Services	85,658	—	10,123	95,781	84,071
Costs re Core Grants	105,492	—	97,440	202,932	321,177
Governance Costs	12,886	—	10,440	23,326	24,257
	<u>£602,149</u>	<u>£4,532</u>	<u>£391,205</u>	<u>£997,886</u>	<u>£1,175,691</u>

Management and Administration include Audit Fees of £6,000.

3(b) STAFF COSTS

	<u>2016</u>	<u>2015</u>
	<u>£</u>	<u>£</u>
Salaries	494,550	543,926
Social Security Costs	38,286	35,056
Pension Costs	69,313	61,381
	<u>£602,149</u>	<u>£640,363</u>

The average number of employees, analysed by function, was:

Management and Administration	3	3
Projects	17	17
	<u>20</u>	<u>20</u>

3(c) OTHER COSTS

Premises	83,319	62,375
Repairs & Renewals	5,282	125,649
Postage, Printing & Stationery	21,078	19,104
Marketing & Events	16,611	16,829
Project Activities & Other Costs	238,820	260,698
Tutors, Assessors & Registration Fees	28,095	44,778
	<u>£391,205</u>	<u>£529,433</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2016
(continued)

4. DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)

	<u>Masbro Centre</u>	<u>Masbro Centre Projects</u>	<u>Masbro Children's Centre & Nursery</u>	<u>Edward Woods Community Champions</u>	<u>TOTAL 2016</u>	<u>TOTAL 2015</u>
	£	£	£	£	£	£
Significant Income						
(Other than Main Grants)						
Service Contract	—	139,679	323,000	69,000	531,679	695,412
Course and Entrance Fees	144,841	4,183	39,392	—	188,416	174,595
Trust and Business	—	84,785	—	1,667	86,452	93,839
Rent and Other Income	15,451	—	1,788	—	17,239	18,109
	<u>£160,292</u>	<u>£228,647</u>	<u>£364,180</u>	<u>£70,667</u>	<u>£823,786</u>	<u>£981,955</u>
Charitable Costs						
Staff Costs	71,580	266,250	253,307	11,012	602,149	640,363
Costs covered by Core Grants	(50,000)	(83,100)	—	—	(133,100)	(125,689)
by Other Grants	—	(96,596)	—	—	(96,956)	(103,136)
Other Costs	86,838	144,727	99,374	64,798	395,737	535,328
	<u>£108,418</u>	<u>£230,921</u>	<u>£352,681</u>	<u>£75,810</u>	<u>£767,830</u>	<u>£946,866</u>
Surplus/(Deficit)	51,874	(2,274)	11,499	(5,143)	55,956	35,089
Investment Income	5,887	—	—	—	5,887	27,831
Project Outcome for the Year	<u>£57,761</u>	<u>£(2,274)</u>	<u>£11,499</u>	<u>£(5,143)</u>	<u>£61,843</u>	<u>£62,920</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2016
(continued)

MASBRO CENTRE PROJECTS

4(a) **DESCRIPTION OF PROJECTS (Restricted & Unrestricted Income and Costs)**

<u>INCOME</u>	<u>Access to Education & ESF Raise & West Works</u>	<u>Confident Parent Happy Child</u>	<u>Masbro Older People & F.I.X.</u>	<u>Masbro Youth Club</u>	<u>TOTAL 2016</u>	<u>TOTAL 2015</u>
	£	£	£	£	£	£
<u>Significant Income</u>						
(Other than Core Grants)						
Service Contract	89,681	—	—	49,998	139,679	285,846
Trust and Business	51,785	—	—	33,000	84,785	79,228
Course and Entrance Fees	1,736	—	1,229	1,218	4,183	703
	<u>143,202</u>	<u>£—</u>	<u>£1,229</u>	<u>£84,216</u>	<u>£228,647</u>	<u>£130,288</u>
<u>Charitable Costs</u>						
Staff Costs	65,768	92,133	46,293	62,056	266,250	218,118
Costs covered by Core Grants	—	(40,000)	(43,100)	—	(83,100)	(80,142)
by Other Grants	—	(90,619)	(6,337)	—	(96,956)	(103,136)
Other Costs	74,185	31,893	16,984	21,665	144,727	281,302
	<u>139,952</u>	<u>(6,593)</u>	<u>£13,840</u>	<u>£83,721</u>	<u>230,921</u>	<u>134,308</u>
<u>Project Outcome for the Year</u>	<u>£3,249</u>	<u>£6,593</u>	<u>£(12,611)</u>	<u>£495</u>	<u>£(2,274)</u>	<u>£49,635</u>

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016
(continued)

5. TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTION

The Trustees drew no Remuneration or Expenses. No indemnity insurance is paid for trustees.

6. TANGIBLE FIXED ASSETS

	Equipment, Fixtures & Fittings	Refurbishment Costs	Total
	£	£	£
Balance at 1 st April 2015	152,986	248,282	401,268
Additions	—	—	—
Balance at 31 st March 2016	<u>£152,986</u>	<u>£248,282</u>	<u>£401,268</u>
Depreciation at 1 st April 2015	145,785	238,162	383,947
Depreciation Charge for year	2,003	2,530	4,533
Depreciation at 31 st March 2016	<u>£147,788</u>	<u>£240,692</u>	<u>£391,480</u>
Net Book Value at 1 st April 2015	<u>£7,201</u>	<u>£10,120</u>	<u>£17,321</u>
Net Book Value at 31 st March 2016	<u>£5,198</u>	<u>£7,590</u>	<u>£12,788</u>

Depreciation

The rates and bases used are as follows:

- Equipment, Fixtures & Fittings - 25% on straight line method.
- Additional Refurbishment Costs - 20% on straight line method.
- Computers - 50% on straight line method.

URBAN PARTNERSHIP GROUP

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016
(continued)

	<u>2016</u>	<u>2015</u>
	<u>£</u>	<u>£</u>
7. <u>DEBTORS</u>		
Revenue Grants	22,515	126,427
Other Debtors & Prepayments	6,004	2,026
	<u>£28,519</u>	<u>£128,453</u>

8. <u>CREDITORS</u> due within one year		
Hammersmith & Fulham Council	45,500	149,536
Other Creditors	24,641	16,323
Grants, Rents & Fees in Advance	17,300	2,890
Accrued Expenses	6,000	6,000
Rent Deposit held	—	400
	<u>£93,441</u>	<u>£175,149</u>

9. **CAPITAL EXPENDITURE**

The authorised capital and refurbishment commitments at 31st March 2016 were £45,500 (2015 – £ Nil).

10. **CONTINGENT LIABILITIES**

There were no contingent liabilities at 31st March 2016 (2015 – £ Nil).

URBAN PARTNERSHIP GROUP

(A Company limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016
(continued)

11. MOVEMENT ON RESTRICTED FUNDS

	<u>Balance at</u> <u>1st April</u> <u>2015</u> <u>£</u>	<u>Income</u> <u>£</u>	<u>Expenditure</u> <u>External</u> <u>£</u>	<u>Balance at</u> <u>31st March</u> <u>2016</u> <u>£</u>
LBHF — Main Funding	15,137	133,100	137,748	10,489
LBHF — Sure Start	—	323,000	323,000	—
LBHF — Other Projects	499	49,998	49,503	994
LBHF — Community Champions	12,368	69,000	74,143	7,225
Big Lottery Fund	—	90,619	90,619	—
John Lyons Charity	—	33,000	33,000	—
Trust for London	—	30,000	30,000	—
City Bridge Trust	—	21,785	26,142	(4,357)
Other Trusts & Businesses	1,370	8,004	9,374	—
Adult Learning	1,343	42,680	42,077	1,946
	<u>£30,717</u>	<u>£801,186</u>	<u>£815,606</u>	<u>£16,297</u>

12(a) MOVEMENT ON UNRESTRICTED FUNDS

	<u>£</u>
Balance at 1 st April 2015	332,477
Income	258,543
	<u>591,020</u>
Expenditure Costs Incurred	(182,280)
Additional Designation of Funds for Maintenance	(120,500)
	<u>£288,240</u>

12(b) DESIGNATED FUNDS – APPROPRIATED FROM UNRESTRICTED FUNDS

	<u>£</u>
Provision for Repairs and Maintenance Brought Forward	125,000
Costs Incurred	(45,500)
Additional Designation made in the Year	120,500
Total Designated Funds Carried Forward	<u>£200,000</u>

STATEMENT OF FINANCIAL ACTIVITIES -
UNRESTRICTED FUNDS

£488,240

URBAN PARTNERSHIP GROUP

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2016
(continued)

12(c) **ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<u>UNRESTRICTED</u>	<u>RESTRICTED</u>	<u>TOTAL</u>
	<u>£</u>	<u>£</u>	<u>£</u>
Tangible Fixed Assets	12,788	—	12,788
Debtors	28,519	—	28,519
Cash at Bank/in Hand	540,374	16,297	556,671
Creditors	(93,441)	—	(93,441)
	<u>£488,240</u>	<u>£16,297</u>	<u>£504,537</u>