
SOUTHSIDE FAMILY PROJECT
FINANCIAL STATEMENTS
31 MARCH 2017

Company Registration Number 3368679

Charity Number 1069637



SOUTHSIDE FAMILY PROJECT

FINANCIAL STATEMENTS

31 MARCH 2017

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SOUTHSIDE FAMILY PROJECT

REFERENCE & ADMINISTRATIVE INFORMATION

31 MARCH 2017

Registered Charity Name: Southside Family Project

Charity Registration Number: 1069637

Company Registration Number: 3368679

Company Registered Office: Meade House
Wedgwood Road
Bath
BA2 1QN

Board of Trustees: Jill Oldham (Chair – appointed 14th December 2016)
Amanda Philips (Chair – resigned 14th December 2016)
Ann Burrridge
Dr Helen Pauli
Mary Clark
Sarah Hamblin
Baljit Muston
George Samios (appointed 14th December 2016)
Oliver Walton (appointed 14th December 2016)
Jane Parsons (resigned 17th May 2016)
Sue Adams (resigned 17th May 2016)
Sarah Bishop (resigned 12th June 2016)
Joy Gosz (resigned 23rd March 2017)
Annie Abeysekera (resigned 23rd March 2017)

Key Management Personnel: Penny McKissock
Lucy Fordham
Debbie Sheppard

Company Secretary: Jayne Mackley (resigned 31st December 2016)
Stephanie Roffey (appointed 31st December 2016)

Auditors: Burton Sweet Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Bankers: National Westminster Bank PLC
15 High Street
Bath
BA1 5AH

SOUTHSIDE FAMILY PROJECT

TRUSTEES' ANNUAL REPORT

31 MARCH 2017

The Trustees of Southside Family Project present their report and financial statements for the year ended 31st March 2017.

The financial statements comply with the Statement of Recommended Practice (SORP) – Accounting and Reporting by Charities issued in 2015 (SORP FRS 102), the Charities Act (2011) and the Companies Act (2006).

Governing Documents

Southside Family Project was constituted as a company limited by guarantee on 9th May 1997. The governing documents are the Memorandum and Articles of Association.

In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

Public Benefit

All our charitable activities focus on the need to safeguard children and vulnerable adults and their families; we actively target and engage families characterised as “hard to reach”. These families may have a parent or carer with long-term mental health problems; substance abuse; domestic abuse; child sexual abuse; depression and self-harm; serious problems with education such as non-attendance or severe behaviour problems in school; victimised or harassed in their communities, and generally in a state of on-going crisis. They are also families and individuals that are unable to engage with, or make use of, professional services.

In setting the aims and objectives of Southside Family Project, the Trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

Board of Trustees

The members of the company consist solely of the Trustees, who act as the management committee. Trustees are appointed by election at the Annual General Meeting.

Prospective Trustees can only be considered for election if they have been nominated in writing by an existing Trustee, and have declared themselves willing to stand for election in writing.

At any point during the year, the Trustees may appoint further Trustees; however, such persons will only remain in office until the next AGM, at which point they can stand for formal election to a full term of office.

All Trustees give their time voluntarily, and receive no benefits from the charity. Note 6 in the accounts shows that no expenses were claimed by the Trustees during the year.

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The Trustees have four scheduled meetings each year, and meet on other occasions as required where they look at:

- Current business and strategic review
- Operational performance review
- Financial performance against annual plans and budgets
- Risk management

The Trustees seek to ensure that the needs of the charity are reflected through the diversity of the Trustee body. The charity encourages and invites people from the local community, both professionals and service users, to work as Trustees. The Board has been pleased to add two new Trustees during the year, each bringing additional skills and insight.

Risk Management

Southside Family Project has an established risk register that is reviewed annually. This register reviews all the major risks to which the charity is exposed, and where appropriate shows the systems or procedures which have been established to manage the risks Southside Family Project faces.

Risks to funding have led to the review of our strategic plan, which will allow for diversifying further our funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors.

Operational Management

The day-to-day management for the charity is delegated to the Chief Executive Officer, Penny McKissock (CEO), who reports to the Board of Trustees. The CEO is supported by an experienced management team, which meets at least once a month.

Remuneration Policy

The Trustees are responsible for authorising senior management remuneration, and do so with reference to benchmark data for similar roles in other charities and other relevant organisations. Southside is committed to family friendly and flexible working practices to promote a good work- life balance for staff.

Reserves Policy

The charity aims to retain free reserves of £80,000 to enable them to meet any unforeseen costs during the year, or cope with unexpected shortfalls in income.

At the end of the current financial year, free reserves were £80,696, which is above the target level.

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Donors

On behalf of the people we help, we would like say a big thank you to everyone who donates money, runs marathons, takes part in our raffles, gives us spare change in our collection tins, and gives their time. We would like to thank our funders:

- B&NES Council, Early Years and Extended Services
- B&NES Council Family Support and Play Services
- B&NES Council, Policy and Partnerships
- Lottery Local Sustainability Fund
- B&NES Clinical Commissioning Group
- Comic Relief
- Children In Need
- St John's Foundation
- Tudor Trust
- Henry Smith Charity
- Home Office
- Quartet Community Foundation
- Nani Huyu Charitable Trust
- Sirona Care and Health
- Pilgrim Trust

Financial Review

Our income of £716,770 came from various sources:

- £337,902 from Bath and North East Somerset Local Authority
- £370,417 from grants and donations
- £8,451 from other sources

Our expenditure of £705,752 was as follows:

- £341,049 on specialist family support
- £304,446 on domestic abuse services
- £60,257 on sustainability activities

Achievements and Performance

Against strong competition from national and international competitors, we secured the B&NES Council Family Support and Play Service contract, having formed a new partnership with Bath Area Play Project. During the year, our Specialist Family Support Service up to 31st October 2016, and the replacement Family Support and Play Service from 1st November 2016, supported 332 families with a range of complex problems, working closely with colleagues in social care, children's centres, mental health services, schools and community agencies. Our Specialist Family Support Workers provided outreach support, visiting the families at least weekly. They coordinated the assessment of the family's needs, prioritising the child's voice, using Outcome Stars; worked with the family and professionals to produce an action plan; coordinated multi-agency support, and attended/chaired

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multi-agency meetings, e.g. Team around the Child/Family (TAC/TAF); coordinated regular family reviews, and offered emotional and practical support.

We ran four weekly Community Hub Groups and three weekly Family Play Hubs for parents/carers and their children, and provided 1:1 counselling and coaching. We ran after school and holiday groups for children affected by domestic abuse and trauma, and provided Theraplay to strengthen the attachment between parents and children affected by trauma. We also provided individual Art Therapy sessions and Play Therapy Groups to help children to develop emotionally, and teach them how to cope with their feelings in a safe and constructive way.

As a result of our work:

- 75% of the adults we supported improved their own wellbeing
- 73% of the families we supported were better able to support their children's learning
- 59% of the families we supported improved the stability of their home and income
- 75% of the adults we supported were better able to safeguard their children
- 76% of the children and young people improved their emotional resilience and wellbeing
- 69% of the adults we supported were better able to set and maintain boundaries for their children

Over the year we received 553 referrals for our Domestic Abuse Service. We supported 197 victims of domestic abuse through our IDVA and Support Worker services. A further 61 people were provided with one-off advice, and we made repeated unsuccessful attempts to contact a further 92 people. Clients who accessed the IDVA service were most often referred by the Police, and assessed to be at high risk of serious harm or death. Support Worker clients were most commonly referred by health services, and were at lower risk of serious harm. We also have a range of Specialist Workers who work with young people and clients with young children, as well as clients referred through health services. The outcomes reported by caseworkers and clients were overwhelmingly positive. At exit, the vast majority of clients reported feeling safer, having an improved quality of life, and feeling confident to access support in the future.

IDVA clients were supported with safety planning (91%), MARAC (81%), housing (76%), and Police (74%). Family Support clients were further supported with debt management advice and practical parenting advice. Outcomes reported by clients leaving the service were very positive. Half of clients reported no abuse in the past month, and they reflected positively on how their safety and quality of life had changed since the start of their case. The IDVA service supported a caseload of high-risk clients experiencing multiple types of high severity abuse. At case closure, more than half of IDVA clients reported that the abuse had stopped. Caseworkers reported a reduction in risk for three-quarters of clients, and the clients themselves concurred. 90% reported that they felt safer, their quality of life had improved, and 96% reported that they had increased confidence to access support in future - all large increases on last year, and higher than the national dataset.

During the year, we provided domestic abuse training to 732 staff from health, housing, social care and other professional agencies. Our IRIS service completed its second year. This is a General

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Practice based DVA training support and referral programme that employs an Advocate/Educator (A/E), who works closely in partnership with GP surgeries. During the year, the project trained 68 clinical and reception staff from 6 GP practices in B&NES. There have been 260 referrals into the IRIS service since the training inception in October 2015. Our hospital-based IDVA trained 664 hospital staff and supported 134 patients.

A collaborative partnership with Sporting Family Change Foundation commenced in February 2017 to deliver a lifestyle change programme to children and parents under the Action Against Child Poverty programme. This delivers weekly drop-in sessions to families, including debt management advice, food awareness and healthy nutrition sessions, sports opportunities, and access to other support services, led by the individual needs of the participants.

Support from the Lottery Local Sustainability Fund enabled us to focus on strengthening our organisational capacity. We strengthened our profile through new marketing materials - a new website and Facebook page, and new information packs, leaflets and posters. We upgraded our systems for case management, monitoring, quality assurance, information governance, and have reviewed and upgraded our staffing and management structure. We produced a new 5 year strategic plan in consultation with our Trustees, staff and volunteers. Our annual evaluation and planning processes are now informed by new and improved processes for tracking the interventions we make with clients, and the outcomes of our work, using new reports on our database; evaluating the quality of our services through a new team of Family Champions - current and ex-service users who talk with, and feedback, the views of clients; planning and measuring progress against our new Equality Impact Assessment. Following training and improvements in reporting and information, our Trustees say they feel more confident and assertive in their governance role. Their involvement in evaluation and planning has been strengthened.

Further information can be found in our full Annual Report on the Charity Commission website.

Plans for Future Periods

The Trustees are pleased to announce that St John's Foundation is providing a new 3 year funding programme from July 2017 to provide additional support to our low- and medium-risk domestic abuse work with a preventative focus, and the funding for the RUH IDVA project has been extended for a further 12 months from June 2017.

Southside will also benefit from B&NES Council successful application to the Home Office VAWG Transformation Fund for better resources for work with victims who are affected by a combination of domestic abuse, substance abuse and mental ill health.

Comic Relief funding for our Young Persons' IDVA ceases in August 2017, and we continue to look for replacement funding to allow us to continue the work with healthy relationship education within the secondary and further education settings.

We aim to expand our volunteer training programme to help deliver our services to as many individuals and families as possible.

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TRUSTEES' ANNUAL REPORT

31 MARCH 2017

Trustees' Responsibilities in relation to the Financial Statements

The Trustees (who are also Directors of Southside Family Project for the purposes of company law), are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company, and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

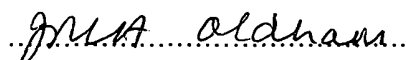
- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the charities' SORP
- Make judgments and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charitable company will continue in business


The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- There is no relevant audit information of which the company auditors are unaware, and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information, and to establish that the auditors are aware of that information.

Approved by the Trustees and signed on their behalf by:


Jill Oldham
Chair of Trustees


Ann Burrridge
Trustee

Date: 15th August 2017

Registered office: Meade House
Wedgwood Road
Bath
BA2 1QN

SOUTHSIDE FAMILY PROJECT

INDEPENDENT AUDITORS' REPORT

31 MARCH 2017

We have audited the financial statements of Southside Family Project for the year ended 31 March 2017, which comprise of the Statement of Financial Activities, the Balance Sheet, the Statement of Cashflows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the Directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the trustees, and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Board Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Basis of audit opinion

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2017, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

SOUTHSIDE FAMILY PROJECT

INDEPENDENT AUDITORS' REPORT

31 MARCH 2017

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of Trustees' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit.
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Trustees' Annual Report and the Strategic Review.



Neil Kingston FCA
Senior Statutory Auditor

For and on behalf of Burton Sweet Chartered Accountants, Statutory Auditor
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 15.8.17

South Side Family Project
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2017

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Income from:					
Donations	2	40,776	329,641	370,417	299,617
Charitable activities	3	8,400	337,902	346,302	349,595
Investment income		51	-	51	74
Total income		49,227	667,543	716,770	649,286
Expenditure on:					
Charitable activities	4	27,971	677,781	705,752	638,478
Total expenditure		27,971	677,781	705,752	638,478
Net income/(expenditure) for the year	6	21,256	(10,238)	11,018	10,808
Gross transfers between funds	14	1,762	(1,762)	-	-
Net Movement in Funds		23,018	(12,000)	11,018	10,808
Total Funds at 1 April 2016	14	57,678	28,917	86,595	75,787
Total Funds at 31 March 2017	14	80,696	16,917	97,613	86,595

The Charity has no recognised gains or losses other than the results for the period as set out above.

All of the activities of the charity are classed as continuing.

See note 9 for fund comparatives

The notes on pages 12 to 19 form part of these financial statements

South Side Family Project
BALANCE SHEET
AS AT 31 MARCH 2017

	Note	2017 £	2016 £
Fixed Assets			
Tangible assets	10	3,903	5,193
Current Assets			
Debtors	11	29,341	26,160
Cash at bank and in hand		107,626	135,158
		<u>136,967</u>	<u>161,318</u>
Creditors : Amounts Falling Due within one year	12	(43,257)	(79,916)
Net current assets		<u>93,710</u>	<u>81,402</u>
Net Assets		<u>97,613</u>	<u>86,595</u>
Funds			
Restricted funds	15	16,917	28,917
Unrestricted funds	15	80,696	57,678
		<u>97,613</u>	<u>86,595</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 2006.

These financial statements were approved by the trustees on 15th August 2017 and are signed on their behalf by:

Jill Oldham
Jill Oldham
Chair of Trustees

COMPANY REGISTRATION NUMBER: 3368679

The notes on pages 12 to 19 form part of these financial statements

South Side Family Project
STATEMENT OF CASH FLOWS
YEAR ENDED 31 MARCH 2017

	Notes	2017 £	2016 £
Operating activities			
Cash flows for operating activities			
Income from Donations and Legacies	A1	324,291	308,275
Cash flows from operating activities			
Income from Charitable Activities	A2	348,975	357,095
Costs of Charitable Activities	A3	(696,812)	(623,437)
		<u>(23,546)</u>	<u>41,933</u>
Non-operational cashflows			
Investing activities			
Capital expenditure and financial investment		(4,037)	(250)
Interest received		51	74
		<u>(3,986)</u>	<u>(176)</u>
Financing			
Net cash outflow for the year	B	<u>(27,532)</u>	<u>41,757</u>

The notes on pages 12 to 19 form part of these financial statements

South Side Family Project
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017

1 Accounting Policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective 2015), the Companies Act 2006 and the Statement of Recommended Practice, Accounting and Reporting by Charities, issued in 2015 (SORP FRS 102).

The charity is a Public Benefit entity. In adopting SORP (FRS 102), the comparatives have been restated to remove governance costs from the face of the Statement of Financial Activities and to include them within expenditure on charitable activities.

- b) Income from donations/grants is included in income when these are receivable and can be quantified with reasonable accuracy, except as follows:

i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-condition have been met.

- c) Expenditure is recognised in the period in which they are incurred. Expenditure includes attributable VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

- d) Most expenditure is directly attributable to specific activities, and has been included in those cost categories. Support costs have been allocated 100% towards the charitable activities of the charity.

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and include the audit fees and costs linked to strategic management of the charity, these costs are included within charitable activities.

- e) Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computers and office equipment: 33% straight line.

Tangible fixed assets are recorded at cost and depreciation is calculated to write off the cost, less estimated residual value over their expected useful lives. Only assets with a cost of more than £1,000 are capitalised.

- f) Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.
- g) Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.
- h) Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.
- i) Rentals applicable to operating lease agreements where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the period of the lease.
- j) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
- k) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

South Side Family Project

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

1 Accounting Policies (continued)

- i) These financial statements have been prepared on the going concern basis. No material uncertainties that may cast significant doubt on the ability of the Charity to continue as a going concern have been identified by the Trustees.

2 Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Gifts & Donations	40,776	-	40,776	19,835
Grants	-	329,641	329,641	279,782
	<u>40,776</u>	<u>329,641</u>	<u>370,417</u>	<u>299,617</u>

3 Income from Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Training courses	8,400	-	8,400	1,595
Contracts	-	337,902	337,902	348,000
	<u>8,400</u>	<u>337,902</u>	<u>346,302</u>	<u>349,595</u>

4 Charitable Activities

	Wages & Salaries £	Direct Costs £	Support Costs £	Total 2017 £	Total 2016 £
Domestic Abuse	207,635	30,154	66,657	304,446	310,526
Specialist Family Support	193,129	53,533	94,387	341,049	327,952
Sustainability Activities	30,026	30,231	-	60,257	-
	<u>430,790</u>	<u>113,918</u>	<u>161,044</u>	<u>705,752</u>	<u>638,478</u>

Support Costs

	Domestic Abuse £	Family Support £	Total 2017 £	Total 2016 £
Wages and other staff costs	48,769	67,715	116,484	130,307
Premises costs	4,778	7,167	11,945	12,069
Office costs	9,029	13,544	22,573	15,048
Training & conferences	433	650	1,083	1,000
Travel and subsistence	92	40	132	280
Depreciation	2,156	3,171	5,327	3,573
Governance Costs (see note 5)	1,400	2,100	3,500	3,500
	<u>66,657</u>	<u>94,387</u>	<u>161,044</u>	<u>165,777</u>

The above support costs are allocated on the basis of time spent on each project.

South Side Family Project

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

5 Governance Costs

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Audit fees	1,400	2,100	3,500	3,500
	<u>1,400</u>	<u>2,100</u>	<u>3,500</u>	<u>3,500</u>

6 Net income/(expenditure) for the Year

This is stated after charging:

	2017 £	2016 £
Depreciation	5,327	3,572
Audit fees	<u>3,500</u>	<u>3,500</u>

No remuneration was paid to any trustee during the year ended 31st March 2017 or the prior year ended 31st March 2016. No expenses were paid to trustees in the period (2016 - £74 to one Trustees). Expenses amounting to £nil were waived by Trustees during the year (2016 - £nil waived by Trustees).

Donations from Trustees, key management personnel and related parties were £625 (2016: £Nil).

7 Staff Costs and Numbers

The aggregate staff costs were:

	2017 £	2016 £
Wages and salaries	466,985	439,647
Social security	31,811	31,924
Pension costs	2,469	-
Redundancy	9,622	-
Self employed workers	85,496	55,628
	<u>596,383</u>	<u>527,199</u>

No employee received emoluments of more than £60,000.

The aggregate staff costs for key management personnel were:

	2017 £	2016 £
Wages and salaries	88,500	91,967
Social security	8,855	9,333
Pension costs	433	-
	<u>97,788</u>	<u>101,300</u>

The key management personnel are defined as the Trustees (none of whom received any remuneration payments during the current or prior period) and the posts of CEO, operational manager and family services manager.

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

2017 No.	2016 No.
<u>22</u>	<u>20</u>

The average employee head count was 28 (2016 - 26).

South Side Family Project

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

8 Taxation

The charity is exempt from corporation tax on its charitable activities.

9 Fund Comparatives

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Income from:			
Donations	19,835	279,782	299,617
Charitable activities	1,595	348,000	349,595
Investment income	74		74
Total income	21,504	627,782	649,286
Expenditure on:			
Charitable activities	19,760	618,718	638,478
Total expenditure	19,760	618,718	638,478
Net income/(expenditure) for the year	1,744	9,064	10,808
Gross transfers between funds	-	-	-
Net Movement in Funds	1,744	9,064	10,808
Total Funds at 1 April 2015	55,934	19,853	75,787
Total Funds at 31 March 2016	57,678	28,917	86,595

10 Tangible Fixed Assets

	Equipment £	Total £
Cost		
At 1 April 2016	20,673	20,673
Additions	4,037	4,037
Disposals	-	-
At 31 March 2017	24,710	24,710
Depreciation		
At 1 April 2016	15,480	15,480
Charge for the year	5,327	5,327
Eliminated on Disposal	-	-
At 31 March 2017	20,807	20,807
Net Book Value		
At 31 March 2017	3,903	3,903
At 31 March 2016	5,193	5,193

South Side Family Project**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2017****11 Debtors**

	2017	2016
	£	£
Other debtors	25,698	19,843
Prepayments	3,643	6,317
	<u>29,341</u>	<u>26,160</u>

12 Creditors

	2017	2016
	£	£
Taxation & social security	7,897	8,406
Trade creditors	16,712	19,229
Accruals & deferred Income	18,648	52,281
	<u>43,257</u>	<u>79,916</u>

Summary of movements in deferred grants

	£
Balance at 1 April 2016	48,702
Grants deferred	14,105
Grants released in period	<u>(48,702)</u>
Balance at 31 March 2017	<u>14,105</u>

13 Commitments under Operating Leases

At 31 March 2017 the charity had total commitments under non-cancellable operating leases as set out below:

	Land and Buildings 2017	Land and Buildings 2016
Expiry Date		
Under 1 year	5,334	5,334
Within 2 to 5 years	889	6,223
Over 5 years	-	-
	<u>-</u>	<u>-</u>

South Side Family Project

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

14 Movement in Funds

	At 01-Apr 2016 £	Income £	Expenditure £	Transfers £	At 31-Mar 2017 £
Restricted funds					
B&NES Council Policy & Partnership	-	50,794	(49,743)	-	1,051
Home Office	-	20,000	(20,000)	-	-
Henry Smith Charity	-	36,600	(36,600)	-	-
Comic Relief	8,471	38,654	(40,567)	-	6,558
B&NES CCG - IRIS	10,515	40,873	(51,456)	-	(68)
B&NES CCG - RUH	3,992	31,000	(35,027)	-	(35)
B&NES Council Early Years and Extended Services	-	172,083	(172,083)	-	-
B&NES Council Family Support and Play Services	-	110,825	(110,825)	-	-
B&NES Council Performance Reward Programme	459	-	(500)	41	-
St John's Foundation	-	32,788	(25,670)	(1,803)	5,315
Sporting Family Change	-	4,200	(2,774)	-	1,426
Children In Need	(2,021)	25,896	(27,159)	-	(3,284)
Quartet Foundation	837	-	(837)	-	-
Tudor Trust	-	32,500	(32,500)	-	-
Lottery Sustainability Fund	-	58,834	(60,257)	-	(1,423)
Pilgrim Trust	6,664	8,828	(8,407)	-	7,085
Other Restricted Income	-	3,668	(3,376)	-	292
	<u>28,917</u>	<u>667,543</u>	<u>(677,781)</u>	<u>(1,762)</u>	<u>16,917</u>
Unrestricted Funds					
General Funds	57,678	49,227	(27,971)	1,762	80,696
	<u>57,678</u>	<u>49,227</u>	<u>(27,971)</u>	<u>1,762</u>	<u>80,696</u>
Total Funds	<u>86,595</u>	<u>716,770</u>	<u>(705,752)</u>	<u>-</u>	<u>97,613</u>

Funds in deficit

The Children in Need fund, the Lottery Sustainability fund, IRIS project and RUH programme are in deficit at the year end due to expenditure incurred in advance of the funding.

Description of funds

<i>B&NES Council Policy & Partnership</i>	To provide support to victims of domestic abuse.
<i>Home Office</i>	To provide support to victims of domestic abuse.
<i>Henry Smith Charity</i>	To provide support to victims of domestic abuse.
<i>Comic Relief</i>	To support young victims of domestic abuse.

South Side Family Project

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

<i>B&NES CCG- IRIS</i>	Contract to support GP surgeries to improve their identification and support to victims of domestic abuse.
<i>B&NES CCG- RUH</i>	Contract to support hospital staff to improve their identification and support to victims of domestic abuse.
<i>B&NES Council Early Years and Extended Services</i>	Contract to provide specialist family support.
<i>B&NES Council Family Support and Play Services</i>	Contract to provide specialist family support.
<i>B&NES Council Performance Reward Programme</i>	Funding for the Voices project to explore the needs and experiences of complex families.
<i>St John's Foundation</i>	To provide funding for a co-ordinator for the Young Advocates project and art therapy.
<i>Sporting Family Change</i>	To support a lifestyle change programme as part of the Action Against Child Poverty programme.
<i>Children In Need</i>	To provide therapeutic play to children affected by domestic abuse.
<i>Quartet Foundation</i>	To provide specialist support for vulnerable families and victims of domestic abuse.
<i>Tudor Trust</i>	Core funding to support the management of the domestic abuse service.
<i>Local Sustainability Fund</i>	To provide funding to ensure future sustainability of the charity.
<i>Pilgrim Trust</i>	To support young victims of domestic abuse.

15 Analysis of Net Assets between Funds

	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Restricted Funds			
	-	16,917	16,917
	-	16,917	16,917
Unrestricted Funds			
General funds	3,903	76,793	80,696
	<u>3,903</u>	<u>93,710</u>	<u>97,613</u>

16 Company Limited by Guarantee

The company is limited by guarantee and as such has no issued share capital. In the event of the company being wound up the liability of the members is limited to £10 each.

South Side Family Project

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

Notes to the Statement of Cash Flows

A Reconciliation of net movement in funds to net cash inflow from operating activities

	SOFA £	Debtors £	Creditors £	Cashflow £
A1 Income from Donations				
Donations and grants	370,417	(8,529)	(34,597)	327,291
Removal of Donations in kind	(3,000)	-	-	(3,000)
Net cash inflow from donations and legacies		(8,529)	(34,597)	324,291
A2 Income from Charitable Activities				
Contracts	337,902	2,673	-	340,575
Others	8,400	-	-	8,400
		2,673	-	348,975
A3 Costs of Charitable Activities				
Charitable activities	(705,752)	2,673	(2,060)	(705,139)
Depreciation	5,327	-	-	5,327
Removal of Donations in kind	3,000	-	-	3,000
		2,673	(2,060)	(696,812)

B Analysis of changes in cash flow during the year

	2017 £	2016 £	Change £
Cash at bank and in hand	107,626	135,158	(27,532)
	2016 £	2015 £	Change £
Cash at bank and in hand	135,158	93,401	41,757

C Cashflow restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cashflows for the year.