

STALHAM HAVEN TRUST

COMPANY NO 3302516

REGISTERED CHARITY NO 1060507

CHAIRMAN REV R Skivington

The Manse

56 Brumstead Road

Stalham Norwich

NR12 9DE

THURSDAY



## ANNUAL REPORT 2013

Youth

The person who we had hoped to head up the youth side sadly died in

February and we had no other regular volunteers

Café

The year began in a positive way with a good reliable staff and an

Increasing customer base

The team was being well led and efficient work practices were in place.

We maintained the 4 star rating

The lease we had on our premises was up for renewal, unfortunately from

Our point of the view the owners wished to transfer us from the peppercorn

Rent we had been paying to a full commercial rate [in excess of £4,000 per

Annum] On negotiation they agreed to a year at £25 00 monthly or until they

Found someone else to take up the lease.

On reflection the trustees decided the uncertainty would mean staff would

Leave for more secure employment and the higher bills were beyond us and

The decision was made at the trustees meeting 15<sup>th</sup> April 2013 to cease trading

From 30<sup>th</sup> June 2013.

The lady who had been managing the café agreed to take over the lease .

We ran the accounts to end 2013 to ensure all monies were paid and received.

**The Stalham Haven Trust - Company no. 3302516 - Charity no. 1060507**

**Income and expenditure account for the year ended 31st December 2013**

**Café**

Income	£		
Takings	£37,908.98		
Grants			
Donations - note 1	£1,740.73		
Sundries - note 2	£1,054.97		
<b>Total</b>			<b>£40,704.68</b>
Expenditure			
Capital			
Revenue			
Salaries	£1,008.30		
Wages	£20,669.30		
Food	£14,355.17		
Sundries - note 3	£4,731.68		
Repairs - note 4	£180.00		
Fixtures + fittings(5)	£97.23		
<b>Total</b>			<b>£41,041.68</b>
<b>Excess Expenditure over Income</b>			<b>-£337.00</b>

**Youth Account**

Income	£		
	Nil		
<b>Total</b>			<b>£0.00</b>
Expenditure			
<b>Total</b>		<b>£102.28</b>	<b>£102.28</b>
<b>Excess Expenditure over Income</b>			<b>-£102.28</b>

**Balance sheet 31st December 2013**

**Current Assets**

Notes				
1 Donations	Stalham Baptist Church	£1,331 25		
	Personal	£409 48		
			£1,740.73	
2 Sundries	Refunds	£122 69		
	Loan	£480 00		
	Transfer from youth a/c	£102 28		
	Goodwill payment	£350 00		
			£1,054.97	
3 Sundries	Electricity	£1,888 96		
	Rates/water etc	£612 54		
	Insurances	£383 64		
	Refuse bins	£423 19		
	Fees/licences	£143 46		
	Newspapers	£115 90		
	PAT test	£177 27		
	Loan repaid	£480 00		
	Printing	£36 20		
	Windows	£38 50		
	BT	£132 00		
	General	£300 02		
4 Repairs	Dishwasher repairs	£108 00		
	Coffee machine	£72 00		
			£180.00	
5 Fixtures+fitings	Urn	£57 24		
	Kitchen equipment	£39 99		
			£97.23	

**Balances at National Westminster Bank**

	Youth Account	Nil			
	General A/c	Nil			
	Reserve A/c	Nil			
					£0.00
			Cash in hand	Nil	
<b>Total</b>					<b>£0.00</b>

**Represented by Accumulated fund**

	Balance at 1.1.13			£439.28	
	Excess of expenditure	Gen a/c		£337.00	
		Youth a/c		£102.28	
<b>Total</b>					<b>£0.00</b>

For the year ended 31st December 2013 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to smaller companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for

1) Complying with the requirements of the act with respect to accounting records and the preparation of accounts

2) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476

3) These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime

Signed  .....

Report of the Independent Examiner

In accordance with the provisions of Section 43 of the Charities Act 1993, I have examined the Income and Expenditure Account and Balance Sheet of The Stalham Haven Trust for the year ended December 31st 2013. This examination did not include an audit. I confirm that the accounts and balance sheet are true and fairly stated and are in accordance with the books of account.

Signed .....  .....

Independent Examiner

Dated 19th March 2014 .....

STALHAM HAVEN TRUST

TRUSTEES REPORT FOR YEAR ENDING 31<sup>ST</sup> DECEMBER 2013

No trustees received any fees or expenses

The trusts main purpose are to provide

Local young people a safe meeting place

To do so by the operation of a community café

The accounts show an overspend of £102 28

The decision was made at the trustees meeting held 15<sup>th</sup> April 2013

To close the project down due to the inability to find

A suitable youth worker and also because the cost of renting the premises

Currently used became too costly

The trustees wish to express their thanks to the staff for their continued

Dedication upto the end date of 30<sup>th</sup> June 2013.

Signed .....

date . 19/3/14

Rev Ronald Skivington

Chairman/trustee