Charity number: 1063500 Company number: 3256554

Escape Family Support Limited (A company limited by guarantee)

Trustees' report and financial statements

for the year ended 31 March 2007

TUESDAY



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Legal and administrative information

Charity number

1063500

Company registration number

3256554

Business address

93 Bondicar Terrace

Emily Davidson House

Blyth

Northumberland NE24 2JR

Registered office

93 Bondicar Terrace

Blyth

Northumberland NE24 2JR

Trustees

B Cole
B Robson
A Easton
A Davison
J Sproat
M Robson

Secretary

G Murphy

Chair

K Fraser

Treasurer

D Lodge

Auditors

Peter Weldon & Company Ltd

87 Station Road Ashington Northumberland NE63 8RS

Bankers

Lloyds TSB Plc

43 Waterloo Road

Blyth

Northumberland

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2007

The trustees present their report and the financial statements for the year ended 31 March 2007. The trustees, who are also directors for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

ESCAPE Family Support is a charitable company limited by guarantee and complies with the Companies Act 1985 and the SORP Incorporated on September 30th 1996 and registered as a Charity July 18th 1997, the Company was established under a Memorandum of Association, which established the objectives and powers of the Charitable Company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £10

The directors of the company are also charity trustees for the purposes of Charity law and under the company's Articles are known as members of the Management Committee Under the requirements of the Memorandum and Articles of Association the longest serving members of the Management Committee will retire on rotation at each Annual General Meting and, being eligible can stand for re-election

Mr David Lodge and Councillor Bob Cole will resign at the Annual General Meeting and will not be offering themselves for re-election, Mr G Murphy will retire by rotation and, being eligible, will offer himself for re-election

The Management Committee seeks to ensure that the groups which the Charity serves, are reflected in the make up of the trustee body. In 2008, the management committee will be undertaking a skills review to ensure that there is a broad skill mix amongst the membership

Training is provided to all new management committee members covering

- * The obligations of the Management Committee
- * The main documents which set out the operational framework for the charity including the Memorandum and Articles
- * Resourcing and the current financial position as set out in the latest published accounts
- * Future plans and objectives

Each year the management committee arange an away day for all the staff, volunteers, service users and carers to input to future planning and strategy of the charity. In addition, user and carer involvement groups and surveys of stakeholders inform the work of the charity

The management committee has nine members who meet every two months and are responsible for the strategic direction and policy of the charity. At present the Committee has members from a variety of backgrounds relevant to the work of the charity. The management committee also has one co-optee without voting rights

A scheme of delegation is in place and day-to-day responsibility for the provision of the services rest with the Chief Executive and the Business Development manager along with the Service Delivery Manager. The Chief Executive is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met

in so far as it is complimentary to the charity's objects, the charity is guided by both local and national policy. At a national level drug treatment is steered by the ten-year strategy "Tackling Drugs to build a Better Britain" and subsequent updated strategies. The treatment plan of Northumberland Drug and Alcohol Action Team and service commissioning steers our service delivery. The charity works closely with and is represented on County Drug reference Groups, Crime and Disorder Reduction Partnerships and Northumberland DAAT.

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2007

Objectives and activities

To provide support, counselling and mediation to relieve the poverty, sickness and distress of carers and those related to or dependent on persons who are or have been suffering from the misuse of drugs being any substance which is misused to the detriment of the health of the individual in the community of Blyth Valley and elsewhere as the association may determine

To advance education and training of the community in the problems resulting from non-medical use and abuse of drugs and associated problems

Achievements and performance

The attached Annual Report provides description of the charity's work, achievements and performance over this financial period

Financial review

The charity is working in an area of limited resources and insecurities over funding, nevertheless the charity has secured core funding until 2008/09 and continues to plan and develop services and the support of its staff and volunteers has generated a very positive financial outcome for the period. The principal funding sources for the charity are currently by way of commissioned services by the Northumberland DAAT and grant funding from Stronger Safer Communities via the Local Area Agreement. Other more project specific funding and support is provided by Charitable Trusts and Foundations and Northumberland Care Trust.

Investment Policy The charity holds reserves on deposit The charity has seen a substantial increase in ring fenced and restricted funds in this financial period and the management committee will be considering future plans for investment Unrestricted funds of £7,408 apply at 31st March 2007

Contingency Fund the charity has added £14,909 to this fund, which in this financial period stands at £46,139

Property Fund A fund of £55,000 is secured for the refurbishment of the charity's head quarters to provide improved and accessible space and environment for all its service users

Risk management the management committee has conducted a review of the major risks to which the charity is exposed. The charity is clear that unless there is any unexpected reduction in funding or cuts to existing funds than the charity is in a position to continue to develop and deliver its services. Where appropriate, systems and procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan, which will allow for the diversification of funding activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to sensure compliance with health and safety of staff, volunteers, service users and visitors to the charity's bases. The continuing implementation and compliance with the Drugs and Alcohol National Standards and Quality Assurance for Drug and Alcohol Services ensure a consistent quality of delivery for all operational aspects of the charity. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Statement as to disclosure of information to auditors

In so far as the trustees are aware

- there is no relevant audit information of which the charity's auditors are unaware, and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2007

Statement of trustees' responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

A resolution proposing that Peter Weldon & Company Ltd be reappointed as auditors of the charity will be put to the Annual General Meeting

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985

25th october 2007

On behalf of the board

G Murphy

Secretary

Independent auditor's report to the members of Escape Family Support Limited

We have audited the financial statements of Escape Family Support Limited for the year ended 31 March 2007 which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of the trustees and auditors

The trustees' (who are also directors for the purposes of company law) responsibilities for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the statement of trustees' responsibilities

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information given in the trustees' report is consistent with the financial statements. We also report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed

We read other information contained in the annual report, and consider whether it is consistent with the audited financial statements. This other information comprises only the trustees' report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2007 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the trustees' report is consistent with the financial statements

Peter Weldon & Company Ltd Chartered Accountants and Registered Auditors 87 Station Road Ashington Northumberland

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Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2007

	U	nrestricted funds	Restricted funds	2007 Total	2006 Total
	Notes	£	£	£	£
Incoming resources					
Incoming resources from generating funds					
Voluntary income	2	673	957,565	958,238	454,226
Activities for generating funds	3	30,900	-	30,900	13,522
Investment income	4	3,889	-	3,889	2,861
Total incoming resources		35,462	957,565	993,027	470,609
Resources expended					
Costs of generating funds	5	6.252	560.405	566 740	206.056
Cost of generating voluntary income	5	6,253	560,495	566,748	396,075
Governance costs		25,526		25,526	19,626
Total resources expended		31,779	560,495	592,274	415,701
					
Net incoming resources for the year /					
Net income for the year		3,683	397,070	400,753	54,908
Total funds brought forward		3,725	259,427	263,152	208,244
Total funds carried forward		7,408	656,497	663,905	263,152

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared

All of the above amounts relate to continuing activities

Balance sheet as at 31 March 2007

		2007			2006
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		85,557		59,851
Current assets					
Debtors	10	1,323		844	
Cash at bank and in hand		583,243		204,499	
		584,566		205,343	
Creditors: amounts falling					
due within one year	11	(6,219)		(2,042)	
Net current assets			578,347		203,301
Net assets			663,904		263,152
Funds	12				
Restricted income funds			656,497		259,427
Unrestricted income funds			7,407		3,725
Total funds			663,904		263,152

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies relating to small companies

25th Corober 2007

The financial statements were approved by the Board on and signed on its behalf by

K Fraser Chair

18th From

Notes to financial statements for the year ended 31 March 2007

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities Statement of Recommended Practice' issued in March 2005 (SORP 2005) and the Companies Act 1985

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold

Income from investments is included in the year in which it is receivable

1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management

Notes to financial statements for the year ended 31 March 2007

1.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost residual value of each asset over its expected useful life, as follows

Land and buildings

Nil

Plant and machinery

15% reducing balance per annum

Caravan

25% reducing balance per annum

1.6. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year

2.	Vol	untary	income
----	-----	--------	--------

	Unrestricted	Restricted	2007	2006
	funds	funds	Total	Total
	£	£	£	£
Grants & Donations	673	957,565	958,238	454,226
	673	957,565	958,238	454,226

3. Activities for generating funds

Activities for generating funds	Unrestricted funds £	2007 Total £	2006 Total £
Other activities for generating funds income	30,900	30,900	13,522
	30,900	30,900	13,522

4. Investment income

	funds £	Total £	Total £
Bank interest receivable	3,889	3,889	2,861
	3,889	3,889	2,861

Unrestricted

2007

2006

Notes to financial statements for the year ended 31 March 2007

5.	Cost of generating voluntary income
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Cost of generating voluntary mediate	Unrestricted funds £	Restricted funds	2007 Total £	2006 Total £
Direct Charitable Expenses	6,253	560,495	566,748	396,075
	6,253	560,495	566,748	396,075

6. Analysis of support costs

	Governance costs £	2007 Total £	2006 Total £
Rent	5,414	5,414	4,068
Light and heat	93	93	139
Repairs and maintenance	3,196	3,196	2,107
Insurance	1,436	1,436	405
Other establishment costs	2,997	2,997	2,978
Accountancy charges	1,351	1,351	1,293
Other professional fees	1,000	1,000	-
Communication and information technology	1,552	1,552	3,410
Other office expenses	5,786	5,786	3,981
Cost of trustees' meetings	774	774	-
Interest payable and similar charges	-	-	96
Depreciation and impairment	1,928	1,928	1,149
	25,527	25,527	19,626

7. Net incoming resources for the year

	2007	2006
	£	£
Net incoming resources is stated after charging:		
Depreciation and other amounts written off tangible fixed assets	4,535	1,149

8. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988 Accordingly, there is no taxation charge in these accounts

Notes to financial statements for the year ended 31 March 2007

9.	Tangible fixed assets	Land and buildings freehold £	Plant and machinery	Caravan £	Total £
	Cost	r.		-	*
	At 1 April 2006	55,181	8,105	16,000	79,286
	Additions	-	6,764	25,033	31,797
	Disposals	-	-	(16,000)	(16,000)
	At 31 March 2007	55,181	14,869	25,033	95,083
	Depreciation				
	At 1 April 2006	-	5,510	13,925	19,435
	Charge for the year		4,016	519	4,535
	On disposals	-	-	(14,444)	(14,444)
	At 31 March 2007	•	9,526		9,526
	Net book values				
	At 31 March 2007	55,181	5,343	25,033	85,557
	At 31 March 2006	55,181	2,595	2,075	59,851
10.	Debtors				
10.	Debiois			2007	2006
				£	£
	Prepayments and accrued income			1,323	<u>844</u>
11.	Creditors: amounts falling due				-004
	within one year			2007	2006
				£	£
	Net obligations under finance leases				
	and hire purchase contracts			4,177	-
	Accruals and deferred income			2,042	2,042
				6,219	2,042

Notes to financial statements for the year ended 31 March 2007

12. Analysis of net assets between funds

		ι	Jnrestricted funds £	Restricted funds	Total funds £
	Fund balances at 31 March 2007 as represented by				
	Tangible fixed assets		8,126	77,431	85,557
	Current assets		1,323	583,243	584,566
	Current liabilities		(2,042)	(4,177)	(6,219)
			7,407	656,497	663,904
13.	Unrestricted funds	At			At
		1st Aprıl	Incoming	Outgoing	31st March
		2006	resources	resources	2007
		£	£	£	£
	Unrestricted Funds	3,725	35,461	(31,779)	

Notes to financial statements for the year ended 31 March 2007

14.	Restricted funds	At			At
		1st April	Incoming	Outgoing	31st March
		2006	resources	resources	2007
		£	£	£	£
	Property Fund	55,000	-	-	55,000
	Diversionary Projects	1,054	-	-	1,054
	Training Fund	450	9,275	(4808)	4,916
	Respite Fund	5,443	3,940	(3487)	5,896
	Helpline & Outreach	4,722	45,525	(32763)	17,485
	Publicity & Information	189	2,300	(2657)	(169)
	Travelling	4,241	11,935	(14549)	1,627
	Salaries	36,715	158,647	(119146)	76,216
	DAT/NHA Contract	-	44,650	(38400)	6,250
	Blyth SSCF Football	-	-	-	-
	Blyth Project	-	86,083	(56080)	30,003
	Wansbeck Project	10,000	106,938	(59610)	57,328
	Tynedale Project	(509)	54,794	(20186)	34,099
	Morpeth	430	65,135	(25475)	40,090
	Contingency Budget	31,230	14,909	-	46,139
	Family Developments	19,434	75,220	(17867)	76,787
	Northern Rock Grant	176	-	-	176
	Alnwick Projects	405	21,000	(9405)	12,000
	Berwick Projects	-	46,500	(16500)	30,000
	Building Upgrade DAT	46,787	-	(5121)	41,666
	Health Trainers	2	28,165	(28167)	-
	Administrative Work	-	20,000	(16334)	3,666
	Arts & Crafts	(3670)	23,435	(23435)	(3,670)
	Car Pool Expense	1,560	2,330	(2926)	964
	DTTI Work	-	361	(361)	-
	Alcohol Project	37,706	57,000	(64407)	30,299
	Evaluation	-	-	-	-
	Caravan Upgrade	6,231	27120	(3992)	29359
	Food Outlet	1,832	-	(1833)	-
	Personal Development	-	22,056	-	22,056
	Wansbeck NRF Alcohol	-	29,000	(27733)	1,267
	Gateshead Focus GRP	-	1,745	(1745)	-
	CASA Development	-	7,000	(4886)	2,114
	Gateshead Carers - HLC	-	8,761	(8761)	-
	Stanley Street Costs	-	35,730	(1850)	33880
		259,428	1,009,554	612,485	656,497

The balance on the property fund represents the balance of grants received for the purchase of fixed assets received not yet expended by depreciation on the building

Notes to financial statements for the year ended 31 March 2007

15. Company limited by guarantee

Escape Family Support Limited is a company limited by guarantee and accordingly does not have a share capital

Every member of the company undertakes to contribute such amount as may be required not exceeding $\mathfrak{L}1$ to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member

16. Deferred Income

Budget allocations with respect to specific restricted funds have been identified as follows

2007/08	2008/09
74164	0
17484	0
4800	0
6250	0
6000	6000
15000	15000
15000	15000
28664	28664
20045	20045
17292	17292
25000	5299
22056	0
3666	0
48787	28000
304208	135300
	74164 17484 4800 6250 6000 15000 15000 28664 20045 17292 25000 22056 3666 48787

The following pages do not form part of the statutory accounts.

Detailed statement of financial activities

For the year ended 31 March 2007

	2007			2006	
	£	£	£	£	
Incoming resources					
Incoming resources from generating funds:					
Voluntary income					
Grants & Donations		958,238		454,226	
		958,238		454,226	
Activities for generating funds					
Other activities for generating funds income		30,900		13,522	
		30,900		13,522	
Investment income					
Bank interest receivable		3,889		2,861	
		3,889		2,861	
Total incoming resources from generating funds		993,027		470,609	
Total incoming resources		993,027		470,609	
-					

Detailed statement of financial activities

For the year ended 31 March 2007

Training Costs Respite	4,760 3,487		5,331 3,100	
Helpline & Outreach	32,763		25,876	
Publicity & Information	2,657		1,154	
Travelling	13,486		12,712	
Salaries	117,810		67,742	
DAT Business Contract	37,030		32,995	
Blyth SSCF Football	-		466	
Blyth Project	54,679		15,078	
Wansbeck Project	59,142		26,507	
Tynedale Project	19,390		24,476	
Morpeth Project	22,700		19,246	
Alnwick Project	9,268		8,595	
Berwick Project	12,652		12,011	
Administration	16,265		10,910	
Building Update DAT	5,121		2,156	
Sports & Activities	-		1	
Arts & Crafts	22,255		17,738	
Car Pool Expenses	2,926		1,684	
DTTI Work	297		54,914	
Family Dynamics	-		1	
Alcohol Project	42,853		35,848	
Evaluation - Big Lottery Fund	-		1,575	
Caravan Upgrade	(485)		1,365	
Family Development	17,492		66	
Health Trainers	27,683		13,862	
Food Outlet	1,830		666	
Wansbeck NRF Alcohol	23,686		-	
Gateshead Carers - HLC	8,761		-	
CASA Development	4,645		-	
Gateshead Focus GRP	1,745		-	
Stanley Street Costs	1,850			
		566,748		396,075
Total cost of generating voluntary income		566,748		396,075
Fundraising trading:				
cost of goods sold and other costs				
al costs of generating funds		566,748		396,075

Detailed statement of financial activities

For the year ended 31 March 2007

Resources expended Costs of generating funds:

2007		2006
£		£
5,414	4,068	
93	139	
3,196	2,107	
1,436	405	
2,997	2,978	
1,351	1,293	
1,000	-	
1,552	3,410	
5,786	3,981	
774	-	
•	96	
1,928	1,149	
	5,527	19,626
2	5,527	19,626
40	0,752	54,908
	5,414 93 3,196 1,436 2,997 1,351 1,000 1,552 5,786 774 - 1,928	\$.414