# KEY SERVICES (SOUTH EAST) LTD ABBREVIATED ACCOUNTS 2 MARCH 2005



A44 COMPANIES HOUSE 573 23/03/2006

# C-BAS ACCOUNTANCY AND TAXATION SERVICES LTD

135 Church Road Cheriton Folkestone Kent CT20 3ER

# ABBREVIATED ACCOUNTS

# YEAR ENDED 2 MARCH 2005

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# ABBREVIATED BALANCE SHEET

# 2 MARCH 2005

		2005		2004
	Note	£	£	£
FIXED ASSETS	2			
Tangible assets			10,228	13,252
CURRENT ASSETS				- <del>-</del>
Stocks		26,336		39,118
Debtors		22,318		26,102
Cash at bank and in hand		124		516
		48,778		65,736
CREDITORS: Amounts falling due within	one			
year		43,492		56,978
NET CURRENT ASSETS			5,286	8,758
TOTAL ASSETS LESS CURRENT LIABI	LITIES		15,514	22,010
CREDITORS: Amounts falling due after m	iore			
than one year			7,271	15,295
			8,243	6,715

The Balance sheet continues on the following page.

The notes on pages 3 to 4 form part of these abbreviated accounts.

#### ABBREVIATED BALANCE SHEET (continued)

#### 2 MARCH 2005

	Note	2005 £	2004 £
CAPITAL AND RESERVES			
Called-up equity share capital	3	56	56
Profit and loss account		8,187	6,659
SHAREHOLDERS' FUNDS		8,243	6,715

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the financial statements for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These abbreviated accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These abbreviated accounts were approved by the directors on  $\frac{3-3-06}{2}$  and are signed on their behalf by:

MR D J WRIGLEY

MR R J MARIE

The notes on pages 3 to 4 form part of these abbreviated accounts.

#### NOTES TO THE ABBREVIATED ACCOUNTS

#### YEAR ENDED 2 MARCH 2005

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### Fixed assets

All fixed assets are initially recorded at cost.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings

- 20% on reducing balance

Motor Vehicles

- 25% on reducing balance

Equipment

- 20% on reducing balance

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Work in progress

Work in progress is valued on the basis of direct costs plus attributable overheads based on normal level of activity. Provision is made for any foreseeable losses where appropriate. No element of profit is included in the valuation of Work in progress.

#### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on a straight line basis.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

# NOTES TO THE ABBREVIATED ACCOUNTS

# YEAR ENDED 2 MARCH 2005

2.	FIXED ASSETS				
					Tangible Assets £
	COST At 3 March 2004 and 2 March 2005				29,575
	DEPRECIATION At 3 March 2004 Charge for year				16,323 3,024
	At 2 March 2005				19,347
	NET BOOK VALUE At 2 March 2005				10,228
	At 2 March 2004				13,252
3.	SHARE CAPITAL				
	Authorised share capital:				
	100,000 Ordinary shares of £1 each			2005 £ 100,000	2004 £ 100,000
	•			100,000	100,000
	Allotted, called up and fully paid:				
		2005		2004	
	Ordinary shares of £1 each	No 56	£ 56	No 56	£ 56