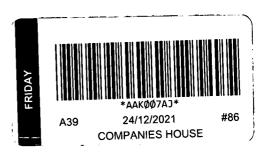
Registered number: 03174087 Charity number: 1064745

## **CONNIBURROW COMMUNITY ASSOCIATION LIMITED**

(A company limited by guarantee)

### **UNAUDITED**

# TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021



(A company limited by guarantee)

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(A company limited by guarantee)

# REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2021

**Trustees** 

Mr T Findlay Mrs H Cowell Miss E Ovans Miss S Blake Mr I Cook

Company registered

number

03174087

**Charity registered** 

number

1064745

Registered office

Neighbourhood House Conniburrow Boulevard

Milton Keynes MK14 7DX

**Accountants** 

MHA MacIntyre Hudson Chartered Accountants Moorgate House 201 Silbury Boulevard Milton Keynes Buckinghamshire

MK9 1LZ

# CONNIBURROW COMMUNITY ASSOCIATION LIMITED (A company limited by guarantee)

# TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the Conniburrow Community Association Limited for the year 1 April 2020 to 31 March 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

#### Objectives and activities

#### a. Policies and objectives

Our aims and objectives remain unchanged and are set out in our Memorandums and Articles of Association. As a non-profit organisation we continue to meet our aims and objectives, providing leisure facilities for Conniburrow and its environs. The Centre is well used and outcomes have been good with hiring being consistent mainly of the Community Hall. Due to the COVID restrictions booking of the facility has been slow, however we shall be looking at ways to increase and improve this moving forward. Restrictions continued throughout 2020 and are expected to continue well into 2021.

Drainage continues to be an issue on the Playing field flooding during rainy season still persist even though the field was developed 2012-2014. Efforts are ongoing to alleviate the situation. In addition to that, the CCA were not delivered the Adult size pitch as contained in the Development Plans which commenced in 2012. The Field was delivered in 2014 with an 11 v 11 pitch only suitable for youth football. This is a major issue for our ability to raise revenue. The Baseball pitch is also only suitable for youth baseball and adult softball. The CCA have advertised the facility continuously for Football and Baseball on the playing field, and Netball, Tennis, Badminton on the courted area, which was badly damaged by tree roots and was in need of repair, this has been ongoing for many years. This rendered the MUGA a safety hazard.

In August 2020, MK Council Notified the CCA that they would be fully responsible for all costs relating the Landscaping of the facility from April 2021. The CCA have successfully tendered and appointed a contractor to carry out groundworks.

Thank you to our trustees and general management committee for their continued hard work and dedication working to improve the wellbeing of our community and its environs with special focus on our youth and senior citizens with a place to go and engage with others of the same ilk.

**Conniburrow Community Association** continues to serve its community focussing on the hiring of its facilities providing for a range of age groups and in particular the youth and senior citizens. We are proud that Germander Park School are able to run their annual sport day courtesy of the CCA, and the Army Cadets use the facility twice a week, CCA Senior Citizens club, Arise Church, Tamil Lunch Club, etc.

(A company limited by guarantee)

# TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Objectives and activities (continued)

#### Conniburrow Utd FC

A major project is youth football. CONNIBURROW UNITED YOUTH FC (The Hares) a big thank you to our players, parents, and volunteer coaches for their commitment and hard work. This project commenced in April 2015 and is one of our flagship projects which have engaged the youth of our community. Four teams were active this financial year, U10 Boys, U12 girls, and U12 boys U14 boys. Competition has been erratic due to the Pandemic. Thanks to the dedication and hard work of our volunteer coaches, players and parents, we have managed to maintain some play and look forward to finishing the season. The U12 boys are currently top of their Division and in a great position for becoming League Champions.

#### Conniburow (and its environs) Senior Citizens Club

Our Senior Citizens continue to meet weekly for their Friday Club; however, this was temporarily on hold due to the Pandemic.

#### **Collaborations**

Army Cadets, ARISE Fellowship; Bucks & Berks FA, Friends of the Caribbean; Germander Park School, On the Verge (OTV); Thames Valley Police

#### **Financial review**

#### **Going Concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

#### a. Reserves Policy

The trustees continue to monitor the reserves policy, which has been increased to £10,000.

#### b. Financial performance

Reserves at 31 March 2021 were £31,807 (2020 : £18,616).

### c. The Future

- To promote the hiring/booking of the whole facility.
- Promote Girls Football in the year ahead in collaboration with Berks & Bucks FA. Bedford Girls League.
- In line with Company Objectives, future plans are in place for community focussed initiatives, Youth Football, promote the use of the facility for other activities.
- Our aim is to continue to work in collaboration with interested groups/agencies in the area. Publicity through word of mouth, advertising and utilising social media/Facebook as well as our website.

(A company limited by guarantee)

# TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### **COVID 19**

#### a. Impact of COVID 19

The COVID 19 Pandemic has certainly affected our performance towards the end of the financial year. However we believe community matters and the Association is playing its part helping Conniburrow to be a better place to live and be proud of. We remain committed to work tirelessly to achieve its agreed aims and objectives providing facilities for hire and casual usage in Conniburrow and its environs. Our income flow in 2020/21 is anticipated to remain steady with our main annual contractors, even though income from adhoc users will decrease. With the anticipation of Government grants for periods of closure our shortfalls should be covered. Going forward, we are confident that funds currently held can be managed with any continuing reductions in income and restrictions in activity due to COVID.

#### Structure, governance and management

#### a. Constitution

Conniburrow Community Association Limited is a company limited by guarantee, incorporated on 18 March 1996, and a registered charity. It is governed by its Memorandum and Articles of Association.

#### b. Methods of appointment or election of Trustees

Trustees are recruited through advertising locally and attracting interested individuals who are assessed against the skill requirements needed by the board.

#### c. Organisational structure

The Board of Trustees administer the Charity and meet on a regular basis.

The Charity is managed on a day to day basis, by the Chief Executive Officer appointed by the Trustees.

The directors/ trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr T Findlay Mrs H Cowell Miss E Ovans Miss S Blake Mr I Cook

#### d. Financial risk management

The Trustees have assessed the major risks to which the Company is exposed, in particular those related to the operations and finances of the Company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

#### e. With Thanks

Our Trustees/ Management Committee would like to thank all concerned with the support and advancement of Conniburrow Community Association.

(A company limited by guarantee)

# TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

#### Members' llability

The Members of the Company guarantee to contribute an amount not exceeding £1 to the assets of the Company in the event of winding up.

#### Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any
  material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Mrs H Cowell

Trustee

Date: 22/12 8

(A company limited by guarantee)

#### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2021

# Independent examiner's report to the Trustees of Conniburrow Community Association Limited ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

#### Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act;
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:

Dated: 23(121202)

Elizabeth Newell BA (Hons) FCA

MHA MacIntyre Hudson

**Chartered Accountants** 

Milton Keynes

(A company limited by guarantee)

# STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:	_			
Donations and legacies	3	23,586	23,586	-
Charitable activities	4	15,177	15,177	51,328
Total income	_	38,763	38,763	51,328
Expenditure on:	_			
Charitable activities		25,572	25,572	53,835
Total expenditure	_	25,572	25,572	53,835
Net movement in funds	_	13,191	13,191	(2,507)
Reconciliation of funds:	_			
Total funds brought forward		18,616	18,616	21,123
Net movement in funds		13,191	13,191	(2,507)
Total funds carried forward	=	31,807	31,807	18,616

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 17 form part of these financial statements.

(A company limited by guarantee) REGISTERED NUMBER: 03174087

### BALANCE SHEET AS AT 31 MARCH 2021

	Note		2021 £		2020 £
Fixed assets					
Tangible assets	9		170		1,040
		-	170	_	1,040
Current assets					
Cash at bank and in hand		32,317		18,236	
	_	32,317	_	18,236	
Creditors: amounts falling due within one year	10	(680)		(660)	
Net current assets	-		31,637		17,576
Total assets less current liabilities			31,807	-	18,616
Net assets excluding pension asset		_	31,807	-	18,616
Total net assets		-	31,807	-	18,616
Charity funds					
Restricted funds			-		-
Unrestricted funds			31,807		18,616
Total funds		-	31,807	_	18,616

(A company limited by guarantee) REGISTERED NUMBER: 03174087

#### BALANCE SHEET (CONTINUED) AS AT 31 MARCH 2021

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Mrs H Cowell

Trustee

Date: 72/12/2021

The notes on pages 10 to 17 form part of these financial statements.

(A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 1. General information

Conniburrow Community Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Neighbourhood House, Conniburrow Boulevard, Conniburrow, Milton Keynes, MK14 7DX.

#### 2. Accounting policies

#### 2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Conniburrow Community Association Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### 2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

#### 2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

(A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 2. Accounting policies (continued)

#### 2.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

#### 2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Fixtures and fittings

20%

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the Statement of financial activities.

#### 2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 2. Accounting policies (continued)

#### 2.8 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### 2.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

#### 3. Income from donations and legacies

	Unrestricted	Total	Total
	funds	funds	funds
	2021	2021	2020
	£	£	£
Government grants	23,586	23,586	

#### 4. Income from charitable activities

Unrestricted funds 2021 £	Total funds 2021 £
15,175	15,175
2	2
15,177	15,177
	funds 2021 £ 15,175 2

(A company limited by guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

4.	Income	from	charitable	activities	(continued)	
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	Unrestricted funds 2020 £	Total funds 2020 £
Income from charitable activities	51,322	51,322
Interest receivable	6	6
	51,328	51,328

#### Analysis of expenditure by activities 5.

Activities undertaken directly 2021 £	Total funds 2021 £
<u>25,572</u>	25,572
	undertaken directly 2021 £

Activities undertaken directly 2020 £	Total funds 2020 £
53,835	53,835

**Direct costs - Activities** 

(A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

### 5. Analysis of expenditure by activities (continued)

## **Analysis of direct costs**

	·	Total
	Activities	funds
	2021	2021
	£	£
Rates and water	2,764	2,764
Repairs and maintenance	2,143	2,143
Insurance	1,123	1,123
Operational running costs	5,775	5,775
Accountancy fees	672	672
Bank charges	313	313
Deposits refunded	3,706	3,706
Printing, postage and stationery	13	13
Depreciation	870	870
Conniburrow United FC (including Wildcats)	6,306	6,306
Telephone and broadband	1,887	1,887
	25,572	25,572
	Activities 2020 £	Total funds 2020 £
Rates and water	510	510
Repairs and maintenance	5,825	5,825
Insurance	1,506	1,506
Operational running costs	29,887	29,887
Accountancy fees	648	648
Bank charges	675	675
Deposits refunded	8,522	8,522
Printing, postage and stationery	1,020	1,020
Depreciation	1,061	1,061
Conniburrow United FC (including Wildcats)	2,311	2,311
Telephone and broadband	1,870	1,870
	53,835	53,835
	<del></del> -	

(A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 6. Independent examiner's remuneration

2021	2020
£	£
672	675

# 7. Trustees' remuneration and expenses

examination of the Company's annual accounts

During the year, no Trustees received any remuneration or other benefits (2020 - £N/L).

Fees payable to the Company's independent examiner for the independent

During the year ended 31 March 2021, expenses were reimbursed or paid directly to 1 Trustee (2020 - to 1 Trustee) broken down as follows:

	2021 £	2020 £
Administration services	975	11,575

The amount of £975 paid to the Trustee pertains to costs incurred in March 2020 but were paid in April 2020.

All directors/trustees served on a voluntary basis and received no remuneration for performing their role.

#### 8. Staff costs

There were no employees of the charity during the year (2020 - NIL).

#### 9. Tangible fixed assets

	Fixtures and fittings £
Cost or valuation	
At 1 April 2020	17,206
At 31 March 2021	17,206
Depreciation	
At 1 April 2020	16,166
Charge for the year	870
At 31 March 2021	17,036

(A company limited by guarantee)

General funds

NOTES TO THE FINANCIAL STATEMENTS	i
FOR THE YEAR ENDED 31 MARCH 2021	

9.	Tangible fixed assets (continued)		
			Fixtures and fittings £
	Net book value		
	At 31 March 2021		170
	At 31 March 2020		1,040
10.	Creditors: Amounts falling due within one year		
		2021 £	
	Accruals and deferred income	680	660
11.	Financial instruments		
		2021 £	
	Financial assets Financial assets measured at fair value through income and expenditure	32,317	18,236
12.	Summary of funds		
	Balance at 1 April 2020 Income £ £	Expenditure £	Balance at 31 March 2021 £

18,616

38,763

(25,572)

31,807

(A company limited by guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

### 13. Analysis of net assets between funds

	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	170	170
Current assets	32,317	32,317
Creditors due within one year	(680)	(680)
Total	31,807	31,807