

COMPANY REGISTRATION NUMBER 03174087

**CONNIBURROW COMMUNITY ASSOCIATION**

**COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**31 MARCH 2016**

Charity Number 1064745

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**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

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**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS**

**Registered charity name** Conniburrow Community Association

**Charity number** 1064745

**Company registration number** 03174087

**Registered office** Neighbourhood House  
Conniburrow Boulevard  
Conniburrow  
Milton Keynes  
MK14 7AJ

**Trustees** Mrs H Cowell  
Mr R Gokani  
Miss E Ovans  
Miss S Blake  
Mr M Cowell  
Mr T Findlay

**Independent examiner** S J Gill FCCA  
Sovereign Court  
230 Upper Fifth Street  
Central Milton Keynes  
MK9 2HR

# **CONNIBURROW COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 31 MARCH 2016**

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2016.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

### **THE TRUSTEES**

The trustees who served the charity during the period were as follows:

Mrs H Cowell  
Mr R Gokani  
Miss E Ovans  
Mrs P Findlay  
Miss S Blake  
Mr M Cowell  
Mr T Findlay

Mrs P Findlay retired as a trustee on 1 April 2015.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Conniburrow Community Association Limited is a company limited by guarantee, incorporated on 18 March 1996, and a registered charity. It is governed by its Memorandum and Articles of Association. The guarantee of each member is limited to £1.

### **TRUSTEES**

A full list of the trustees, who are directors for company law, who served during the period is shown within the legal and administrative information.

Trustees are recruited through advertising locally and attracting interested individuals who are assessed against skill requirements needed by the board.

### **RISK**

The Board of Trustees review the areas of risk that may affect the organisation.

### **OBJECTIVES AND ACTIVITIES**

The primary objective is the provision of community facilities and services.

In planning activities, the Charity Commission's guidance on public benefit has been kept in mind.

# CONNIBURROW COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 31 MARCH 2016

### ACHIEVEMENTS AND PERFORMANCE

Conniburrow Community Centre & Sports Pavilion:

Conniburrow Community Association being a non-profit organisation has achieved our targets. Works on the Playing field is now complete and the facilities are in use. We held a successful Community Fete Fun Day in June 2015 which was very well attended. Our Football was formally launched CONNIBURROW UNITED FC (The Hares). We held a Family day Trip to Wicksteed Park and our Senior Citizens were treated to a trip the MK Theatre for an Agatha Christie production. We also held our Senior Citizens Christmas Luncheon for 60 persons. Holiday Youth Football Coaching Programme in the May and August 2015.

Showing good community spirit, Conniburrow Community Association took delivery of park equipment from Holland on behalf of MK Council/Big Local, which was delivered to our address. We are glad we could be of assistance even though we had no prior knowledge that our phone number and address were given for delivery of the item. A great addition to our community.

### FINANCIAL REVIEW

The trustees continue to monitor the reserves policy.

### PLANS FOR FUTURE PERIODS

In line with Company Objectives, future plans are in place for community focussed initiatives, Youth Football, baseball/softball programmes.

Our aim is to continue to work in collaboration with other groups/agencies in the area. Publicity through word of mouth, advertising and utilising social media as well as our website, usage has been steadily increasing.

Work on work on our Playing Field-football pitches is including partial fencing around the perimeter of the property.

We have achieved our main objective for 2015/16 was to firmly establish a local Youth Football Club, "Conniburrow United". We managed to register 4 youth teams in the Milton Keynes & District Development League.

We have held meetings with GLPC, Big Local and other local agencies with regard to hiring of facilities etc. We are in talks with Global Outreach Foundation to run a Breakfast Club to commence in 2016/17.

Conniburrow/Downs Barn UNDERPASS: "Connecting people connecting places" project -On the Verge As members of On the Verge committee, we have been in talks as to how we shall further the work in Conniburrow on improving the Conniburrow/Downs Barn Underpass.

Conniburrow Community Association continues in its endeavours to bring back the buzz to our community, helping Conniburrow to be a better place to live and be proud of. We are committed to work tirelessly to achieve its agreed aims and objectives providing facilities for hire and casual usage in Conniburrow and its environs.

Conniburrow Community Association Management Committee would like to thank Milton Keynes Council, Community Facilities Leisure Team for their continued support and advice.

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT** *(continued)*

**YEAR ENDED 31 MARCH 2016**

**INDEPENDENT EXAMINER**

S J Gill FCCA has been re-appointed as independent examiner for the ensuing year.

Signed on behalf of the trustees



Mrs H Cowell

27.09.16

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
CONNIBURROW COMMUNITY ASSOCIATION**

**YEAR ENDED 31 MARCH 2016**

I report on the accounts of the charity for the year ended 31 March 2016 which are set out on pages 7 to 12.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees (who are also the directors of Conniburrow Community Association for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
CONNIBURROW COMMUNITY ASSOCIATION *(continued)***

**YEAR ENDED 31 MARCH 2016**

S J Gill FCCA  
Independent examiner

Sovereign Court  
230 Upper Fifth Street  
Central Milton Keynes  
MK9 2HR

19/10/2016

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE  
INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 31 MARCH 2016**

	Note	Total Funds 2016 £	Total Funds 2015 £
<b>INCOME AND ENDOWMENTS</b>			
Donations and legacies	2	3,424	13,240
Income from charitable activities	3	10,782	4,229
Investment income	4	45,217	44,963
<b>TOTAL INCOME</b>		<u>59,423</u>	<u>62,432</u>
<b>EXPENDITURE</b>			
Expenditure on charitable activities	5/6	(63,228)	(67,632)
<b>TOTAL EXPENDITURE</b>		<u>(63,228)</u>	<u>(67,632)</u>
<b>NET EXPENDITURE AND NET MOVEMENT IN FUNDS FOR THE YEAR</b>	8	<u>(3,805)</u>	<u>(5,200)</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		22,265	27,465
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>18,460</u>	<u>22,265</u>

The Statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 12 form part of these financial statements.

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET**

**31 MARCH 2016**

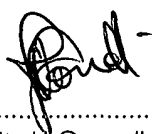
	Note	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible assets	10	4,512	6,344
<b>CURRENT ASSETS</b>			
Cash at bank		13,948	15,921
<b>NET CURRENT ASSETS</b>		<u>18,460</u>	<u>22,265</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>18,460</u>	<u>22,265</u>
<b>FUNDS OF THE CHARITY</b>			
Unrestricted income funds	11	18,460	22,265
<b>TOTAL CHARITY FUNDS</b>		<u>18,460</u>	<u>22,265</u>

For the year ended 31 March 2016 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the members of the committee and authorised for issue on the 27/9/2016 and are signed on their behalf by:



.....  
Mrs H Cowell

Company Registration Number: 03174087

The notes on pages 9 to 12 form part of these financial statements.

# CONNIBURROW COMMUNITY ASSOCIATION COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2016

### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain fixed assets and investments measured at market value. The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015), and the requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015) (SORP 2015).

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings - 20% straight line

### 2. DONATIONS AND LEGACIES

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
<b>Grants receivable</b>				
Grants receivable	<u>3,424</u>	<u>3,424</u>	<u>13,240</u>	<u>13,240</u>
			<b>2016 £</b>	<b>2015 £</b>
Milton Keynes Community				
Foundation			<b>(2,120)</b>	(1,500)
European Social Fund			<b>(1,304)</b>	<u>(11,740)</u>
			<u><b>(3,424)</b></u>	<u>(13,240)</u>

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**3. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Other income from charitable activities	<u>10,782</u>	<u>10,782</u>	<u>4,229</u>	<u>4,229</u>

**4. INVESTMENT INCOME**

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest receivable	5	5	8	8
Rental income	<u>45,212</u>	<u>45,212</u>	<u>44,955</u>	<u>44,955</u>
	<u>45,217</u>	<u>45,217</u>	<u>44,963</u>	<u>44,963</u>

**5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Charitable activities	61,966	61,966	66,673	66,673
Support costs	<u>1,262</u>	<u>1,262</u>	<u>959</u>	<u>959</u>
	<u>63,228</u>	<u>63,228</u>	<u>67,632</u>	<u>67,632</u>

**6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	Charitable activities £	Total Funds 2016 £	Total Funds 2015 £
Charitable activities	61,966	61,966	66,673
Governance costs	<u>-</u>	<u>1,262</u>	<u>959</u>
	<u>61,966</u>	<u>63,228</u>	<u>67,632</u>

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**7. TOTAL EXPENDITURE**

	Support Costs £	Governance Costs £	2016 £	2015 £
Facilities rental & activities	6,055	–	6,055	3,395
Rates and water	198	–	198	254
Repairs and maintenance	2,509	–	2,509	2,754
Insurance	1,335	–	1,335	1,266
Operational running costs	33,477	–	33,477	34,389
Telephone & broadband	1,493	–	1,493	1,815
Projects	1,740	–	1,740	9,105
Depreciation	2,571	–	2,571	2,924
Printing, postage and stationery	1,801	–	1,801	1,480
Loss on disposal of fixed assets	–	–	–	1,882
Deposits refunded	10,786	–	10,786	7,407
Accountancy fees	–	553	553	510
Bank charges & other financial costs	–	709	709	449
	<u>61,966</u>	<u>1,262</u>	<u>63,228</u>	<u>67,631</u>

**8. NET OUTGOING RESOURCES FOR THE YEAR**

This is stated after charging:

	2016 £	2015 £
Depreciation	<u>2,571</u>	<u>2,924</u>

**9. STAFF COSTS AND EMOLUMENTS**

No salaries or wages have been paid to employees, including the members of the committee, during the year.

**CONNIBURROW COMMUNITY ASSOCIATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31 MARCH 2016**

**10. TANGIBLE FIXED ASSETS**

	Fixtures & Fittings £
<b>COST</b>	
At 1 April 2015	12,469
Additions	<u>739</u>
<b>At 31 March 2016</b>	<u><b>13,208</b></u>
<b>DEPRECIATION</b>	
At 1 April 2015	6,125
Charge for the year	<u>2,571</u>
<b>At 31 March 2016</b>	<u><b>8,696</b></u>
<b>NET BOOK VALUE</b>	
<b>At 31 March 2016</b>	<u><b>4,512</b></u>
At 31 March 2015	<u>6,344</u>

**11. UNRESTRICTED INCOME FUNDS**

	Balance at 1 April 2015 £	Income £	Expenditure £	Balance at 31 March 2016 £
General Funds	<u>22,265</u>	<u>59,423</u>	<u>(63,228)</u>	<u>18,460</u>

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible fixed assets £	Net current assets £	Total £
Unrestricted Income Funds	<u>4,512</u>	<u>13,948</u>	<u>18,460</u>
<b>Total Funds</b>	<u><b>4,512</b></u>	<u><b>13,948</b></u>	<u><b>18,460</b></u>

**13. COMPANY LIMITED BY GUARANTEE**

Conniburrow Community Association Limited is a company limited by guarantee without share capital. The liability of each member is limited to contributing £1 to the assets of the charity in the event of it being wound up while a member.

At 31 March 2016, the number of members was 6 (2015 : 7).