

REGISTRARS COPY



**CHRISTIAN BLIND MISSION
(UNITED KINGDOM) LIMITED**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2002

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

FINANCIAL STATEMENTS

For the year ended 31 December 2002

LEGAL AND ADMINISTRATIVE DETAILS

Christian Blind Mission (United Kingdom) Limited is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. The directors of the charity are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees.

Company registration number: 3148424

Charity registration number: 1058162

Registered office: Park House
Winship Road
Milton
CAMBRIDGE
CB4 6BQ

Trustees: B A Hall
K Metcalfe
Dr J D Wright
S Thornton
Rev Lady M P Heap
J Foster
Christian Blind Mission International

Secretary: B A Hall

Bankers: Lloyds Bank plc
Black Horse House
Castle Park
CAMBRIDGE
CB3 0AR

Solicitors: Leeds Smith
6 Bedford Road
SANDY
Bedfordshire
SG19 1EN

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

FINANCIAL STATEMENTS

For the year ended 31 December 2002

LEGAL AND ADMINISTRATIVE DETAILS (CONTINUED)

Accountants: Anderson & Co
Chartered Accountants
Sumpter House
8 Station Road
Histon
CAMBRIDGE
CB4 9LQ

Auditors: Grant Thornton
Registered Auditors
Chartered Accountants
Byron House
Cambridge Business Park
Cowley Road
CAMBRIDGE
CB4 0WZ

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

FINANCIAL STATEMENTS

For the year ended 31 December 2002

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CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

REPORT OF THE TRUSTEES

The trustees (who are directors of the charity for the purposes of the Companies Act) present their report together with financial statements for the year ended 31 December 2002.

Objectives and policies

The principal aims of the charity are:

- to prevent and cure blindness;
- to train and integrate blind and other disabled people;
- to treat the sick;
- to help people in need, irrespective of religion, race, sex of disability.

Christian Blind Mission (United Kingdom) Limited does not maintain any institutions of its own abroad, but supports churches, Christian missions and other local organisations in third world countries so that they can help their own suffering countrymen to help themselves.

Organisation

The charity has been incorporated as a company limited by guarantee and is governed by its Memorandum of Association dated 12 January 1996.

Trustees

The present membership of the Board is set out below.

B A Hall (Chairman)

K Metcalfe

Dr J D Wright

S Thornton

Rev Lady M P Heap

J Foster

Christian Blind Mission International

For the purposes of company law, the trustees are the directors of the company. All directors served throughout the year apart from Mr S Thornton who was appointed to the Board on 16 May 2002, and Rev Lady M P Heap and J Foster who were appointed on 17 October 2002. Dr A N Fiander and Mr R Behr retired from the Board on 17 October 2002.

Dr P Bossard ceased to represent CBMI on the Board with effect from 16 May 2002, and this role was then taken on by B A Hall.

In accordance with the Articles of Association the Board has confirmed the above appointments.

Review of the year

Against the background of difficult financial conditions (see Financial Review) CBM UK again moved forward and yet again turned in a good performance. Staffing has increased in line with additional work in the data entry section and incremental needs of in-house resources in a number of areas e.g. graphics where, with the growing needs of the organisation, buying in outside help is not always a convenient or cost effective course of action. The organisation continues to adapt to meet the requirements of its fund raising activity both in terms of internal organisation and marketing approach.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

REPORT OF THE TRUSTEES

Financial review

2002 was a difficult year for charities generally due to various economic uncertainties and it is against this background that overall income rose from £2.93 million in 2001 to £3.49 million in year ended 31 December 2002 which represents an increase of 19%. This is also against a falling grant income from CBMI down from £224,000. to £162,000, substantial falls in interest receivable and, due to expansion into the whole of the building, a loss of rent from a former occupier of part of the work area.

Reserves policy

It is the policy of the charity to hold reserves that are classed as unrestricted. These reserves are designated for overseas projects in the following year.

The charity holds restricted reserves, which are to be used for specific purposes laid down by donor.

Investment policy

Following the Trustee Act 2000 becoming law on 1 February 2001 and noting that historical low levels of interest rates on deposits are continuing, the Directors obtained detailed investment advice with a view to broadening their investments into a portfolio of Equities, Investment Trusts, OEIC/Unit Trusts and Property Collective Funds. At the Board Meeting held on 17 May 2001 the Directors agreed, noting the volatility of World Stock Markets, that investment funds would be drip fed into the market and the first equity tranche was made during mid June 2001. Following the events of September 11 2001, investment into the first tranche of Collective Funds was suspended pending stabilisation of the markets generally. Having taken advice from Stock Brokers it was proposed that the first tranche of the Collective Fund Investments should be made during late October 2001, which was ratified at the Board Meeting on 18 October 2001. Advice was also sought from the Brokers as to the next tranche of investment funds for Direct Equity Investment (£83k) and since November 2001 the Brokers have purchased investments when stock prices have presented a favourable buying opportunity; the total committed to date is £58,100. In 2002 the Portfolio has not been significantly increased bearing in mind the continued fall in the Stock Markets.

Funding

The Trustees are satisfied that the charity's assets attributable to each of its individual funds are available and adequate to fulfil its obligations in relation to those funds.

Connected charities

Christian Blind Mission (United Kingdom) Limited is a member of Christian Blind Mission International (CBMI) which is the parent organisation and Christoffel Blindmission Christian Blind Mission eV (CBMeV) which organisations include ten further connected charities working in similar fields.

Christian Blind Mission (United Kingdom) Limited is also represented in Scotland and Northern Ireland.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

REPORT OF THE TRUSTEES

Risk assessment

In terms of fund raising, the exposure to a sudden downturn in income putting at risk a steady flow of funds into projects, thus endangering continuity of treatment and sustained development of medical services in the projects overseas, is countered by the policy of expending the funds in the year following their acquisition. Reports from the field collated through CBMeV which is the part of the International organisation dealing with the funding of projects, direct contact with the project and field visits assisting the assessment of the quality of service provided and proper use of monies raised. CBMeV has taken over this role from the former Overseas Department of CBM Germany. The Board of CBMeV comprises the Chairmen of the various Member Associations of CBMI thus giving a more direct line of control / responsibility for the work of CBM in the field. Specific contracts are entered into between CBMeV and the partners involved in running the projects on the ground with, where necessary, a number of ex-patriot people in place in various capacities both medical and administrative. There are strict procedures in place for authorisation of funds to projects which are all paid against agreed budgets which are approved annually.

Changes in fixed assets

The movements in fixed assets are set out in Note 6 to the financial statements.

Trustees' responsibilities for the financial statements

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

Grant Thornton offer themselves for reappointment as auditors in accordance with section 385 of the Companies Act 1985.

BY ORDER OF THE BOARD



B A Hall
Trustee

7 May 2003

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED**

We have audited the financial statements of Christian Blind Mission (United Kingdom) Limited for the year ended 31 December 2002 which comprise the principal accounting policies, the statement of financial activities, the balance sheet, the cash flow statement and notes 1 to 21. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The trustees are also the directors of Christian Blind Mission (United Kingdom) Limited for the purposes of company law. Their responsibilities for preparing the trustees' report and the financial statements in accordance with United Kingdom law and accounting standards are set out in the statement of trustees' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom auditing standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the trustees' report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the trustees' report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of opinion

We conducted our audit in accordance with United Kingdom auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED**

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 31 December 2002 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



**GRANT THORNTON
REGISTERED AUDITORS
CHARTERED ACCOUNTANTS
CAMBRIDGE**

7 May 2003.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

PRINCIPAL ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial statements have been prepared under the historical cost convention, except for investments which are valued at market value, and follow the recommendations in the Statement of Recommended Practice: Accounting by Charities (the SORP) issued in October 2000.

The principal accounting policies of the company are set out below. The policies have remained unchanged from the previous year.

INCOME

Donations and gifts

All monetary donations and gifts are included in full in the statement of financial activities when receivable, provided that there are no donor-imposed restrictions as to the timing of the related expenditure, in which case recognition is deferred until the pre-condition has been met.

Legacies are included when the charity is advised by the personal representative of an estate that payment will be made and the amount involved can be quantified. They are included in the statement of financial activities.

Gifts-in-kind are accounted for at the trustees' estimate of value to the charity or sale value as follows:

- assets received for distribution by the charity are recognised only when distributed
- assets received for resale are recognised, where practicable, when receivable or otherwise when sold
- gifts of fixed assets for charity use or funds for acquiring fixed assets for charity use are accounted for (as restricted funds) immediately on receipt.

Intangible income, which comprises donated services, is included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. An equivalent amount is charged as expenditure. No income is recognised when there is no financial cost borne by a third party. Voluntary help is not included as income.

Donations under Gift Aid together with the associated income tax recoveries are credited as income when the donations are received.

Grants receivable

Christian Blind Mission (UK) is a member of Christian Blind Mission International (CBMI). CBMI is the umbrella organisation for national Christoffel - Blindemission and Christian Blind Mission associations in Switzerland, Austria, Germany, Canada, Australia, USA, Czech Republic, Belgium, New Zealand and Italy.

CBMI intends to support CBM (UK) for the initial years in order to assist its establishment.

The grants are not repayable and are recognised in the statement of financial activities on receipt.

Loans received from CBMI are shown in creditors.

Investment income

Investment income, including associated income tax recoveries, is recognised when receivable.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

PRINCIPAL ACCOUNTING POLICIES

RESOURCES EXPENDED

Expenditure, which is charged on an accruals basis and inclusive of irrecoverable VAT, is allocated between:

- expenditure incurred directly to the fulfilment of the charity's objectives (direct charitable);
- expenditure incurred in the management and administration of the charity.

FUND ACCOUNTING

Restricted funds are to be used for specific purposes laid down by the donor. Expenditure for those purposes is charged to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are donations and other incoming resources received or generated for expenditure on the general objectives of the charity.

TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost, net of depreciation and any provision for impairment.

Depreciation is calculated to write down the cost of all tangible fixed assets for charity use by equal annual instalments over their estimated useful economic lives. The rates generally applicable are:

| | |
|------------------------|-----------|
| Property refurbishment | 20% |
| Motor vehicles | 25% |
| Computer equipment | 20% - 33% |
| Fixtures and fittings | 25% |

FOREIGN CURRENCIES

Transactions in foreign currencies are translated at the exchange rate ruling at the date of the transaction. Monetary assets and liabilities in foreign currencies are translated at the rates of exchange ruling at the balance sheet date. Exchange differences are dealt with in the Statement of Financial Activities.

RETIREMENT BENEFITS

Defined Contribution Pension Scheme

The pension costs charged in the year are the contributions payable to the scheme in respect of the accounting period.

INVESTMENTS

Traded securities are valued at the mid-point quotation in the Stock Exchange Daily List. Unrealised gains and losses are shown within Other Recognised Gains and Losses within the Statement of Financial Activities.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2002

| | Note | Unrestricted funds 2002 £ | Restricted funds 2002 £ | Total funds 2002 £ | Total funds 2001 £ |
|---|------|------------------------------------|----------------------------------|--------------------------|--------------------------|
| Income and expenditure | | | | | |
| Incoming resources | | | | | |
| Donations and gifts | 1 | 2,081,338 | 704,548 | 2,785,886 | 2,391,913 |
| Legacies | | 55,910 | - | 55,910 | - |
| Grants from CBMI | | 161,819 | - | 161,819 | 223,998 |
| Interest receivable | | 28,435 | - | 28,435 | 42,882 |
| Rent receivable | | 3,750 | - | 3,750 | 15,000 |
| Inland Revenue refunds | | 394,643 | - | 394,643 | 258,507 |
| Investment income | 2 | 1,353 | - | 1,353 | 586 |
| Net gain on disposal of tangible fixed assets | | 1,410 | - | 1,410 | - |
| Miscellaneous income | | 55,742 | - | 55,742 | - |
| Total incoming resources | | 2,784,400 | 704,548 | 3,488,948 | 2,932,886 |
| Resources expended | | | | | |
| Direct charitable expenditure | 3 | 3,070,554 | 12,966 | 3,083,520 | 2,153,868 |
| Administration costs | 4 | 373,804 | - | 373,804 | 269,839 |
| Total resources expended | | 3,444,358 | 12,966 | 3,457,324 | 2,423,707 |
| Net incoming resources for the year and surplus of income over expenditure | | (659,958) | 691,582 | 31,624 | 509,179 |
| Other recognised gains and losses | | | | | |
| Unrealised loss on investment assets | | (38,663) | - | (38,663) | (8,444) |
| Net movements in funds | | (698,621) | 691,582 | (7,039) | 500,735 |
| Fund balances brought forward at 1 January 2002 | | 1,522,804 | 12,966 | 1,535,770 | 1,035,035 |
| Fund balances carried forward at 31 December 2002 | | 824,183 | 704,548 | 1,528,731 | 1,535,770 |

The accompanying accounting policies and notes form an integral part of these financial statements.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

BALANCE SHEET AT 31 DECEMBER 2002

| | Note | 2002 £ | 2002 £ | 2001 £ | 2001 £ |
|--|------|-----------|-----------|-----------|-----------|
| Fixed assets | | | | | |
| Tangible assets | 6 | | 146,907 | | 120,408 |
| Investments | 7 | | 170,146 | | 186,105 |
| | | | 317,053 | | 306,513 |
| Current assets | | | | | |
| Debtors | 8 | 170,442 | | 121,025 | |
| Cash at bank and in hand | | 1,452,389 | | 1,472,255 | |
| | | 1,622,831 | | 1,593,280 | |
| Creditors: amounts falling due within one year | 9 | (81,185) | | (93,993) | |
| Net current assets | | | 1,541,646 | | 1,499,287 |
| Total assets less current liabilities | | | 1,858,699 | | 1,805,800 |
| Creditors: amounts falling due after more than one year | 10 | | (329,968) | | (270,030) |
| | | | 1,528,731 | | 1,535,770 |
| Income Funds | | | | | |
| Restricted funds | 12 | | 704,548 | | 12,966 |
| Unrestricted funds: | | | | | |
| Designated funds | 12 | | 824,183 | | 1,375,000 |
| Other charitable funds | 12 | | - | | 147,804 |
| | | | 1,528,731 | | 1,535,770 |

The financial statements were approved by the Board of Trustees on 7 May 2003.



B A Hall
Trustee



K Metcalfe
Trustee

The accompanying accounting policies and notes form an integral part of these financial statements.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED**CASH FLOW STATEMENT**

For the year ended 31 December 2002

| | Note | 2002 £ | 2001 £ |
|---|------|------------------|------------------|
| Net cash inflow from operating activities | 14 | 546 | 503,656 |
| Returns on investments and servicing of finance | | | |
| Interest received | | 28,435 | 42,882 |
| Interest paid | | - | (45) |
| Net cash inflow from returns on investments and servicing of finance | | <u>28,435</u> | <u>42,837</u> |
| Capital expenditure and financial investment | | | |
| Purchase of tangible fixed assets | | (92,081) | (57,120) |
| Purchase of fixed asset investments | | (25,615) | (194,549) |
| Sale of tangible fixed assets | | 6,000 | - |
| Sale of fixed asset investments | | <u>2,911</u> | <u>-</u> |
| Net cash outflow from capital expenditure and financial investment | | <u>(108,785)</u> | <u>(251,669)</u> |
| Financing | | | |
| Receipts from borrowings | | <u>59,938</u> | <u>60,030</u> |
| Net cash inflow from financing | | <u>59,938</u> | <u>60,030</u> |
| (Decrease)/increase in cash | 15 | <u>(19,866)</u> | <u>354,854</u> |

The accompanying accounting policies and notes form an integral part of these financial statements.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2002

1 DONATIONS AND GIFTS

| | Unrestricted 2002 £ | Restricted 2002 £ | Total 2002 £ | Total 2001 £ |
|---------------------------------|---------------------------|-------------------------|--------------------|--------------------|
| Prevention of blindness | - | 454,367 | 454,367 | 478,007 |
| General application | 2,040,088 | 1,843 | 2,041,931 | 1,666,228 |
| Education and rehabilitation | - | 126,077 | 126,077 | 106,280 |
| Emergency situations | - | 91,856 | 91,856 | 105,575 |
| Other disabilities | - | 7,500 | 7,500 | - |
| Gifts | - | 1,744 | 1,744 | 273 |
| Co-workers | - | 21,161 | 21,161 | 5,550 |
| CBMI gift of rent free premises | 41,250 | - | 41,250 | 30,000 |
| | <u>2,081,338</u> | <u>704,548</u> | <u>2,785,886</u> | <u>2,391,913</u> |

Donated facilities

The following donated facilities have been recognised as income, at market value:

| | 2002 £ | 2001 £ |
|--------------------|---------------|---------------|
| Rent free premises | <u>41,250</u> | <u>30,000</u> |

Equivalent amounts have been charged as expenditure.

2 INVESTMENT INCOME

Investment income comprises income from:

| | 2002 £ | 2001 £ |
|--------------------|--------------|------------|
| Listed investments | <u>1,353</u> | <u>586</u> |

All of the above investment income is derived from assets held in the UK.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2002

3 DIRECT CHARITABLE EXPENDITURE

| | Unrestricted 2002 £ | Restricted 2002 £ | Total 2002 £ | Total 2001 £ |
|--------------------------------------|---------------------------|-------------------------|--------------------|--------------------|
| Salaries | 228,997 | - | 228,997 | 148,930 |
| Health care | 2,036 | - | 2,036 | 1,451 |
| Casual wages | 103 | - | 103 | - |
| Rent, rates and service charge | 18,606 | - | 18,606 | 10,199 |
| Motor expenses | 4,066 | - | 4,066 | 5,869 |
| Travel and away expenses | 26,310 | - | 26,310 | 12,921 |
| Advertising | 20,076 | - | 20,076 | 10,818 |
| Telephone | 8,264 | - | 8,264 | 3,863 |
| Campaign consultancy costs | 2,964 | - | 2,964 | - |
| Campaign acquisition | 867,301 | - | 867,301 | 611,500 |
| Public education | 326,124 | - | 326,124 | 286,379 |
| Overseas project funding (see annex) | 1,471,270 | 12,966 | 1,484,236 | 983,618 |
| Other donation costs | 754 | - | 754 | 436 |
| Exhibition expenses | 7,153 | - | 7,153 | 10,681 |
| Board costs | 2,556 | - | 2,556 | 1,862 |
| Technical literature | (24) | - | (24) | 400 |
| Legal and professional | 217 | - | 217 | 3,908 |
| Software and support | 25,569 | - | 25,569 | 23,080 |
| Subscriptions | 4,099 | - | 4,099 | 547 |
| Training | 12,863 | - | 12,863 | 7,406 |
| Rent expense from rent free premises | 41,250 | - | 41,250 | 30,000 |
| | <u>3,070,554</u> | <u>12,966</u> | <u>3,083,520</u> | <u>2,153,868</u> |

The Board has committed £1,968,000 for overseas projects in 2003.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2002

4 ADMINISTRATION COSTS

| | Unrestricted 2002 £ | Restricted 2002 £ | Total 2002 £ | Total 2001 £ |
|---|---------------------------|-------------------------|--------------------|--------------------|
| Salaries | 194,011 | - | 194,011 | 147,663 |
| Health care | 779 | - | 779 | 810 |
| Repairs | 1,037 | - | 1,037 | 417 |
| Stationery | 6,957 | - | 6,957 | 11,674 |
| Postage | 4,654 | - | 4,654 | 2,880 |
| Telephone | 3,177 | - | 3,177 | 4,757 |
| Insurance | 3,293 | - | 3,293 | 4,321 |
| Entertaining | 5,658 | - | 5,658 | 1,719 |
| Bank charges | 2,671 | - | 2,671 | 1,580 |
| Legal fees | 4,959 | - | 4,959 | 6,481 |
| Accountancy and other professional fees | 12,833 | - | 12,833 | 6,484 |
| Audit fees | 3,300 | - | 3,300 | 3,732 |
| Sundry expenses | 11,267 | - | 11,267 | 13,453 |
| Subscriptions | 968 | - | 968 | 4,680 |
| Software and support | 7,817 | - | 7,817 | 13,741 |
| Credit card charge | 3,332 | - | 3,332 | 3,214 |
| Motor vehicle depreciation | 10,263 | - | 10,263 | 5,919 |
| Computer equipment depreciation | 26,884 | - | 26,884 | 19,436 |
| Fixtures and fittings depreciation | 12,326 | - | 12,326 | 8,027 |
| Property depreciation | 11,520 | - | 11,520 | 9,041 |
| Technical literature | 641 | - | 641 | 75 |
| Exchange losses/(gains) | 24,390 | - | 24,390 | (6,027) |
| CBMI loan interest | 17,046 | - | 17,046 | 5,762 |
| Personal recruitment | 4,021 | - | 4,021 | - |
| | <u>373,804</u> | <u>-</u> | <u>373,804</u> | <u>269,839</u> |

5 EMPLOYEES AND TRUSTEES

Staff costs during the year were as follows:

| | 2002 £ | 2001 £ |
|-----------------------|----------------|----------------|
| Wages and salaries | 375,138 | 265,632 |
| Social security costs | 34,329 | 22,986 |
| Other pension costs | 13,643 | 7,977 |
| | <u>423,110</u> | <u>296,595</u> |

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2002

EMPLOYEES (CONTINUED)

The average number of employees during the year was as follows:

| | 2002 Number | 2001 Number |
|----------------|----------------|----------------|
| Administration | <u>21</u> | <u>17</u> |

No employees earned £50,000 or more in the current or preceding accounting period.

No trustee or person with family or business connection with a trustee, received remuneration in the year, directly or indirectly, from the charity.

No expenses were reimbursed to the trustees during the year.

6 TANGIBLE FIXED ASSETS

| | Property refurbishment £ | Motor vehicles £ | Computer equipment £ | Fixtures and fittings £ | Total £ |
|--|--------------------------------|------------------------|----------------------------|-------------------------------|----------------|
| Cost | | | | | |
| At 1 January 2002 | 51,513 | 31,160 | 113,163 | 42,171 | 238,007 |
| Additions | 12,306 | 33,713 | 34,394 | 11,668 | 92,081 |
| Disposals | - | (18,342) | - | - | (18,342) |
| At 31 December 2002 | <u>63,819</u> | <u>46,531</u> | <u>147,557</u> | <u>53,839</u> | <u>311,746</u> |
| Depreciation | | | | | |
| At 1 January 2002 | 24,596 | 15,087 | 57,690 | 20,226 | 117,599 |
| Charge for the year | 11,520 | 10,262 | 26,884 | 12,326 | 60,992 |
| Eliminated on disposals | - | (13,752) | - | - | (13,752) |
| At December 2001 | <u>36,116</u> | <u>11,597</u> | <u>84,574</u> | <u>32,552</u> | <u>164,839</u> |
| Net book amount at 31 December 2002 | <u>27,703</u> | <u>34,934</u> | <u>62,983</u> | <u>21,287</u> | <u>146,907</u> |
| Net book amount at 31 December 2001 | <u>26,917</u> | <u>16,073</u> | <u>55,473</u> | <u>21,945</u> | <u>120,408</u> |

All tangible fixed assets were used for charitable purposes.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2002

7 INVESTMENTS

| | Listed investments £ |
|-------------------------------------|----------------------------|
| Cost | |
| At 1 January 2002 | 194,549 |
| Additions | 25,615 |
| Disposals | <u>(2,911)</u> |
| At 31 December 2002 | <u>217,253</u> |
| Amounts written off | |
| At 1 January 2002 | 8,444 |
| Impairment losses | <u>38,663</u> |
| At 31 December 2002 | <u>47,107</u> |
| Net book amount at 31 December 2002 | <u><u>170,146</u></u> |
| Net book amount at 31 December 2001 | <u><u>186,105</u></u> |

Listed investments are stated at their mid-market value as at the balance sheet date, and include investments in unit trusts. All investment assets are held within the UK. No individual investments account for over 5% of the portfolio.

8 DEBTORS

| | 2002 £ | 2001 £ |
|---------------|-----------------------|-----------------------|
| Other debtors | 167,936 | 116,930 |
| Prepayments | <u>2,506</u> | <u>4,095</u> |
| | <u><u>170,442</u></u> | <u><u>121,025</u></u> |

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED**NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 December 2002

9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2002 £ | 2001 £ |
|---------------------------------|---------------|---------------|
| Trade creditors | 43,225 | 72,851 |
| Social security and other taxes | - | 23 |
| Other creditors | 2,263 | 493 |
| Accruals | 35,697 | 20,626 |
| | <u>81,185</u> | <u>93,993</u> |

10 CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

| | 2002 £ | 2001 £ |
|----------------|----------------|----------------|
| Loan from CBMI | <u>329,968</u> | <u>270,030</u> |

The loan is repayable over five years with the first instalment due in 2004. Interest is calculated annually at 1½% of LIBOR.

11 BORROWINGS

Borrowings are repayable as follows:

| | 2002 £ | 2001 £ |
|--|----------------|----------------|
| After one and within two years CBMI loan | 2,784 | - |
| After two and within five years CBMI loan | 246,440 | 163,594 |
| After five years CBMI loan | 80,744 | 106,436 |
| | <u>329,968</u> | <u>270,030</u> |

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2002

12 FUNDS

| | Unrestricted funds | | Restricted | Total |
|-----------------------------------|--------------------|-------------|----------------|------------------|
| | Designated | Other | | |
| | £ | £ | £ | £ |
| At 1 January 2002 | 1,375,000 | 147,804 | 12,966 | 1,535,770 |
| Income resources | - | 2,784,400 | 704,548 | 3,488,948 |
| Expenditure | (1,471,270) | (1,973,088) | (12,966) | (3,457,324) |
| Other recognised gains and losses | - | (38,663) | - | (38,663) |
| Transfers | 920,453 | (920,453) | - | - |
| At 31 December 2002 | <u>824,183</u> | <u>-</u> | <u>704,548</u> | <u>1,528,731</u> |

13 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Unrestricted | Restricted | Total |
|-----------------------|----------------|----------------|------------------|
| | £ | £ | £ |
| Tangible fixed assets | 146,907 | - | 146,907 |
| Investments | 170,146 | - | 170,146 |
| Current assets | 918,283 | 704,548 | 1,622,831 |
| Current liabilities | (81,185) | - | (81,185) |
| Loan from CBMI | (329,968) | - | (329,968) |
| | <u>824,183</u> | <u>704,548</u> | <u>1,528,731</u> |

14 RECONCILIATION OF CHANGES IN RESOURCES TO NET CASH INFLOW FROM OPERATING ACTIVITIES

| | 2002 | 2001 |
|---|------------|----------------|
| | £ | £ |
| Net incoming resources before revaluations and investment asset disposals | 20,235 | 472,059 |
| Depreciation | 60,992 | 42,423 |
| Profit on disposal of tangible fixed assets | (1,410) | - |
| Increase in debtors | (49,417) | (31,590) |
| (Decrease)/increase in creditors | (29,854) | 20,764 |
| Net cash inflow from operating activities | <u>546</u> | <u>503,656</u> |

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2002

15 RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS

| | 2002 £ | 2001 £ |
|---|-----------|-----------|
| (Decrease)/increase in cash in the year | (19,866) | 354,854 |
| Cash inflow from financing | (59,938) | (60,030) |
| Change in net funds resulting from cash flows and movement in net funds in the year | (79,804) | 294,824 |
| Net funds at 1 January 2002 | 1,202,225 | 907,401 |
| Net funds at 31 December 2002 | 1,122,421 | 1,202,225 |

16 ANALYSIS OF CHANGES IN NET FUNDS

| | At 1 January 2002 £ | Cash flow £ | At 31 December 2002 £ |
|--------------------------|------------------------------|----------------|--------------------------------|
| Cash at bank and in hand | 1,472,255 | (19,866) | 1,452,389 |
| Debt | (270,030) | (59,938) | (329,968) |
| | 1,202,225 | (79,804) | 1,122,421 |

17 CAPITAL COMMITMENTS

There were no capital commitments at 31 December 2002 or 31 December 2001.

18 CONTINGENT LIABILITIES

There were no contingent liabilities at 31 December 2002 or 31 December 2001.

19 RETIREMENT BENEFITS

Defined Contribution Pension Scheme

The charity operates a defined contribution scheme for the benefit of certain employees. The assets of the scheme are administered by trustees in a fund independent from those of the charity.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2002

20 RELATED PARTY TRANSACTIONS

During the year the charity received grants totalling £161,819 (2001: £223,998) from Christian Blind Mission International (CBMI).

Included in accruals at the year end is an amount of £29,175 (2001: £12,129) owing to CBMI in respect of interest due on the long term loan.

21 CONTROLLING RELATED PARTIES

Christian Blind Mission International is the charity's controlling related party by virtue of it being the umbrella organisation for national Christoffel - Blindenmission and Christian Blind Mission associations in various countries in the world of which Christian Blind Mission (United Kingdom) Limited is a part.

CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

For the year ended 31 December 2002

ANNEX

Christian Blind Mission (United Kingdom) Limited Project Support 2002

| P/No | P/name | P/place | P/country | Transferred £ |
|-----------------|--|-------------|--------------|------------------|
| 85 | Christoffel Blindenmission S E Asia & Pacific Regional Office | Manila | Philippines | 60,673 |
| 233 | Adult Training Centre (Workshop) for the Blind | Ahmedabad | India North | 9,766 |
| 323 | Bawku Hospital Eye Department | Bawku | Ghana | 60,715 |
| 333 | Centre Lutherien d'Ophtalmologie de Ngaoundere | Ngaoundere | Cameroon | 48,778 |
| 364 | NKST Hospital Mkar Eye Department | Mkar | Nigeria | 11,924 |
| 365 | Mangu Leprosy and Rehabilitation Centre (COCIN) | Mangu | Nigeria | 12,723 |
| 369 | Dispensaire Mahadaga C.S.P.S Mahadaga | Mahadaga | Burkina Faso | 11,101 |
| 391 | Kola Ndoto Hospital Eye Department | Kola Ndoto | Tanzania | 37,719 |
| 401 | Centre Hospitalier Baptist Mid-Missions CHBK | Koumra | Chad | 5,100 |
| 442 | Programme du Développ.Intégré - Tahoua, S.I.M. Galmi | Galmi | Niger | 4,640 |
| 451 | ICEH - Inst. of Ophthalmology University College of London | London | England | 38,614 |
| 502 | Mugeza School for the Deaf ELCT/North Weston Diocese | Bukoba | Tanzania | 10,525 |
| 566 | Uganda School for the Deaf, Ntinda | Kampala/Nti | Uganda | 54,232 |
| 668 | E.C.W.A. Eye Drop Production Unit | Jos | Nigeria | 21,681 |
| 679 | Scudder Memorial Hospital/Eye Services | Ranipet | India South | 16,179 |
| 681 | Jiwan Jyoti Christian Hospital | Robertsganj | India North | 24,131 |
| 682 | Mar Theodosius Medical Mission | Sasthamcott | India South | 11,195 |
| 758 | Rehabilitation Centre Ossiomo | Ossiomo | Nigeria | 37,404 |
| 800 | CSI Redfern Memorial Hospital Eye Services | Hassan | India South | 8,718 |
| 955 | Prévention de la Cécité Service Medical | Brazzaville | Congo | 21,356 |
| 1045 | Institut Médical Evangélique Kimpese | Kimpese | DRC | 32,020 |
| 1221 | Community Based Rehabilitation for the Rural Blind | Roi-Et | Thailand | 42,005 |
| 1223 | Nanjing Normal School for Special Education | Nanjing | China | 11,936 |
| 1284 | Christian Vocational Training Centre "Elim" | Igede | Nigeria | 15,701 |
| 1404 | Mercy Eye Centre | Abak | Nigeria | 9,455 |
| Carried Forward | | | | 618,291 |

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CHRISTIAN BLIND MISSION (UNITED KINGDOM) LIMITED

For the year ended 31 December 2002

ANNEX

Christian Blind Mission (United Kingdom) Limited Project Support 2002

| P/No | P/name | P/place | P/country | Transferred £ |
|------|--|-----------------------------------|-----------------|-------------------------|
| | Brought forward | | | <u>618,291</u> |
| 1539 | Rehabilitation Assise Communautaire des Handicapés | Gagnoa | Ivory Coast | 47,363 |
| 1646 | Eye Care Programme | Bissau | Guinea-Bissau | 5,504 |
| 1683 | Christoffel Blindenmission ARO-E1 (Flight for Sight) | Nairobi | Kenya | 23,702 |
| 1713 | Centre du Coeur Eucharistique | Cap-Haitien | Haiti | 20,652 |
| 1731 | Programme National de Lutte Centre l'Onchocercose | Bossangoa | CAR | 40,098 |
| 1750 | Escola Especial Concordia para o Deficiente Auditivo | Santa Rosa | Brazil | 6,326 |
| 1753 | Rehabilitation services for people with disabilities | Abuja | Nigeria | 48,863 |
| 1757 | Modified Residency Training Programme | Metro Manila | Philippines | 48,322 |
| 1790 | Sabatia Eye Hospital | Sabatia | Kenya | 61,053 |
| 1828 | Eye Care & PBL Programme - South Sulawesi | Makassar | Indonesia | 76,753 |
| 1832 | Centre Medical Evangelique Projet de Rehab. A Base | Bunia | DRC | 15,732 |
| 1842 | O.U.R.S for People with Disabilities, East Ankole Diocese | Mbarara | Uganda | 9,726 |
| 1921 | Hospital St. Jean de Dieu Parakou | Parakou | Benin | 19,281 |
| 1965 | Community Based Rehabilitation | Kigali | Rwanda | 30,016 |
| 2011 | The National Onchocerciasis Control Programme - Yobe State | Jos | Nigeria | 5,432 |
| 2052 | Low Vision Project Jordan | Sweileh | Jordan | 5,667 |
| 2058 | London School of Hygiene & Tropical Medicine | London | England | 126,518 |
| 2069 | Lingkod Banahaw CBR Programme | Candelaria | Philippines | 23,887 |
| 2129 | Mbingo Hospital Eye Department | Mbingo | Cameroon | 24,793 |
| 2157 | P.A.S Bamako | Bamako | Mali | 51,570 |
| 2190 | Training West Africa | Regional Office | Regional Office | 25,304 |
| | | Personnel cost overseas co-worker | | <u>149,383</u> |
| | | | | <u><u>1,484,236</u></u> |

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