



DIRECTORS' REPORT AND FINANCIAL STATEMENTS

for the period ended 31 July 1996



Registered Charity Number 1051688 Company Number 3142500

## REGISTERED CHARITY NO. 1051688 FINANCIAL STATEMENTS for the period ended 31 July 1996

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### **REGISTERED CHARITY NO. 1051688**

### **DIRECTORS**

MJ Bailey (Chairman) M Spettigue (Vice-Chairman)

KJ Davis

Mrs E Mitchell

DJ Gazeley

DF Hallett

MJ Caseley

LW Moss

RJ White

Rev IDJ Morgan

Dr MFH Bush

Mrs J Lea

CJ Coates

Dr H Lelijveld

Sr Dolores Lynn

Sr Mary Benedict

Rt Rev Mgr A Philpot

M Marshall (resigned 30.06.96)

CP Burrows (resigned 01.07.96)

### REGISTERED OFFICE

"Birkfield"

Belstead Road

Ipswich

IP2 9DR

### **AUDITORS**

**BDO Stoy Hayward** 

Knapton House

12 Lower Brook Street

Ipswich

IP4 1AT

### **BANKERS**

Barclays Bank Pic

1 Princes Street

Ipswich

IP1 1PB

### **SOLICITORS**

Eversheds

Churchgates House

Cutler Street

Ipswich

IP1 1UR

#### **REGISTERED CHARITY NO. 1051688**

DIRECTORS' REPORT for the period ended 31 July 1996

#### FINANCIAL STATEMENTS

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The directors present their report and financial statements for the period ended 31 July 1996.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### PRINCIPAL ACTIVITIES AND REVIEW OF THE BUSINESS

The company is limited by guarantee and was incorporated on 22 December 1995. The company commenced operation on 3 January 1996 as a private school.

#### RESULTS AND DIVIDENDS

The surplus for the year after exceptional items amounted to £144,069 and the full amount be transferred to reserves.

#### **REGISTERED CHARITY NO. 1051688**

DIRECTORS' REPORT for the period ended 31 July 1996

#### **FIXED ASSETS**

Details of movements in fixed assets during the year are set out in Note 9 to the financial statements.

#### **DIRECTORS**

The directors during the year were as follows:

MJ Bailey (Chairman)

M Spettigue (Vice-Chairman)

KJ Davis

Mrs E Mitchell

DJ Gazeley

**DF** Hallett

MJ Caseley

LW Moss

RJ White

Rev IDJ Morgan

Dr MFH Bush

Mrs J Lea

CJ Coates

Dr H Lelijveld

Sr Dolores Lynn

Sr Mary Benedict

Rt Rev Mgr A Philpot

M Marshall (resigned 30.06.96)

CP Burrows (resigned 01.07.96)

#### **AUDITORS**

In accordance with Section 385 of the Companies Act 1985, a resolution proposing that BDO Stoy Hayward be re-appointed as auditors of the company will be put to the Annual General Meeting.

This report was approved by the Board on 21 January 1997.

M Spettigue

Director



### ST JOSEPH'S COLLEGE WITH THE SCHOOL OF JESUS AND MARY EDUCATIONAL TRUST LIMITED REGISTERED CHARITY NO. 1051688

#### AUDITORS' REPORT

We have audited the financial statements on pages 6 to 15 which have been prepared on the basis of accounting policies set out on page 9.

## Respective responsibilities of directors and auditors

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion based on our audit on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination on a test basis of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the governors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanation which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 July 1996 and of its surplus of income over expenditure for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants Registered Auditors

21 January 1997

## **REGISTERED CHARITY NO. 1051688**

# INCOME AND EXPENDITURE ACCOUNT for the 7 month period ended 31 July 1996

	Notes	£	£
Income			
School receipts			
Fees (net of concessions)			2,201,822
Entrance examination fees			1,043
Registration fees			3,560
·			2,206,425
Special accounts			
Jniform shop profit		773	
Net insurance income and concessions		4,550	
Tuck shop profit		1,929	
Profit on shopping vouchers		956	
Donations received		137	
Sundries		11,700	
Hire of school premises		3,742	
		<del>.</del>	23,787
Junduv nagainta			2,230,212
Sundry receipts Overdue charges		2,506	
Bank interest received		21,392	
			23,898
Total income			2,254,110
Expenditure			
Salaries and wages	2	1,563,737	
Establishment costs	3	208,190	
Re-organisation expenditure	4	119,264	
Expenditure re pupils	5	148,865	
Administration expenses	6	59,456	
Bank charges and interest		254	
Depreciation		10,275	
Cotal expenditure			2,110,041
Surplus for the period			144,069
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## **REGISTERED CHARITY NO. 1051688**

# INCOME AND EXPENDITURE ACCOUNT for the period ended 31 July 1996

	Notes	1996 £
Income	7	2,206,425
Cost of sales		(1,712,602)
Gross surplus		493,823
Administrative expenses		(277,921)
Other operating income		23,787
Operating profit	8	239,689
Cost of re-organisation	4	(119,264)
		120,425
Other interest receivable and similar income		23,898
Interest payable and similar charges		(254)
Retained profit for the year	15	144,069

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The company had no recognised gains or losses other than those shown in the above profit and loss account, all of which derived from continuing operations.

There was no material difference between the historical cost profit and the profit on ordinary activities during the period.

### **REGISTERED CHARITY NO. 1051688**

BALANCE SHEET as at 31 July 1996

_	Notes	£	£
FIXED ASSETS			
Tangible fixed assets	9		210,189
Investments	10		74
			210,263
CURRENT ASSETS			
Stocks 11		23,295	
Debtors	12	90,670	
Cash at bank	13	363,037	
		477,002	
CREDITORS: amounts falling			
due with one year	14	(334,184)	
Net Current Assets		<del></del>	142,818
Net Assets			353,081
			<u> </u>
RESERVES			
School capital account	15		353,081
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The financial statements on pages 6 to 15 were approved by the Board on 21 January 1997.

M Spettigue Director

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#### **REGISTERED CHARITY NO. 1051688**

NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 July 1996

### 1 ACCOUNTING POLICIES

#### Accounting convention

The financial statements are prepared under the historical cost convention.

#### Income

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Income represents amounts receivable for school fees, entrance examination fees and registration fees net of VAT.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost, less depreciation. Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

Furniture, fixtures and fittings

Will be written off over their useful life

Motor vehicles

25% on a reducing balance basis

### Leasing commitments

Rentals paid under operating leases are charged against income on a straight line basis over the lease term.

#### **Investments**

Fixed asset investments are stated at cost less provision for permanent diminution in value.

#### Stocks

Stocks are stated at the lower of cost and net realisable value. Cost is arrived at as follows:

Raw materials and goods for resale -

purchase cost on a first-in, first-out basis

Net realisable value is based on estimated selling price less further costs expected to be incurred to completion and disposal.

#### **Taxation**

The company, as a charity, is not liable for tax on its results.

### Compliance with accounting standards

The financial statements have been prepared in accordance with applicable accounting standards.

## **REGISTERED CHARITY NO. 1051688**

# NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 July 1996

<u>-</u>
1996
£
924,299
11,800
24,152
27,129
21,856
65,307
38,223
71,804
12,041
367,126
1,563,737
1996
£
5,692
30,667
10,052
18,939
48,815
84,630
9,395
208,190
78,804
40,460
119,264

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## **REGISTERED CHARITY NO. 1051688**

# NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 July 1996

5	EXPENDITURE re PUPILS	
		1996
		£
	Books, teaching materials and sports expenses	71,177
	Staff expenses	8,493
	School stationery	8,533
	Motor expenses	7,057
	Net food expenses	14,405
	Medical expenses	995
	Day and boarding expenses	3,484
	Telephones	611
	Laundry	734
	Tannoy	1,241
	Subscriptions and publications	3,829
	Miscellaneous	3,344
	Bad debts	24,962
		148,865
6	ADMINISTRATIVE EXPENSES	botch kill desilated description
v	ADMINDIATIVE EXIENCES	1996
		£
	Telephone and postage	8,562
	Advertising	10,039
	Office stationery and equipment	8,752
	Insurance	23,498
	Staff expenses	1,266
	Architects fees	494
	Audit fee	5,287
	Loss on disposal of motor vehicle	500
	Miscellaneous	375
	Legal fees	683
		59,456
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#### **REGISTERED CHARITY NO. 1051688**

1996

# NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 July 1996

### 7 INCOME AND SURPLUS ON ORDINARY ACTIVITIES

As the company is engaged substantially in one class of business in the United Kingdom no analysis of income or surplus has been provided.

## 8 OPERATING PROFIT is stated after charging:

	£
Depreciation: owned fixed assets	10,275
Loss on disposal of tangible fixed assets	500
Operating lease rentals	
- other	6,031
Auditors' remuneration	
- audit services	5,287

### 9 TANGIBLE FIXED ASSETS

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	Improvements to Leasehold Property £	Furniture Fixtures & Fittings £	Motor Vehicles £	Total £
Cost				
Additions Disposals	95,834	106,582	19,048 (1,000)	221,464 (1,000)
31 July 1996	95,834	106,582	18,048	220,464
Depreciation				<del></del>
Charge for the period	-	7,787	2,488	10,275
31 July 1996	-	7,787	2,488	10,275
Net book value - owned assets				
31 July 1996	95,834	98,795	15,560	210,189

## **REGISTERED CHARITY NO. 1051688**

# NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 July 1996

10	INVESTMENTS	1007
		1996
	Other investments	£
	3.5% War Stock (prize fund)	74
		********
11	STOCKS	1006
		1996 £
	Shopping vouchers	10,258
	Stationery	1,900
	Uniform shop	9,064
	Other sundry stock	2,073
		23,295
	The difference between cost and replacement cost is not material.	
12	DEBTORS	
		1996
		£
	Trade debtors	74,293
	Other debtors	1,886
	Prepayments and accrued income	14,491
		90,670

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### **REGISTERED CHARITY NO. 1051688**

# NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 July 1996

13	CASH AT BANK		
			1996
			£
	Business premium account	- lump sum fees	113
	•	- Jubilee appeal	128
		- General school account *	112,796
	Bid deposit held		250,000
			363,037
*	Includes £9,676 held on behalf	of parents as lump sum fees	
14	CREDITORS: amounts falling	due within one year	
			1996
			£
	Bank overdrafts		36,136
	Trade creditors		198,210
	Other taxes and social security of	costs	57,390
	Other creditors		37,073
	Accruals		5,375
			334,184
15	RESERVES		<del>**</del>
13	RESERVES		1996
			£
	Transfer from St Josephs Colleg	ge	109,840
	Transfer from the School of Jes	us and Mary	99,172
			209,012
	Add: Surplus for period		144,069
	31 July 1996		353,081
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## **REGISTERED CHARITY NO 1051688**

NOTES TO THE FINANCIAL STATEMENTS for the period ended 31 July 1996

## 16 FINANCIAL COMMITMENTS

### 1) Operating leases

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At 31 July 1996 the company had annual commitments under non-cancellable operating leases as follows:

1996 Other

£

Within one year

6,031