

AM10

Notice of administrator's progress report



Companies House

TUESDAY



A07

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09/03/2021

COMPANIES HOUSE

#140

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 3 1 4 1 8 2 6

Company name in full Gaia Technologies Plc

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Anthony

Surname Collier

3 Administrator's address

Building name/number 4th Floor

Street Abbey House

Post town Booth Street

County/Region Manchester

Postcode M 2 4 A B

Country

4 Administrator's name ①

Full forename(s) Ben

Surname Woolrych

① Other administrator

Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number 4th Floor

Street Abbey House

Post town Booth Street

County/Region Manchester

Postcode M 2 4 A B

Country

② Other administrator

Use this section to tell us about
another administrator.



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Notice of administrator's progress report

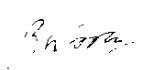
6 Period of progress report

From date	d	1	d	6	m	0	m	8	y	2	y	0	y	1	y	9	
To date	d	1	d	5	m	0	m	2	y	2	y	0	y	2	y	1	

7 Progress report

☐ I attach a copy of the progress report

8 Sign and date

Administrator's signature	Signature	X		X													
Signature date	d	0	d	5	m	0	m	3	y	2	y	0	y	2	y	1	



AM10

Notice of administrator's progress report



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Peter Broadbent**

Company name **FRP Advisory Trading Limited**

Address **4th Floor**

Abbey House

Post town **Booth Street**

County/Region **Manchester**

Postcode **M 2 4 A B**

Country

DX **cp.manchester@frpadvisory.com**

Telephone **0161 833 3344**



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



**Gaia Technologies Plc
(In Administration)
Joint Administrators' Trading Account**

Statement of Affairs £	From 16/08/2019 To 15/02/2021 £	From 16/08/2019 To 15/02/2021 £
POST APPOINTMENT SALES		
Trading Advance - Close	209,506.00	209,506.00
Department For Education - Funding	3,042,000.00	3,042,000.00
Trading income-element subject to CI	136,402.92	136,402.92
Trading income-trading supply-no Clos	237,791.71	237,791.71
Trading income- post Nov supply & CI	126,171.97	126,171.97
Trading Income - Lloyds Interest	9,719.26	9,719.26
	<u>3,761,591.86</u>	<u>3,761,591.86</u>
OTHER DIRECT COSTS		
Sub Contractors	58,683.91	58,683.91
Direct Wages	1,078,031.02	1,078,031.02
Employee Expenses - post appointme	31,626.33	31,626.33
Employee expenses - pre appointment	19,417.41	19,417.41
PAYE/NIC Contributions	390,912.69	390,912.69
Pension Contributions	51,192.31	51,192.31
	<u>(1,629,863.67)</u>	<u>(1,629,863.67)</u>
TRADING EXPENDITURE		
Heat, Light & Phone Lines	17,851.18	17,851.18
Internet Services & Domain Hosting	132,937.39	132,937.39
Insurance	8,282.80	8,282.80
Professional Fees	3,960.00	3,960.00
DFE Funded Equipment	1,175,196.79	1,175,196.79
Vehicle Leasing	2,511.40	2,511.40
Courier	827.52	827.52
Repairs & Maintenance	742.50	742.50
Interest	230.75	230.75
MS income due to Close - Post Nov	171,594.13	171,594.13
Joint Administrators Trading fees	240,000.00	240,000.00
Late Payment Fees	180.00	180.00
Accommodation - on site engineers	16,900.85	16,900.85
Sub-contractors	105.00	105.00
Security	46,440.00	46,440.00
Critical Payments	2,762.50	2,762.50
Non DFE funded equipment	17,428.89	17,428.89
Business Rates	6,444.22	6,444.22
Trading Income due to Purchasers	67,062.02	67,062.02
VAT - Irrecoverable	28.50	28.50
	<u>(1,911,486.44)</u>	<u>(1,911,486.44)</u>
TRADING SURPLUS/(DEFICIT)	<u>220,241.75</u>	<u>220,241.75</u>



Gaia Technologies Plc
(In Administration)
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £	From 16/08/2019 To 15/02/2021 £	From 16/08/2019 To 15/02/2021 £
	SECURED ASSETS	
	Goodwill	10,000.00
	Intellectual Property	1.00
(1.00)	Debtors subject to Lloyds ID Facility	1,083,320.19
		<u>1,093,321.19</u>
	COSTS OF REALISATION	
	Debt Collection Fees	85,000.00
	Property expenses	957.50
	Insurance	15,428.49
		<u>(101,385.99)</u>
	SECURED CREDITORS	
2.00	Lloyds Bank ID Facility	902,095.32
		<u>(902,095.32)</u>
	ASSET REALISATIONS	
	Bank Interest Gross	3,807.33
	Book Debts - Post Completion element	8,933.83
	Book Debts -dual interest (Close/Lloyd	179,899.66
	Books and Records	1.00
	Contracts	89,996.00
	Customer List	1.00
	Furniture & Equipment	20,000.00
	IT	1.00
	Motor Vehicles	22,455.00
	Petty Cash	553.06
	Rent	32,163.60
	Stock	450,345.00
	Sundry Refunds	395.49
	Trading Surplus/(Deficit)	220,241.75
		<u>1,028,793.72</u>
	COST OF REALISATIONS	
	Administrators' Disbursements	36,008.51
	Administrators' pre appointment fees	46,133.00
	Administrators' Remuneration	275,000.00
	Agents/Valuers Fees (1)	24,164.12
	Bank Charges - Floating	43.20
	Book Debts due to Close	162,174.06
	Insurance Costs	22,022.06
	Legal Disbursements	4,130.80
	Legal Fees (1)	43,089.20
	Other Property Expenses	447.50
	Preparation of S. of A.	1,315.78
	Professional fees	100,600.00
	Statutory Advertising	72.18
	Storage Costs	3,074.57
	VAT Irrecoverable	100.00
		<u>(718,374.98)</u>
1.00		400,258.62
	REPRESENTED BY	
	IB Current Floating	82,173.19
	IB Floating EFA	24,125.62
	IB Floating MS Contracts	239,048.57



**Gaia Technologies Plc
(In Administration)
Joint Administrators' Summary of Receipts & Payments**

Statement of Affairs £	From 16/08/2019 To 15/02/2021 £	From 16/08/2019 To 15/02/2021 £
REPRESENTED BY CONTINUED		
Vat Control Account		30,051.76
Vat Payable - Floating		(98,270.04)
VAT payable- hold		(28,727.13)
Vat Recoverable - Fixed		10,133.00
Vat Recoverable - Floating		141,723.65
		400,258.62





Gaia Technologies Plc (In Administration) (“the Company”)
Business and Property Courts Leeds NO. 877 OF 2019

The Joint Administrators’ Progress Report for the period 16 August 2020 to 15
February 2021 pursuant to Rule 18.3 of the Insolvency (England and Wales)
Rules 2016

5 March 2021



Contents and abbreviations

Section	Content
1.	Progress of the Administration
2.	Estimated Outcome for the creditors
3.	Joint Administrators' remuneration, disbursements, expenses and pre-appointment costs
Appendix	Content
A.	Statutory information regarding the Company and the appointment of the Joint Administrators
B.	Form AM10, formal notice of the progress report
C.	Schedule of work
D.	Details of the Joint Administrators' time costs and disbursements for the Reporting Period and cumulatively
E.	Receipts and Payments Account for the Reporting Period and cumulatively
F.	Statement of expenses incurred in the Reporting Period
G.	Fee Estimate

The following abbreviations may be used in this report:

the Agents	Sanderson Weatherall LLP
the Bank and/or Lloyds	Lloyds Commercial Finance Ltd
the Company and/or Gaia	Gaia Technologies Plc (In Administration)
Close	Close Leasing Limited
Cerberus	Cerberus Receivables Management Limited
Colwyn/the Purchaser	Colwyn Technologies Limited
the Directors	Anas Abdulmawla, Ayad Abdulmawla, Kevin Evans and Katerina Patouchea
DFE	Secretary of State for Education / Department for Education
DLA	DLA Piper LLP
FRP	FRP Advisory LLP
Hilco	Hilco Appraisal Limited
HMRC	HM Revenue & Customs
the First Progress Report	The Joint Administrators' Progress report to creditors dated 11 March 2020
the Insolvency Rules	The Insolvency (England and Wales) Rules 2016
the Joint Administrators	Ben Woolrych and Anthony Collier of FRP Advisory LLP

Contents and abbreviations

the Managing Director	Anas Abdulmawla
NBP	New Build Projects
Procurri	Procurri Europe Limited
the Proposals	The Joint Administrators' Proposals and Report to Creditors dated 8 October 2019
the Property	Woodlands House, Ffordd Y Parc, Parc Menai, Bangor, LL57 4FA
the Second Progress Report	The Joint Administrators' Progress report to creditors dated 10 September 2020
the Secured Creditors	Bank of Scotland Plc and Lloyds
the Reporting Period	The period from 16 August 2020 to 15 February 2021
RPO	Redundancy Payments Office
SIP 9	Statement of Insolvency Practice 9 – Industry guidance in relation to disclosure of remuneration and disbursements
SoA	Statement of Affairs
Trading Period	The Joint Administrators' Trading Period 16 August 2019 to 15 November 2019

1. Progress of the Administration

Work undertaken during the Reporting Period

The Joint Administrators attach at **Appendix C** a schedule of work undertaken during the Reporting Period together with a summary of work still to be completed.

This report should be read in conjunction with the First Progress Report and the Second Progress Report.

Trading Period

During the Reporting Period, the Joint Administrators have continued to liaise with trading suppliers in order to finalise the trading period outcome. Whilst further settlements have been made, certain invoices are yet to be received. Correspondence remains ongoing with the relevant suppliers to finalise the trading account.

Certain customer invoices remain outstanding. These continue to be reviewed with the assistance of the Joint Administrators' collection agents. As both these matters remain ongoing, the final trading outcome remains uncertain.

As reported in the Second Progress Report, the Joint Administrators included several prudent provisions in their outcome statement which meant a trading surplus was not anticipated. These provisions have yet to crystallise. In the event these provisions remain unutilised, a trading surplus is expected although owing to the above outstanding matters the final level of the trading surplus is uncertain.

The Joint Administrators' trading Receipts and Payments account outlining the current trading position is attached at **Appendix E**; this is prepared on a cash basis.

An updated trading account will be provided to creditors in the next progress report, at which point, subject to supplier and customer engagement, the Joint Administrators would expect all trading matters to have been finalised.

Sale of Business

As reported in the First Progress Report, the Joint Administrators completed a sale of the business and certain assets to Colwyn.

The consideration for the transaction with Colwyn was as follows:

Asset	Up Front (£)	6 months (£)	12 months (£)	Total (£)
Contracts	89,996	200,000	200,000	489,996
Equipment	20,000	-	-	20,000
Goodwill	10,000	-	-	10,000
Vehicles	17,000	-	-	17,000
Stock	100,000	-	50,000	150,000
Other	4	-	-	4
Total	237,000	200,000	250,000	687,000

All up front consideration was received from DLA during the Reporting Period.

The deferred consideration is due but has not been received to date. However, the Joint Administrators are working closely with the Purchaser to ensure that all deferred consideration properly due is paid in full. This matter is expected to have been finalised by the next progress report.



1. Progress of the Administration

Assets Excluded from the Sale

Intangible Assets

These assets continue to be marketed by Lombard Independent of the Administration. No surplus from the sale of these assets is expected to be received into the Administration estate.

Freehold Property

As part of the transaction, Colwyn were granted a licence to occupy the Property for three months. This was extended on a rolling basis until 13 November 2020; the licence has now expired. The Joint Administrators now assume full control of the Property.

During the Reporting Period, the Agents have continued the marketing of the Property which is subject to legal charges in favour of Bank of Scotland and Lloyds. In order not to compromise the outcome of this sales process, no further information can be disclosed at this time.

Chattel Assets

As reported in the First Progress Report, a motor vehicle was sold to a former member of Company staff and the proceeds were being held by the Agents. In a correction to this report, the final vehicle sale proceeds received were £5,500. These proceeds were received into the Administration estate during the Reporting Period.

No further asset realisations are anticipated from this source.

Remaining Stock

The Joint Administrators have continued to deal with an amount of stock which was subject to claims from various finance creditors. This stock was excluded from the sale agreement.

The Joint Administrators have sold a tranche of this stock in the Reporting Period; realisations from this sale totalled £350,345 plus VAT. The sale of this stock was to an unconnected third party and followed the recommendation of the Agents.

Following this sale there remained a final tranche of stock that continued to be subject to creditor claims. These claims have now been finalised and there remains stock available to sell through the Administration estate.

Outside of the Reporting Period, this final stock tranche was sold for £48,016 plus VAT to an unconnected third party. As the sale was completed outside the Reporting Period the proceeds are not reflected on the Joint Administrators' Receipts and Payments Account at **Appendix E**.

The Joint Administrators are currently working with the Agents to determine whether there if any further stock realisations will be possible for the benefit of the Administration estate.

Book Debts

The Company's book debts are subject to an invoice discounting facility with Lloyds. Lloyds engaged Cerberus, a specialist debt collection agent, to collect the ledger. During the Reporting Period, the Joint Administrators have continued to liaise with Cerberus to finalise the ledger outcome.

After identifying additional invoices which had not been posted to the Company's accounting system, the book debt ledger totalled £4.7m.



1. Progress of the Administration

Collections during the Reporting Period were £68k (including debts paid directly into the Lloyds Trust account), bringing total collections to £1.52m. As previously reported, Lloyds have been repaid in full from book debt collections, with any future collections representing an asset for the wider Administration estate.

The Joint Administrators continue to liaise with Cerberus to understand whether any further book debt collections will be possible.

The Joint Administrators held £0.18m of debts to which both Lloyds and Close had an interest. After Lloyds were repaid, £0.16m of this balance has been remitted to Close, net of £0.02m that related to services delivered in the Administration trading period that will be retained for the wider Administration estate.

Rates, Refunds

The Joint Administrators have engaged PCA Recovery to investigate the rateable values of the trading premises and identify if any refund is available. Investigations are ongoing; an update will be provided in the next progress report.

Intercompany Debts

Following review, no realisations are anticipated from intercompany debts.

Other Assets

Upon clearance of the Property, after the expiry of the licence to occupy on 13 November 2020, petty cash of £553 was located on site during the Reporting Period.

Gross bank interest of £36 has been realised in the Reporting Period.

The Joint Administrators will continue to investigate the prospect of enhancing realisations for the Administration estate.

Attached at **Appendix E** is a receipts and payments account detailing transactions for the Trading Period and the Reporting Period.

Investigations

Part of the duties of the Joint Administrators includes carrying out proportionate investigations into what assets the Company has, including any potential claims against directors or other parties, and what recoveries could be made. The Joint Administrators have reviewed the Company's books and records and accounting information, requested further information from the directors, and invited creditors to provide information on any concerns they have regarding the way in which the Company's business has been conducted.

Further details of the conduct of the Joint Administrators' investigations are set out in the schedule of work attached at Appendix C. Investigations into the Company's affairs have now concluded.

Extension to the initial period of appointment

An extension of the Administration under Paragraph 78(2)(a) of Schedule B1 to the Act to 15 August 2021 was sought and approved by the Secured Creditors during the Reporting Period.

This allows the Joint Administrators to ensure that any deferred consideration due under the transaction with Colwyn can be collected in full and any remaining assets can be realised in full.

Anticipated Exit Strategy

It is currently anticipated that there will be insufficient funds to permit a distribution to unsecured creditors. Therefore, it is not considered appropriate to move the Company into Liquidation.



1. Progress of the Administration

The Property remains the key outstanding asset in the Administration that may prompt a further extension of the Administration. If a sale of this asset is unlikely to be secured prior to 15 August 2021, a further extension of the Administration may be required so that any sale can be finalised. Any extension would be sought through a Court application.

Provided the current outcome for unsecured creditors remains the same following the extension, the Joint Administrators will send a notice to the Registrar of Companies in accordance with Paragraph 84 of Schedule B1 to the Insolvency Act 1986 to bring the Administration to an end and three months after the filing of the notice the Company will be deemed to be dissolved.



2. Estimated Outcome for the Creditors

The estimated outcome for creditors was set out in the Proposals and an update is provided below.

Outcome for the Secured Creditors

Bank of Scotland Plc

In exchange for a mortgage facility, Bank of Scotland hold debenture security and a legal charge over the Property. The indebtedness to Bank of Scotland under its mortgage is c.£476k, subject to accruing interest and charges.

Any distribution to Bank of Scotland under its fixed charge will be dependent upon realisations from the sale of the Property.

Lloyds TSB Commercial Finance Limited

As at the date of appointment, the indebtedness to Lloyds under the invoice discounting facility was £1.23m, subject to accruing interest and charges.

Lloyds have been repaid in full from debtor collections.

Outcome for the Preferential Creditors

Preferential creditor claims are currently estimated to be £242k, being the employees' arrears of pay, accrued holiday and outstanding pension contributions as calculated in accordance with legislation. This also includes an assumption that a subrogated preferential claim will be submitted in respect of the wage arrears which were met at the start of the Administration.

It is expected there will be insufficient realisations to make a distribution to the preferential creditors.

Outcome for the Unsecured Creditors

According to Company records, unsecured creditors as at the date of appointment totalled £5,700,081. To date, 106 unsecured creditor claims have been received totalling £20,312,169.

It is expected there will be insufficient funds available to distribute to unsecured creditors.

Prescribed Part

The Prescribed Part is a carve out of funds available to the holder of a floating charge which is set aside for the unsecured creditors in accordance with Section 176A of the Insolvency Act 1986. The Prescribed Part only applies where the floating charge was created after 15 September 2003 and the net property available to the floating charge holder exceeds £10,000.

It is expected there will be insufficient net property to make a distribution to unsecured creditors under the Prescribed Part.



3. Joint Administrators' Remuneration, Disbursements, Expenses and Pre-Appointment Costs

Joint Administrators' Remuneration

Joint Administrators' Trading costs

Time costs incurred in respect of trading activities total £371,969 (net of legal costs).

As previously reported, the funding agreement between the DFE and the Joint Administrators allowed the Joint Administrators to draw remuneration of £240,000 directly from the funds they advanced to the Administration estate. This agreed sum has been drawn in full.

This remuneration did not require separate fee approval from any creditor class as this was agreed directly with the DFE, against sums they advanced to support trading.

Joint Administrators' Post Administration Remuneration

Time costs incurred during the Reporting Period total £38,219. Time costs incurred across the Administration as a whole (including trading time costs) total £1,227,726. This is made up of 3,841 hours at an average hourly rate of £320. A SIP 9 is attached at **Appendix D**.

The Joint Administrators' remuneration will be drawn from the Company's assets and it is proposed that it will be charged by reference to the time incurred in attending to matters arising in the Administration.

It is anticipated based on the level of assets realised and identified to date in this matter that these costs will not be drawn in full and will be restricted to the level of funds available.

The basis of the Joint Administrators' remuneration was approved by the Secured Creditors in the Reporting Period. The Joint Administrators have drawn remuneration of £275,000 plus VAT in the Reporting Period.

The Joint Administrators' fees for dealing with the assets subject to a fixed charge, will be agreed with the appropriate secured creditor.

For transparency, the Joint Administrators have included the fee estimate that was supplied to the Secured Creditors at Appendix G. Whilst this fee outlines expected time costs of £1.4m, the Joint Administrators have agreement from the Secured Creditors to draw remuneration up to £832,704. Please note it is not anticipated that the Joint Administrators' remuneration will exceed either of these limits.

Joint Administrators' Disbursements

The Joint Administrators' disbursements are a recharge of actual costs incurred by the Joint Administrators on behalf of the Company. Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP at the HMRC approved mileage rate prevailing at the time the mileage was incurred. Details of disbursements incurred during the Reporting Period are set out in **Appendix D**.

The Joint Administrators have drawn disbursements of £34,259 plus VAT in the Reporting Period.

Joint Administrators' Expenses

An estimate of the Joint Administrators' expenses was set out in the Proposals. Attached at **Appendix F** is a statement of expenses that have been incurred during the Reporting Period.

Creditors have a right to request further information from the Joint Administrators and further have a right to challenge the Joint Administrators' remuneration and other expenses, which are first disclosed in this report, under the Insolvency (England and Wales) Rules. (For ease of reference these are the expenses incurred in the reporting period as set out in **Appendix F** only). Further details of these rights can be found in the Creditors' Guide to Fees which you can access using the following link



3. Joint Administrators’ Remuneration, Disbursements, Expenses and Pre-Appointment Costs

<https://creditors.frpadvisor.com/info.aspx> and select the one for administrations. Alternatively, a hard copy of the relevant guide will be sent to you on request. Please note there is a time limit for requesting information being 21 days following the receipt of this progress report. There is a time limit of 8 weeks following the receipt of this report for a Court application that the remuneration or expenses are excessive.

Joint Administrators’ pre-appointment costs

The following costs had not been paid when the Company entered Administration:

Fees Incurred by	Fees (£)	Disbursements (£)
FRP Advisory LLP	45,364	769
Sanderson Weatherall LLP	1,700	130
DLA Piper UK LLP	43,089	1,786
Total	90,153	2,685

The above does not include VAT.

The Joint Administrators drew their pre-appointment costs during the Reporting Period in full. DLA’s pre-Administration costs were paid during the previous reporting period.

Only the Agents’ remuneration remains outstanding.



Appendix A

Statutory Information regarding the Company and the appointment of the Joint Administrators



GAIA TECHNOLOGIES PLC (IN ADMINISTRATION)

COMPANY INFORMATION:

Other trading names: None

Company number: 03141826

Registered office: c/o FRP Advisory LLP
4th Floor Abbey House
32 Booth Street
Manchester
M2 4AB

Previous registered office: Woodlands House
Parc Britannia
Parc Menai
Bangor
Gwynedd
LL57 4FA

Business address: Woodlands House
Parc Britannia
Parc Menai
Bangor
Gwynedd
LL57 4FA

ADMINISTRATION DETAILS:

Administrators: Anthony Collier & Ben Woolrych

Address of Administrators: FRP Advisory LLP
4th Floor Abbey House
32 Booth Street
Manchester
M2 4AB

Date of appointment of Administrators: 16 August 2019

Court in which administration proceedings were brought: Business and Property Courts Leeds
The Courthouse
1 Oxford Row
Leeds
LS1 3BG

Court reference number: 877 of 2019

Appointor details: Court application (via Close Brothers Leasing Limited)

Previous office holders, if any: None

Extensions to the initial period of appointment: None

Date of approval of Administrators' proposals: 22 October 2019



FRP

Appendix B

Form AM10 Formal Notice of the Progress Report

AM10

Notice of administrator's progress report



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 3 1 4 1 8 2 6

Company name in full Gaia Technologies Plc

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Please complete in typescript or in
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2 Administrator's name

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6

Period of progress report

From date

d	1	d	6	m	0	m	8	y	2	y	0	y	1	y	9
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To date

d	1	d	5	m	0	m	2	y	2	y	0	y	2	y	1
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7

Progress report

☐ I attach a copy of the progress report**8**

Sign and date

Administrator's
signature

Signature

X *B. W. Smith***X**

Signature date

d	0	d	5	m	0	m	3	y	2	y	0	y	2	y	1
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Contact name **Peter Broadbent**

Company name **FRP Advisory Trading Limited**

Address **4th Floor**

Abbey House

Post town **Booth Street**

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Postcode **M 2 4 A B**

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DX **cp.manchester@frpadvisory.com**

Telephone **0161 833 3344**



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The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

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Appendix C

Schedule of work

The table below sets out a detailed summary of the work undertaken by the Joint Administrators to date and details of the work it is anticipated will be undertaken by the Joint Administrators throughout the duration of this assignment. Details of assumptions made in compiling this table are set out below. The fee basis for the different categories or work are set out in this table together with an estimate of the estimated fee for each category of work where this can be estimated. Where the fee basis proposed is on time costs further details of the estimated time costs to be incurred are set out in the fee estimate accompanying this schedule.

Where work undertaken results in the realisation of funds (from the sale of assets; enhanced recoveries and potentially a reduction in creditor claims if the business has continued to trade and/or is sold following appointment; recoveries from successful actions taken against third parties), there may be a financial benefit to creditors should there be sufficient funds available to make a distribution to one or more class of creditor. In this case, work undertaken will include the scrutiny and agreement of creditor claims.

A proportion of the work undertaken by an Insolvency Practitioner is required by statute, including ensuring the appointment is valid, notifications of the appointment to third parties, regular reporting on the progress, notifying statutory bodies where required in relation to the conduct of the Directors', complying with relevant legislation and regulatory matters. This may not have a direct financial benefit to creditors but is substantially there to protect creditors and other stakeholders and ensuring they are kept informed of developments.

GENERAL ASSUMPTIONS IN COMPILING THIS SCHEDULE OF WORK	
<ul style="list-style-type: none">• The books and records received are complete and up to date• There are no matters to investigate or pursue• No financial irregularities are identified• A committee of creditors is not appointed• There are no exceptional queries from stakeholders• Full co-operation of the Directors and other relevant parties is received as required by legislation• There are no health and safety or environmental issues to be dealt with	



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Note	Category		Fee Basis
1	ADMINISTRATION AND PLANNING		Time Costs
	Work undertaken to date	Future work to be undertaken	£200,450
	Organising the extraction of data from the Company's accounting systems to enable continued access to the Company's records. Reviewing Money Laundering and ethical considerations. Reviewing and updating case strategy and documenting this in accordance with internal procedures. Compiling a forecast of the work that has been or is anticipated will be undertaken throughout the duration of the case, circulating this to creditors together with other such documentation as required. Obtaining legal advice on the validity of security documentation to confirm the validity of any charges. Arranging for insurance on the assets in the estate and cancellation where appropriate. Correspondence with the former advisors to the Company requesting third party information to assist in general enquiries. Management of the insolvent estate bank accounts.	Deal with any remaining books and records and ensure these are properly archived. Continue to review Money Laundering and ethical considerations. Regularly reviewing the conduct of the case and updating the case strategy as required by the insolvency practitioner's regulatory professional bodies to ensure all statutory matters are attended to and to aid case management and ensure the case is progressing. The Joint Administrators will continue to review the insurance position and cancel cover when appropriate. Continued management of the insolvent estate bank accounts to ensure correct postings and the timely submission of any correspondence to HMRC.	



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2	ASSET REALISATION	ASSET REALISATION	Time Costs
	Work undertake to date	Future work to be undertaken	£474,900
	<p>One of the main purposes of an insolvency process is to realise the insolvency assets and to ensure a fair distribution of the proceeds to the creditors in the correct order of priority as set out by legislation.</p> <p>Sale of business</p> <p>Following the Joint Administrators' appointment, they engaged with a number of interested parties and set up a dataroom for them to view historic and operational and financial information.</p> <p>A total of 304 parties were contacted with a teaser document, detailing a brief overview of the Company's assets for sale.</p> <p>Following two rounds of best and final offers, the offer received from the Purchaser was identified as the bid of choice.</p> <p>Colwyn completed additional due diligence in anticipation of a completion during which time they changed the structure of their offer to include only the business in part.</p> <p>Following continued dialogue, a transaction was completed on 15 November 2019.</p> <p>Time was spent:</p> <ul style="list-style-type: none">• Liaising with all interested parties during the Administration;• Accommodating site visits from interested parties;• Working with Company staff to collate the information required by interested parties;		



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<ul style="list-style-type: none">• Liaising with interested parties and their advisors to negotiate the best offer available for creditors;• Correspondence with other key stakeholders to facilitate a transaction (including the secured creditors);• Reviewing sale agreements and liaising with solicitors to finalise the transaction. <p>Post transaction, time has been spent reconciling cash collections for any service period after the transaction date, as these proceeds are due to Colwyn under the terms of the sale.</p> <p>In addition, time was spent liaising with those schools whose contracts fell outside of the transaction and could not be continued within the Administration.</p> <p>Sale of Business – Deferred Consideration</p> <p>Time has been spent liaising with Colwyn at the key milestones when deferred consideration falls due.</p> <p>Reviewing the trading schedules to be provided to the Joint Administrators under the sale agreement;</p> <p>Reviewing any claims of title subsequently brought forward which may impact consideration due on the stockholding.</p> <p>Time spent dealing with any monies due to Colwyn that have been remitted to the Administration estate in error.</p>		<p>Sale of Business – Deferred Consideration</p> <p>Deferred consideration is expected to be finalised in due course and will be detailed in the next progress report.</p> <p>Time will be spent liaising with Colwyn over the final balance of deferred consideration payable, following review of their reported revenue schedules.</p>	
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Assets excluded from the sale	Assets excluded from the sale	
<p>Stock</p> <p>The Joint Administrators have been working towards selling the stock which was excluded from the sale.</p> <p>The remaining stock was subject to outstanding claims of title. In the Reporting period the Joint Administrators have:</p> <ul style="list-style-type: none">• Liaised with the respective finance creditors and afforded them the opportunity to visit site to view, and where appropriate, collect stock;• Reviewed the supporting documentation provided in respect of their claim;• Liaised with DLA and the Agents to determine the validity of creditor claims over stock;• Liaised with prospective interested parties over a potential sale of the stock. <p>The remaining stock has been sold. As part of the sale of this stock, time has been spent liaising with the Agents over the value of offers received, liaising with DLA to agree appropriate sale terms and completion of the transactions.</p> <p>Chattel Assets</p> <p>As reported in the First Progress Report, a motor vehicle was sold to a former member of Company staff and the proceeds were being held by the Agents. In a correction to this report, the final vehicle sale proceeds received were £5,500. These proceeds were received into the Administration estate in the Reporting Period.</p>	<p>Stock</p> <p>The final stock tranche was sold outside of the Reporting Period. In the next progress report, time incurred will include the formalities of dealing with the completion of this transaction.</p> <p>Time will be spent liaising with the Agents to ensure no further stock is available for sale in the Administration.</p>	
<p>Chattel Assets</p> <p>No further asset realisations are anticipated from this source.</p>		



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<p>Property</p> <p>During the Reporting Period, the Agents have continued the marketing of the Property which is subject to legal changes in favour of Bank of Scotland and Lloyds. The Joint Administrators have spent time liaising with the Agents and Bank of Scotland over marketing updates and agreeing the most appropriate disposal strategy.</p> <p>In order not to compromise the outcome of this sales process, no further information can be disclosed at this time.</p> <p>Book Debts</p> <p>The Company's book debts are subject to an invoice discounting facility with Lloyds.</p> <p>Lloyds engaged Cerberus, a specialist debt collector, to continue to collect the outstanding sums owed. The Joint Administrators have been working closely with both parties to maximise collections.</p> <p>Time has been spent:</p> <ul style="list-style-type: none">• Reviewing the debtor ledger with Management;• Attending meetings and conference calls with key debtors;• Liaising with Cerberus to discuss the outstanding ledger and understand key discrepancies which may prevent collection in full;• Negotiating with key debtors and accounting for the receipt proceeds.	<p>Property</p> <p>Time will be spent liaising with the Agents as to the marketing of the Property and agree the most appropriate disposal strategy. Time will also be spent liaising with the Bank of Scotland to agree any strategy.</p> <p>At the point a sale is agreed, time will be spent liaising with solicitors to agree the final form of the contract for sale of the Property.</p> <p>Book Debts</p> <p>The Joint Administrators will review the remaining book debt ledger with Cerberus to understand the extent the remaining book debt ledger is recoverable.</p> <p>Where appropriate, time will be spent liaising with the relevant debtors to recover any outstanding debts.</p> <p>Correspondence is ongoing with key debtors and this is expected to continue as the ledger is realised.</p>	
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	Other Upon clearance of the Property after the expiry of the licence to occupy on 13 November 2020, petty cash of £553 was located on site in the Reporting Period.	Other The Joint Administrators will continue to investigate the prospect of enhancing realisations for the Administration estate.	
3	STATUTORY COMPLIANCE AND REPORTING Work undertaken to date	STATUTORY COMPLIANCE AND REPORTING Future work to be undertaken	Time Costs £87,960
	<p>Calculating the value of assets that are not subject to a charge and protecting the assets by obtaining a bond to the correct level.</p> <p>Dealing with all appointment formalities as required by statute including notification to relevant parties, filings with the Court, the Registrar of Companies; and statutory advertising.</p> <p>Establishing the existence of any pension schemes and staging dates for auto-enrolment and taking appropriate action to notify all relevant parties.</p> <p>Completing RP15 forms to ensure the RPO are notified of any pension arrears.</p> <p>Drafting and circulating the Proposals.</p> <p>Drafting the progress report for the first six-month period of the Administration.</p> <p>Drafting the progress report for the second six-month period of the Administration.</p> <p>Dealing with pre and post appointment VAT and corporation tax returns as required.</p>	<p>We will continue to provide statutory reports to various stakeholders at regular intervals and manage any queries arising.</p> <p>Where appropriate, place legal advertisements as required by statute which may include decisions of creditors and notices to submit claims</p> <p>The Joint Administrators will continue to provide updates via their progress reports to all known creditors on the process of the Administration, realisation of assets and prospects of return to each class of creditor.</p> <p>Continuing to deal with pre and post appointment VAT and corporation tax returns as required.</p> <p>To deal with the statutory requirements in order to bring the case to a close and for the Joint Administrators to obtain their release from office; this includes preparing final reports for stakeholders and filing the relevant documentation with the Court/Registrar of Companies.</p>	

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	Obtained Secured Creditors' approval for the basis of the Joint Administrators' remuneration.		
4	INVESTIGATIONS	INVESTIGATIONS	Time Costs
	Work undertaken to date	Future work to be undertaken	£50,150
	<p>The Joint Administrators have a duty to review the books and records and other information available to identify the assets that may be available to realise for the benefit of the insolvency estate.</p> <p>Information provided to Department of Business Energy and Industrial Strategy ("DBEIS") is confidential but can be used to assist DBEIS in identifying conduct that should be investigated further and could result in individuals being disqualified from acting as a director.</p> <p>Furthermore, there may be other antecedent or voidable transactions that are identified which if pursued could swell the funds available for the insolvency estate.</p> <p>The Joint Administrators sent questionnaires to the directors for completion to assist in preparing the statutory return to the DBEIS in accordance with the Company Directors Disqualification Act.</p> <p>Questionnaires reviewed along with Company books and records to assist with Directors' Conduct Reporting.</p> <p>The Joint Administrators submitted their report on 14 November 2019. Further information was required to be submitted to the Insolvency Service and correspondence remains ongoing in this regard.</p>	<p>The Joint Administrators will consider any matters that may come to light, and if appropriate will notify any third parties such as the Secretary of State or National Crime Agency.</p> <p>Additional work is required to conclude investigations including any further correspondence with DBEIS where required.</p>	



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5	TRADING Work undertaken to date	TRADING Future work to be undertaken	Time Costs £419,420
	<p>The Joint Administrators have adhered to FRP's internal protocols to obtain approval to continue to trade.</p> <p>They have met with the DFE regarding the delivery of imminent contracts for new and existing schools and delivery through an Administration process.</p> <p>Continuation of trade was necessary to facilitate a marketing process for the business and assets of the Company and allowed existing service contracts to be delivered.</p> <p>An agreement was reached with the DFE whereby payments were advanced to the Company to fund a trading period until 31 October 2019. This period was extended to 17 November 2019 in order to complete the transaction to Colwyn.</p> <p>Additional funding was also secured from Close to ensure wage arrears could be met to secure the cooperation of the workforce.</p> <p>Employees were addressed on appointment announcing the Administration. Staff were kept appraised of the Administration progress where possible, with redundancies made where necessary.</p> <p>Processing retained staff payroll and paying tax and National Insurance Contributions to HMRC.</p> <p>Continued liaison with staff following a review of staffing levels and have ensured staff wages are met together with staff expenses incurred during the Trading Period.</p>	<p>The Joint Administrators will continue to deal with all tax implications from the trading of the business including accounting for any PAYE and NIC Contributions.</p> <p>Invoices from certain suppliers have yet to be received in a format acceptable for payment and therefore time will need to be spent liaising with these parties to discharge any costs properly due.</p> <p>Time will be spent recovering any debts outstanding from customers.</p>	



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	<p>Meetings and discussions have been held with customers to secure additional realisations within the Administration estate and discuss the short term plans for the business whilst in Administration.</p> <p>The Joint Administrators have liaised with suppliers and set up new customer accounts, providing undertakings to continue to pay for goods/services in the Administration period.</p> <p>Ascertaining the online presence of the Company and taking appropriate measures to control or close it as required.</p> <p>They have maintained and monitored trading cashflow and a profit and loss account, making payments to various suppliers.</p> <p>The Joint Administrators have accounted for any tax due to HM Revenue & Customs as a result of the trading period.</p> <p>The Joint Administrators made further staff redundancies following the end of the Trading Period.</p> <p>The Joint Administrators withdrew all undertakings immediately following the end of the Trading Period.</p>		
6	CREDITORS	CREDITORS	Time Costs
	Work undertaken to date	Future work to be undertaken	£150,220
	<p>Initial correspondence sent to all known creditors detailing the Joint Administrators' appointment.</p> <p>Secured Creditors:</p> <p>Secured Creditors hold a mortgage or charge over assets of the insolvent estate, when that asset is sold during the insolvency the Secured Creditor will receive the proceeds that is subject to any valid</p>	<p>Secured Creditors:</p> <p>The Joint Administrators will continue to liaise with the Secured Creditors as appropriate throughout the course of the Administration.</p>	



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<p>security. If there is a surplus this will be retained in the insolvent estate.</p>	<p>Periodical updates have been provided to the Secured Creditors on the progress of the Administration, both verbally and through formal written update.</p>	<p>Preferential Creditors:</p>	<p>Time has been spent assessing the level of preferential creditors in the business, primarily relating to wage arrears, accrued holiday pay and the level of outstanding pension contributions.</p>	<p>Submissions have been made to the Redundancy Payments Service to allow any claims of this nature to be paid.</p>
<p>Unsecured Creditors:</p>	<p>In addition to circulating formal notification of the insolvency to unsecured creditors, the Joint Administrators have been liaising with creditor claims and queries as they are received.</p>	<p>Where creditors have reservation of title claims, the Joint Administrators have allowed creditors the opportunity to lodge details of their claims and assess any stock on site. Very few ROT claims have been received, although there are a considerable number of claims from creditors with assets on finance.</p>	<p>Preferential Creditors:</p> <p>Whilst not anticipated, if sufficient funds are available to make a distribution to preferential creditors the Joint Administrators will agree claims, pay a distribution after making such deductions as necessary to settle any tax liabilities on the distribution.</p> <p>Any remaining claims to be processed through the RPO will be submitted.</p> <p>Continue to employees who were made redundant with any queries and liaising with the Redundancy Payments Office as required.</p> <p>Unsecured Creditors:</p> <p>Continue to deal with creditor queries.</p> <p>Whilst not anticipated, if sufficient funds are available to make a distribution to the unsecured creditors the Joint Administrators will write to all known creditors to notify of the possibility of a distribution and requested submission of claims. To date the Joint Administrators are aware of 219 potential creditors according to the information currently available.</p> <p>As required, the Joint Administrators will advertise for claims and adjudicate on them if there are sufficient funds to make a distribution, either agreeing or rejecting, in full or in part. There is a statutory time limit to enable creditors whose claims have been rejected to appeal, once this time limit has passed the Joint Administrators will make a distribution to creditors.</p>	



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	<p>Assets on Finance:</p> <p>The Joint Administrators have liaised with hire purchase and lease creditors to establish their interest in the stock/other assets within the Company. The Joint Administrators have invited all providers of finance to attend site and carry out an inspection of the stock where appropriate.</p> <p>All finance claims are now considered to have been dealt with.</p> <p>Pensions:</p> <p>The Joint Administrators have taken steps to identify the position with the Company's pension schemes and the arrears outstanding.</p> <p>RP15 forms submitted to ensure payment of pension arrears, with correspondence between the various pension providers to facilitate this.</p>		<p>Assets on Finance:</p> <p>Liaise with creditors if any new claims of finance are brought forward.</p> <p>Pensions:</p> <p>Liaise with the RPO regarding pension arrears and continue to respond to any queries.</p>	
7	<p>LEGAL AND LITIGATION</p> <p>Work undertaken to date</p>		<p>LEGAL AND LITIGATION</p> <p>Future work to be undertaken</p>	<p>Time Costs</p> <p>£4,650</p>
	<p>DLA Piper UK LLP have been engaged in a number of matters, assisting the Joint Administrators in their Administration strategy.</p>		<p>The Joint Administrators will continue to engage their solicitors to assist with other ad-hoc matters that arise during the Administration process.</p>	



Appendix D

Details of the Joint Administrators' Time Costs and Disbursements for the Reporting Period & Cumulatively

FRP

Gaia Technologies Plc (In Administration)

Time charged for the period 16 August 2020 to 15 February 2021

Category	16 Aug 2020 to 15 Feb 2021	Cumulative	16 Aug 2020 to 15 Feb 2021
Administration and Planning	31.50	9,006.00	277.50
Admin & Planning	1.40	250.00	178.67
Case Accounting	8.10	1,895.50	234.51
Case Control and Review	15.50	5,210.00	336.13
General Administration	1.50	225.00	150.00
Insurance	0.40	136.00	340.00
Fee and WIP	4.40	1,287.50	292.61
Asset Realisation	44.55	17,364.00	354.70
Asset Realisation	7.50	2,529.00	337.20
Freehold/Leasehold Property	8.65	3,183.50	386.03
Debt Collection	2.50	887.50	394.00
Stock WIP	29.00	10,350.00	325.50
Asset Realisation - Floating	18.34	5,483.50	338.07
Employees	0.25	73.75	296.00
Unsecured Creditors	1.00	317.50	317.50
Landlord	14.10	4,070.00	286.65
Secured Creditors	4.00	1,500.00	375.00
Investigation	3.00	1,107.50	380.17
IT - Investigations	0.50	170.00	340.00
Statutory Compliance - General	2.50	937.50	395.19
Statutory Compliance - General	4.30	1,268.50	295.00
Statutory Reporting Meetings	4.35	1,429.50	328.82
Tax/VAT - Post appointment	0.70	155.50	222.14
Trading	4.10	1,884.00	325.25
Trade sales Purchase	2.10	687.00	327.14
Trading (Receivables) Monitor	0.50	170.00	340.00
Trading - General	3.50	1,127.00	322.00
Grand Total	117.75	38,219.25	324.58

Disbursements for the period 16 August 2020 to 15 February 2021

Category	Value £
Grand Total	324.58

Mileage is charged at the HMRC rate prevailing at the time the cost was incurred

FRP Charge out rates

Grade	16 Aug 2020 to 15 Feb 2021
Appointment taker / Partner	450.00
Managers / Directors	340.00
Other Professionals	200.00
Junior Professional & Support	125.00

Time charged from the start of the case to 15 January 2021

Category	16 Aug 2020 to 15 Jan 2021	Cumulative	16 Aug 2020 to 15 Jan 2021
Administration and Planning	70.40	11,047.50	240.32
Admin & Planning	14.25	42,533.75	150.26
Case Accounting	157.65	31,665.50	200.86
Case Control and Review	191.60	37,724.50	196.89
General Administration	75.00	26,453.00	348.07
Insurance	61.60	13,711.25	222.58
Travel	50.40	28,027.00	310.03
Fee and WIP	6.50	2,071.00	318.62
IT - Admin / Planning and acquittal	23.70	7,833.50	300.75
Media	0.15	51.00	330.51
IT - Admin / Planning and acquittal	0.75	112.50	340.00
Asset Realisation	1,116.25	419,120.25	374.09
Asset Realisation	28.55	9,696.00	339.26
Freehold/Leasehold Property	22.15	7,773.50	350.95
Legal-asset Realisation	8.95	3,043.00	340.00
Sale of Business	67.35	257,091.25	380.12
Debt Collection	12.00	3,300.00	275.00
Stock WIP	24.90	89,962.50	359.99
Asset Realisation - Floating	65.40	22,761.50	348.03
Employees	4.00	21,235.00	463.07
Unsecured Creditors	13.50	31,835.00	358.51
Landlord	48.45	142,034.00	287.57
Statutory Compliance - General	196.55	155,335.25	281.38
Statutory Reporting Meetings	49.60	14,924.50	300.90
HPI/Litigating	49.60	450.00	150.00
Secured Creditors	83.10	29,029.00	348.33
Unsecured Creditors	140.95	36,364.25	250.90
ROT	2.55	925.00	313.56
Legal/Creditors	4.00	1,360.00	340.00
Landlord	10.45	3,176.00	303.92
Persons - Creditors	4.00	1,500.00	375.00
Investigation	120.65	38,690.00	324.99
Investigatory Work	39.55	9,143.75	228.85
Statutory Compliance - General	14.70	4,140.00	281.63
Statutory Reporting Meetings	1.50	570.00	340.00
IT - Investigations	55.25	18,760.00	339.55
Forensic - Relativity (Internal)	1.50	412.50	275.00
Forensic - Project Management	2.25	643.75	375.00
GDPR Work	5.40	1,780.00	323.64
Statutory Compliance	221.15	65,599.00	236.63
Statutory Compliance - General	33.10	9,973.50	289.12
Statutory Reporting Meetings	108.50	32,292.00	358.12
Statutory Reporting Meetings	13.55	4,370.00	271.11
Statutory of Affairs	1.50	1,220.00	275.00
Bonding Statutory Advertising	0.20	65.00	272.40
Tax/VAT - Post appointment	14.60	4,031.50	272.40
Persons - Other	46.40	13,457.00	290.02
Trading	1,178.70	373,494.50	312.41
Case Accounting - Trading	27.40	6,798.50	307.23
Trade sales Purchase	296.85	88,128.00	338.45
Trading forecasting/ Monitoring	311.40	104,770.00	315.20
Trading - General	546.55	172,272.00	340.00
Legal-trading	4.50	1,530.00	275.00
Pre-Appointment	2.90	787.50	275.00
Pre Appointment	2.90	787.50	275.00
Grand Total	3,840.85	1,227,726.25	319.55



Appendix E

Receipts and Payments Account for the Reporting Period and Cumulatively

**Gaia Technologies Plc
(In Administration)
Joint Administrators' Trading Account**

Statement of Affairs £	From 16/08/2020 To 15/02/2021 £	From 16/08/2019 To 15/02/2021 £
POST APPOINTMENT SALES		
Trading Advance - Close	NIL	209,506.00
Department For Education - Funding	NIL	3,042,000.00
Trading income-element subject to CI	27,083.33	136,402.92
Trading income-trading supply-no Clos	NIL	237,791.71
Trading income- post Nov supply & CI	NIL	126,171.97
Trading Income - Lloyds Interest	NIL	9,719.26
	27,083.33	3,761,591.86
OTHER DIRECT COSTS		
Sub Contractors	NIL	58,683.91
Direct Wages	NIL	1,078,031.02
Employee Expenses - post appointme	NIL	31,626.33
Employee expenses - pre appointment	NIL	19,417.41
PAYE/NIC Contributions	NIL	390,912.69
Pension Contributions	611.12	51,192.31
	(611.12)	(1,629,863.67)
TRADING EXPENDITURE		
Heat, Light & Phone Lines	7,341.07	17,851.18
Internet Services & Domain Hosting	37,730.54	132,937.39
Insurance	NIL	8,282.80
Professional Fees	NIL	3,960.00
DFE Funded Equipment	NIL	1,175,196.79
Vehicle Leasing	NIL	2,511.40
Courier	NIL	827.52
Repairs & Maintenance	NIL	742.50
Interest	191.91	230.75
MS income due to Close - Post Nov	135,585.01	171,594.13
Joint Administrators Trading fees	NIL	240,000.00
Late Payment Fees	180.00	180.00
Accommodation - on site engineers	NIL	16,900.85
Sub-contractors	NIL	105.00
Security	NIL	46,440.00
Critical Payments	NIL	2,762.50
Non DFE funded equipment	NIL	17,428.89
Business Rates	NIL	6,444.22
Trading Income due to Purchasers	NIL	67,062.02
VAT - Irrecoverable	NIL	28.50
	(181,028.53)	(1,911,486.44)
TRADING SURPLUS/(DEFICIT)	(154,556.32)	220,241.75



Gaia Technologies Plc
(In Administration)
Joint Administrators' Summary of Receipts & Payments

Statement of Affairs £	From 16/08/2020 To 15/02/2021 £	From 16/08/2019 To 15/02/2021 £
	SECURED ASSETS	
	Goodwill	NIL 10,000.00
	Intellectual Property	NIL 1.00
(1.00)	Debtors subject to Lloyds ID Facility	68,862.65 1,083,320.19
		68,862.65 1,093,321.19
	COSTS OF REALISATION	
	Debt Collection Fees	84,992.00 85,000.00
	Property expenses	NIL 957.50
	Insurance	NIL 15,428.49
		(84,992.00) (101,385.99)
	SECURED CREDITORS	
2.00	Lloyds Bank ID Facility	1,000.00 902,095.32
		(1,000.00) (902,095.32)
	ASSET REALISATIONS	
	Bank Interest Gross	35.50 3,807.33
	Book Debts - Post Completion element	NIL 8,933.83
	Book Debts -dual interest (Close/Lloyd	NIL 179,899.66
	Books and Records	NIL 1.00
	Contracts	NIL 89,996.00
	Customer List	NIL 1.00
	Furniture & Equipment	NIL 20,000.00
	IT	NIL 1.00
	Motor Vehicles	5,500.00 22,455.00
	Petty Cash	553.06 553.06
	Rent	NIL 32,163.60
	Stock	350,345.00 450,345.00
	Sundry Refunds	NIL 395.49
	Trading Surplus/(Deficit)	(154,556.32) 220,241.75
		201,877.24 1,028,793.72
	COST OF REALISATIONS	
	Administrators' Disbursements	34,258.51 36,008.51
	Administrators' pre appointment fees	46,133.00 46,133.00
	Administrators' Remuneration	275,000.00 275,000.00
	Agents/Valuers Fees (1)	24,164.12 24,164.12
	Bank Charges - Floating	(11.40) 43.20
	Book Debts due to Close	162,174.06 162,174.06
	Insurance Costs	20,295.02 22,022.06
	Legal Disbursements	344.80 4,130.80
	Legal Fees (1)	NIL 43,089.20
	Other Property Expenses	447.50 447.50
	Preparation of S. of A.	1,315.78 1,315.78
	Professional fees	100,000.00 100,600.00
	Statutory Advertising	NIL 72.18
	Storage Costs	3,074.57 3,074.57
	VAT Irrecoverable	NIL 100.00
		(667,195.96) (718,374.98)
1.00	(482,448.07)	400,258.62
	REPRESENTED BY	
	IB Current Floating	82,173.19
	IB Floating EFA	24,125.62
	IB Floating MS Contracts	239,048.57



**Gaia Technologies Plc
(In Administration)
Joint Administrators' Summary of Receipts & Payments**

Statement of Affairs £	From 16/08/2020 To 15/02/2021 £	From 16/08/2019 To 15/02/2021 £
REPRESENTED BY CONTINUED		
Vat Control Account		30,051.76
Vat Payable - Floating		(98,270.04)
VAT payable- hold		(28,727.13)
Vat Recoverable - Fixed		10,133.00
Vat Recoverable - Floating		141,723.65
		400,258.62





Appendix F

Statement of Expenses incurred in the Reporting Period

FRP

Gaia Technologies PLC - In Administration			
	Expenses paid during the Reporting Period	Costs incurred but not paid	Total since appointment
Trading Expenses	(£)	(£)	(£)
Joint Administrators' Time Costs	-	1,984	371,969
Utilities	7,341	-	7,341
Internet Services & Domain Hosting	37,731	-	132,937
MS Income due to Close	135,585	-	135,585
Professional Fees	0	-	3,960
Interest	192	-	231
Late Payment Fees	180	-	180
Pension Costs	611	-	611
PAYE costs	0	-	390,913
Total	181,640	1,984	1,043,727

Gaia Technologies PLC - In Administration			
	Expenses paid during the Reporting Period	Costs incurred but not paid	Total Since appointment
Expenses	(£)	(£)	(£)
Joint Administrators' Time Costs (Excl Trading)	-	36,236	854,228
Pre Appointment Fees	46,133	-	46,133
Joint Administrators' Disbursements	34,259	-	34,259
Joint Administrators Remuneration	275,000	-	275,000
Book Debts due to close	162,174	-	162,174
Legal Disbursements	345	3,786	4,131
Legal Fees	-	16,007	59,096
Agents' Fees	24,164	3,750	27,914
Other Property Expenses	448	-	448
Preparation of S. of A.	1,316	-	1,316
Professional Fees	100,000	-	100,600
Insurance	20,295	-	20,295
Statutory Advertising	-	-	72
Storage Costs	3,075	-	3,075
Bank Charges	(11)	-	43
Debt collection fees	84,992	-	8
Total	752,190	59,779	1,588,792

Please note, MS Income due to Close and Book Debts due to Close are expensed, although the monies remitted represent balances due under their security.

The Joint Administrators are completing a full reconciliation of all expenses incurred in the Trading Period. As such, the actual levels of costs incurred but not paid will be greater than those disclosed but until each account has been individually agreed with the relevant supplier, no additional information can be provided.

Bank charges have been refunded in the Reporting Period following adjustment by the bank. A further update will be provided in the Joint Administrators' next progress report.



Appendix F

Statement of Expenses incurred in the Reporting Period

A summary of all expenses incurred since appointment

Gala Technologies PLC - In Administration			
	Expenses paid during the Reporting Period (£)	Costs incurred but not paid (£)	Total Since appointment (£)
Trading Expenses			
Subcontractors	-	-	58,684
Joint Administrators Time Costs	-	1,984	371,969
Employee Expenses- post appointment	-	-	31,626
Employee Expenses - pre appointment	-	-	19,417
PAYE/NIC Contributions	-	-	390,913
Pension Costs	611	-	51,192
Direct Wages	-	-	1,078,031
Utilities	7,341	-	17,851
Internet Services & Domain Hosting	37,731	-	132,937
Insurance	8,283	-	8,283
Professional Fees	-	-	3,960
DFE Funded Equipment	-	-	1,175,197
Vehicle Leasing	-	-	2,511
Courier	828	-	828
Repairs & Maintenance	-	-	743
Interest	192	-	231
MS Income due to Close- Post Nov	135,585	-	171,594
Joint Administrators Trading Fees	-	-	240,000
Late Payment Fees	180	-	180
Accommodation- on site engineers	-	-	16,901
Sub-contractors	-	-	105
Security	-	-	46,440
Critical Payments	-	-	2,763
Non DFE funded equipment	-	-	17,429
Business Rates	-	-	6,444
Trading Income due tp Purchasers	-	-	67,062
VAT - Irrecoverable	-	-	29
Total	190,751	1,984	3,913,321

Gala Technologies PLC - In Administration			
	Expenses paid during the Reporting Period (£)	Costs incurred but not paid (£)	Total Since appointment (£)
Expenses			
Joint Administrators' Time Costs (Excl Trading)	-	36,236	854,228
Pre Appointment Fees	46,133	-	46,133
Joint Administrators' Disbursements	34,259	-	36,009
Joint Administrators Remuneration	275,000	-	275,000
Property Expenses	-	-	958
Lloyds Bank ID Facility	1,000	-	902,095
Book Debts due to close	162,174	-	162,174
Insurance Costs	-	-	22,022
Legal Disbursements	345	3,786	4,131
Legal Fees (DLA)	-	16,007	59,096
Agents' Fees (SW)	24,164	3,750	27,914
Other Property Expenses	448	-	448
Preparation of S. of A.	1,316	-	1,316
Professional Fees	100,000	-	100,600
Insurance	20,295	-	20,295
Statutory Advertising	-	-	72
Storage Costs	3,075	-	3,075
Bank Charges	(11)	-	43
Debt collection fees (Cerberus)	84,992	-	85,000
Total	753,190	59,779	2,600,609

Appendix C

Gaia Technologies PLC - In Administration Joint Administrators' fee estimate as at 22 May 2020

Activity	Hours	Total Cost (£)	Average hourly rate £
ADMINISTRATION	690.0	200,450	291
ASSET REALISATION	1,040.0	474,900	457
STATUTORY COMPLIANCE AND REPORTING	254.0	87,960	346
TRADING	1,146.0	419,420	366
INVESTIGATION	150.0	50,150	334
CREDITORS	432.0	150,220	348
LEGAL AND LITIGATION	10.0	4,650	465
TOTAL	3,722.0	1,387,750	

Hourly Charge out rates:	
	£
Appt taker/partner	450-545
Managers/directors	340-465
Other professional	200-295
Junior Professional/support	125-175

The above fee estimate is based on the assumptions contained in the accompanying schedule of work.

The office holder anticipates that it will be necessary to seek further approval. The reasons it may be necessary to seek further approval are set out in the documentation accompanying this estimate.

Time costs are maintained on computerised records of all time spent on the administration of each case. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and experience required. Time is charged to the case in maximum of six minute units. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters. Charge out rates are reviewed at least annually, details of FRP Advisory's charge out rates applicable to this assignment are set out above.

Further information can be found in the Creditors' Guide to Fees which you can access using the following link <http://www.frpadvisor.com/fees-guide.html>. Alternatively, a hard copy of the relevant guide will be sent to you on request.

On occasions it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment this will be notified to creditors as part of the normal reporting procedures.

