

Company Registration No. 3067909

**COMMONWEALTH PARTNERSHIP FOR
TECHNOLOGY MANAGEMENT LIMITED**
(A company limited by guarantee)

Report and Financial Statements

31 March 2010



(- 21/06/2010)

**COMMONWEALTH PARTNERSHIP FOR
TECHNOLOGY MANAGEMENT LIMITED**
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REPORT AND FINANCIAL STATEMENTS 2010

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**COMMONWEALTH PARTNERSHIP FOR
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OFFICERS AND PROFESSIONAL ADVISERS

DIRECTORS

Tan Sri Datuk Dr Omar bin Abdul Rahman (Malaysia) Chairman
Dr Ndeutala Angolo (Namibia)
Mr Ian Christopher Downing
Hon Baledzi Gaolathe (Botswana)
Mr Gideon Jabulane Mahlalela (Swaziland)
Dato' Abdul Aziz Mohammed (Malaysia)
Tan Sri Datuk Amar Leo Moggie (Malaysia)
Dr Carl B Roberts (Antigua & Barbuda)
Prof Noel Zarb-Adam (Malta)
Datuk Dr Mihaela Y Smith, PJN Chief Executive

ALTERNATE DIRECTORS

Dr George Christodoulides (Cyprus) (alternate to Tan Sri Datuk Dr Omar bin Abdul Rahman)
Dato' Choo Eng Guan (alternate to Mr Ian Christopher Downing)
Mr John Sinclair Mair (alternate to Hon Baledzi Gaolathe)
Lt General Ihsan Shurdom (Jordan) (alternate to Prof Noel Zarb-Adam)
Mr Ganeson Sivagurunathan (Malaysia) (alternate to Dato' Abdul Aziz Mohammed)
Dr Jan Verloop (Netherlands) (alternate to G J Mahlalela)
Prince Seeiso Bereng Seeiso (Lesotho) (alternate to Dr Carl B Roberts)

CHIEF EXECUTIVE

Datuk Dr Mihaela Yvonne Smith PJN

SECRETARY

Comat Registrars Limited
8 Gray's Inn Square
Gray's Inn
London WC1R 5JQ

REGISTERED OFFICE

63 Catherine Place
London SW1E 6DY

BANKERS

HSBC Bank plc
69 Pall Mall
London SW1Y 5EY

**COMMONWEALTH PARTNERSHIP FOR
TECHNOLOGY MANAGEMENT LIMITED**
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OFFICERS AND PROFESSIONAL ADVISERS

SOLICITORS

Jaffe Porter Crossick LLP
Omni House
252 Belsize Road
London NW6 4BT

Speechly Bircham
6 New Street Square
London EC4A 3LX

AUDITORS

Deloitte LLP
Chartered Accountants and Statutory Auditors
Cambridge

**COMMONWEALTH PARTNERSHIP FOR
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DIRECTORS' REPORT

The directors present their annual report and the audited financial statements for the year ended 31 March 2010

The directors' report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption

ACTIVITIES

The Commonwealth Partnership for Technology Management Limited is set up to provide advisory services to Commonwealth countries, institutions and organisations in the Commonwealth and beyond, with particular reference to technology and environmental assessment and management, and the inter-relationship between these issues and economic policy; to promote a global approach to the harnessing of technology for development through public and private sector partnerships, to foster the creation of other international partnerships between the public and private sectors for the benefit of Commonwealth countries, to use co-operative networking and resourcing to enhance national capacities of Commonwealth countries to manage technology for growth and sustainable development. The principal vehicle selected to fulfil these objectives is the series of annual Smart Partnership Dialogues held alternately in Malaysia and Southern & Eastern Africa, with occasional ones in the Caribbean.

REVIEW OF ACTIVITIES

The company was incorporated on 13 June 1995 and commenced its activities on 1 July 1995. The company made a surplus after taxation for the year ended 31 March 2010 of £27,508 (2009 - deficit of £58,363). The company does not trade and any surplus at the year end is transferred to reserves to meet future running costs.

FUTURE DEVELOPMENTS

The company will continue to provide advisory services as stated in the company's objects and to develop further the concept and practice of public/private sector partnership through co-operative networking and National and International Dialogues.

DIRECTORS

The membership of the Board is set out on page 1. All directors are also members of the company.

**COMMONWEALTH PARTNERSHIP FOR
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DIRECTORS' REPORT

DIRECTORS' RESPONSIBILITIES STATEMENT

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

Each of the persons who is a director at the date of approval of this annual report confirms that

- so far as the director is aware, there is no relevant audit information of which the company's auditors are unaware, and
- the director has taken all the steps that he ought to have taken as a director to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

Deloitte LLP have expressed their willingness to continue in office as auditors. A resolution to reappoint them as auditors will be proposed at the forthcoming Annual General Meeting.

Approved by the Board of Directors
and signed on behalf of the Board



Tan Sri Datuk Dr Omar bin Abdul Rahman
Chairman

20/6/10

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
COMMONWEALTH PARTNERSHIP FOR
TECHNOLOGY MANAGEMENT LIMITED
(A company limited by guarantee)**

We have audited the financial statements of Commonwealth Partnership for Technology Management Limited for the year ended 31 March 2010 which comprise the income and expenditure account, the balance sheet and the related notes 1 to 11. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2010 and of its surplus for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF COMMONWEALTH
PARTNERSHIP FOR
TECHNOLOGY MANAGEMENT LIMITED
(A company limited by guarantee) (continued)**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit, or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime or take advantage of the small companies exemption in preparing the directors' report



David Halstead FCA (Senior Statutory Auditor)
For and on behalf of Deloitte LLP
Chartered Accountants and Statutory Auditors
Cambridge, United Kingdom

19 July 2010

**COMMONWEALTH PARTNERSHIP FOR
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INCOME AND EXPENDITURE ACCOUNT
Year ended 31 March 2010

	Note	2010 £	2009 £
INCOME			
Contributions	1	606,902	651,689
Interest received		226	4,793
		<u>607,128</u>	<u>656,482</u>
EXPENDITURE		<u>(579,573)</u>	<u>(713,838)</u>
OPERATING SURPLUS (DEFICIT) BEFORE TAXATION	2	27,555	(57,356)
TAXATION	4	<u>(47)</u>	<u>(1,007)</u>
SURPLUS (DEFICIT) FOR THE YEAR TRANSFERRED TO RESERVES	9	<u>27,508</u>	<u>(58,363)</u>

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BALANCE SHEET
31 March 2010

	Note	£	2010 £	£	2009 £
FIXED ASSETS					
Tangible assets	5		20,955		11,576
CURRENT ASSETS					
Debtors	6	65,641		56,361	
Investments	7	76,315		45,976	
Cash at bank and in hand		178,621		257,725	
		<u>320,577</u>		<u>360,062</u>	
CREDITORS: amounts falling due within one year	8	<u>(163,230)</u>		<u>(220,844)</u>	
NET CURRENT ASSETS			<u>157,347</u>		<u>139,218</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>178,302</u>		<u>150,794</u>
RESERVES	9		<u>178,302</u>		<u>150,794</u>

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements of Commonwealth Partnership for Technology Management Limited, registered number 3067909, were approved by the Board of Directors and authorised for issue on 30 April 2010.

Signed on behalf of the Board of Directors



Tan Sri Datuk Dr Omar bin Abdul Rahman

Chairman

30/6/10

**COMMONWEALTH PARTNERSHIP FOR
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NOTES TO THE FINANCIAL STATEMENTS
Year ended 31 March 2010

1. ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The particular accounting policies adopted are described below

Accounting convention

The financial statements are prepared under the historical cost convention

The directors have reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future and is well placed to manage its business risks successfully despite the current uncertain economic outlook. Accordingly, they continue to adopt the going concern basis in preparing the annual report and accounts

Income

Contributions and fee-based income are taken to the income and expenditure account when receivable unless designated for a specific period when they are spread over the period to which they relate

Tangible fixed assets

Depreciation of fixed assets is calculated to write off their cost over their estimated useful lives which are considered to be

Furniture and office equipment	5 years
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Taxation

Current tax is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date

Deferred tax is provided in full on timing differences, which result in an obligation at the balance sheet date to pay more tax, or a right to pay less tax, at a future date, at rates expected to apply when they crystallise based on current tax rates and law. Timing differences arise from the inclusion of items of income and expenditure in taxation computations in periods different from those in which they are included in financial statements. Deferred tax assets are recognised to the extent that it is regarded as more likely than not that they will be recovered. Deferred tax assets and liabilities are not discounted

Foreign exchange

Transactions denominated in foreign currencies are translated into sterling at the rates ruling at the dates of the transactions. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are translated at the rates ruling at that date. Translation differences arising are dealt with in the profit and loss account

Cash flow statement

The company has taken advantage of the exemption afforded by Financial Reporting Standard 1 (cash flow statements), as the company qualifies as a small company

Operating leases

Rentals on operating leases are charged to the income and expenditure account in equal annual amounts over the lease term

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NOTES TO THE FINANCIAL STATEMENTS
Year ended 31 March 2010

2. OPERATING SURPLUS (DEFICIT) BEFORE TAXATION

	2010	2009
	£	£
The operating surplus (deficit) before taxation is stated after charging:		
Depreciation	6,178	13,137
Rentals under operating leases		
Land and buildings	88,099	95,640
Other operating leases	4,868	9,354
Auditors' remuneration	11,200	11,304
	<u> </u>	<u> </u>

3. INFORMATION REGARDING DIRECTORS

	2010	2009
	£	£
Directors' remuneration		
Emoluments	65,000	65,004
	<u> </u>	<u> </u>

No non-executive director receives any remuneration

4. TAX ON SURPLUS (DEFICIT) ON ORDINARY ACTIVITIES

The company is chargeable to corporation tax only on its investment income

The tax assessed for the year is lower than the standard rate of corporation tax in the UK 21% (2009 - 21%)

The differences are explained below

	2010	2009
	£	£
Operating surplus (deficit) before taxation	27,555	(57,356)
	<u> </u>	<u> </u>
Tax on operating surplus (deficit) at standard rate	5,786	(12,045)
Factors affecting charge (credit)		
(Surplus) deficit not assessable to tax due to non-profit making status of company	(5,739)	13,052
	<u> </u>	<u> </u>
Current tax charge for the year	47	1,007
	<u> </u>	<u> </u>

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NOTES TO THE FINANCIAL STATEMENTS
Year ended 31 March 2010

5. TANGIBLE FIXED ASSETS

	Furniture and office equipment £
Cost	
At 1 April 2009	96,682
Additions	17,004
Disposals	(17,621)
At 31 March 2010	<u>96,065</u>
Accumulated depreciation	
At 1 April 2009	85,106
Charge in year	6,178
Disposals	(16,174)
At 31 March 2010	<u>75,110</u>
Net book value	
At 31 March 2010	<u>20,955</u>
At 31 March 2009	<u>11,576</u>

6. DEBTORS

	2010 £	2009 £
Amounts due within one year		
VAT debtor	2,426	4,128
Other debtors	30,716	29,395
Prepayments and accrued income	32,499	22,838
	<u>65,641</u>	<u>56,361</u>

Included within other debtors is rent deposit of £22,092 (2009 - £22,092), as well as outstanding staff loans of £2,304 (2009 - £4,156). The remaining balance includes a director's loan account of £4,460 (2009 - £2,978). During the year this balance was at its highest of £5,089 (2009 - £10,862). No interest or repayments term apply to this balance.

7. INVESTMENTS HELD AS CURRENT ASSETS

	2010 £	2009 £
Cash deposits	<u>76,315</u>	<u>45,976</u>

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NOTES TO THE FINANCIAL STATEMENTS
Year ended 31 March 2010

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2010 £	2009 £
Corporation tax	47	1,007
Other taxation and social security	7,833	6,879
Other creditors	-	221
Accruals	76,125	50,743
Deferred income	79,225	161,994
	<u>163,230</u>	<u>220,844</u>

9. RESERVES

	General reserve £
At 1 April 2009	150,794
Transfer from income and expenditure account	27,508
At 31 March 2010	<u>178,302</u>

10. OPERATING LEASE COMMITMENTS

At 31 March 2010 the company was committed to making the following payments during the next period in respect of operating leases

	2010 Land and buildings £	Other £	2009 Land and buildings £	Other £
Leases which expire:				
Within one year	-	2,336	-	2,336
Within two to five years	88,371	3,737	-	3,737
Over five years	-	-	88,371	-
	<u>-</u>	<u>-</u>	<u>88,371</u>	<u>-</u>

11. LIABILITY

The liability of the members on winding up is limited to such amounts as may be required, not exceeding £1 per member

There were 505 members at 31 March 2010 (2009 - 425)