



Companies House

for the record

Company Name

# GUIDANCE ENTERPRISES LIMITED 363s Annual Return

Company Type

**Private Company Limited By Shares**

Company Number

**2989652**

Information extracted from  
Companies House records on  
**18th October 2003**

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



## Section 1: Company details

Ref: 2989652/03/10

	Current details	Amended details																		
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Guidance House</b> <b>York Road</b> <b>Thirsk</b> <b>North Yorkshire YO7 3BT</b>	Address    UK Postcode    _ _ _ _ _																		
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held</b>  <b>At Registered Office</b>	Address    UK Postcode    _ _ _ _ _																		
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address    UK Postcode    _ _ _ _ _																		
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>8042</b></td> <td><b>Adult and other education</b></td> </tr> </tbody> </table>	SIC Code	Description	<b>8042</b>	<b>Adult and other education</b>	<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description												
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> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.																				

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Company Secretary must be notified on form 288.</i>	<b>Name</b> <b>Neil Mark GUILDER</b>  <b>Address</b> <b>23 Church Lane</b> <b>Garforth</b> <b>Leeds</b> <b>West Yorkshire</b> <b>LS25 1NW</b>	<b>Name</b> <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b> <hr/> <hr/> <hr/> <b>UK Postcode</b> _ _ _ _ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Neil Mark GUILDER</b> <b>ceased to be secretary (if applicable)</b> _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> <b>Ian Kemp BOURNE</b>  <b>Address</b> <b>Johns Cottage</b> <b>Littleworth, Amberley</b> <b>Stroud</b> <b>Gloucestershire</b> <b>GL5 5AL</b>  <b>Date of birth</b> 16/04/1958  <b>Nationality</b> British  <b>Occupation</b> Managing Director	<b>Name</b> <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. <b>Address</b> <hr/> <hr/> <hr/> <b>UK Postcode</b> _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date Ian Kemp BOURNE</b> <b>ceased to be director (if applicable)</b> _ _ / _ _ / _ _ _ _

	Current details	Amended details
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> Paul Anthony CHUBB  <b>Address</b> The Boundary 4 South View Thrintoft Northallerton North Yorkshire DL7 0PP  <b>Date of birth</b> 06/09/1951  <b>Nationality</b> British  <b>Occupation</b> Chief Executive	<b>Name</b>  <div><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</div> <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Paul Anthony CHUBB ceased to be director (if applicable) _ _ / _ _ / _ _ _ _

Particulars of a new Director must be notified on form 288.

<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Name</b> Susan Lesley GRADWELL  <b>Address</b> 23 Osprey Close Acomb Wood York North Yorkshire YO2 2YE  <b>Date of birth</b> 07/11/1958  <b>Nationality</b> British  <b>Occupation</b> Careers Consultant	<b>Name</b>  <div><input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</div> <b>Address</b>    <b>UK Postcode</b> _ _ _ _ _ <b>Date of birth</b> _ _ / _ _ / _ _ _ _ <b>Nationality</b> _____ <b>Occupation</b> _____ <b>Date of change</b> _ _ / _ _ / _ _ _ _ <b>Date</b> Susan Lesley GRADWELL ceased to be director (if applicable) _ _ / _ _ / _ _ _ _
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Particulars of a new Director must be notified on form 288.

### Amended details

*Particulars of a new Director must be notified on form 288.*

**Occupation** Director

Date Allan HUNTON ceased to be director (if applicable)

	Current details	Amended details
<div>&gt; Director</div> <div>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</div> <div>Particulars of a new Director must be notified on form 288.</div>	<div><div>Name</div><div>Ian Charles MOORE</div></div> <div><div>Address</div><div>Orchard House 64 The Village</div><div>Strensall</div><div>York</div><div>North Yorkshire</div><div>YO32 5XA</div></div> <div><div>Date of birth</div><div>17/05/1959</div></div> <div><div>Nationality</div><div>British</div></div> <div><div>Occupation</div><div>Consultant</div></div>	<div><div>Name</div><div></div></div> <div><div><input type="checkbox"/></div> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.</div>

Address

UK Postcode

\_ \_ \_ \_ \_

Date of birth

\_ \_ / \_ \_ / \_ \_ \_ \_

Nationality

\_ \_ \_ \_ \_

Occupation

\_ \_ \_ \_ \_

Date of change

\_ \_ / \_ \_ / \_ \_ \_ \_

Date

 Ian Charles MOORE 

ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

## &gt; Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

## Current details

Name  
Graeme WILSON

Address  
21 Fuwith Road  
Harrogate  
North Yorkshire  
HG2 8NL

Date of birth 01/01/1961

Nationality British

Occupation Director

## Amended details

Name

☐ Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

Address

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_ \_ \_ \_ \_

Occupation \_ \_ \_ \_ \_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Graeme WILSON ceased to be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

Section 3: Share Capital

	Current details	Amended details
<div>&gt; Issued Share Capital</div> <div><i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i></div>	<div>Class of share</div> <div>Ordinary</div> <div>Nominal value of each share</div> <div>£1.00</div> <div>Number of shares issued</div> <div>10,000</div> <div>Aggregate Nominal Value of issued shares</div> <div>£10,000.00</div>	<div>Class of share</div> <div></div> <div>Nominal value of each share</div> <div></div> <div>Number of shares issued</div> <div></div> <div>Aggregate Nominal Value of issued shares</div> <div></div>
<div>&gt; Total shares issued and value</div> <div><i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i></div>	<div>Total number of shares issued</div> <div>10,000</div> <div>Total Nominal value of shares issued</div> <div>£10,000.00</div>	<div>Total number of shares issued</div> <div></div> <div>Total Nominal value of shares issued</div> <div></div>

> At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or by ringing 0870 3333636.

- | Current details |   | Amended details   |                                      | Shares transferred  |                       |                                 |
|-----------------|---|---|--------------------------------------|---|-----------------------|---------------------------------|
| >               | <b>Shareholder Name</b><br><b>GUIDANCE ENTERPRISES GROUP LTD</b><br><br><b>Address</b><br><b>Guidance House</b><br><b>York Road</b><br><b>Thirsk</b><br><b>North Yorkshire</b><br><b>YO7 3BT</b><br><br><b>Shares held</b><br><i>Class</i><br><b>Ordinary</b> | <b>Name</b><br><br><b>Address</b><br><br><br><br><b>UK Postcode</b> _ _ _ _ _<br><b>Shares held</b><br><i>Class</i><br><br><br> | <br><br><br><br><br><br><br><br><br> | <b>Shares transferred by</b><br><b>GUIDANCE ENTERPRISES GROUP LTD</b><br><br><br><br><br><br><br><br><br><br><br> |                       |                                 |
|                 | <i>Number</i><br><b>10000</b>   | <i>Number</i><br><br>   | <i>Class</i><br><br>                 | <i>Class</i><br><br>  | <i>Number</i><br><br> | <i>Date of transfer</i><br><br> |



Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name  Address   UK Postcode    _ _ _ _ _			
Name  Address   UK Postcode    _ _ _ _ _			
Name  Address   UK Postcode    _ _ _ _ _			
Name  Address   UK Postcode    _ _ _ _ _			



Companies House

— for the record —

## 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

### 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

(Director / Secretary)

Date

28 / 11 / 2003

*This date must not be earlier than the return date at 2 below*

#### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

### 2. Date of this return

- ☐ This AR is made up to **14/11/2003** If you are making this return up to an earlier date, please give the date here

— / — / —

*Note: The form must be delivered to CH within 28 days of this date*

### 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **14th November 2004** please give the new date here:

— / — / —

### 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

### Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

NEIL GILDEN

Telephone number inc code

01845 526699

Address

C/O GUIDANCE HOUSE  
YORK ROAD THIRSK  
NORTH YORKSHIRE

DX number if applicable

DX exchange

Postcode

YO7 3BT